

## ACME TOWNSHIP PLANNING COMMISSION MEETING ACME TOWNSHIP HALL 6042 Acme Road, Williamsburg MI 49690 February 9, 2015, 7:00 p.m.

**6:30 PC EDUCATION:** The Right to Farm Act and Urban Agriculture. Planning commission members watched a video.

#### CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:00PM

<b>Members Present:</b>	J. DeMarsh, M. Binkley, B. Balentine, D. Rosa, S. Feringa, M. Timmins, T. Forgette,
	K. Wentzloff
Members excused:	D. White
Staff present:	J. Jocks, Legal Counsel
	N. Lennox, Zoning Administrator
	J. Iacoangeli, Planner

#### A. LIMITED PUBLIC COMMENT:

C.Abernathy, 4312 Westridge Drive, stated last meeting there was discussion on electronic signs and she noted that the sign for Speedway on Four Mile Road is very visible in both directions along US31.

B.Kelley, Ridgecrest Road stated he was opposed to electronic signs of any kind as they take away from the rural character of the township; additionally high costs of the signs may not be appropriately used as a factor on whether they will be used or not. Thinks signs in windows of Bravo Zulu are questionable.

#### B. SPECIAL PRESENTATION: None

#### C. APPROVAL OF AGENDA:

Motion by Binkley, seconded by Feringa, to approve the agenda as presented. Motion carried.

#### D. INQUIRY AS TO CONFLICTS OF INTEREST: None

#### E. CONSENT CALENDAR:

#### a) **RECEIVE AND FILE:**

- **1.** Draft Unapproved Minutes of:
  - 1. Township Board minutes 1/06/15

#### b) ACTION: 1. D

- Draft Unapproved Minutes of:
  - 1. Planning Commission minutes 1/12/15

#### F. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. None
- Motion by Timmins to approve the consent calendar, second by Forgette. Motion carried.

#### G. CORRESPONDENCE: none

#### H. **PUBLIC HEARINGS:** none

#### I. NEW BUSINESS:

#### a) Traverse Bay RV Park SUP Amendment

Fred Campbell, JML Design Group 225 E. 16<sup>th</sup> Street, presented updated plans for expansion of the current Traverse Bay RV Park owned by Scheppe Investments and located at 5555 E. M-72. The

request is a major amendment to SUP 99-03P, developing an additional 26.65 acres and adding 81 new RV campground sites to the existing park to include 12x16' coach houses for storage at each RV site. The work will be done in phase, Phase III a, III and Phase IV. Phase III a will be done first and sites prepared for five (5) "Park Model" pre-manufactured units at 399 sq. ft. to be owned with lots, but not for year-round occupancy per state campground regulations. These sites will tie into existing infrastructure. Phase III will add 50 sites and Phase IV will add 26 more sites. None of the site utilities can be permanent; quick connects are used. Project is anticipated to be built over a two-year period. Discussions followed.

D. Rosa asked about traffic into and out of the site. Getting onto M72 can be challenging in the summer

F. Campbell – There is a rather large ingress/egress coming off of M72. MDOT was sent a letter regarding the updated plans.

D. Scheppe - Thanked planning commission for round-about at Lautner as it will help the tenants egress the park. Advising tenants to leave the park westbound and using the roundabout to transition to eastbound without having to cross M72 traffic.

S.Feringa – East bound traffic will be slowed down with upcoming M72 upgrades

M. Timmins – Asked about owners' responsibility for landscaping and if the owners of development would have to follow township planting guidelines or does that not apply because it is more like residential.

J. Iacoangeli – Will take a look at this

K. Wentzloff – landscaping noted on berm.

T. Forgette – State campground regulations oversee landscaping

D. Scheppe – Protocol is set in condo documents. Site landscaping is monitored closely and certain items need to be wrapped to prevent deer from eating them during the offseason. Feels they have extremely tight guidelines but would also look at township guidelines.

M. Binkley – Asked for clarification on the number of sites.

F. Campbell – Soil erosion permit request includes work on a steep embankment that needs to be prepared and levelled for the model park model sites and requires them to take out a pond, put in water/sewer infrastructure and then finish grade.

S. Feringa asked for clarification on coach houses and park model units.

F. Campbell - Coach Houses were part of the original SUP

K. Wentzloff - Asked for clarification on total number of units and soil erosion permit.

J. Iacoangeli – Township is looking at review as a whole; all phases proposed.

K. Wentzloff - Emphasized the importance to follow all permitted measures to protect water resources for any site work that is being proposed; especially with the sites proximity to Yuba Creek.

Motion by D. Rosa, seconded by Timmins, to hold a public hearing for the proposed expansion of the Traverse Bay RV Park, motion carried.

#### J. OLD BUSINESS:

#### a) Electronic signs

J. Iacoangeli led the planning commission through a series of scenarios asking which zoning district, type of use, change requirements, size, and other factors. Discussion occurred. Consensus of planning commission members was to limit to gas stations and hotels, be non-distracting, text height based on road speed.

#### b) PC Year End Report and 2015 projects for discussion

J.Iacoangeli discussed with planning commission the past year accomplishments and highlights and identified potential 2015 initiatives the planning commission may wish to move forward with such as Zoning Ordinance Revisions and Capital Improvement Programs. He and legal counsel agree that revisions are desperately needed.. Estimated cost for the zoning ordinance revisions would be around \$35,000 - \$45,000. Grants could be used to offset costs. The Coastal Zone Management grant could be used and John could help the township to write. K. Wentzloff suggested we should present this to the board as an official presentation sometime before the budget is set in May/June.

#### c) US/31-M/72 Business District Architectural Standards

J. Iacoangeli summarized and discussed potential changes/clarifications to the US31/M72 Business District architectural standards to help commissioners in future projects. It was suggested to get feedback from the Acme Business Association prior to adoption. Discussions included how the suggested changes may have applied to previously approved site plans.

#### K. PUBLIC COMMENT & OTHER PC BUSINESS

**1. Zoning Administrator update on projects:** GT Resort site plan for parking lot improvements. S. Feringa explained they would have to fall under zoning because they are on tax roll with this property.

#### 2. Planning Consultant: none

**3. P C Education etc.:** Four commissioners are attending Michigan Association of Planning Community Engagement Workshop with J. Iacoangeli.

#### **Public Comment:**

B.Kelley – Liked direction of commission on electronic signage. Stated he was unable to read drawings on the RV Park from the website. He has soil erosion concerns and the site work staging.

R. Babcock - Questions the pond situation on RV site and tearing up of the pond.

C. Abernathy – RV Park developers seem cavalier in the approach to storm water and soil erosion.

ADJOURN: Motion by Timmins, second by Finch, to adjourn. Motion approved. 8:35pm



## ACME TOWNSHIP PLANNING COMMISSION MEETING ACME TOWNSHIP HALL 6042 Acme Road, Williamsburg MI 49690 February 9, 2015, 7:00 p.m.

6:30 PC EDUCATION: The Right to Farm Act and Urban Agriculture

## CALL TO ORDER WITH PLEDGE OF ALLEGIANCE ROLL CALL:

- A. LIMITED PUBLIC COMMENT: Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.
- **B.** SPECIAL PRESENTATION:
- C. APPROVAL OF AGENDA:
- D. INQUIRY AS TO CONFLICTS OF INTEREST:
- E. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.
  - a) **RECEIVE AND FILE:** 
    - **1. Draft Unapproved Minutes of:** 
      - 1. Township Board minutes 1/06/15
  - b) ACTION: 1. D
    - Draft Unapproved Minutes of:
      - 1. Planning Commission minutes 1/12/15
- F. ITEMS REMOVED FROM THE CONSENT CALENDAR: 1.
- G. CORRESPONDENCE:
- H. PUBLIC HEARINGS:
- I. NEW BUSINESS:
  - a) Traverse Bay RV Park SUP Amendment
- J. OLD BUSINESS:
  - a) Electronic signs
  - b) PC Year End Report and 2015 projects for discussion
  - c) US/31-M/72 Business District architectural standards

#### K. PUBLIC COMMENT & OTHER PC BUSINESS

- 1. Zoning Administrator update on projects:
- 2. Planning Consultant:
- 3. P C Education etc.:

**ADJOURN:** 



### ACME TOWNSHIP BOARD MEETING ACME TOWNSHIP HALL 6042 Acme Road, Williamsburg MI 49690 Tuesday, January 6, 2015, 7:00 p.m.

#### CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:00 p.m.

<b>Members</b> present:	J. Aukerman, C. Dye, A. Jenema, G. LaPointe, J. Zollinger
Members excused:	P. Scott, D. White
Staff present:	J. Jocks, Legal Counsel
_	N. Edwardson, Recording Secretary

#### A. LIMITED PUBLIC COMMENT:

T. Phillips, 2986 Wild Juniper Trl, would like to see "Old Business" addressed first on the agenda. Phillips stated some of our meetings last so long we get blogged down with the new business that the old business is put aside. He also had questions on the Freedom of Information Act (FOIA) but would address at that time on the agenda.

B. Kelley, Ridgecrest, read a prepared statement into record which is attached to the minutes.

Supervisor, Zollinger, addressed the FOIA statements made by Kelley and informed Kelley that construction drawings are available at the township. Zollinger also addressed the issue of algae on a December 27<sup>th</sup> visit by Kelley. Dr. Grobbel did not find any such issue with algae. Grobbel's report is on our website. Zollinger commented on trepassing on others property.

A. Ruggirello, 7874 Turnberry Circle, expressed his frustration with the continuous discussion on the VGT site. This is a construction site not an erector set, pieces are not marked A or B you have to deal with things as they come along. Ruggirello asked the Board to stop wasting taxpayers money on useless reports from individuals who have no expertise.

D. Hoxsie, M-72, commented that he would like to second Ruggirello's remarks. Hoxsie talked with the engineers today and asked what was happening and was told that everything was fine. Hoxsie also commented that this information is on the website.

Trustee, LaPointe, commented that if a citizen has a concern, by all means express the concerns. He did not agree with paying for services on a citizen's concern. A citizen could do it on their dime.

T. Phillips, 2986 Wild Juniper Trl, did not want the citizenry to be discouraged.

R. Evina, 6075 Arabian Ln, expressed his frustration with the continuous discussion on the VGT site. He pays taxes on three businesses and his home. He believes the developer is doing the best he can to keep our waterways healthy. He does not believe a citizen from the Township should be interfering with what the experts are doing. This costs the taxpayer money.

C. Abernethy, 4312 Westridge Dr, stated that is was very wrong to use this as a forum to cut people down on the part of the audience or the Board.

Trustee, Aukerman, commented that the public has that right to speak about anything on their mind during Public Comment and we need to honor that. Secondly, Aukerman stated that she has taken a lot of her time to study water quality because the big question in the room has been what is the impact on Acme Creek and the Bay. The recent water testing has shown no impact. Aukerman would encourage citizens with concerns to look for information that is out there. Public comment closed

#### B. APPROVAL OF AGENDA:

Zollinger would like to add one item to New Business #6 regarding Holiday Hills funding. Dye would like to add under Old Business # 3 Clerk's update regarding the rules and procedures for conducting Board business.

Motion by LaPointe, seconded by Jenema to approve the agenda with the additional two items to Old and New Business. Motion carried by unanimous vote.

#### C. INQUIRY AS TO CONFLICTS OF INTEREST: None

**D. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

#### 1. **RECEIVE AND FILE:**

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. Draft Unapproved Meeting Minutes:
  - 1. Planning Commission 12/08/14
  - 2. Parks & Rec Advisory 11/5/14
- d. Metro Fire Newsletter December 2014
- e. Parks and Maintenance Report Tom Henkel
- f. Zoning Report Lennox
- g. New Budget amendments Resolution Template
- h. 2015 Planning Commission Meetings Schedule
- 2. APPROVAL:
  - 1. Township Board Special meeting minutes of 11/25/14 and 12/11/14 and Regular Meeting 12/2/14
  - 2. Accounts Payable Prepaid of \$7,363.68 and Current to be approved of \$49,971.76 (Recommend approval: Cathy Dye, Clerk)

#### E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Zollinger requested the Zoning report Item F.

## Motion by Dye, seconded by Jenema to approve the Consent Calendar minus the Zoning Report, Item F. Motion carried by unanimous roll call vote.

Zollinger requested the Zoning Report pulled. He presented additional information on the land use permits that are issued. Additional revenue to the township for commercial and residential permits in the range of \$78,347.

Motion by LaPointe, seconded by Dye to approve the Zoning Report as presented. Motion carried by unanimous vote.

#### F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

- G. **REPORTS:** Received and filed
  - 1. Sheriff's Report Deputy: Ken Chubb
  - 2. County Commissioner's Report Crawford
  - 3. Road commission report Mouser
- H. CORRESPONDENCE: None
- I. PUBLIC HEARING: None

#### DRAFT UNAPPROVED

LaPointe commented on a recent email from B. Garvey, 6377 Deepwater Point Rd, in which Garvey expressed concerns with Acme Creek/Bay and water testing and perhaps a community lack of trust in the developers. LaPointe was disappointed in the statement regarding the developer. LaPointe stated that the developer has gone above and beyond to do things right.

#### J. NEW BUSINESS:

#### 1. Approval of Ordinance Amendment #33 to 7.5.6 to add Native Plantings

Planning Commision, Chair, Wentzloff, was present to talk about the proposed ordinance amendment. She stated this ordinance promotes the use of native plant materials, and discourages the use of invasive plant materials. Acme Township will use the "Recommended Planting Guidelines for Municipalities" as published by the Northwest Michigan Invasive Species Network.

Motion by LaPointe, seconded by Jenema to approve Ordinance Amendment #33 to 7.5.6. to add Native Plantings. Motion carried by unanimous vote.

#### 2. Board of Review recommended appointments for 2015-Zollinger

Zollinger recommended three appointments to the Board of Review for terms of office from January 1, 2015 through December 31, 2016. Toni Morrison, Karly Wentzloff and Dean Frick.

Motion by Jenema, seconded by Aukerman to approve the appointments of Morrison, Wentzloff and Frick to the Board of Review. Motion carried by unanimous vote.

#### 3. Presentation on Hammond/Hartman road Extension-C Korn Garfield Twp.

Korn, Garfield Township Supervisor, was in attendance seeking support and a Resolution of support on the Hammond/Hartman Road Extension. Korn stated that this have been a long controversial subject. There are a lot of misconceptions. The project will reconnect over 160 miles of free-flowing cold-water stream and restore hundreds of acres of wetlands and upland habitat. Discussion followed.

Motion by LaPointe, seconded by Jenema, to approve Resolution R-2015-1 in support of Hartman-Hammond Bridge with additional verbiage. Motion carried unanimously.

#### 4. Possible changes to Acme FOIA procedures-LaPointe

LaPointe has been reviewing Acme Township as well as other townships FOIA procedures. Now Gov. Snyder is poised to sign new amendments to the FOIA which will put more responsibility on the Township. Zollinger stated that with the information from LaPointe and Dye a draft FOIA procedure could be drawn up by Jocks and presented at a future Board meeting.

#### 5. Resolution change to Burial Services Contract-Dye

Dye stated that on November 11, 2014, Jason Bostwick informed the Township that his company will no longer open and close gravesites in both Yuba and Acme cemeteries. Dye looked into other contractors and believes Blackmore Property Management out of Elk Rapids, is capable of and qualified to open and close gravesites for Acme Township.

Motion by Zollinger, seconded by LaPointe to approve Resolution R-2015-2 to approve the change to the Burial Services contract as presented. Motion carried by unanimous roll call vote.

#### 6. Holiday Hills Area Subdivision Agreement to Fund Design costs

Zollinger reviewed agreement between Acme Township and the County Road Commission on fund design costs for the Holiday Hills Area Subdivision.

Motion by LaPointe, seconded by Jenema to enter into the Holiday Hills Subdivision agreement with the County Road Commission to Fund Design costs. Motion carried unanimously.

#### K. OLD BUSINESS:

#### 1. **Resolution 2015 for setting board meeting dates**

Motion by Dye, seconded by Jenema to approve Resolution R-2015-3 setting the 2015 Board Meeting schedule. Motion carried by unanimous roll call vote.

2. Status on Sayler Park Boat launch Funds on hand and Grants applied for-Aukerman Jean Aukerman updated the Board on the funding status for the Sayler Park Boat Launch project that she is working on with Acme's Parks & Recreation Advisory. Jean covered how much money has been donated and awarded through grants, and she also discussed her plans, working with the Parks & Recreation Advisory, for securing the remaining funds. Jay Zollinger discussed the tentative construction schedule which he has been working on with Acme's engineering firm of record, Gosling Czubak.

Clerk's Update
 Dye gave an update on the 'Rules for Procedure'. Aukerman has been working with Dye and would like to have a draft ready for the February Board meeting.
 Dye also commented that there will not be an election in February but one in May.

#### PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

#### Adjourned at 9:20 pm

Good evening,

There has been much interest among citizens regarding the final stormwater design plans for the VGT. The Planning Commission motion for approval on January 12, 2012 required that final versions of those plans, including the creek monitoring plans, be submitted before Acme granted a Land Use Permit, or construction began. Jay Zollinger was the Chairman of the PC at that time.

I wanted to see those plans, so I submitted a FOIA to township. When I arrived to view the documents on December 29, I was told that they were not available and that they were still being produced. Still being produced?

How is it that a land use permit was issued by township without those documents? How is it that the planning commission and this board approved in May 2014 that store construction could begin, while the township did not even have final plans yet?

When I was verbally told that the plans were not available. I followed up with an email, asking the township FOIA coordinator to acknowledge that the documents were not available, and explain why they were not provided, but have not received a reply. The state law that governs FOIA requests requires that entities give explanations when they do not return requested documents.

The Acme Board of Trustees approved the requirement that those plans be provided to township before the LUP was issued. Citizens and Planners should not need to wonder whether conditionaal approval controls on projects are being enforced. They should not need to file FOIAs to learn facts that should be pro-actively shared.

How did this occur?

Another part of item #1 was a plan for monitoring Acme creek. Apparently we still don't have that. Of course that plan assumed that everything on the construction site went perfectly. And while we still need that plan, what we need right now is an enhanced monitoring plan. Township trustees spoke about this at the October 2nd meeting, but here we are, 3 months later, and we still don't have that. This must come from the Township. Not from DEQ, and not from County.

The township should ask Dr. Chris Grobbel for a recommendation on an enhanced monitoring plan. But what we need is action. After much talk, and hand waving, this Board has not followed through.

This problem has not gone away. On December 27 there was significant discharge into Acme creek. It was worse than at any time observed in November or December. The concentration of clay levels in the discharge significantly increased, reversing a previous trend of improvement. On Devember 14, the new creek algae growth observed on Nov 30, was observed to have significantly spread.

Thank you,

Brian Kelley

01-12-12

Motion by Carstens, support by Yamaguchi that the Commission recommend that the Board accept Dr. Grobbel's recommendation that the stormwater management plan is suitable pending completion of 7 conditions:

1) final engineered drawings, detailed wetland maintenance/monitoring plans, revised stormwater calculations, hydrograph/retention times for each phase and respective wetland basins be provided and approved by Acme Township prior to construction and/or issuance of land use permit(s);

2) proposed wetland basins be "reshaped" or "naturalized" on final Phase I site plans to be representative of the concept presented in the December 22, 2011 conceptual stormwater plan;

3) copies of VGT's countersigned MDEQ Part 303 Wetland Permit #11280034P dated December 15, 2011 be provided to Acme Township;

4) copies of future Grand Traverse County stormwater management and soil erosion and sedimentation control permits be provided to Acme Township;

5) copies of the results of GourdieFraser's November 2011 soil investigation/percolation study be provided to Acme Township;

6) as built plans for all phases of proposed stormwater management systems be provided to Acme Township; and

7) the stormwater basins adjacent to Lautner Road must be planted with a meadow mixture . Motion carried by unanimous roll call vote.



## ACME TOWNSHIP PLANNING COMMISSION MEETING ACME TOWNSHIP HALL 6042 Acme Road, Williamsburg MI 49690 January 12, 2015, 7:00 p.m.

 CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:03 p.m.

 ROLL CALL:

 Members present:
 J. DeMarsh, M. Binkley, B. Finch, D. Rosa, S. Feringa, M. Timmins, T. Forgette, K. Wentzloff, D. White

 Members excused:
 none

 Staff present:
 J. Jocks, Legal Counsel

 N. Lennox, Zoning Administrator

 J. lacoangeli, Planner

#### A. LIMITED PUBLIC COMMENT:

C. Abernathy, 4312 Westridge Drive. Spoke regarding storm-water management for VGT Project and minutes from January 12, 2012 meeting where final engineer drawings were to be submitted as part of project approval. Hopes that in future developments things such as required documentation will be more closely followed with respect to storm-water management.

B. Kelly, Ridge Crest Road. Read a prepared statement into the record which are found attached to these minutes.

J. Hefner, 4050 Bayberry Lane. Thanked Planning Commission for consideration in the recent landscaping ordinance. Spoke regarding last month's meeting and could feel frustration among the members and lack of empowerment of the commission when its recommendations for the Advanced Auto site plan were refused by the applicant because they were not requirements. As a citizen, he would like to see this board empowered to be able to enforce aesthetic requirements for commercial developments. Felt like the applicant was able to "run over" the commission. Thinks language to the ordinance needs to change so as to give the board greater ability to control the developments.

B. Kelly, Ridge Crest Road. Spoke regarding the use of storage trailers in the US 31 business district corridor and didn't feel the ordinance allowed them. Concerned about the proliferation in this use in this corridor because they do not look good and goes against what the township is trying to do with form-based code. Are we at any risk? Will more start doing it?

#### B. SPECIAL PRESENTATION: TC to Williamsburg Rail Service; Steve Feringa, Jim Bruckbauer, Policy Specialist, Michigan Land Use Institute

Handouts of a report by the Michigan Land Use Institute were provided to board members. Steve introduced Jim, a co-author of this report who is speaking to many agencies and organizations about the potential of bringing back rail service to the Traverse City/Williamsburg area. The Tribe is very interesting in its potential with their position near the end of this rail system. The Grand Traverse region has indicated that passenger rail service is a high priority with it clearly being called for during the Grand Vision process. Recently, the state's "Michigan By Rail" forum came to Traverse City seeking input on the Michigan State Rail plan and it attracted more people than anywhere else in the state. Forums in other areas of the state revealed that Michigan residents ranked Traverse City number one on a list of cities most in need of a new rail connection. This demonstrates that a train running along a freight route connecting Williamsburg and Acme to Traverse City via the south end of East Grand Traverse Bay could be popular with visitors and residents alike. The Michigan Land Use Institute is examining alternatives and proposing different ideas to spark a vigorous community conversation and, ultimately, action to restore passenger trains in the area. Currently there is not a plan for developing train service in the region, the report simply is intended to get us closer to making that plan. Key points discussed

- Only line owned by MDOT and right of way maintained
- The state has identified rail is a high priority
- Number one interest is Ann Arbor to Traverse City
- Looking also at 11 mile stretch of existing track from Traverse City to Williamsburg

- Currently not enough density for daily commuting in this section so a tourist trolley seems to be the best fit
- Current of the tracks will require work and money to meet the needs of passenger use; much of which is due to the number of crossings
- Estimated cost to get the rails prepared for freight and passenger service on the 11 mile stretch is \$1.7 million
- Adding new tracks is expensive which is why the 11 mile stretch that is still used for freight is of interest
- Operational costs and range as much as millions for year-round commuter service to as perhaps as little as \$100,000 a year for a summer, weekend, tourist-focused shuttle train. A non-profit organization structure is probably the best source.
- Starting now building a tourism-based passenger line can lead to a long slow process to full commuter service.
- Community leaders should assemble funding from private and public sector to upgrade the tracks within the next three to five years
- An upcoming public event to introduce the topic of uncovering the potential for trains in Traverse City is scheduled for February 16<sup>th</sup> at the State Theatre

A brief Q&A discussion occurred between Jim and planning commission and members of the public present.

#### C. APPROVAL OF AGENDA:

Motion by Timmins, second by Binkley to approve the agenda as presented. Motion carried unanimously.

#### D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

#### a) **RECEIVE AND FILE:**

- **Draft Unapproved Minutes of:** 
  - 1. Township Board minutes
  - 2. Parks & Recreation Advisory
  - 3. Zoning Admin. monthly report

#### b) ACTION: 1. D

1.

- **Draft Unapproved Minutes of:** 
  - 1. Planning Commission minutes 12/08/2014

#### F. ITEMS REMOVED FROM THE CONSENT CALENDAR: 1. none

Motion by Timmins, second by White, to approve the consent calendar as presented. Motion carried unanimously.

- G. CORRESPONDENCE: none
- H. **PUBLIC HEARINGS:** none

#### I. NEW BUSINESS:

#### a) Milton Township Master Plan- John Iacoangeli

J. Iacoangeli provided a summary of the final draft plan and noted that Milton Township does not share a contiguous border with Acme and no policy items within the plan would have a negative impact on Acme Township.

Motion by White, second by Timmins, to authorize the Chairperson to notify Milton

Township Planning Commission that there are no comments regarding their final draft plan. Motion carried unanimously.

#### b) Electronic signs for discussion

Nikki presented the topic for discussion. We have had a few requests for electronic signs including a current one that was included in the agenda items. Currently, the ordinance does not allow these type of signs. Has come up a couple of times with gas stations and have been denied. Nikki feels this topic should be reviewed again due to convenience, look, as well as safety reasons. Wants to hear members' thoughts.

Rosa-	Wondered if these types of signs were pretty much the same technically regardless of manufacturer and whether there was a national standard
Iacoangeli-	Electronic signs are pretty much all over the board
Timmins-	How do we make sure these signs meet our current light ordinance?
Iacoangeli-	You would have to put it in the sign ordinance
Lennox-	Right now we are just asking about gas station electronic signs, pricing signs
Timmins-	Current ordinance is for all signs so are we looking to address only gas stations or the entire ordinance.
Lennox-	All up for discussion
Timmins-	Supports gas signs, but they must meet standards for dimming at night. Recognize that electronic signs not right for all businesses but other businesses than gas stations may want to use such a sign. Need to make sure they used in such a way as to not be distracting and be safe.
Finch-	Asked if there are any signs in the area to compare different types.
Lennox-	Speedway
Forgette-	Hentschel, Shell on Airport or 14 <sup>th</sup>
Iacoangeli-	How does the PC feel about requiring ground sign if it is going to be electronic?
Wentzloff-	Feels electronic signs should be static, mono-color and not deviate from that because otherwise they are very distracting. Other thought are older signs that retrofit to electronic, would this be considered new construction and
	therefore would they be required to conform to our new ordinances for size and height.
Jocks-	Interesting point. If you have an existing sign that is non-conforming, it is not a new use. However, this is adding a new type of sign so would have to think about this. Guess it depends on how big of a change it is. You are allowing a new sign.
Finch-	Favors electronic signs for gas stations only
Forgette-	Hotel vacancy, pricing would also be a good use for electronic signs
White-	Concern raised about six foot sign in winter and the plows pushing snow into
	them and popping the bulbs.
B. Kelly-	LED bulbs do not pop. Very hard plastic
White-	Other question/concern on ground sign is with snow melt from signs because they don't generate heat.
Iacoangeli-	Have to look at form based code requirements on case on case basis
Timmins-	Would be open to extending to other business if static, non-flashing
Forgette-	Kind of like you see along beginning of East Bay Township
Demarsh-	We have the opportunity to limit it to gas stations now and address other businesses later. I would be in favor of gas stations only and each use the same height and dimensions and that we indicate how tall the pricing numbers should be.
Iacoangeli-	There are regulations and recommended standards for sign lettering/numeral size based on the speed of the highway/road
Rosa-	Thinks gas signs should be taller than six feet
Iacoangeli-	The six foot height is what is required in current code for this district. He will get a draft together for the pc and look at evening cutoff times.
Brian Kelly -	Things to consider are brightness, concentrated sources and how are we

going to measure it for compliance.

#### c) PC Year End Report and 2015 projects for discussion

Initiatives the planning commission would like to take a look at this year so we can notify the township board. Responses and comments included electronic signs, storm-water ordinance review and or enhancement to include LID, overhaul of our zoning ordinance structure to make it more comprehendible and consistent, look at plantings and landscape design to go beyond current minimum. John will come up with a list based on information received tonight for next meeting.

#### J. OLD BUSINESS: none

#### K. PUBLIC COMMENT & OTHER PC BUSINESS

**1.** Zoning Administrator update on projects: Permit for Advanced Auto issued; demolition in March. Redwood Homes still moving forward. Timeframe has just changed. Going to be part of Phase II of VGT project. No additional road work but the addition of sidewalks along Lautner. Site plan will also be revised and updated, possibly in the spring.

2. Planning Consultant: US-31/M-72 Business District Architectural requirements,

Storm-water-LID

Iacoangeli- Communication issue between us and Gosling and have made steps to fix this. We can change or incorporate additional or different language to aid the commission in the decision making with respect to architectural components and features. Want to maintain the majority of the form based code components with respect to these however. Will get some different language for next meeting.

Feringa- Thinking we could write a letter back to Advanced Auto asking them to re-visit the awning issue.

DeMarsh- Felt that they were using price or cost as only reasons for not following recommendations. Jocks- Are there other architectural items

Iacoangeli- Articulated façade is another item to take a look at. You always get one of these as a test case and this gives us the opportunity to make some changes.

Wentzloff- perhaps language could use "enhancing materials".

Iacoangeli- Another item is wall pack lighting so we don't see buildings white washed with it.

3. P C Education etc.: Storm-water LID documents provided for commission members to review. PUBLIC COMMENTS: None

ADJOURN: Motion by Timmins, second by Finch. Motion carried unanimously at 8:53pm.

To: Acme Township Planning Commission From: Brian Kelley Date: January 12, 2015

Good evening,

I have sat in on a number of planning commission project reviews. Most all of those involve conditional approval. Projects are approved pending the delivery of some final items. It is an important tool to expedite the development process.

I have been curious about the stormwater system on the VGT project. The township Planning Commission required a triple tier design of cascading stormwater basins. The approval was conditional on final plans being submitted and approved before the land use permit was granted, or construction began. The Motion that required that was unanimously approved.

"Members present: J. Zollinger (Chair), B. Carstens (Vice Chair), C. David, S. Feringa, R. Hardin, V. Tegel, K. Wentzloff (9:06 p.m.) P. Yamaguchi

January 12, 2012

Motion by Carstens, support by Yamaguchi that the Commission recommend that the Board accept Dr. Grobbel's recommendation that the stormwater management plan is suitable pending completion of 7 conditions:

1) final engineered drawings, detailed wetland maintenance/monitoring plans, revised stormwater calculations, hydrograph/retention times for each phase and respective wetland basins be provided and approved by Acme Township prior to construction and/or issuance of land use permit(s);

2) proposed wetland basins be "reshaped" or "naturalized" on final Phase I site plans to be representative of the concept presented in the December 22, 2011 conceptual stormwater plan;

3) copies of VGT's countersigned MDEQ Part 303 Wetland Permit #11280034P dated December 15, 2011 be provided to Acme Township;

4) copies of future Grand Traverse County stormwater management and soil erosion and sedimentation control permits be provided to Acme Township;

5) copies of the results of GourdieFraser's November 2011 soil investigation/percolation study be provided to Acme Township;

6) as built plans for all phases of proposed stormwater management systems be provided to Acme Township; and7) the stormwater basins adjacent to Lautner Road must be planted with a meadow mixture.Motion carried by unanimous roll call vote."

Those items needed to be approved by Dr. Grobbel. I wanted to see those plans, and filed a FOIA request with the township. They are not available, and I was told they are still being produced. The Land Use Permit was issued on October 10, 2013. Another part of item #1 was a plan for monitoring Acme creek. Apparently we still don't have that.

How did this occur? How did the Planning Commission issue a store construction permit in May 2014 without having the required conditional approval items? How will this be prevented in the future?

Thank you, Brian Kelley



Application Number: 2015-01

Parcel Number: 236-012-06

#### ACME TOWNSHIP Grand Traverse County, Michigan Application for Special Use Permit/Site Plan Approval

#### Owner/Applicant Information: (please type or print clearly)

Name:_JML Design Group, Ltd.			Phone:947-9019	_	
Mailing Address:_	225	E. 16th St	reet, Suite B		
City:	City		State: Michigan	Zip:Zip:	
E-Mail Address:		jmldg@att.net	t		

#### A. Property Information:

- 1. Address: 5555 M-72
- 2. Property Description/Parcel Number: 28-01-236-012-01
- 3. Current Zoning of Property: A-1 Agricultural
- 4. If this project is one phase of a larger development and/or property subject to an existing/previous Site Plan Review, Special Use Permit, or Variance, what is/are the applicable permit number(s)? SUP 99-3P
- 5. **Provide proof of current property ownership.** If applicant is not the current property owner, also provide written permission to act as agent of, and complete contact information for the current property owner.
- 6. Proposed Use/Change to Property:
- 7. Estimated Start and Completion Dates: Phase IIIA: Spring 2015 - July 2015 Phase IIIB and Phase IV: Fall 2015 - December 2016

#### B. Application Packet Requirements: REFER TO ACME TOWNSHIP ZONING ORDINANCE AND COMPLETE ATTACHED CHECKLIST

- C. Fees: Include initial fee as required by the Acme Township Ordinance #2004-01, Schedule of Fees.
- **D.** Fee Escrow Policy Acknowledgement: provide completed and signed form with initial escrow fee deposit.

## PROPOSED EXPANSION OF TRAVERSE BAY RV PARK

### **IMPACT ASSESSMENT STATEMENT**

OWNER: Scheppe Investments Inc. 7915 Cairn Highway Elk Rapids, Michigan 49629

PREPARED BY: JML Design Group, Ltd. 1874 Cass Hartman Court, Suite B Traverse City, Michigan 49684 (231) 947-9019

October 23, 2008 February 25, 2009 (Revised) April 11, 2011 (Revised) November 6, 2014 (Revised) January 12, 2015 (Revised)

#### **Proposed Project**

This report contains the anticipated physical impacts of the proposed recreational vehicle (RV) development on the immediate project area.

The proposed project includes the construction of (81) additional RV sites on an acquired piece of property adjacent to the existing park. The typical site for the new development is approximately 50' x 100'. The typical site will include an optional 12' x 16' storage building, 1552 s.f. of concrete driveway, and 448 s.f. of brick pavers , for use by a typical RV.

The 12' x 16' storage building will be set on a concrete slab. The building will be an option to each RV site. The building will contain several options to upgrade to a coach house, including a toilet, shower, and washer/dryer. The infrastructure is designed to accommodate the utilities for the coach house upgrades. The building has been approved by the MDEQ licensing for conformance with the Michigan Campground Rules. The coach house will be a limited common element of the condominium.

A new concept has been introduced to the RV parks, in the form of a Park Model. The Park Model is a pre-manufactured mobile unit that is licensed by the RV Industry. The unit is portable and contains 399 s.f. Park Models are mobile but are generally parked in one location for extended periods of time. The intention is to have the option of an RV or a Park Model at any given site.

The project is owned by Scheppe Investments LLC. A copy of the warranty deed for the property is attached.

The property is currently zoned A-1 Agricultural. The RV park is permitted with a Special Use Permit.

The development is 26.65 acres. The site has some gently rolling hills with a drainage swale separating the parcel into (2) areas. The area to the east of the swale will be considered Phase III (The current park was constructed under (2) phases - Phase I and II). The first (5) units (lots 218-222) will be considered Phase IIIA, the remaining (50) units will be Phase IIIB. The west side of the drainage swale will contain (26) units and be referred to as Phase IV.

Phase IIIA is intended to create the first (5) sites to display the Park Model.

The property abuts the Grand Traverse Band of Chippewa and Ottawa Indians Grand Traverse Resort "The Bear" golf course to the west, and a vacant property to the east. An additional lot to the east is owned by Walter and Hazel Wistrand. The property to the north is owned by Janet Marnett. A legal description of the parcel is attached.

The project is anticipated to be built over a two year period. Phase IIIA of the project will commence in spring of 2015 and completed by July of 2015. Phase IIIB and IV will commence in fall of 2015 and completed by December 2016. The timing of the project is market driven.

Silt fencing will be provided as required during the construction process. The requirements of the Grand Traverse Soil Erosion Department will be strictly adhered to.

The RV park will not create any nuisances such as dust, fumes, vibration, or smoke. There will be no street lighting.

The property has (1) significant oak tree. The tree will remain.

The property has no existing structures developed on it.

#### <u>Soils</u>

The soils of the site are clay and sandy loam. Soil data is attached. The driveways and parking areas for the RV park will not have heavy traffic. Normal asphalt paving thickness and design will be provided.

#### <u>Drainage</u>

The storm water drainage system is designed to meet the storage requirements of the Grand Traverse County Drain Commission. Storm drainage will be accumulated in retention ponds and in the freeboard area of the proposed water features. Each individual site will be restricted to 2200 s.f. of impervious surface.

The overall site has the ability to be developed in phases and balance with on-site materials.

#### Sanitary Sewer

The proposed (81) sites will connect to a new septic field. The septic field and reserve field will be sized and designed to meet the requirements of the Grand Traverse County Health Department.

Phase IIIA will be implemented prior to the new septic field being installed. The existing septic field is large enough to accommodate the first (12) sites of Phase III. Therefore, Phase IIIA will include the permanent sewer piping for the (12) units, pipes to a lift station that will pump up and tie into the existing sanitary system.

The sewage flows for the RV park are not unusual in terms of quantity or quality.

#### Water Supply

Domestic water will be delivered to each site to a standard RV coach pedestal. A new well is anticipated to be drilled for the new sites. A new water system will be installed and tied onto the existing system to provide more reliability.

Phase IIIA will include a portion of the water main work. The main will be installed and looped back to the existing system, as the new well will not be installed at that time.

No fire suppression will occur on the site.

#### Traffic Access

The proposed site plan anticipates (2) access points to the existing street system. The new roads are designed in a loop fashion for continuous access. The internal roads will be privately maintained. 35' radii will be provided to allow for fire department access.

A temporary cul-de-sac will be provided for Phase IIIA.

#### Landscaping

The areas disturbed by construction will be seeded with grass. Each individual site is responsible for their own lawn irrigation and landscaping. Areas have been designated for landscaping.

A 4'0" landscape berm is to be provided along the north property with plantings along the top of the berm. The plantings will consist of (16) spruce trees and (16) river birch. The trees will be randomly spaced to meet the ordinance.

#### Miscellaneous

Internal directional and traffic signage will be provided throughout the site.

Parking is provided at a rate of (2) cars per lot, in addition to the motorcoach. Additional guest parking is provided in (2) separate areas.

The ordinance required setbacks are maintained. 25' wetland setbacks are also being maintained.

A series of ponds with aeration fountains are provided throughout the sites.

The RV Park opens in the spring and is shut down in October. The site is not utilized during the winter months.

SOIL EROSION & SEDIMENTATION CONTROL (Part 91, 1994 PA 451, as amended) GTC SOIL EROSION & STORMWATER RUNOFF CONTROL ORDINANCE OF 2003

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GRAND TRAVERSE COUNTY DRAIN COMMISSIONER'S OFFICE 2650 LAFRANIER RD TRAVERSE CITY MI 49686 Phone # (231) 995-6042

Owner:

SCHEPPE INVESTMENTS LLC 7915 CAIRN HWY ELK RAPIDS MI 49629

Permit #: 21449 Issued: 11/24/2010 Expires: 10/22/2011 Fee: 1,715 Receipt #: 33737

Applied: 10/22/2010 10/24/11 ClosePermit Nowork Pone GZ

Contractor/On-Site responsible person: MOLON EXCAVATING P O BOX 1860 125 BUCKSHOT DR TRAVERSE CITY MI 49685

DEQ Permit #: 08-28-0080-P

Issue Date:

#### 4/06/2009

Under the provisions of Part 91 of Act 451 of 1994 and/or the GTC Stormwater Ordinance of 1992, authority is hereby granted to make the following earth changes:

GRADING & DRAINAGE/NEW RV PARK APPROX 25 ACRES / ALSO SEE PERMIT # 20656

Located at: 5555 E M 72 In ACME Township, Section 36 Town 28N Range 10W Lot # Sub: Property Tax #: 28 - 01 - 236 - 012 - 05

Work to be done under authority of this permit is subject to the following special instructions and requirements:

This permit does not obviate the need for any other local or state permits or authority to conduct these activities. This permit is approved according to the site plan received on November 23, 2010 with the following conditions: 1. Install silt fence as planned to protect wetlands and stream. Allow no sediment to enter stream or wetlands.

2.All basin slopes shall be 3:1. Stabilize with vegetation. Use erosion control mats where necessary.

3. Stabilize all outlets as planned with riprap and fabric.

4. Within 5 days of finishing construction, place 4 inches of topsoil, seed and mulch over all disturbed soils. No exposed soils may remain. 5. All culverts/standpipes must be corrugated metal pipe or concrete, no plastic pipes are permitted.

6. Follow all requirements of the MI DNRE.

7. A licensed professional must certify that all storm water facilities are built to specifications.

inspection. The landowner/applicant is responsible for contacting our All Earth Change permits require an initial, periodic and final site inspection. The landowner/applicant is responsible for contacting our office to request a final inspection when all permit requirements are

Jun Signature

THIS PERMIT ALONG WITH THE SITE PLAN MUST BE POSTED AT THE PROJECT SITE

PERMIT

SOIL EROSION & SEDIMENTATION CONTROL (Part 91, 1994 PA 451, as amended) GTC SOIL EROSION & STORMWATER RUNOFF CONTROL ORDINANCE OF 2003

GRAND TRAVERSE COUNTY DRAIN COMMISSIONER'S OFFICE 2650 LAFRANIER RD TRAVERSE CITY MI 49686 Phone # (231) 995-6042

Permit #: 21449 Issued: 11/24/2010 Expires: 10/22/2011 Fee: 1,715 Receipt #: 33737

Applied: 10/22/2010

Owner: SCHEPPE INVESTMENTS LLC 7915 CAIRN HWY ELK RAPIDS MI 49629

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Work to be done under authority of this permit is subject to the following special instructions and requirements:

met and the site is stabilized for the permit to be closed.



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225 E. 16 <sup>th</sup> Street, Suite B • Traverse City, MI	49684 • Phone: (231) 947-9019 • Fax: (231) 947-8738
:	
	a de la companya de l
	January 12, 2015
	January 12, 2015
Mr. David Graves	
Department of Environmental Quality	
Resource Management Division	
Campgrounds & Pools Program	
525 West Allegan Street	
2nd Floor North	
Lansing, Michigan 48933	8. 8.
Re: Traverse Bay RV Park	
v	

Dear Mr. Graves:

Attached is a proposed modification to the Traverse Bay RV Park located at 5555 M-72. The project is a scaled down version of a priorly approved, but never built expansion. Please provide comments to allow us to present to the Acme Township Planning Commission on February 9, 2015.

If there should be any questions, please contact me.

Sincerely

C.F. Campbell



\_"Excellence is our Hallmark"\_\_\_

225 E. 16<sup>th</sup> Street, Suite B • Traverse City, MI 49684 • Phone: (231) 947-9019 • Fax: (231) 947-8738

January 12, 2015

Grand Traverse Metro Fire Authority Grand Traverse Metro Fire Department Fire Prevention Bureau 897 Parsons Road Traverse City, Michigan 49686

Re: Traverse Bay RV Park

To Whom it May Concern:

Attached is a proposed modification to the Traverse Bay RV Park located at 5555 M-72. The project is a scaled down version of a priorly approved, but never built expansion. Please provide comments to allow us to present to the Acme Township Planning Commission on February 9, 2015.

If there should be any questions, please contact me.

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C.F. Campbell



\_"Excellence is our Hallmark"\_

225 E. 16<sup>th</sup> Street, Suite B • Traverse City, MI 49684 • Phone: (231) 947-9019 • Fax: (231) 947-8738

January 12, 2015

Grand Traverse County Soil Erosion 2650 LaFranier Road Traverse City, MI 49686

Re: Traverse Bay RV Park

To Whom it May Concern:

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incerel

C.F. Campbell



\_\_"Excellence is our Hallmark"\_\_

225 E. 16<sup>th</sup> Street, Suite B • Traverse City, MI 49684 • Phone: (231) 947-9019 • Fax: (231) 947-8738

January 12, 2015

Grand Traverse County DPW 2650 LaFranier Road Traverse City, MI 49686

Re: Traverse Bay RV Park

To Whom it May Concern:

Attached is a proposed modification to the Traverse Bay RV Park located at 5555 M-72. The project is a scaled down version of a priorly approved, but never built expansion. Please provide comments to allow us to present to the Acme Township Planning Commission on February 9, 2015.

If there should be any questions, please contact me.

C.F. Campbell



\_"Excellence is our Hallmark"\_\_\_

225 E. 16<sup>th</sup> Street, Suite B • Traverse City, MI 49684 • Phone: (231) 947-9019 • Fax: (231) 947-8738

January 12, 2015

Grand Traverse County Environmental Health Department 2650 LaFranier Road Traverse City, MI 49686

Re: Traverse Bay RV Park

To Whom it May Concern:

Attached is a proposed modification to the Traverse Bay RV Park located at 5555 M-72. The project is a scaled down version of a priorly approved, but never built expansion. Please provide comments to allow us to present to the Acme Township Planning Commission on February 9, 2015.

If there should be any questions, please contact me.

Sincere

C.F. Campbell



2007R-14880 STATE OF NICHIGAN GRAND TRAVERSE COUNTY RECORD 08/07/2007 01:34:49PH PAGE 1 OF 2 TXID 61117 PEGGY HAINES REGISTER OF DEEDS

TC-07-2684

Pr.of

STATE OF MICHIGAN, County or Co

certify that there are no issued

description, and all taxes on varial.

by the records in my office the

Township, City or Village 7 11,007

Parcel # 28-01-236-012-05

Durrel't

The Grantor, TRAVERSE BAY RV PARK, INC., a Michigan corporation, of 3988 Haven Hill, Williamsburg, Michigan 49690, conveys and warrants to the Grantee, SCHEPPE INVESTMENTS, INC., a Michigan corporation, of 7915 Cairn Highway, Elk Rapids, Michigan 49629, the following described real property located in the Township of Acme, County of Grand Traverse and State of Michigan, to wit:

RM

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and County, Treasure

WARRANTY DEED

(73.921 acres including Park buildings and amenities) Part of the E 1/2 of Section 36. T28N, R10W, Acme Township, Grand Traverse County, Michigan, more fully described as follows:

Beginning at the South ¼ Corner of said Section 36; thence N00°39'44"W, 2654.72 feet along the North & South 1/4 line to the Center Post; thence continuing along said North & South ¼ line, N00°01'40"W, 1300.38 feet; thence S89°56'07"E, 1225.40 feet; thence S00°06'02"E, 408.83 feet; thence S89°32'21"E, 100.00 feet to the East 1/8 line; thence S00°06'02"E, 900.04 feet along said E 1/8 line to the East & West 1/4 line; thence continuing along said East 1/8 line, S02°24'15"E, 2424.75 feet; thence N89°50'41"W. 99.00 feet; thence S00°24'15" E, 222.75 feet to the South Section line; thence N89°50'41"W, 1216.07 feet along said South Section line to the South ¼ corner and the Point of Beginning. Subject to the right-of-way of M-72 over the southerly portion thereof. (Containing 118.680 acres)

EXCLUDING FROM THE 118.680 ACRE PARCEL THE FOLLOWING DESCRIBED PARCEL: Part of the East 1/2 of Section 36, T28N, R10W, Acme Township, Grand Traverse County, Michigan. Described as: Beginning at a point which is S89°50'41"E, 147.09 feet along the South Section line from the South 1/4 Corner of said Section 36; thence N05°54'24"E, 488.28 feet; thence N23°16'07"E, 258.94 feet; thence N36°36'46"E, 129.27 feet; thence N01°54'40"W, 520.87 feet; thence N58°04'11"E, 116.08 feet; thence N01°55'41"W, 191.30 feet; thence N83°47'05"W, 431.68 feet; thence N03°17'06"E, 244.96 feet; thence N30°09'37"E, 132.50 feet; thence N84°28'19"E, 139.00 feet; thence N81°58'19"E, 89.14 feet; thence N80°16'34"E, 141.00 feet; thence N02°21'30"W, 49.50 feet; thence N71°40'03"E, 242.77 feet; thence N64°21'12"E, 80.00 feet; thence N03°57'46"E, 296.64 feet; thence N24°50'37"E, 19.76 feet; thence N00°17'09"E, 173.70 feet; thence S62°27'13"W, 40.93 feet; thence N68°58'05"W, 53.56 feet; thence N00°17'09"E, 769.62 feet; thence N59°55'09"E, 99.21 feet; thence N02°17'23"E, 27.10 feet; thence N89°55'50"E, 294.44 feet; thence S47°41'06"E, 31.45 feet; thence S00°11'11"W, 26.07 feet; thence S53°48'49"E, 110.00 feet; thence S00°11'11"W, 1150.01 feet; thence N55°45'24"W, 116.58 feet; thence N21°51'43"W, 58.96 feet; thence N56°28'16"W, 95.68 feet; thence S87°55'27"W, 95.14 feet; thence S63°09'14"W, 92.70 feet; thence S62°07'48"E, 24.93 feet; thence N89°56'55"E, 26.36 feet; thence S03°57'46"W, 373.40 feet; thence N89°36'19"E, 60.68 feet; thence S21°19'51"E, 70.39 feet; thence S02°18'50"W, 68.72 feet; thence S15°38'13"W, 281.02 feet; thence S84°40'29"E, 32.96 feet; thence S01°06'50"E, 519.10 feet; thence S06°14'19"E, 138.47 feet; thence S35°02'21"W, 379.86 feet; thence S74°43'01"W, 162.86 feet; thence S00°39'44"E, 215.62 feet; thence N89°50'41"W, 150.00 feet; thence S00°39'44"E, 400.00 feet; thence N89°50'41"W, 252.91 feet to the point of beginning. Subject to the right-of-way of Highway M-72. (Containing 36.855 acres)

AND ALSO EXCLUDING FROM THE 118.680 ACRE PARCEL THE FOLLOWING DESCRIBED PARCEL: Part of the Southeast ¼ of Section 36, T28N, R10W, Acme Township, Grand Traverse County, Michigan, more fully described as follows: Commonoing of the Court 1/ corner of Contian 26. thenes C 000E0144# E 400 00 foot

315000

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along the South section line to the POINT OF BEGINNING; thence N 00°39'44" W, 400.00 feet; thence S 89°50'41" E, 916.87 feet; thence S 00°24'15" E, 177.22 feet; thence N 89°50'41" W, 99.00 feet; thence S 00°24'15" E, 222.75 feet to the South section line; thence N 89°50'41" W, 816.07 feet along said South section line to the North & South ¼ line and the POINT OF BEGINNING. SUBJECT TO the right-of-way of M-72 over the southerly 75 feet thereof. (Containing 7.904 acres)

Subject to all agreements, covenants, easements, right-of-ways, reservations, exceptions, conditions and restrictions contained in prior conveyances or otherwise, if any, any and all zoning ordinances and/or use conditions or restrictions, if any, and rights of the public, any governmental unit and others in and to any portion of the property used, taken or deeded for street, road, or highway purposes.

Legal description furnished by Grantor; the Drafter of this instrument has not examined title to the lands conveyed and renders no opinion as to marketability of title or whether the conveyance complies with the Land Division Act, 1996 P.A. 591, as amended.

For the sum of TWO HUNDRED FIFTY THOUSAND AND NO/100s (\$250,000.00) DOLLARS and no other consideration.

The Grantor grants to the Grantee the right to make ALL division(s) under section 108 of the Land Division Act, Act. No. 288 of the Public Acts of 1967.

This property may be located within the vicinity of farm land or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected under the Michigan Right to Farm Act.

Dated this 3rd day of August, 2007.

MICHIGAN REAL ESTATE

TRANSFER TAX

GRAND TRAVERSE COUNTY, MI 2007R-L4880 07 Aug 2007

00010216 \$ 275.00 C \$ 1875.00 S

1000

Grantor

TRAVERSE BAY RV PARK, INC., a Michigan corporation

: <u>Acted R. Sinsfield</u> Robert R. Binsfield

Its: President

State of Michigan **>**ss County of Grand Traverse

The foregoing instrument was acknowledged before me this 3rd day of August, 2007, by Robert R. Binsfield, the President of TRAVERSE BAY RV PARK, INC., a Michigancorporation.

CHRISTOPHER A. LAMBERT, Notary Public Notary Public, County of Acting in Grand Traverse County My commission expires:

My Commission Expires: 10/22/2012

Acting in the County of Grand Traverse

When Recorded Return To:	Send Subsequent Tax Bills To:	This Instrument Drafted By:			
GRANTEE	GRANTEE	Louis P. Tocco (P42218) 13709 S. West Bayshore Drivo Traverse City, Michigan 49684			
County Treasurer's Certificate					
I hereby certify that there are no Tax Liens or Titles held by the State or any individual against the within					
description, and all Taxes on sar	me are paid for five years previou	s to the date of this instrument as process of collection by Township,			
Tay Parrol	Recording Eee:	Tropofor Toy			



2007R-14878 STATE OF MICHIGAN GRAND TRAVERSE COUNTY RECORD 00/07/2007 01:34:47PM PAGE 1 OF 2 TXID 61117 PEGGY HAINES REGISTER OF DEEDS

TC-07-2684

Parcel # 18-01-722

STATE OF MICHIGAN, Cours

centry that there are no

description and all tax

by the records in the Texnistry, City of State

> The Grantor, TRAVERSE BAY RV PARK, INC., a Michigan corporation, of 3988 Haven Hill, Williamsburg, Michigan 49690, conveys and warrants to the Grantee, SCHEPPE INVESTMENTS, INC., a Michigan corporation, of 7915 Cairn Highway, Elk Rapids, Michigan 49629, the following described real property located in the Township of Acme, County of Grand Traverse and State of Michigan, to wit:

WARRANTY DEED

Units (and parcel identification numbers):

522

132.

RN

at reasons the within

sidement as appears so of collection by

County, Treasurer

. I hereby

	41	(2801-722-041-00)	52	(2801-722-052-00)		
	63	(2801-722-063-00)	135	(2801-722-135-00)	138	(2801-722-138-00)
	139	(2801-722-139-00)	140	(2801-722-140-00)	141	(2801-722-141-00)
	142	(2801-722-142-00)	143	(2801-722-143-00)	144	(2801-722-144-00)
	145	(2801-722-145-00)	146	(2801-722-146-00)	147	(2801-722-147-00)
	148	(2801-722-148-00)	149	(2801-722-149-00)	150	(2801-722-150-00)
	151	(2801-722-151-00)	158	(2801-722-158-00)		(
	161	(2801-722-161-00)	162	(2801-722-162-00)	163	(2801-722-163-00)
	164	(2801-722-164-00)	165	(2801-722-165-00)	167	(2801-722-167-00)
	168	(2801-722-168-00)	169	(2801-722-169-00)	170	(2801-722-170-00)
	171	(2801-722-171-00)	172	(2801-722-172-00)		
	175	(2801-722-175-00)	176	(2801-722-176-00)	177	(2801-722-177-00)
(Online)	186	(2801-722-186-00)	187	(2801-722-187-00)	189	(2801-722-189-00)
Sundarianed	190	(2801-722-190-00)	192	(2801-722-192-00)	193	(2801-722-193-00)
New Section	194	(2801-722-194-00)	195	(2801-722-195-00)	199	(2801-722-199-00)
N INCOMENT	200	(2801-722-200-00)	203	(2801-722-203-00)	204	(2801-722-204-00)
-	205	(2801-722-205-00)	206	(2801-722-206-00)	207	(2801-722-207-00)
	208	(2801-722-208-00)	209	(2801-722-209-00)	210	(2801-722-210-00)
	211	(2801-722-211-00)	212	(2801-722-212-00)	213	(2801-722-213-00)
1.,	214	(2801-722-214-00)	215	(2801-722-215-00)	216	(2801-722-216-00)
						-

Traverse Bay RV Park, according to the Master Deed recorded in Liber 1559, Pages 896 through 962 inclusive, as amended by the First Amendment to Master Deed of Traverse Bay RV Park recorded in Document Number 2005C-00057, consisting of 25 pages, and designated as Grand Traverse County Condominium Subdivision Plan No. 162, Grand Traverse County Records, together with rights in general common elements and limited common elements, as set forth in the above Master Deed, as amended, and as described in Act 59 of the Public Acts of 1978, as amended.

Subject to all agreements, covenants, easements, right-of-ways, reservations, exceptions, conditions and restrictions contained in prior conveyances or otherwise, if any, the reservation unto Seller, its successors and assigns, of all oil, gas and minerals, if any (Grantor covenants that there shall be no drilling operations on the Premises hereinabove described pursuant to the foregoing reservation), any and all zoning ordinances and/or use conditions or restrictions, if any, and rights of the public, any governmental unit and others in and to any portion of the property used, taken or deeded for street, road, or highway purposes.

Legal description provided by Grantors. The Drafter of this instrument has not examined title to the lands conveyed and renders no opinion as to marketability of title.

For the sum of TWO MILLION EIGHT HUNDRED FIFTY THOUSAND AND NO/100s (\$2,850,000.00) DOLLARS and no other consideration.

24510.00

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70

Grantor

TRAVERSE BAY RV PARK, INC., a Michigan corporation

Bv Robert R. Binsfield

Its: President

State of Michigan County of Grand Traverse }ss

The foregoing instrument was acknowledged before me this 3rd day of August, 2007, by Robert R. Binsfield, the President of TRAVERSE BAY RV PARK, INC., a Michigan corporation.

e. 6215 (print name of notary public below signature)

Notary Public, County of My commission expires: Acting in the County of Grand Traverse

CHRISTOPHER A. LAMBERT, Notary Public Benzie County, Michigan Acting in Grand Traverse County My Commission Expires: 10/22/2012



MICHIGAN REAL ESTATE TRANSFER TAX GRAND TRAVERSE COUNTY, MI 2007R-14878 07 Aug 2007 00010214 \$ 3135.00 C \$ 21375.00 S

1.4

When Recorded Return To:	Send Subsequent Tax Bills To:	This Instrument Dratted By:
GRANTEE	GRANTEE	Louis P. Tocco (P42218) 13709 S. West Bayshore Drive Traverse City, Michigan 49684
County Treasurer's Certificate		
I hereby certify that there are no Ta	ax Liens or Titles held by the State	or any individual against the within
description, and all Taxes on sam	e are paid for five years previous	s to the date of this instrument as
appears by the records in my office	. This does not cover taxes in the	process of collection by Township,
City, or Village.		
Tax Parcel:	Recording Fee:	Transfer Tax:



2007R-14879 STATE OF MICHIGAN **GRAND TRAUFRSE COUNTY** RECORD 08/07/2007 01:34:48PM TXID 61117 PAGE 1 OF 2 PEGGY HATHES REGISTER OF DEEDS

28-01-236-012-05 Ru ciand against the within sensional as appears certify that these are no way to description, and all torrectors of by the records in my of the muss of collection by orse County, Treasure Township, City or Village 16101 A.U.A. WARRANTY DEED

17-07-2684

The Grantor, TRAVERSE BAY RV PARK, INC., a Michigan corporation, of 3988 Haven Hill, Williamsburg, Michigan 49690, conveys and warrants to the Grantee, SCHEPPE INVESTMENTS, INC., a Michigan corporation, of 7915 Cairn Highway, Elk Rapids, Michigan 49629, the following described real property located in the Township of Acme, County of Grand Traverse and State of Michigan, to wit:

. I hereby

(7.904 acres including farmhouse) Part of the Southeast ¼ of Section 36, T28N, R10W, Acme Township, Grand Traverse County, Michigan, more fully described as follows:

Commencing at the South ¼ corner of Section 36; thence S 89°50'41" E, 400.00 feet along the South section line to the POINT OF BEGINNING; thence N 00°39'44" W, 400.00 feet; thence S 89°50'41" E, 916.87 feet; thence S 00°24'15" E, 177.22 feet; thence N 89°50'41" W, 99.00 feet; thence S 00°24'15" E, 222.75 feet to the South section line; thence N 89°50'41" W, 816.07 feet along said South section line to the North & South ¼ line and the POINT OF BEGINNING. SUBJECT TO the right-of-way of M-72 over the southerly 75 feet thereof. Containing 7.904 acres.

Subject to all agreements, covenants, easements, right-of-ways, reservations, exceptions, conditions and restrictions contained in prior conveyances or otherwise, if any, any and all zoning ordinances and/or use conditions or restrictions, if any, and rights of the public, any governmental unit and others in and to any portion of the property used, taken or deeded for street, road, or highway purposes.

Legal description furnished by Grantor; the Drafter of this instrument has not examined title to the lands conveyed and renders no opinion as to marketability of title or whether the conveyance complies with the Land Division Act, 1996 P.A. 591, as amended.

For the sum of TWO HUNDRED THOUSAND AND NO/100s (\$200,000.00) DOLLARS and no other consideration.

The Grantor grants to the Grantee the right to make ALL division(s) under section 108 of the Land Division Act, Act. No. 288 of the Public Acts of 1967.

This property may be located within the vicinity of farm land or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected under the Michigan Right to Farm Act.

Dated this 3rd day of August, 2007.

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Grantor

TRAVERSE BAY RV PARK, INC., a Michigan corporation

By: έr:

Robert R. Birisfield

Its: President

State of Michigan County of Grand Traverse

The foregoing instrument was acknowledged before me this 3rd day of August, 2007, by Robert R. Binsfield, the President of TRAVERSE BAY RV PARK, INC., a Michigan corporation.

(print/ ne of notary public below sig Notary Public, County of

My commission expires: Acting in the County of Grand Traverse

CHRISTOPHER A. LAMBERT, Notary Public Benzie County, Michigan Acting in Grand Traverse County My Commission Expires: 10/22/2012



MICHIGAN REAL ESTATE TRANSFER TAX GRAND TRAVERSE COUNTY, MI 2007R-14879 07 Aug 2007 00010215 \$ 220.00 C \$ 1500.00 S

When Recorded Return To:	Send Subsequent Tax Bills To:	This Instrument Drafted By:
GRANTEE	GRANTEE	Louis P. Tocco (P42218) 13709 S. West Bayshore Drive Traverse City, Michigan 49684
description, and all Taxes on sa	Fax Liens or Titles held by the State me are paid for five years previous ce. This does not cover taxes in the	s to the date of this instrument as
Tay Parcel	Recording Fee	Transfer Tax

Pr. 4	
Pand + 28-0-236-002-02	p.c
S. ALL OF VAIDLENA Counces of Chandleneous and the sense if we consider the constraints of the three senses in the sense of the sense the	ala segura Arago ra
William	

2008R-17696 STATE DF MICHIGAN GRAND TRAVERSE COUNTY RECORDED 10/15/2008 11:39:01AM PAGE 1 OF 2 XID 83006 PEGGY HAINES REGISTER OF DEEDS

WARRANTY DEED (3/97)

 The Grantor,
 Janice Marnett

 whose address is
 5560 Brackett Rd., Williamsburg, MI 49690

conveys and warrants to Scheppe Investments, Inc., a Michigan Corporation

whose address is 7915 Cairn Highway, Elk Rapids, MI 49629

the following described premises situated in the Township of Acme, County of Grand Traverse, State of Michigan, to wit:

CORPORATE TITLE AGENCY

Part of the Northeast 1/4 of Section 36, Town 28 North, Range 10 West, Acme Township, Grand Traverse County, Michigan, more fully described as follows:

Commencing at the North 1/4 corner of said Section 36; thence South 00°01'40" East, 791.74 feet, along the North & South 1/4 line of said Section 36 to the Point of Beginning; thence South 89°56'47" East, 341.30 feet; thence South 83°03'24" East, 145.88 feet; thence South 89°56'47" East, 469.29 feet; thence South 48°14'31" East, 495.99 feet, to a point on the East 1/8 line of said Section 36; thence South 48°14'31" East, 495.99 feet, to a point on the East 1/8 line of said Section 36; thence South 89°56'33" East, 398.26 feet, along said North 1/8 line; thence South 00°10'10" East, 1312.32 feet, to a point on the East & West 1/4 line of said Section 36; thence North 89°32'28" West, 399.93 feet, along said East & West 1/4 line; thence North 00°05'50" West, 900.14 feet, along said East 1/8 line; thence North 89°31'15" West, 100.01 feet; thence North 00°05'50" West, 408.66 feet, parallel with said East 1/8 line to said North 1/8 line; thence North 89°56'38" West, 1225.41 feet, along said North 1/8 line to said North & South 1/4 line; thence North 00°01'40" West, 508.46 feet, along said North & South 1/4 line to the Point of Beginning.

Together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anyway appertaining thereto.

SUBJECT TO all easements, reservations, rights-of-way and restrictions of record, if any.

The grantor grants to the grantee the right to make \_\_\_\_\_ division(s) under section 108 of the land division act, Act No. 288 of the Public Acts of 1967

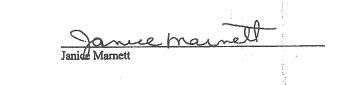
This property may be located within the vicinity of farmland or a farm operation, Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

This deed is given for the sum of Three Hundred Nineteen Thousand Eight Hundred And 00/100 Dollars (\$319,800.00).



MICHIGAN REAL ESTATE TRANSFER TAX GRAND TRAVERSE COUNTY, MI 2008R-17696 15 Oct 2008 00012683 \$ 352.00 C \$ 2400.00 S Dated: October 9, 2008

Signed and Sealed:



State of Michigan County of Grand Traverse

This foregoing instrument was acknowledged before me this 9th day of October, 2008 by Janice Marnett.

ss.

ffit Notary Public

County, Michigan

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County Acting in \_

My commission expires \_\_\_\_

Drafted by and return to: Jerome E. Jelinek, Esq. Jelinek, Bila & Snabes, PLLC 414 East Front St. Traverse City, MI 49686 File No. TC-08-3273

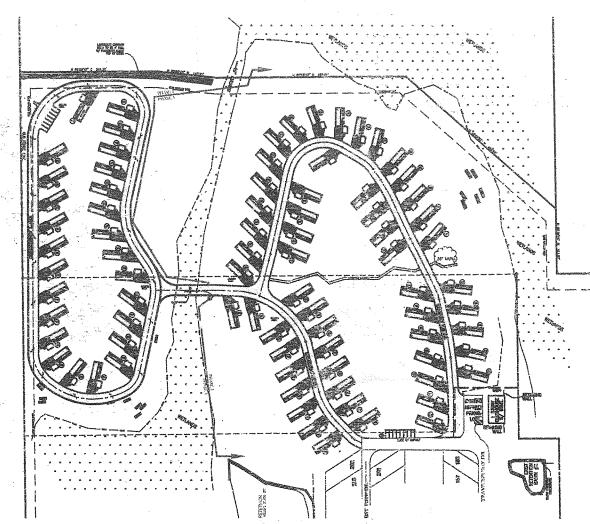
1

DENNIS C. HOUSE NOTARY PUBLIC, STATE OF LIGHIGAN COUNTY OF L'AURASKA MY COMMISSION EXPIRES JUNE 20, 20 F ACTING IN GRAND TRAVERS. C. 1990

Revenue stamps: State: \$2,400.00 County: \$ 352.00

# TRAVERSE BAY RV PARK PHASE III & IV EXPANSION

SECTION 36, TOWN 28 NORTH, RANGE 10 WEST ACME TOWNSHIP, GRAND TRAVERSE CO., MICHIGAN



## UTILITIES

- ACME TOWNSHIP JOHN HULL, ZONING ADMINISTRATOR 6042 ACME ROAD, ACME 231-038-1350
- GPAND TRAVERSE COUNTY ROAD COMMISSION MS. MARY GILLIS - MANAGER 1861 LAFARNIER ROAD, TRAVERSE CITY, MICHIGAN 522-4845
- GRAND TRAVERSE COUNTY DRAIN COMMISSIONER'S OFFICE MR. KEVIN MCELYEA, DRAIN COMMISSIONER 2650 LaFRANER ROAD, TRAVERSE CITY MICHIGAN 985-8042
- GRAND TRAVERSE COUNTY HEALTH DEPARTMENT MR. RANDY EMEOTT, SANTARIAN 2631 LAFRAMEN ROAD, TRAVERSE CITY, MICHIGAN 955-6122
- MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY MR, DAVID GRAVES
- MAUFACTURED HOUSING & REC. RESOURCES UNIT DRIVENING WATER & LEWINGHMEENTAL HEALTH SECTION CONSTITUTION HALL 2-NORTH 355 W. ALLECAN LANSING, ME 48233 (517) 573-3256 CONSUMERS ENERGY
- MR. JOHN RADLICKI AREA REPRESENTATIVE 821 NASTINGS. TRAVERSE CITY, MICHIGAN 929-5243
- CHERRYLAND ELECTRIC COOPERATIVE MR. BOB SIEKAS - AREA ENCINEER P.O. BCX 298, GRAVIN, MICHIGAN 943-8377
- AMERITECH
- MR. KEITH NELBON ENGINEER 142 EAST STATE STREET, FLOOR 2W, TRAVERSE CITY, MICHIGAN 941-2734
- MICHIGAN CONSOLIDATED GAS CO. (M.C.G.) MR, KEN LAKE - MANAGER 1011 HASTINGS ST., TRAVERSE CITY, MICHIGAI 946-5363
- TRAVERSE CITY LIGHT & POWER MR. BOB VANDYKE - SUPERINTENDENT P.C. BOX 592, TRAVERSE CITY, MICHIGAN 822-4942
- CHARTER COMMUNICATION CABLE SYSTEMS NR. BOB NOWAK - CONST. MGR. 701.6. AIRPORT RD. WEST, TRAVERSE CITY, MICHIGAI
- -600-545-0984 POLICE AGENCIES EMERGENCY CALLS - 911
- 941-2300 946-4646 941-2225 CITY OF TRAVERSE CITY. MICHIGAN STATE POLICE **GRAND TRAVERSE CO. SHERIFI**
- FIRE DEPARTMENTS EMERGENCY CALLE - 011 CITY OF TRAVERSE CITY ORAND TRAVERSE CO.
- 941-2340 941-2238 AMBULANCE
- EMERGENCY CALLS 911
- MISS DIG

#### GENERAL SITE NOTES

UPON INSTALLATION OF COMMUNITY SEPTIC FIELDS, GRAND TRAVERSE COUNTY HEALTH DEPARTMENT TO BE NOTIFIED FOR SITE INSPECTION PRIOR TO INSTALLATION OF SAND, TOPSOIL AND SEED. ALL CONSTRUCTION MATERIALS SHALL CONFORM WITH GRAND TRAVERSE COUNTY FORCEMAIN SEWER STANDARDS, SPECIFICATIONS AND DETAILS

- 800-482-7171

- ALL ELEVATIONS ARE BASED ON USGS SURVEY DATUM.
- CONTRACTOR SHALL PROTECT ADJACENT PROPERTIES FROM ACCELERATED EROSION AND SEDIMENTATION AT ALL TIMES DURING CONSTRUCTION.
- ALL DISTURBED AREAS SHALL BE TOPSOILED, SEEDED, FERTILIZED AND MULCHED.

#### EXISTING UTILITIES CAUTIONS

EXISTING PUBLIC UTILITIES AND KNOWN UNDERGROUND STRUCTURES ARE SHOWN ON THE PLANS, THE INFORMATION SHOWN IS BELIEVED TO BE REASONABLY CORRECT AND COMPLETE. HOWEVER, NEITHER THE CORRECTNESS OR THE COMPLETENESS OF SUCH INFORMATION IS GUARANTEED. PRIOR TO THE START OF ANY CONSTRUCTION, THE CONTRACTOR SHALL NOTIFY "MISSDIG" AND REQUEST THE UTILITY COMPANIES TO MARK THE UTILITIES IN QUESTION.

SPECIAL CARE SHALL BE TAKEN IN EXCAVATING IN THE PROXIMITY OF ALL UNDERGROUND UTILITIES. THE CONTRACTOR SHALL PROVIDE SUPPORT FOR ANY UTILITIES WITHIN THE EXCAVATION, PROVIDE PROPER COMPACTION UNDER ANY UNDERMINED UTILITY STRUCTURE AND IF NECESSARY, INSTALL TEMPORARY SHEETING OR USE A TRENCH BOX TO MINIMZE THE EXCAVATION, CONTRACTOR SHALL PROTECT AND SAVE HARMLESS FROM DAMAGE ALL UTILITIES. ABOVE OR BELOW THE GROUND SURFACE, WHICH MAY BE ENCOUNTERED DURING CONSTRUCTION

#### 72 HOURS (3 WORKING DAYS) BEFORE YOU DIC 800-482-7171 (TOLL FREE)

## **DEVELOPERS**: 5555 M-72 EAST ACME, MI 49610

PH: 938-5800

Q.

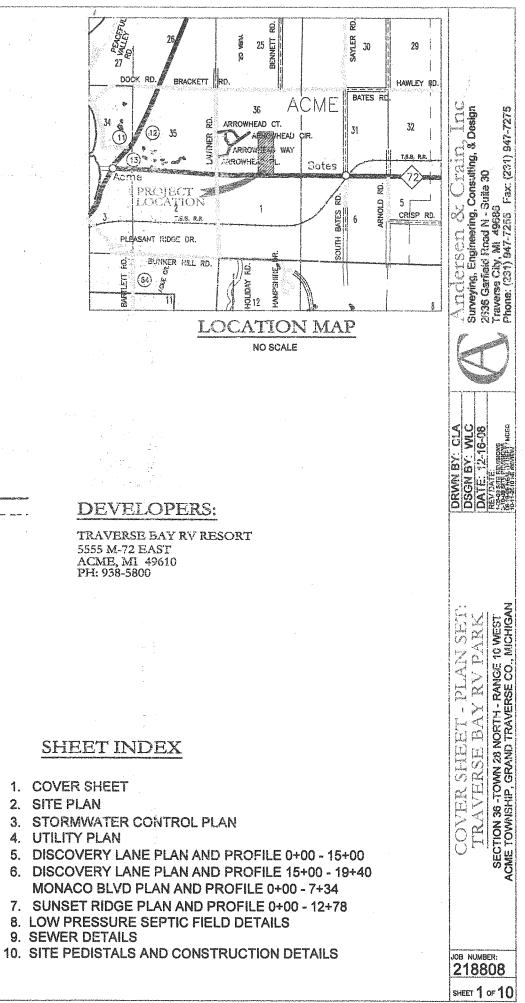
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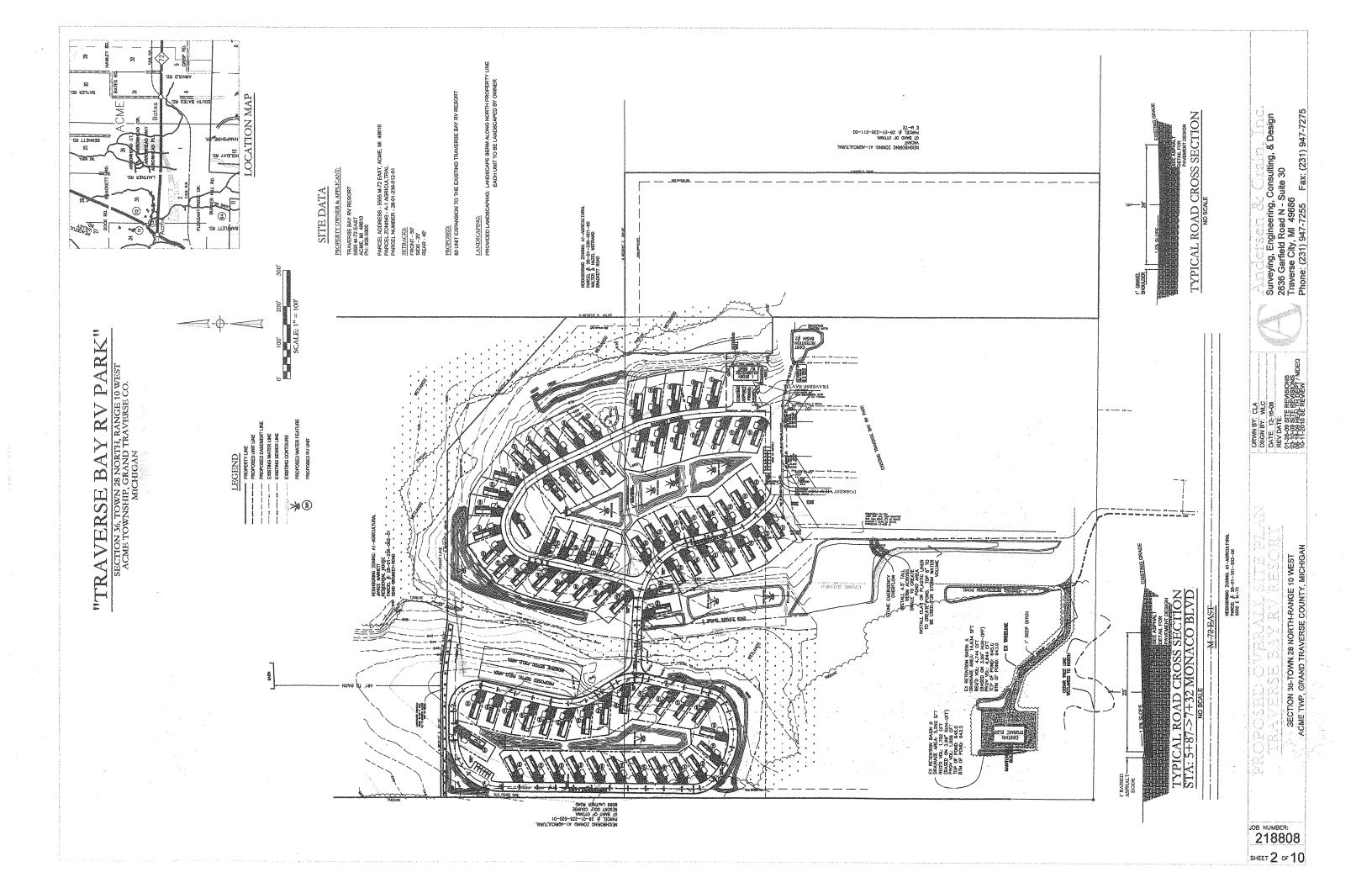
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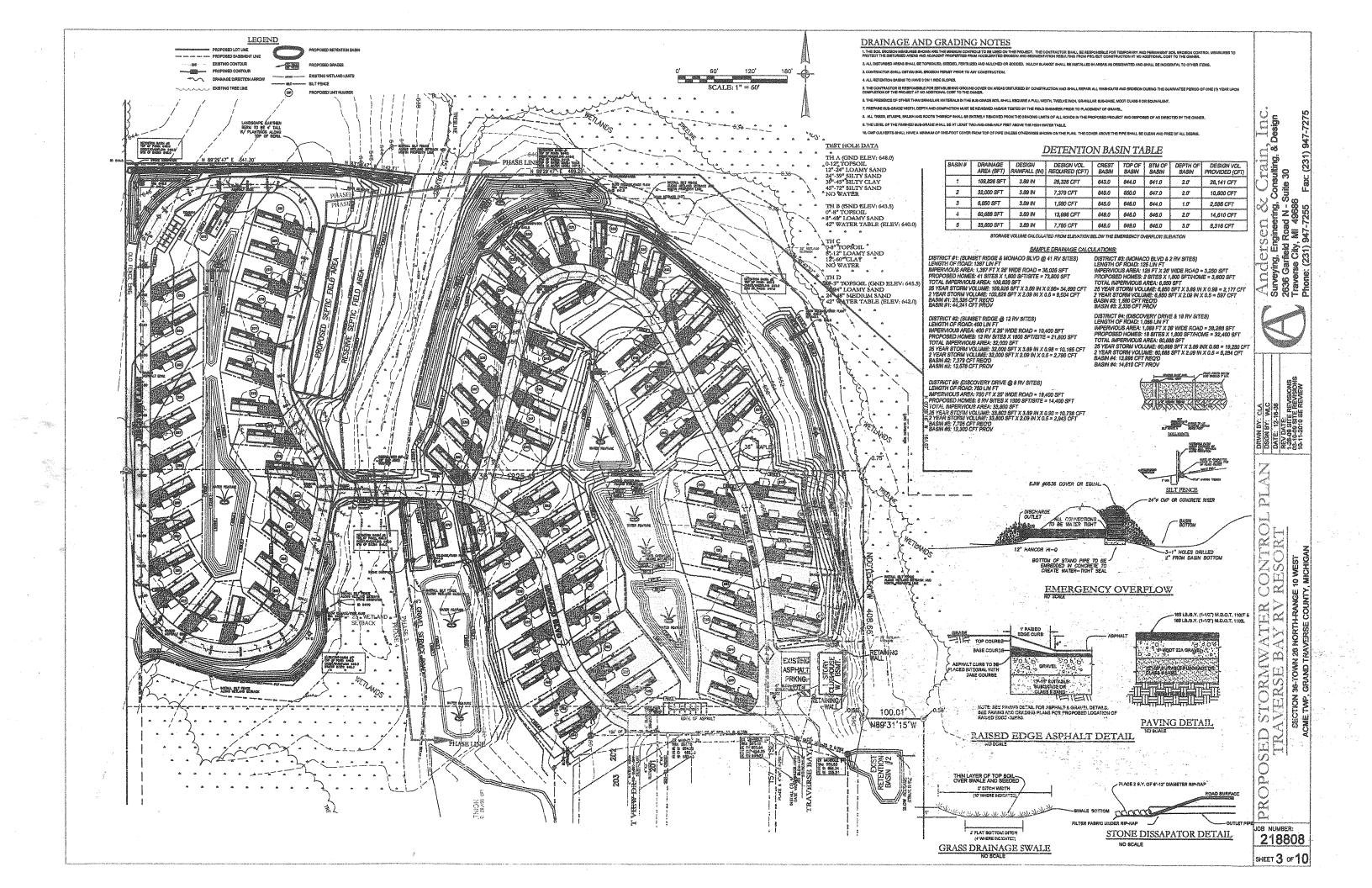
### SHEET INDEX

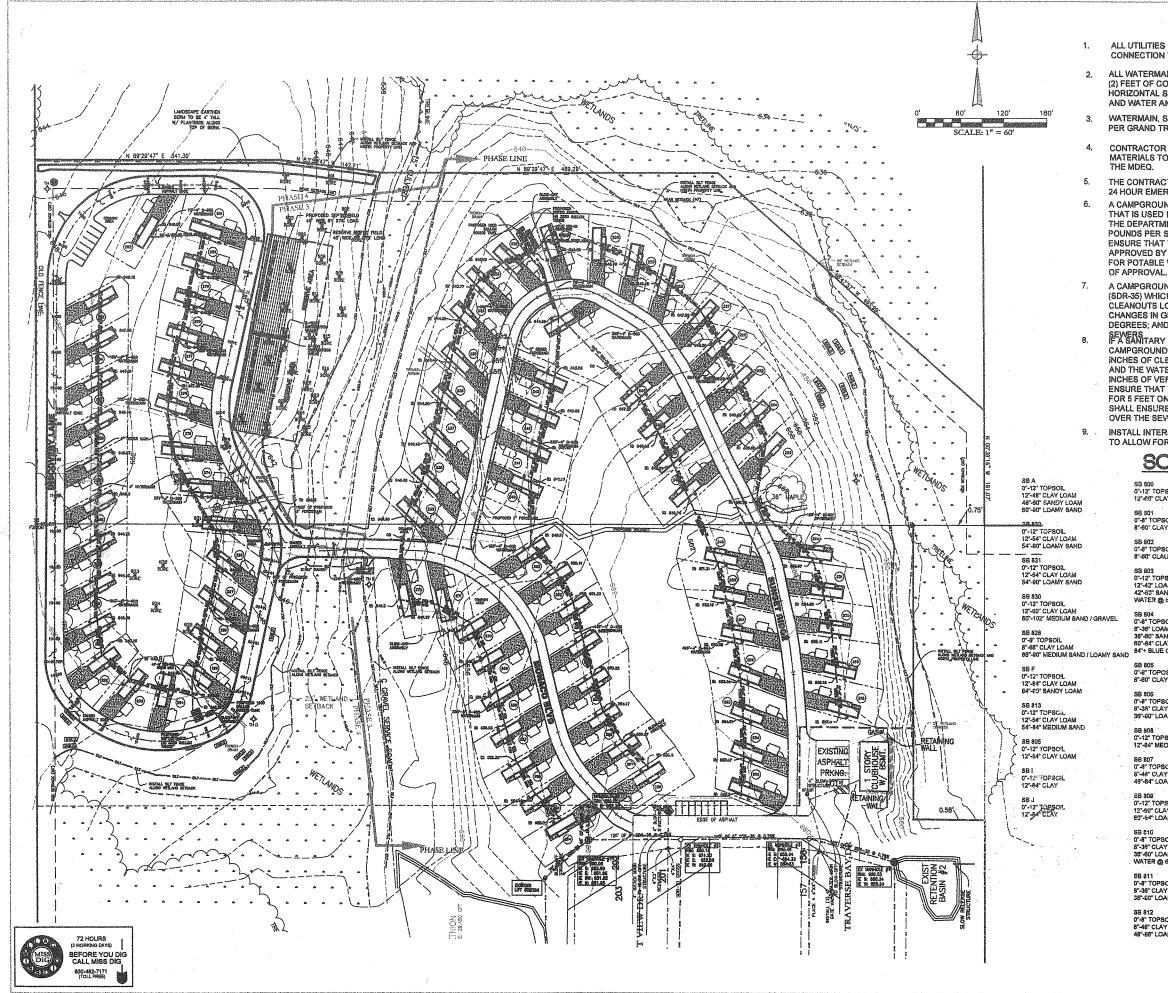
- COVER SHEET 1.
- 2. SITE PLAN
- STORMWATER CONTROL PLAN 3.
- 4. UTILITY PLAN
- 5.

- 8. LOW PRESSURE SEPTIC FIELD DETAILS
- 9. SEWER DETAILS









#### UTILITY NOTES

ALL UTILITIES SHALL BE COMPLETELY TESTED AND APPROVED PRIOR TO CONNECTION TO EXISTING MAINS.

ALL WATERMAIN AND SEWERMAIN SHALL HAVE A MINIMUM OF TWO (2) FEET OF COVER BELOW FINISHED GRADE, TEN (10) FEET OF HORIZONTAL SEPERATION BETWEEN SEWERMAIN AND WATERMAIN AND WATER AND SEWER SERVICES.

WATERMAIN, SEWERMAIN AND FORCEMAIN SHALL BE TESTED PER GRAND TRAVERSE COUNTY D.P.W. REQUIREMENTS.

CONTRACTOR SHALL SUBMIT CERTIFICATION OF ALL CONSTUCTION MATERIALS TO THE DESIGN ENGINEER PRIOR TO ACCEPTANCE BY

THE CONTRACTOR SHALL SUBMIT NAMES AND PHONE NUMBERS OF THEIR 24 HOUR EMERGENCY PERSONNEL PRIOR TO CONSTRUCTION.

A CAMPGROUND OWNER SHALL ENSURE THAT ANY PLASTIC WATERLINE THAT IS USED IN A CAMPGROUND IS MADE OF A MATERIAL APPROVED BY THE DEPARTMENT AND HAS A MINIMUM PRESSURE RATING OF 160 POUNDS PER SQUARE INCH (SDR-21). A CAMPGROUND OWNER SHALL ENSURE THAT THE PIPE, PLASTIC FITTINGS, AND SOLVENT CEMENTS ARE APPROVED BY NSF (NATIONAL SANITATION FOUNDATION) INTERNATIONAL FOR POTABLE WATER SUPPLY AND BEAR THE NSF INTERNATIONAL SEAL

A CAMPGROUND OWNER SHALL ENSURE THAT ALL SANITARY SEWERS (SOR-35) WHICH ARE LESS THAN 10 INCHES IN DIAMETER HAVE CLEANOUTS LOCATED AT THE END OF EACH SEWER LINE; AT ALL CHANGES IN GRADE, SIZE, AND DIRECTION OF MORE THAN 45 DEGREES; AND AT DISTANCES OF NOT MORE THAN 100 FEET ALONG SEWERS IF A SANITARY SEWER LINE CROSSES A WATERLINE, THEN A

CAMPGROUND OWNER SHALL ENSURE THAT THERE IS A MINIMUM OF 12 INCHES OF CLEAR VERTICAL ISOLATION BETWEEN THE SEWER LINE AND THE WATERLINE. IF IT IS NOT FEASIBLE TO HAVE A MINIMUM OF 12 INCHES OF VERTICAL ISOLATION, THEN A CAMPGROUND OWNER SHALL ENSURE THAT THE SANITARY SEWER LINE IS ENCASED IN CONCRETE FOR 5 FEET ON EACH SIDE OF THE CROSSING. A CAMPGROUND OWNER SHALL ENSURE THAT 1 FULL LENGTH OF WATERLINE IS CENTERED OVER THE SEWER CROSSING.

INSTALL INTERMITTENT DRAINS FROM SEWER AND WATER TRENCHES TO ALLOW FOR WATER BEING TRAPPED IN AND AROUND MAINS.

# SOL DATA

SB 800 0"-12" TOPSOIL 12"-60" CLAY LOAM

85 501 0"-8" TOPSOIL 8"-80" CLAY LOAM

0"-8" TOPSOIL 8"-60" CLAU LOAM

58 603 0"-12" TOPSO(L 12"-42" LOAMY SAND 42"-60" SANDY LOAM WATER @ 60"

SB 804 0"-8" TOPSOIL 6"-36" LOAMY SAND 36"-86" SANDY LOAM 60"-84" CLAY LOAM 84"+ BLUE CLAY

SB 805 6"-8" TOPOSIL 8"-60" CLAY LOAM

SB 606 0"-8" TOPSOIL 8"-38" CLAY LOAM 36"-60" LOAMY SAND

58 508 0"-12" TOPSOIL 12"-84" MEDIUM SAND

58 207 0"-9" TOPSOIL 3"-48" CLAY LOAM 45"-84" LOAMY SAND

58 809 0"-12" TOPSOIL 12"-50" CLAY LOAM 60"-54" LOAMY SAND

59 810 0"-8" TOPSOIL 8"-36" CLAY LOAM 36"-60" LOAMY SAND WATER @ 60"

SB 811 0"-8" TOPSON 8"-36" CLAY LOAM 36"-SO" LOAMY SAND

85 817 SE 812 0"-8" TOPSOL 8"-48" CLAY LOAM W/GRAVEL 48"-98" LOAMY SAND

SB 814 D"-8" TOPSOIL 8"-48" CLAY LOAM 48"-108" LOAMY SAND

88 815 0"-6" TOPSOIL 8"-36" CLAY LOAM 36"-84" LOAMY SAND

SB 818 9"-12" TOPSOIL 12"-36" CLAY LOAM 36"-84" LOAMY SAND WATER @ 84"

SB 818 0"-8" TOPSOIL 8"-48" CLAY LOAM 48"-98" LOAMY SAND

SB 819 0"-8" TOPSOIL 8"-36" CLAY LOAM 35"-98" LOAMY SAND

SB 817 0"-8" TOPSOIL 8"-30" CLAY LOAM W/GRAVEL 30"-72" LOAMY SAND 72"-98" CLAY LOAM

88 820 0"-8" TOPSCIL 8"-42" CLAY LOAM W/GRAVEL 42"-96" LOAMY SAND

SB 821 0"-8" TOPSOIL 8"-18" CLAY LOAM 15"-48" CLAY LOAM / SANDY LOAM 48"-90" LOAMY SAND

SB 522 9"-12" TOPSOIL 12"-48" CLAY LOAM 48"-66" LCAMY SAND

88 824 0"-0" TOPSON 8"-18" CLAY LOAM 18"-78" LOAMY SAND

- SB 625 0"-12" TOPSCU 0"-12" TOPECIL 12"-16" CLAY LOAM 18"-39" LOAMY SAND/CRAVEL 38"-45" SANDY LOAM 48"-50" LOAMY SAND 60"-72" CLAY LOAM WATER @ 60"
- 88 826 0"-8" TOPSOIL 8"-24" CLAY LOAM 24"-56" LOAMY SAND

SB 827 0"-8" TOPSOIL 5"-60" CLAY LOAM 60"-90" LOAMY SAND

SB 829 0"-12" TOPSOIL 12"-72" LOAMY SAND/SANDY LOA

SB 833 0"-12" TOPSOIL 8"-50" CLAY LOAM 59"-60" SANDY LOAM 60"-90" LOAMY SAND

53 834 0"-12" TOPSOIL 12"-50" SANDY LOAM 50"-90" LOAMY SAND

SB 835 0"-8" TOPSOIL 3"-60" SANDY LOAM 60"-102" LOAMY SAND

#### LEGEND

PROPOSED LOT LINE ---- PROPOSED EAGEMENT LINE EXISTING CONTOUR PROPOSED WATER LINE PROPOSED SEWER LINE PROPOSED FORCEMAIN LINE EXISTING WATER I INF EXISTING SEWER LINE - SILT FENCE SEWER SERVICE CONNECTION WATER/ELECTIRCAL RISER (POWERHOUSE RV HOOK-UP PEDIS PROPOSED WATER VALVE PROPOSED SEPTIC/DOSING TA



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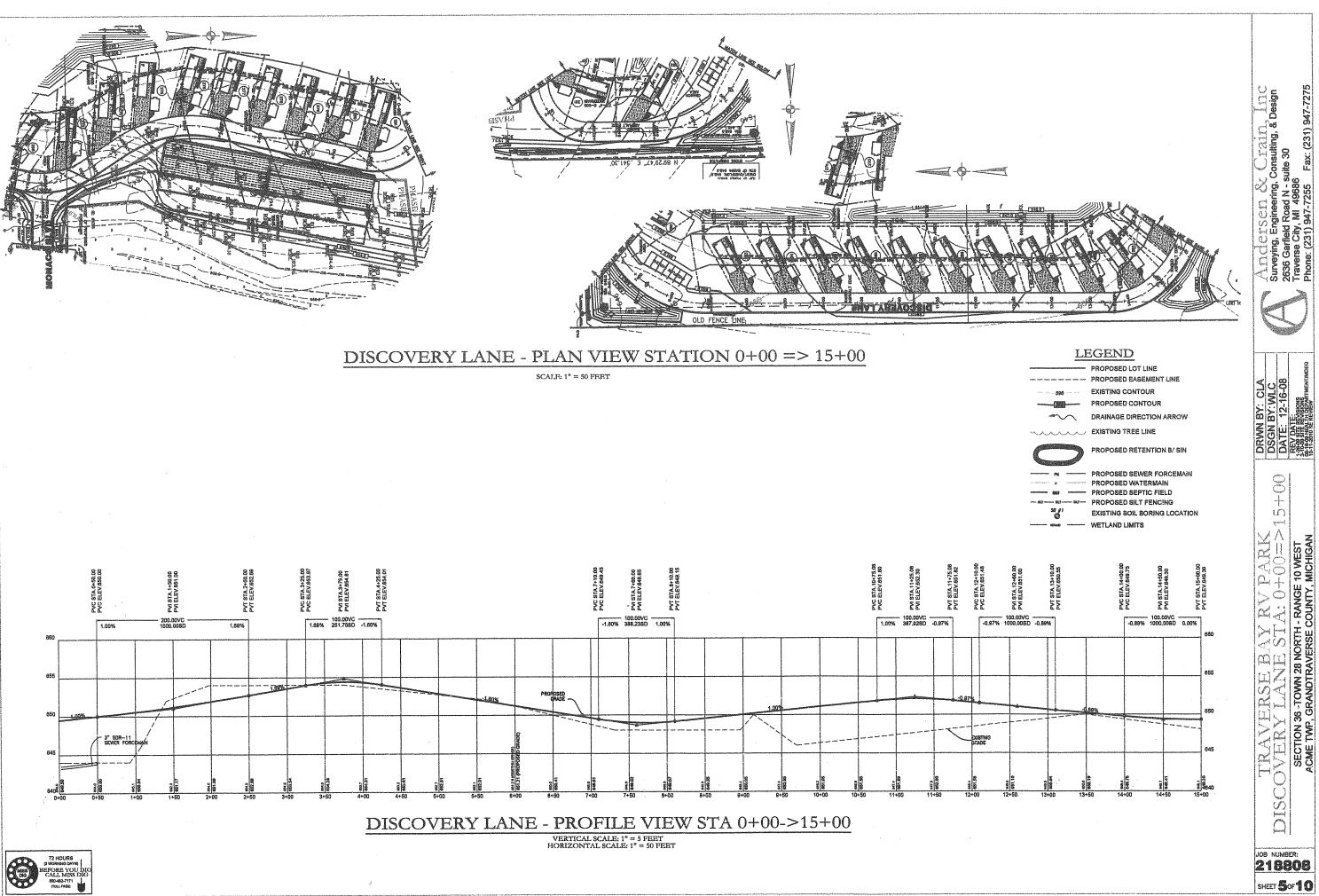
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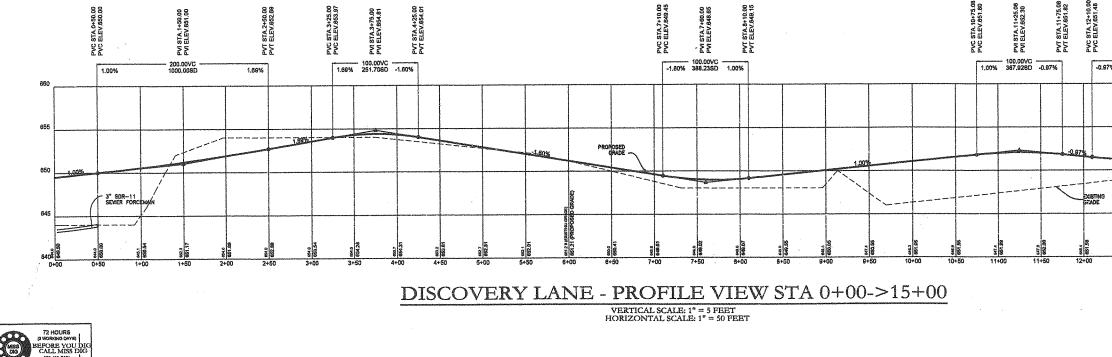
SHEET 4 OF 10

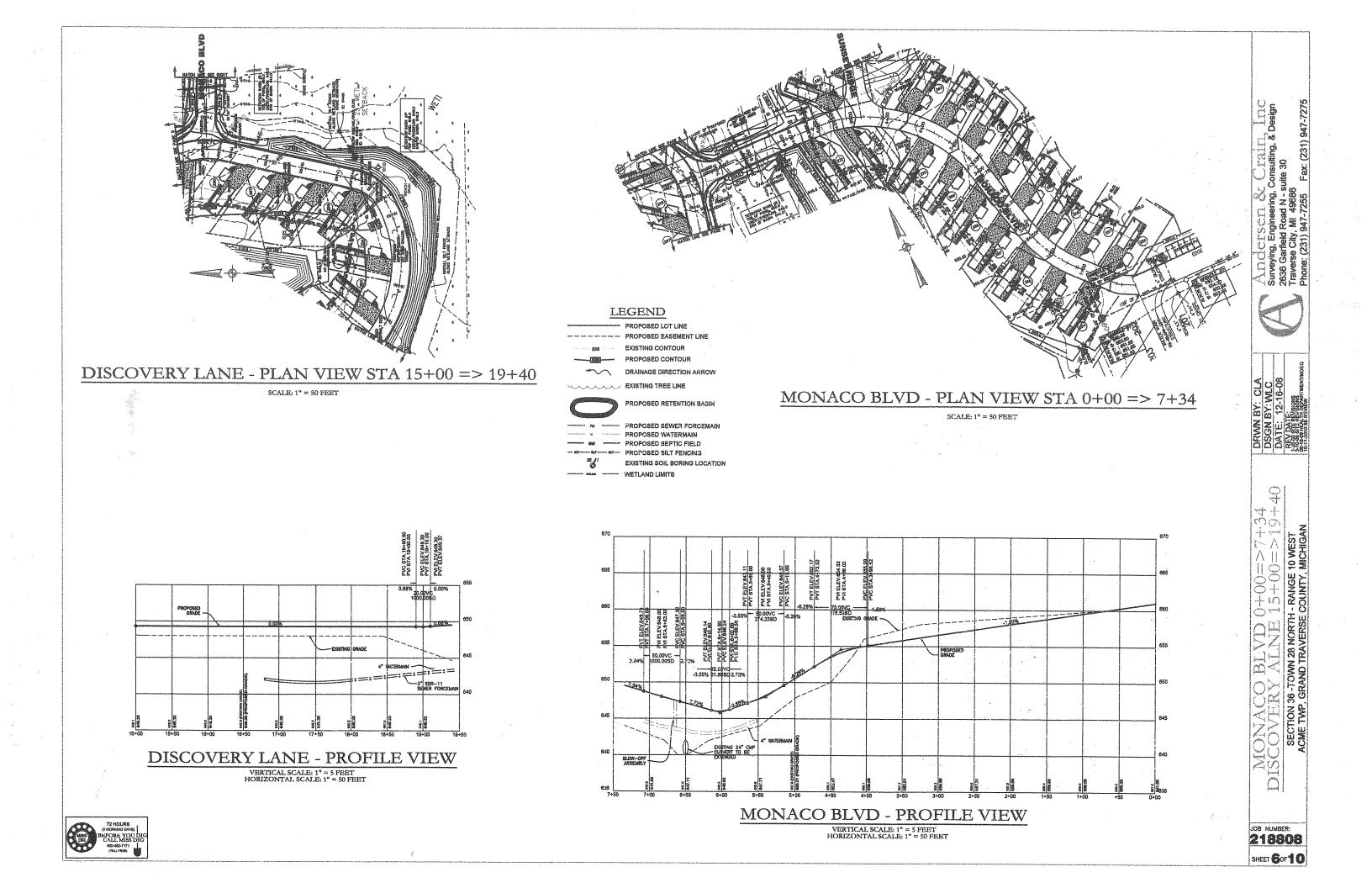
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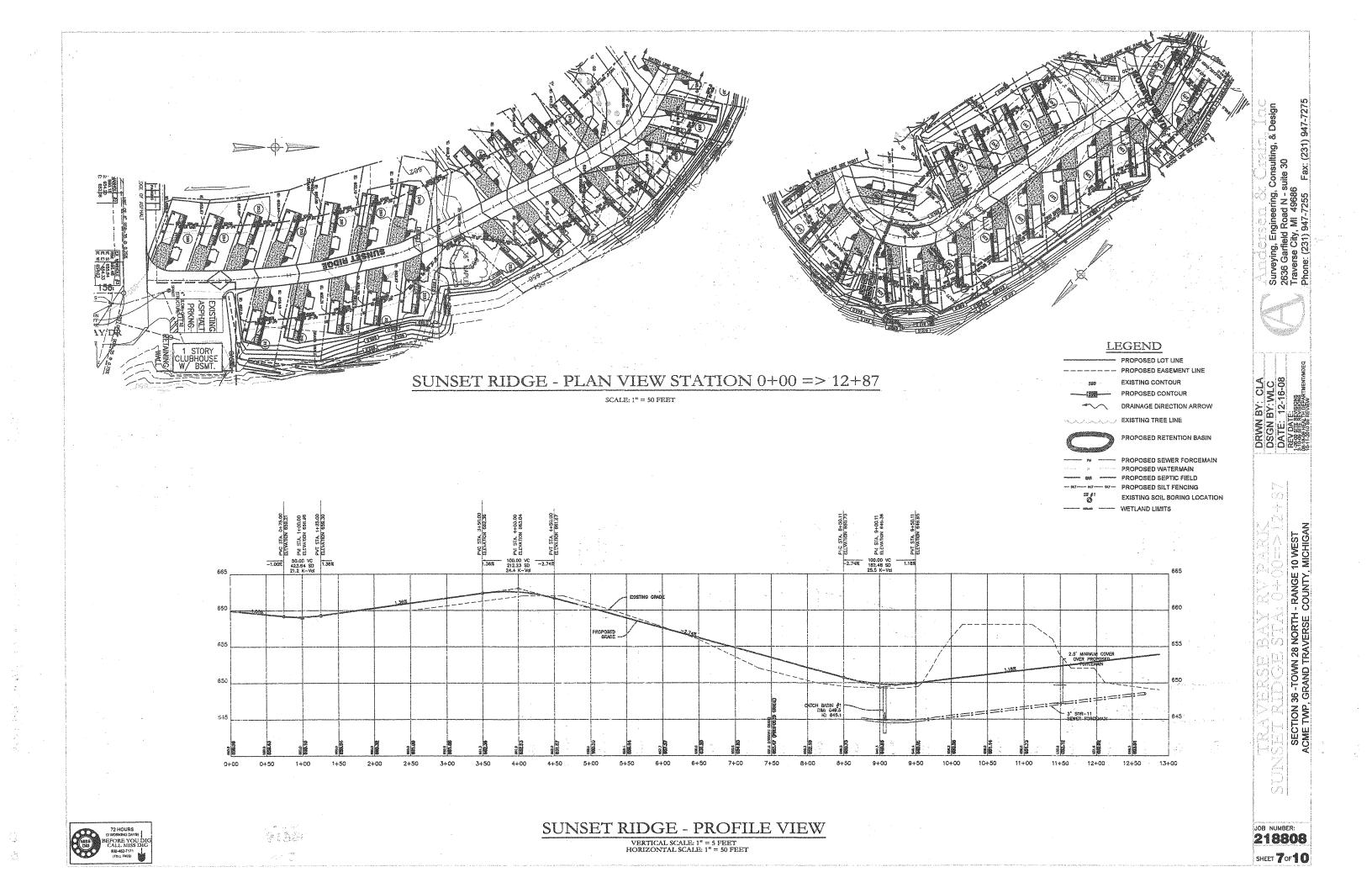
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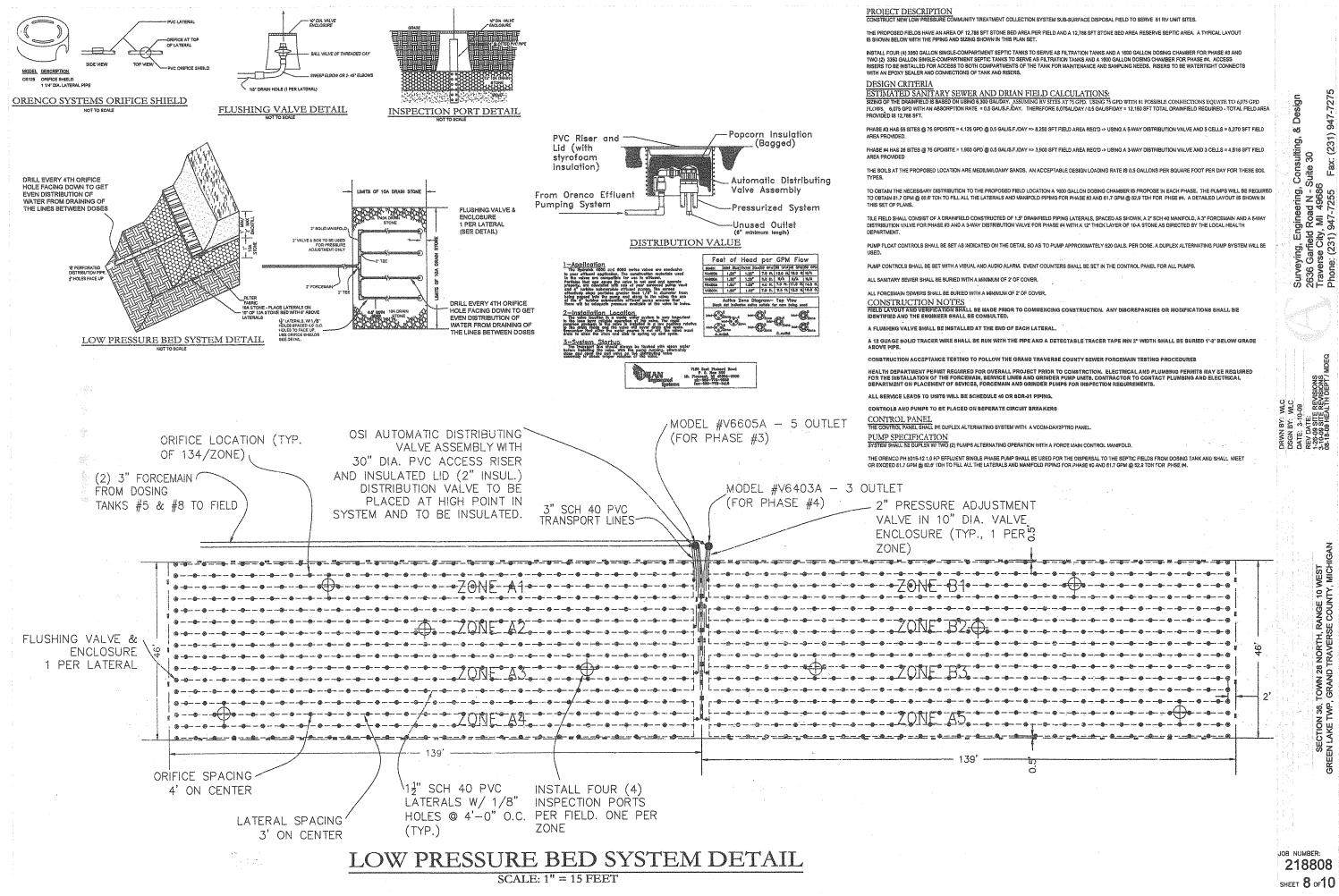
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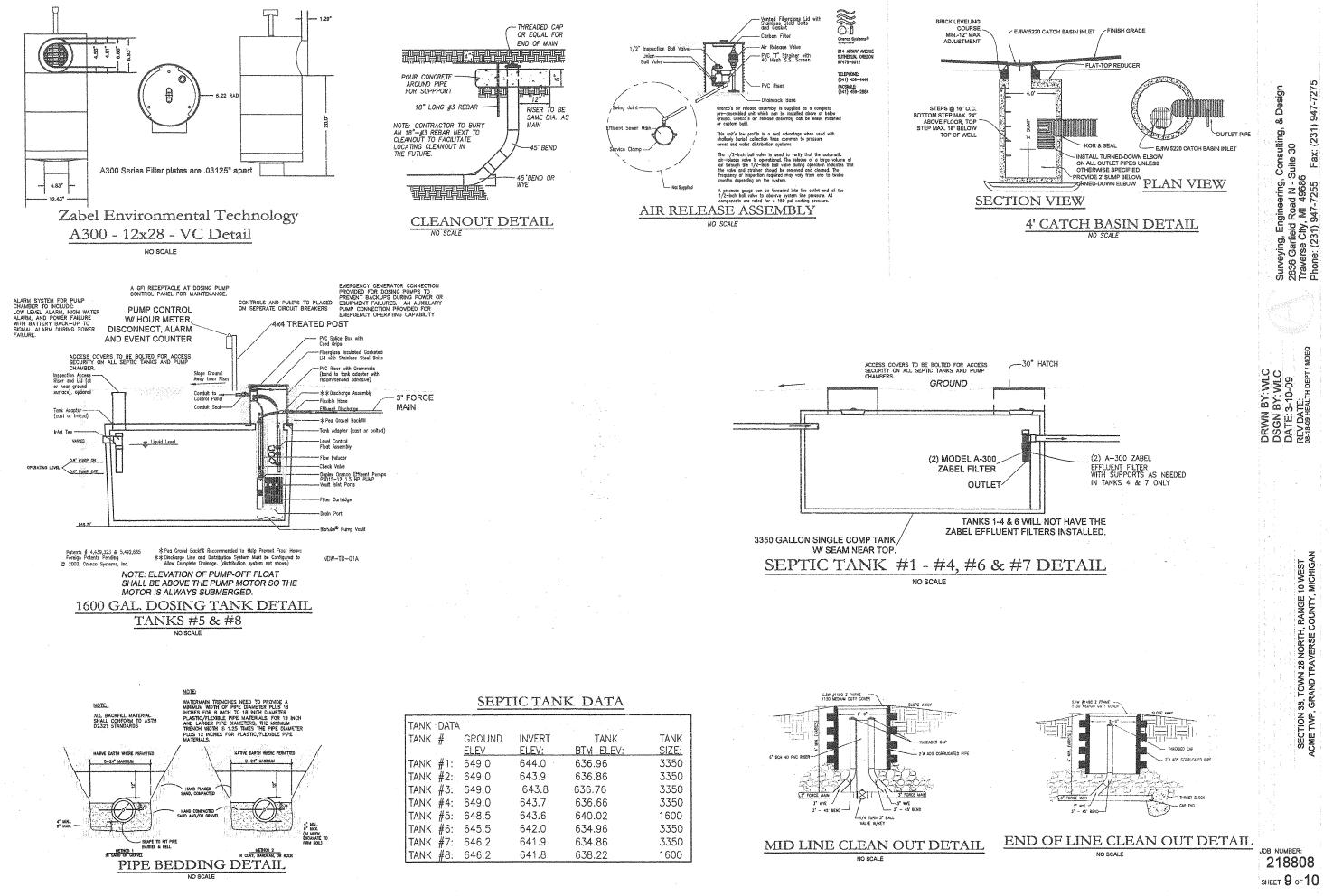




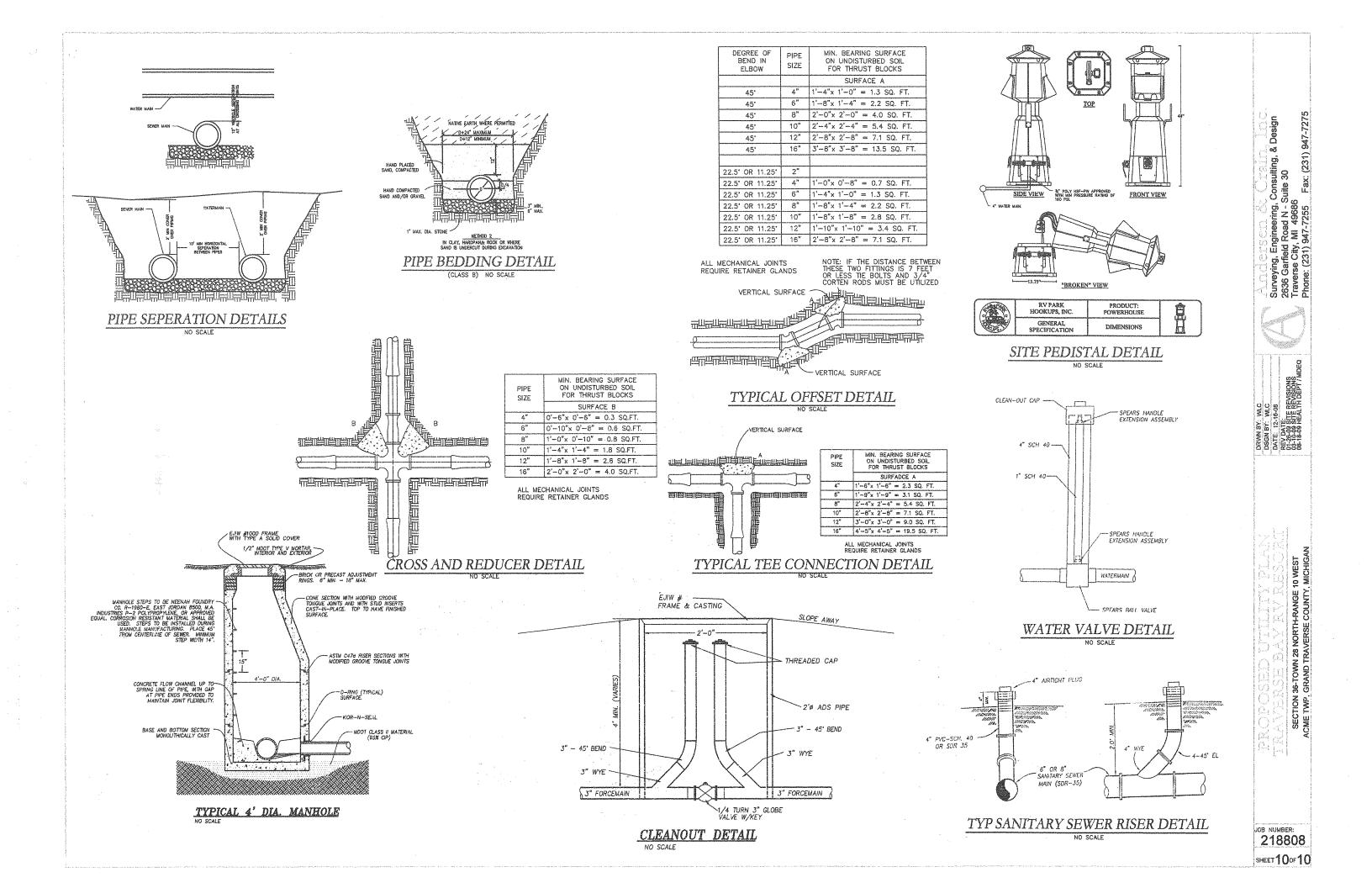


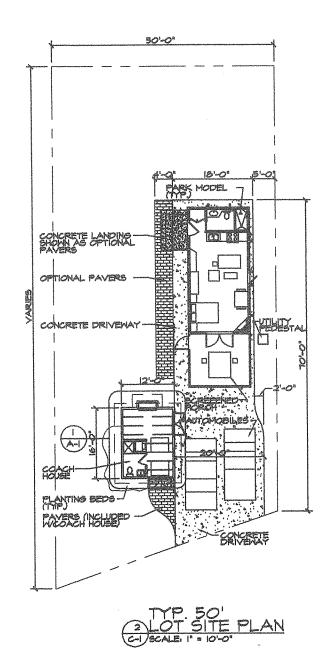


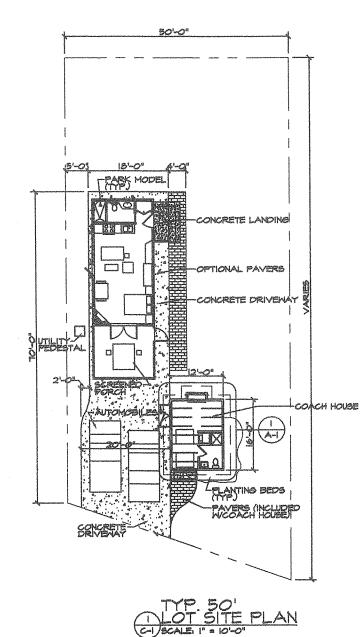




T	ANK	DATA				
T	ANK	#	GROUND	INVERT	TANK	TANK
			ELEV	ELEV:	BTM ELEV:	SIZE:
T	ANK	<b>#</b> 1:	649.0	644.0	636.96	3350
T	ANK	#2:	649.0	643.9	636.86	3350
T	ANK	#3:	649.0	643.8	636.76	3350
T	ANK	#4:	649.0	643.7	636,66	3350
T	ANK	<b>#</b> 5:	648.5	643.6	640.02	1600
T	ANK	#6:	645.5	642.0	634.96	3350
T	ANK	#7:	646.2	641.9	634.86	3350
T	ANK	<u>#8:</u>	646.2	641.8	638.22	1600





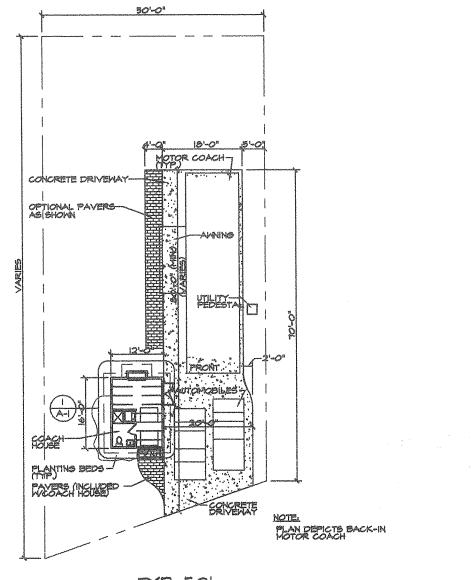


# IMPERVIOUS SURFACE CALCULATIONS:

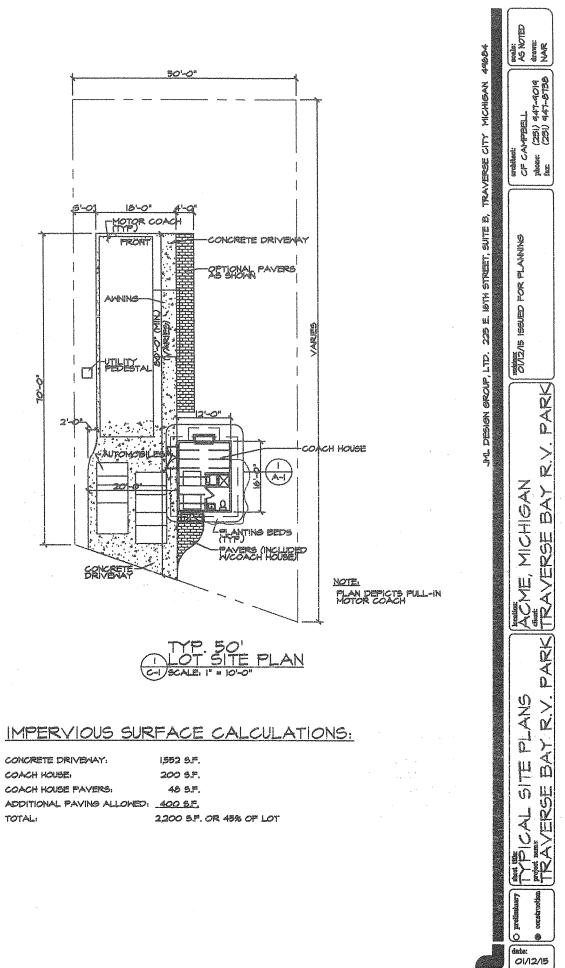
CONCRETE DRIVEWAY: COACH HOUSE: 200 S.F. COACH HOUSE PAVERS: 48 S.F. ADDITIONAL PAVING ALLOWED: 400 S.F. TOTAL

- 1952 S.F.
- 2,200 S.F. OR 45% OF LOT

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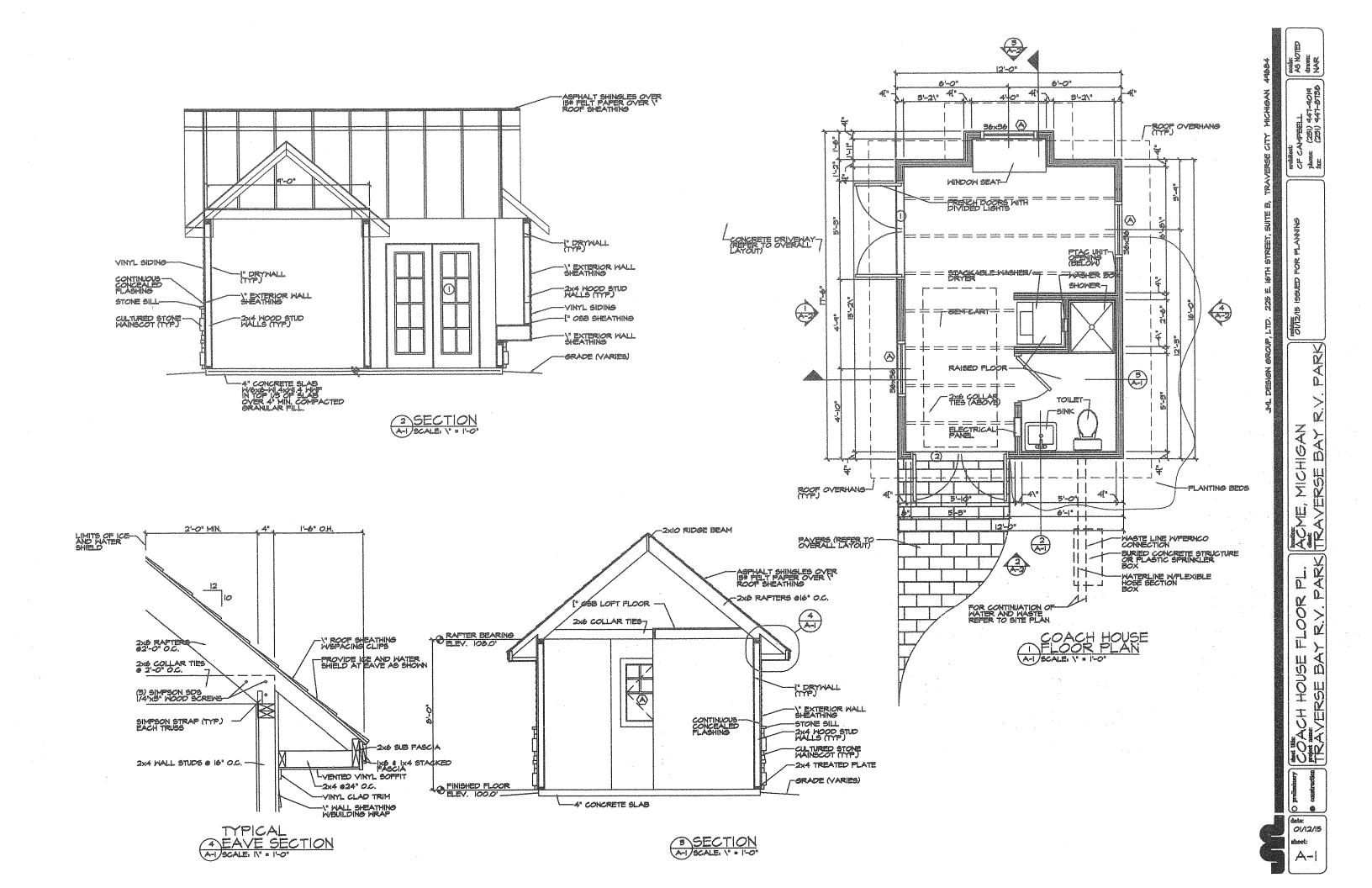




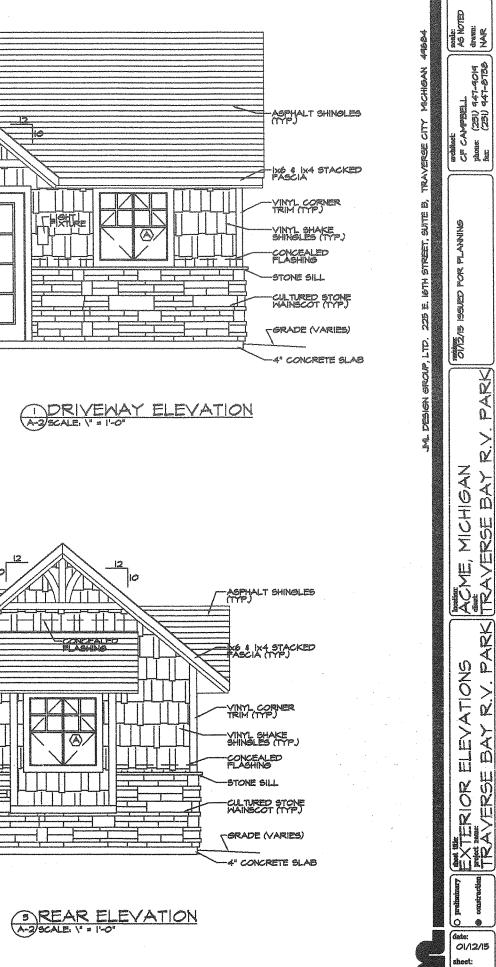


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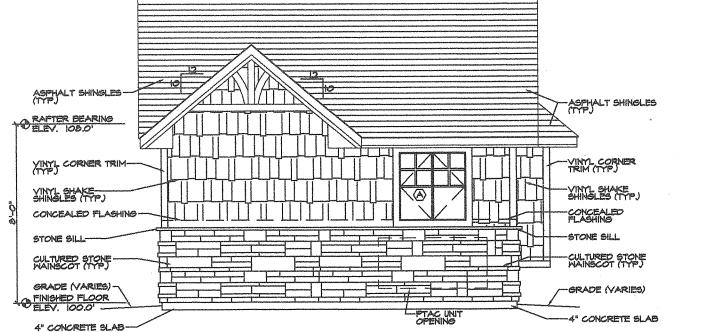
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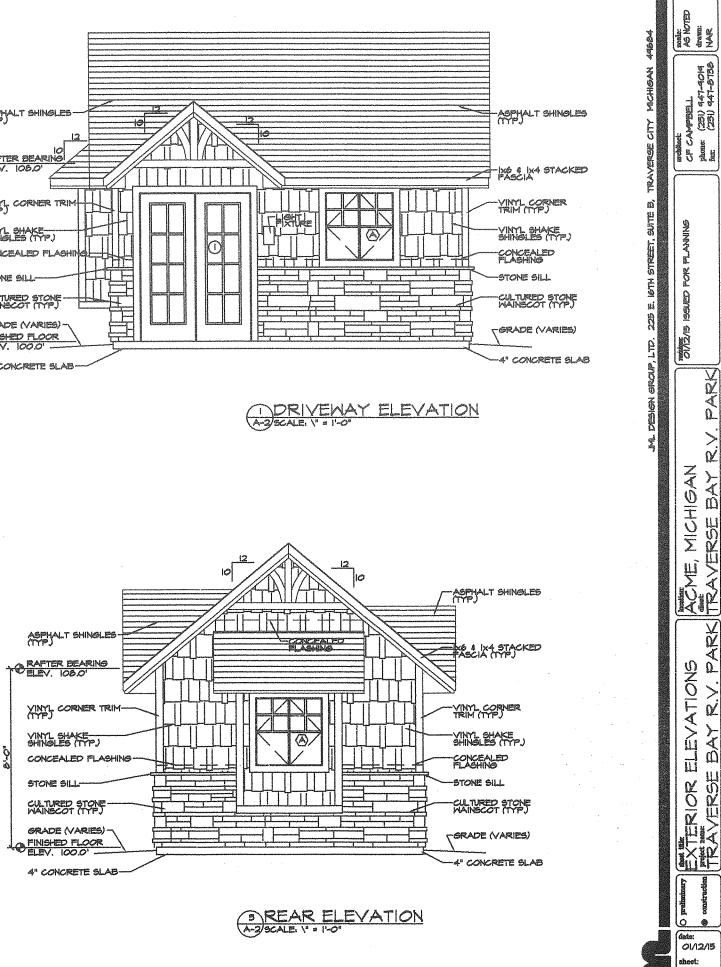




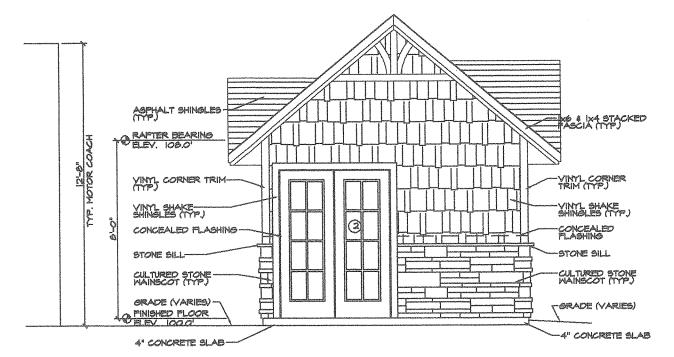


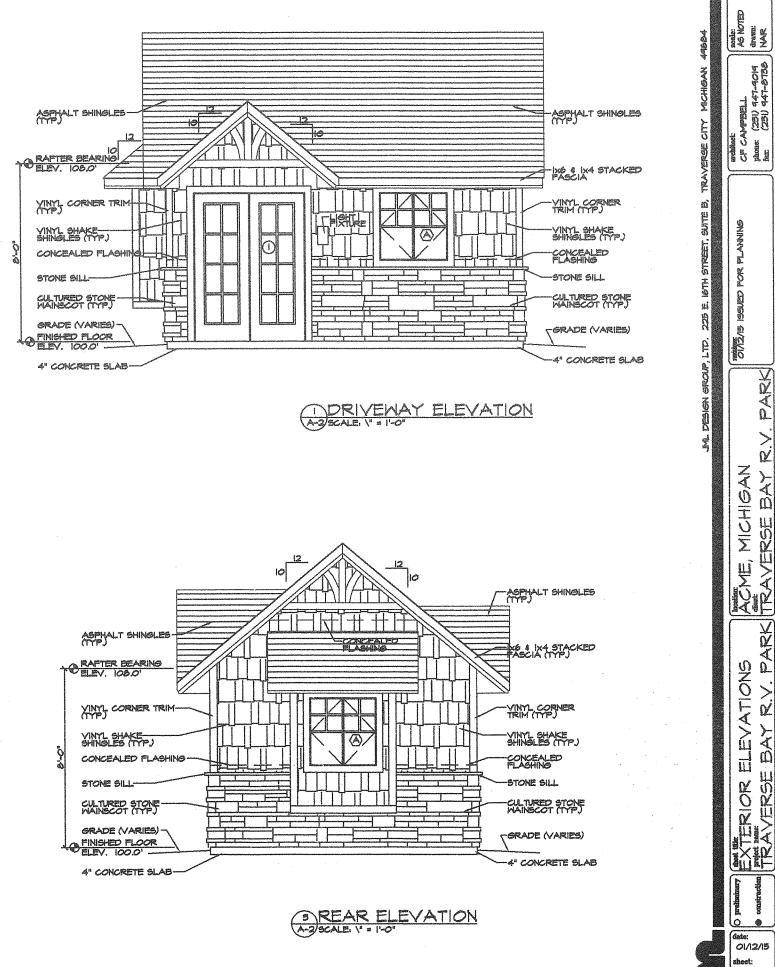
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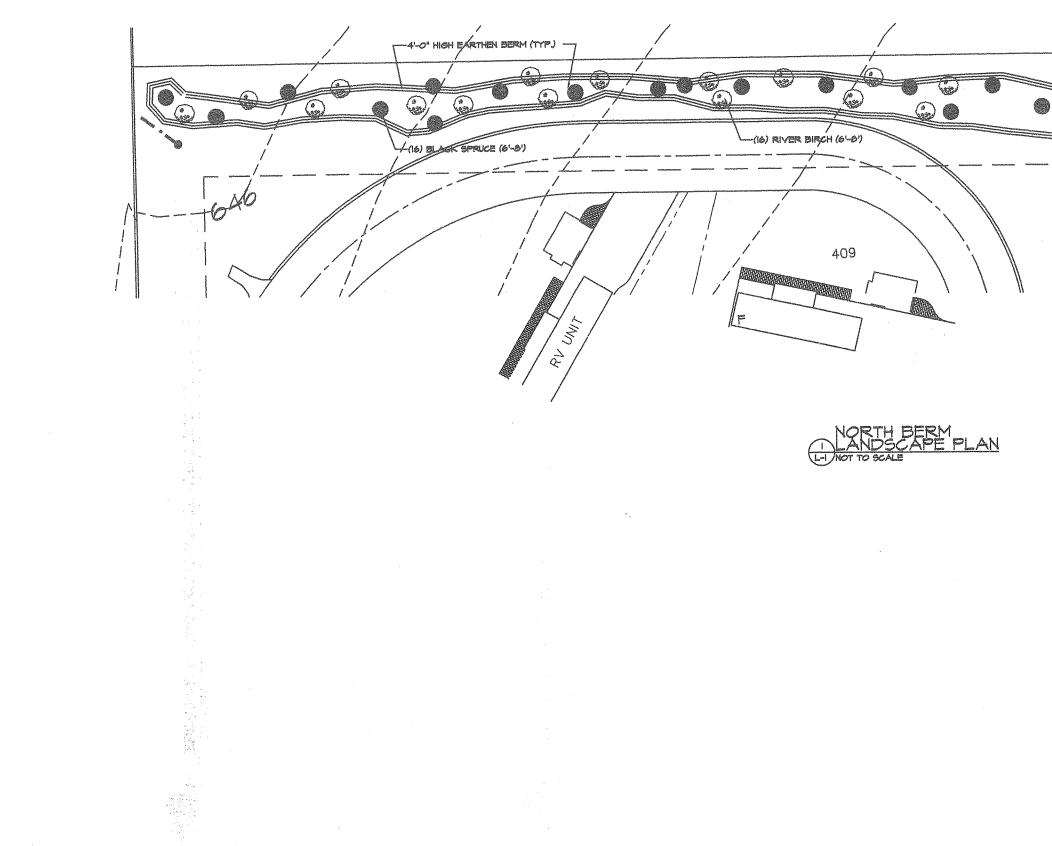




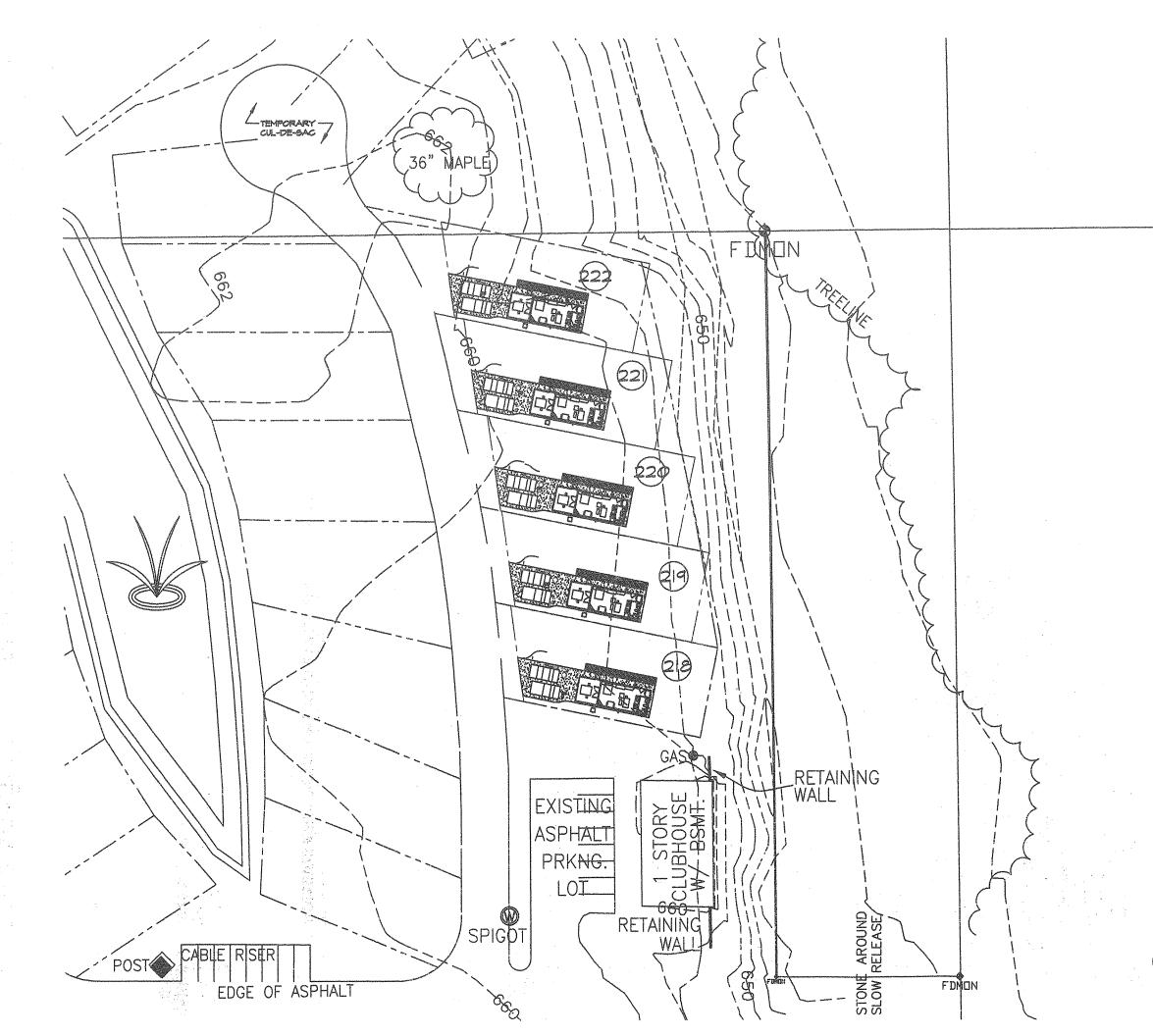






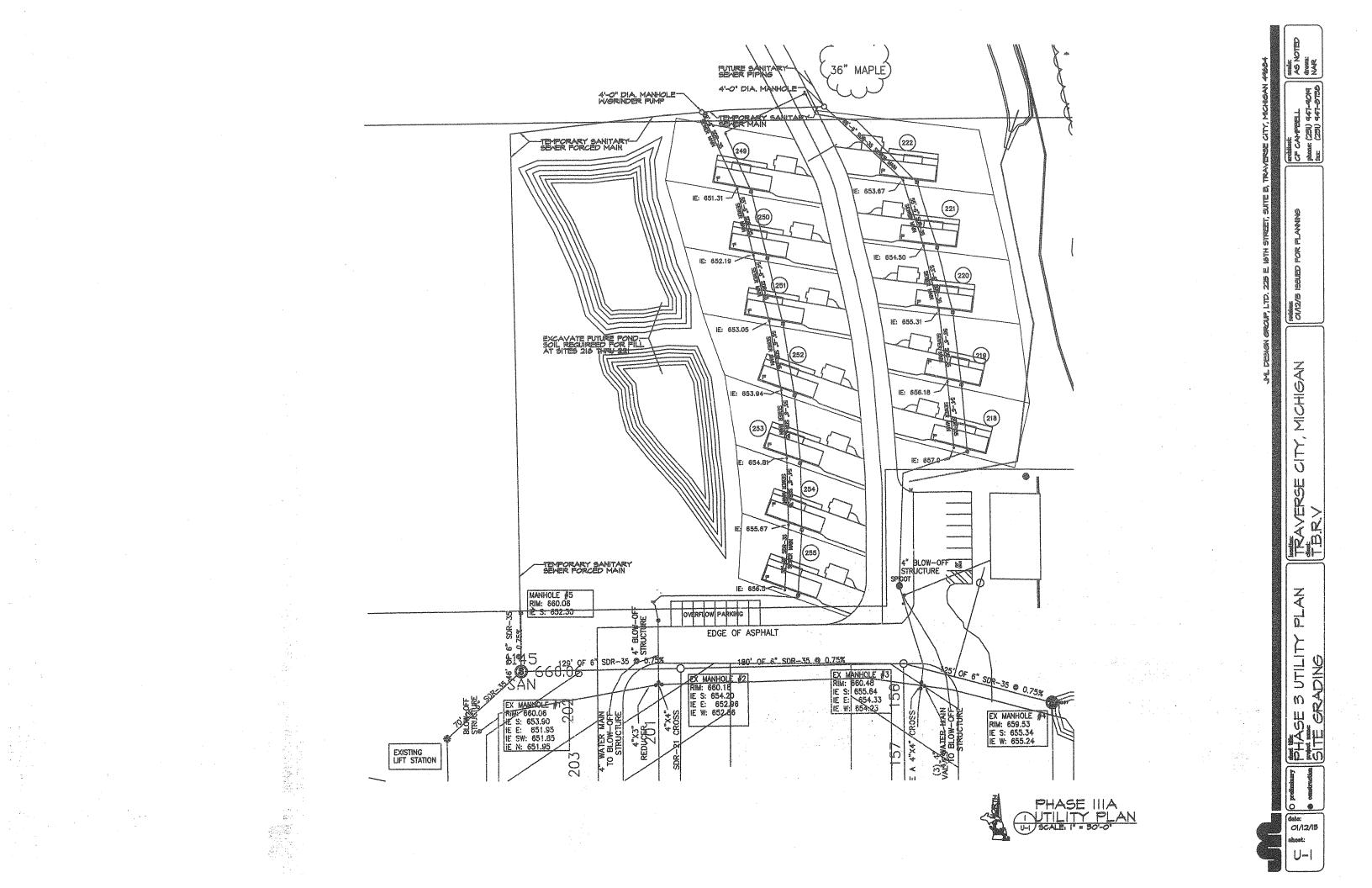


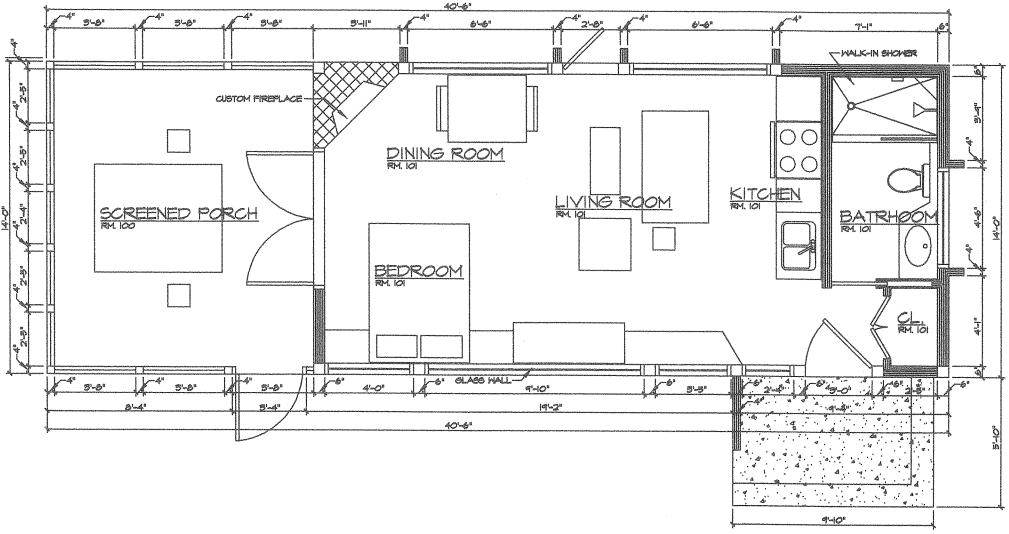
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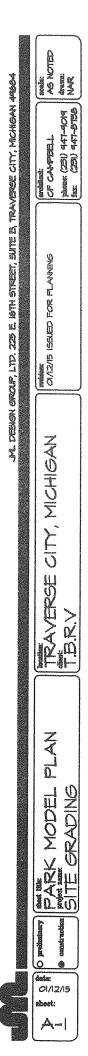
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PHASE IIIA A-I SCALE: 1" = 24"-0"











# Design Group, Ltd.

\_\_\_"Excellence is our Hallmark"\_\_\_\_\_

225 E. 16th Street, Suite B • Traverse City, MI 49684 • Phone: (231) 947-9019 • Fax: (231) 947-8738

January 28, 2015

Ms. Nikki Lennox Zoning Administrator Acme Township 6042 Acme Rd. Williamsburg, MI 49690

#### Re: Traverse Bay RV Park

Dear Ms. Lennox:

Please note the following with regards to the Traverse Bay RV Park:

- 1. The original RV Park (Phases I and II) contains 36.87 acres. Phase II and IV add an additional 26.65 acres. The overall site contains 146.68 acres.
- 2. The number of existing RV sites in Phases I and II are (217) sites. Phase III adds (55) sites ((5) of which are in Phase IIIA) and Phase IV adds an additional (27) sites. The total number will be, therefore, (297) sites.
- 3. The Grand Traverse Metro Fire Department is reviewing the plan. A package was sent to them on January 12, 2015 for review. Brian Belcher called yesterday with a few questions and said he will respond prior to the meeting.
- 4. The County Soil and Erosion Department had issued a permit for the project on 11/24/10. A package was sent to them on January 12, 2015 for review. Their response was to send a copy of the closed permit and said "if the project is the same as priorly submitted, no changes are required". A permit will be applied for once the project is re-approved by the State of Michigan MDEQ Campground Licensing Division.
- 5. The typical RV site contains a storage building or coach house (1 or the other, not both). The buildings are 12' x 16'. The site contains (2) laundry buildings (40' x 60'), a clubhouse (30' x 50'), and a maintenance building (40' x 80'). The total area of buildings is 61,524 s.f. This equates to 1% of total area for buildings. The open space is therefore 99% of the site.
- 6. Attached is the Letter of Agency.

If there should be any questions, please contact me.

Sincerely C.F. Campbell

CFC/nr

Cc: John Iacoangeli, Beckett & Raeder, Inc.

# ESCAPE

#### Mission

- Visual Tour
- ESCAPE Studio & Features
- ESCAPE Limited
- ESCAPE Coastal/Tropical
- Floorplans and Options
- · FAQ
- Canada
- International
- Purchase
- Connect
- Canoe Bay
- Media/PR
- Facebook
- .

# **ESCAPE**

#### **Uniquely Yours**

Featuring all-natural materials and an environmentally- and energy-conscious design, ESCAPE defines 21st century living. ESCAPE is the culmination of 22 years of design and building experience and is hand-crafted in our own plant to the highest construction standards. ESCAPE has many advantages: it's mobile and can be delivered to you anywhere, it's incredibly affordable for this much quality, and it's perfect for

- o a vacation or northwoods cottage
- o a fabulous guest cabin
- o a really cool first or empty nest vacation home
- a rental property or resort cottage
- a studio or office
- an accessible living space for the golden years
- o virtually any application where you need a great space now!

ESCAPE is a proud member of RVIA and is an approved RVIA certified builder.

Here are the latest reviews of ESCAPE:

<u>BobVila.com</u>: "Beautiful, efficiently designed and carefully crafted, ESCAPE could make your dream an affordable reality."

Huffington Post: "If it looks like a charming cabin, is structured like a charming cabin and is designed like a charming cabin, it must be a charming cabin.

"ESCAPE was conceived as a high quality cottage, not an RV. Inspired by All-American architect Frank Lloyd Wright's celebrated attention to detail and appreciation of nature, every element of the ESCAPE has been finished to the highest quality standards, featuring cedar lap siding, LED lighting, Energy Star appliances and much more. With

CHORPHICON IND/GRY INDREFT

remarkable architectural detail and beautiful furnishings, this is hardly your standard RV, but rather an object of repose that enhances the beauty of any natural setting."

Yahoo! Homes: "...the trendiest dwelling out there..."

Midwest Home: "Charming, eco-friendly, and affordable. And, in the words of it's fans, perfect."

2014Interiors: "Immaculate and gorgeous style and design."

<u>Blessthisstuff.com...stuff we drool about:</u> "a beautifully crafted and efficiently designed cabin that could make your dream an affordable reality."

Inhabitat: "The ESCAPE is a symbol of modern living, where energy efficiency and minimalism are met with the comforts of good design"

Dream Home: "Immaculate and stunning layout."

<u>ViralNova</u>: "Compromises must be made when creating a tiny home. There's no room for a full kitchen or <u>bathroom</u>, but one look at ESCAPE and I would completely forget about that."

<u>Uncrate:</u> "Whether your using it as a woodsy cottage, a guest cabin or even just a small home, it's a great and suprisingly affordable option"

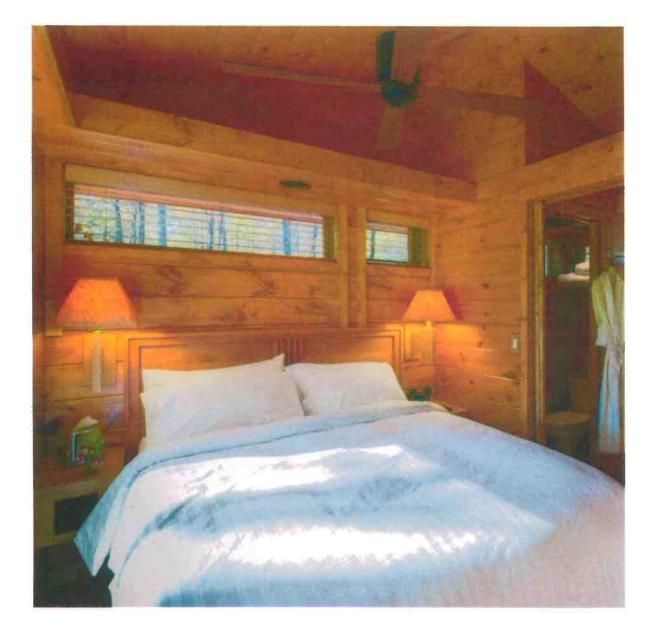
<u>Gizmodo:</u> "...so perfect, you can't even tell they're mobile...And you'd never ever, in a million years, guess that they're actually very versatile, incredibly handsome RVs."

ESCAPE is authentic, hand-made American craftsmanship. Installing ESCAPE is a breeze: just plug in utilities and it's done. ESCAPE is designed so people can simply ESCAPE to a cleaner, healthier, energy-efficient and mortgage-free lifestyle.

If you just can't wait to ESCAPE, see the tour directly below. If you want to see ESCAPE, just click here.

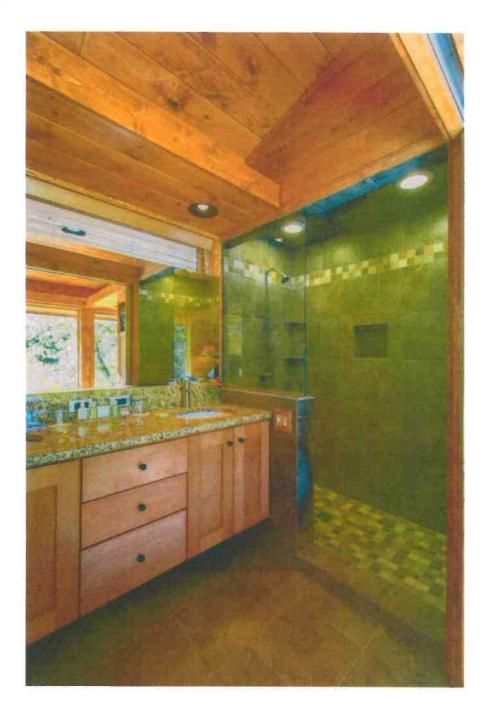
# **Escape Tour**

**Pictures and Info** 



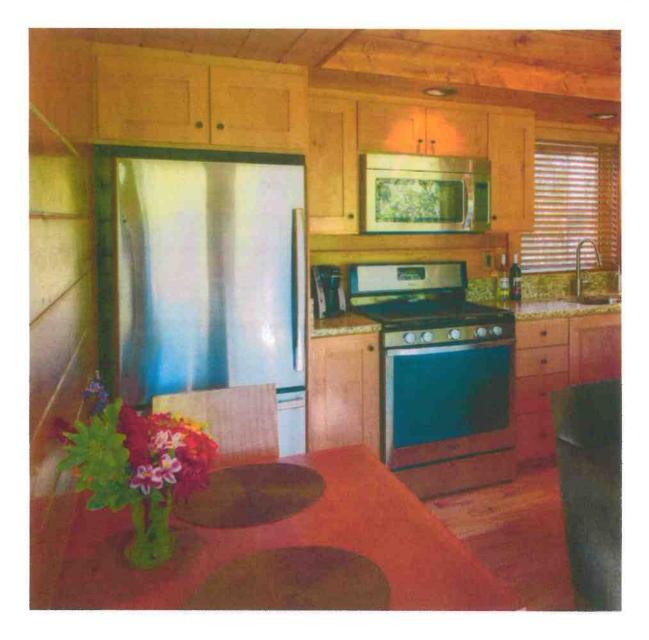
#### Bedroom

Full of custom features, the Bedroom features a built-in bed frame, nightstand and optional sconces. A large multi-purpose cabinet has not only storage but optional flatscreen TV. The ceiling fan can be either a beautiful standard model or designer. In the background is the bathroom which is separated from the bedroom by two large, interlocking pocket doors for privacy. A built-in full length mirror is also available, along with a variety of floor choices: carpet, laminate, or hardwood. New option: King Bed, just ask!



#### Bathroom

Above is the most popular bathroom upgrade which includes a walk-in custom tile shower, heated tile floors and double vanity with granite countertop and designer fixtures. For privacy, *ESCAPE* comes standard with a separate toilet room.



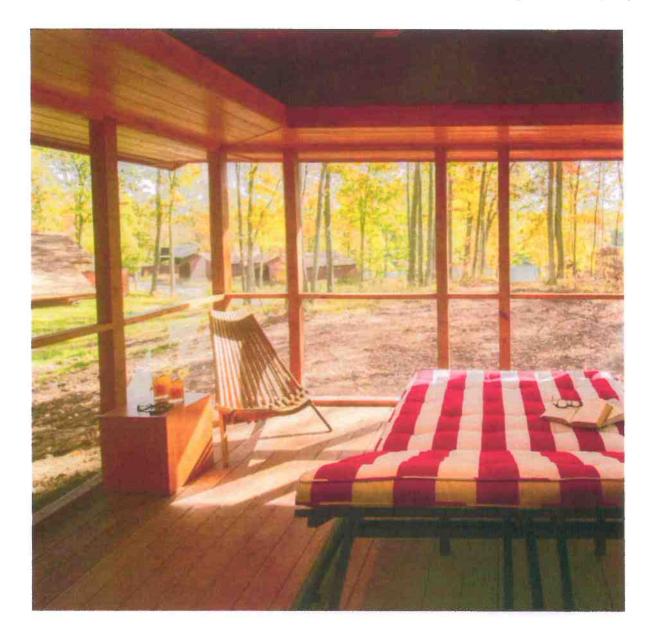
#### Kitchen

This is a fairly typical ESCAPE kitchen with optional stainless appliances, stone countertop and designer faucet. The cabintry is a standard design which can be customized. There are many options including an undercounter refrigerator which provides additional counterspace. Note the large closet in the background which can have the optional washer/dryer.



#### Living Area

The vaulted ceilings and large window wall give the entire building a very airy feeling. Note the optional fireplace with custom metal surround and flatscreen TV. The fireplace easily heats the unit. The standard recessed lighting provides a rich visual environment and the large French doors are perfect for leaving open much of the year, bringing the two living spaces together.



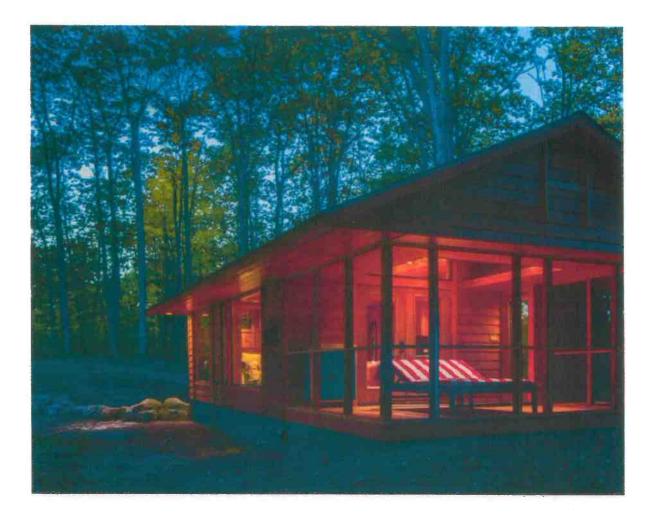
#### **Screened Living Area**

This is easily the most popular option for the ESCAPE. This outdoor living space is perfect for lounging even in cool weather and could be used in a wide variety of ways. Outdoor living room, sleeping porch, or even a nice sized outdoor dining area are just a few ideas. There is power on the porch for your convenience as well as a ceiling fan and recessed lighting. At Canoe Bay, the double chaise (above) is heated both from below and above for year-round enjoyment and many guests choose to sleep or at least nap in this special space. With ESCAPE's long overhangs, even in the most inclement weather this area stays dry. BTW...you can purchase the large chaise lounge and pad pictured as part of the Classic or Limited Package, cost is \$2000.



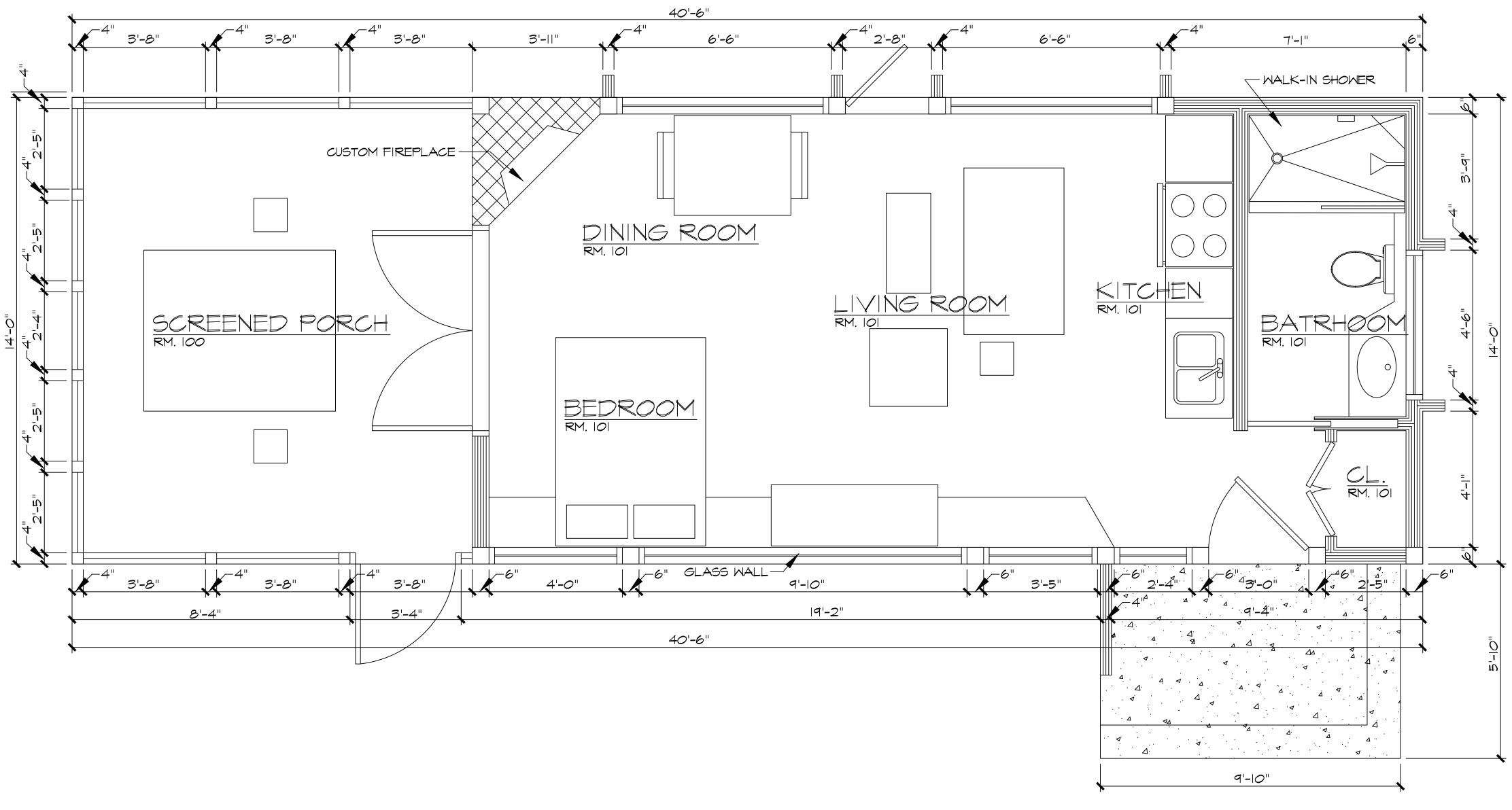
#### **Bedroom Storage**

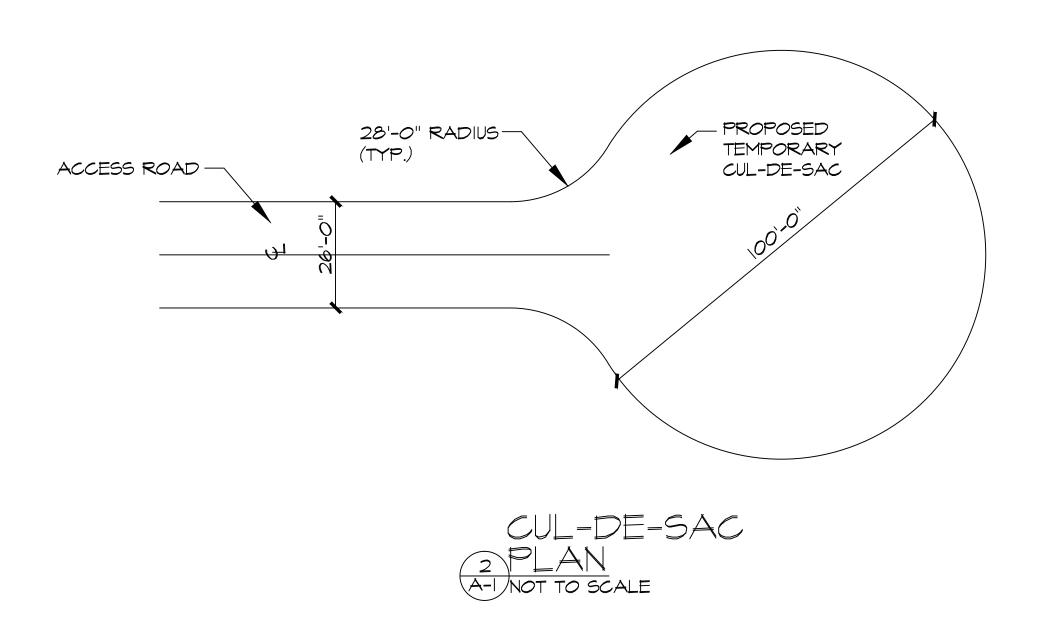
This large, custom armoire has plenty of storage plus hanging space and theres even a little secret cabinet hidden behind the TV. Note the optional split system above for cooling ESCAPE.

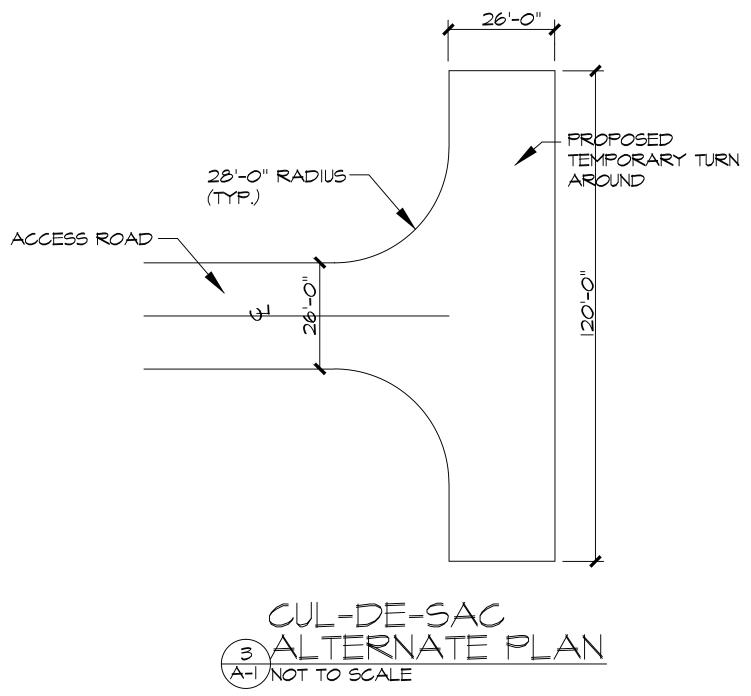


#### **ESCAPE Exterior**

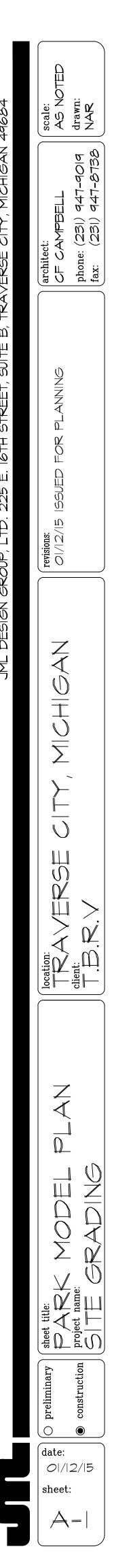
Most visitors find it impossible to believe that ESCAPE is a movable building. The architecture and design are beautiful including-as you can see above-one entire wall being almost entirely glass. The unique architectural details and cedar lap siding are standard. You can have ESCAPE with or without the porch. This is 21st Century living: Better not Bigger.











## Nikki Lennox

From: Sent:	Graves, David (DEQ) <gravesd@michigan.gov> Thursday, January 29, 2015 9:21 AM</gravesd@michigan.gov>
То:	Nikki Lennox
Cc:	Hoeh, Jeremy (DEQ)
Subject:	RE: Traverse Bay RV Resort
Follow Up Flag:	Follow up
Flag Status:	Flagged

Nikki:

As long as the proposed unit meets the definition of a "Park model recreational unit" as stated in the campground Act and rules, it is approved for placement on a licensed campsite. The definition is provided below. A copy of the entire regulation is available <u>here</u>. Please let me know if there are any other questions.

(d) "Park model recreational unit" means a recreational unit that is built on a single chassis mount gross trailer area of not more than 400 square feet in the set-up mode, and that is certified by the mi with American National Standards Institute Standard A119.5.

Dave

David H. Graves, P.E. Environmental Engineer Campgrounds & Pools Unit Department of Environmental Quality Ph: 517-284-6531 www.michigan.gov/deqwater

From: Nikki Lennox [mailto:NLennox@acmetownship.org] Sent: Thursday, January 29, 2015 9:04 AM To: Graves, David (DEQ) Subject: Traverse Bay RV Resort

David,

I have an application to go before our Planning Commission for an expansion of the Traverse Bay RV Resort located at 5555 M-72. They are also requesting to add "park model" units that are under 399 sq. ft. I believe you have received an application from them. Does this "park model" fit within the campground license regulations? I am requesting some preliminary information as they are coming to our Planning Commission Feb 9<sup>th</sup>. A Hearing is scheduled for March 9<sup>th</sup> 2015.

Thank you for your assistance.

Nikki Lennox Zoning Administrator Acme Township 6042 Acme Rd Williamsburg, MI 49690 231-938-1350 Design Group, Ltd.

Excellence is our Hallmark"\_\_\_\_\_\_ 225 E. 16<sup>th</sup> Street, Suite B • Traverse City, MI 49684 • Phone: (231) 947-9019 • Fax: (231) 947-8738

> > February 4, 2015

Mr. Brian Belcher Grand Traverse Metro Fire Authority Grand Traverse Metro Fire Department Fire Prevention Bureau 897 Parsons Road Traverse City, Michigan 49686

#### Re: Traverse Bay RV Park

Dear Mr. Belcher:

Per our recent telephone conversation, please note the following with regards to the above referenced project.

The proposed cul-de-sac is temporary and will be used in conjunction with Phase IIIA. The cul-de-sac will be 100 ft. in diameter or a "T" shape (refer to attached configurations) to allow for emergency vehicles to turn around.

Also, the temporary and permanent road widths will be 26'-0".

If there should be any questions, please contact me.

Since

C.F. Campbell

CFC/nr Attachments



To: Acme Township Planning Commission

From: Nikki Lennox; Zoning Administrator

Date: 2/5/2015

Re: Preliminary Hearing- SUP/Site Plan Traverse Bay RV Resort Expansion

Permit Number/File:	2015-02P	

Parcel Nos.: 28-01-236-012-06

Legal Description: PART E 1/2 SEC 36 T28N R10W BEG AT S 1/4 CNR SEC 36 TH N 00 DEG 39'44" W 2654.72' TH N 00 DEG 01'40" W 1808.84' TH S 89 DEG 56'47" E 341.30' TH S 83 DEG 03'24" E 145.88' TH S 89 DEG 56'47" E 469.29' TH S 48 DEG 14'31" E 495.99' TH S 00 DEG 05'50" E 161.07' TH S 89 DEG 56'33" E 398.26' TH S 00 DEG 10'10" E 1312.32' TH N 89 DEG 32'28" W 399.93' TH S 00 DEG 24'15" E 2424.75' TH N 89 DEG 50'41" W 99' TH S 00 DEG 24'15" E 222.75' TH N 89 DEG 50'41" W 1216.07' TO POB. EXCEPT TRAVERSE BAY RV PARK SPLIT ON 05/18/1999 FROM 01-236-002-00; SPLIT ON 09/05/2001 FROM 01-236-012-01; SPLIT ON 10/13/2004 FROM 01-236-012-02, 01-236-002-01;SPLIT ON 09/

Address:	6500 Traverse Bay Drive
Applicant:	JML Design Group Ltd. On behalf of Scheppe Investments, LLC 1874 Cass Hartman Ct. Suite B Traverse City MI 49685

Status of Applicant: Agent for property owner Scheppe Investments, LLC

Request/Project Description: Major Amendment to SUP 99-03P, to add 81 new RV campground sites to existing Traverse Bay RV Park including 12 x 16' coach houses for storage at each RV site. Phase IIIA, a limited number (5) "Park Model" pre-manufactured units at 399 sq. ft. to be owned with lots, but not for year round occupancy. Phase IIIB and Phase IV, 26 units.

- **Parcel Size and Disposition:** The overall parcel of land, exclusive of the already-developed area is approximately 146.87 acres. The proposed development area is the northern 26.65 acres of the parcel. 2 phases have been constructed. This application is for Phase III and IV. Phase IIIA is intended for (5) Park Model Units.
- **Zoning and Existing Use(s):** A-1, Agricultural: There is an existing 216 unit condominiumstyle RV Park (sites are owned).
- **Existing Natural Features:** The site has generally rolling hills. Two branches of Yuba Creek cross the site.

**Adjacent Zoning and Existing Uses:** The zoning classifications have not changed since the last application. They are as follows:

- North: A-1, Agricultural: John and Janice Marnett Farm
- South: A-1, Agricultural: owned by Jean Weatherholt; 35.42 acres; contains one nonhomesteaded single family residence.
- East: A-1, Agricultural: Four parcels of land including the Merlin & Mary Lou Lautner residence on 1 acre; 26 acres of vacant land owned by Al & Georgia Sievers; 40 acres of vacant land owned by the GT Band Economic Development Corporation and 68 vacant acres owned by the Walter Wistrand Trust.
- West: A-1, Agricultural and R-3 Urban Residential; golf course at the Grand Traverse Resort & Spa
- **Utilities:** The Park is serviced by well and septic. The start of the expansion will tie into the existing field and then a new septic field will be installed for Phase IV and the remainder of Phase III.

#### **Previous SUP Approvals:**

**1999-**Permit 99-03 SUP/Site Plan approval for RV Park

**2004-** Minor Change in Site Plan/SUP 99-3 for 2001 as-built plan and 2004 proposal to add 11 acres to North end of the property, and modification of the site layout.

**2008**-Major Amendment to Permit 99-03 SUP Proposed expansion to add phase III and IV including the addition of "cottage houses" to each RV site. Cottage Houses approved for storage only. Major amendment approved March 2009.

**2011-01P** Major amendment to 99-03P, identical to 2008, expired due to non-use. Approved October 2011.

**2013-** Request for extension. Granted June 2013.

**2014-** June, 2014 - Extension expired.

#### Agency approvals:

Re-Application has been made to the following agencies:

**DEQ**: Per email from David Graves; 01/29/2015, park models will be approved for placement on a licensed campground as long as the proposed unit meets the definition of a "Park model recreation unit" as stated in the campground Act and Rules.

**MESA**: application has been made, applicant is working with agency to meet requirement of a "turn around" on the roadway of Phase III.

**Soil Erosion:** In 2010 an approval was issued for this project, the project was not started. Application is pending, contingent upon MDEQ re-approval for Campground License.

**Health Department:** Working with GTHD regarding calculations to verify septic is large enough for expansion of first 14 units.

Request is to schedule a public hearing before the planning commission on March 9<sup>th</sup> 2015 for a SUP/ Site plan review.

This application is a resubmission of an application submitted and approved in 2009 and 2011. The previous SUP approval has lapsed per the ordinance, so reapplication is being made to allow the project to move forward this spring 2015. All agency approvals were met for the past approvals. Re-application has been made to agencies above.

#### **Suggested Motion:**

A motion to establish a public hearing on March 9, subject to all agency reviews being received by the Township on or before February 17<sup>th</sup> 2015.



Acme Township Grand Traverse County PLANNING COMMISSION 2014 Annual Report

# Acme Township Planning Commission Highlights 2014

### **Primary Work Effort**

The major work efforts undertaken by the Planning Commission for the last six (6) months of the 2014 calendar year included involvement with the finalization and adoption of the Community Master Plan.

Another large work effort was the preparation of the US-31 and M-72 Business District zoning districts which culminated in the adoption of those provisions.

### Other Work Efforts

- A. Zoning
  - 1. Ordinance amendments:
    - a. Modification to the A-1 (Agricultural) Zoning District
    - b. Modification to the B-4 (Warehousing and Materials Processing) Zoning District
    - c. Modification to the Landscaping provisions to include Native Plant Materials.
    - d. Revision to the height of an Accessory Building
- B. Site Plan Reviews
  - 1. Great Lakes Trim
  - 2. Wilbur Ellis
  - 3. Tractor Supply Company
  - 4. Speedway
  - 5. Advance Auto
  - 6. Redwood Home (Preliminary)
- C. Minor Amendments
  - 1. Bates Horse Park to allow for other horse related events in addition to Horse Shows by the Bay.
  - 2. Village of Grand Traverse Land Use Permit related to road construction
  - 3. Village of Grand Traverse Reduction in project density and allocation of land uses
- D. Other Code Related Matters
  - 1. Provided input on the Special Events Ordinance.
- E. Educational Sessions Attended
  - Dan Rosa Placemaking and Quality Communities for an aging society
  - Marcie Timmins Michigan Recreation and Parks Association
  - Steve Feringa Charlevoix to TC Trail
  - John DeMarsh Citizen Planner

# Acme Township Planning Commission Proposed Work Program 2015

### **Planning Initiatives**

A. Zoning Ordinance Revisions

Revisions to the Zoning Ordinance have been discussed by the Planning Commission. A "net-neutral" revision was undertaken several years ago to update several sections and incorporate previously approved amendments. The best time to revise a zoning ordinance is after the completion and adoption of the community master plan. In consultation with the Township Attorney, an estimated budget to completely revise and streamline the zoning ordinance is \$35,000 - \$40,000. Because Acme Township is a coastal community, it is recommended that partial funding be sought from the Michigan Coastal Zone Management Fund.

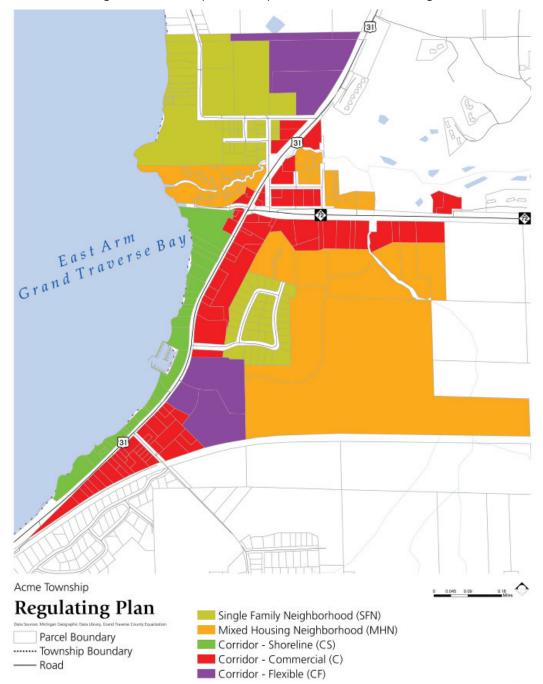
### B. Capital Improvement Programs

Recommend that Planning Commission and Township Board jointly prepared a long range capital improvements plan. Infrastructure and community facilities may include a new Township Hall, water and sewer systems, park and recreation improvements, and technology upgrades.

# Section 6.6 Acme Township US-31 / M-72 Business District

# Section 6.6.1 Purpose

The US-31 and M-72 Business District zoning is a departure from traditional zoning in that it focuses less on the use of a parcel and more on how to integrate private and public spaces. The US-31 / M-72 Business District zoning intends to merge public infrastructure standards with private development regulations to create a viable business district that is equally shared between cars and pedestrians. Key elements include better land use balance, expanding the uses permitted by right and expediting the review process, bringing buildings closer to the street to facilitate walkability, increasing density of multiple family dwelling units, and the integration of low impact development stormwater technologies.



# Section 6.6.2 REGULATED USES, GENERAL STANDARDS, SPECIAL USE PERMIT STANDARDS, and SPLICING

### 6.6.2.1

### Purpose

The text and diagrams in the US-31 and M-72 Business District address the location and extent of land uses, and the that implement the vision articulated in the Acme Township Placemaking process and also express community intentions regarding urban form and design. These expressions may differentiate neighborhoods, districts, and corridors, provide for a mixture of land uses and housing types within each, and provide specific measures for regulating relationships between buildings, and between buildings and outdoor public areas, including streets.

#### 6.6.2.2

#### **Regulated Uses**

Regulated uses are identified for each zone either as a Permitted Use (**P**) or a use requiring a Special Use Permit (**SUP**). All SUP uses must address the General Standards listed below. If the SUP has additional standards over and above the General Standards the special provision column references that specific section of the Zoning Ordinance. Otherwise, SUP uses must meet the General Standards below. All uses will require the submission of a site plan pursuant to Article VIII of the Acme Township Zoning Ordinance.

#### 6.6.2.3

#### **General Standards**

The Planning Commission shall review each application for the purpose of determining that each proposed use meets the following standards, and in addition, shall find adequate evidence that each use on the proposed location will:

a. Be designed, constructed, operated and maintained so as to insure that public services and facilities affected by a proposed land use or activity will be capable of accommodating increased service and facility loads caused by the land use or activity to protect the natural environment and conserve natural resources and energy to insure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner.

b. Be designed to protect natural resources, the health, safety, and welfare and the social and economic well being of those who will use the land use or activity under consideration, residents and landowners immediately adjacent to the proposed land use or activity, and the community as a whole.

c. Be related to the valid exercise of the police power, and purposes which are affected by the proposed use or activity.

d. Be necessary to meet the intent and purpose of the zoning ordinance, be related to the standards established in the ordinance for the land use or activity under consideration, and be necessary to insure compliance with those standards.

e. Meet the standards of other governmental agencies where applicable, and that the approval of these agencies has been obtained or is assured. The applicant shall have the plan reviewed and approved by the Grand Traverse Metro Fire Department prior to the review by the Planning Commission.

f. Meets the intent of the Acme Placemaking Plan to establish interconnected, walkable and mixed use neighborhoods.

### 6.6.2.4

#### Splicing

The US-31 and M-72 Business District focuses attention on the development and form of public and private properties and spaces within the area designated on the Regulating Plan referenced in Section 6.6.1. Requirements regarding site development standards such as parking, lighting, and encroachments included in this Ordinance will take precedence over the requirements in the Acme Township Zoning Ordinance.

The US-31 and M-72 Business District will replace the following Sections of the Acme Township Zoning Ordinance:

- Section 6.6 B-1S: Shoreline Business
- Section 6.7 B-1P: Professional Office
- Section 6.8 B-2: General Business

All other provisions of the Acme Township Zoning Ordinance remain intact and valid.

#### 6.6.2.5

**Properties Currently Developed and Occupied** The Regulating Plan encompasses properties that have been developed under the current Acme Township Zoning Ordinance. These properties will likely not comply with the dimensional and form requirements of the US-31 and M-72 Business District and will not be considered as nonconforming. If the property changes occupancy after the effective date of this Ordinance it will comply with the applicable section of this Ordinance except Section 6.6.5, "Lot and Building Placement." If the property is demolished, redeveloped, or vacant it will comply with all of the provisions of this Ordinance.

# Section 6.6.3 REGULATING PLAN CATEGORIES



SFN (Single Family Neighborhood)	
Intent	Recognizing existing residential neighborhoods which are based on suburban site and building design standards. These neighborhoods are not quite rural and typically are found on the fringe of most urban areas. Lot size can range up to one acre is size and density can vary from ½ unit per acre to 2-3 units per acre.
Distinguishing Characteristics	Primarily single family residential with walkable development pattern and pedestrian facilities, dominant landscape character. Includes scattered commercial uses that support the residential uses, and connected in walkable fashion.
General Character	Detached buildings with landscaped yards, normally adjacent to other residential and some commercial establishments.
Desired Form	Residential
Building Placement	Varying front and side yard setbacks
Frontage Types	Residential uses include lawns, porches, fences and naturalistic tree planting. Commercial uses front onto thoroughfare.
Typical Building Heights	1 to 2 story.
Type of Public Open Space	Parks along East Bay
Transit (Where Available)	BATA / TART





MHN (Mixed Housing Neighborhood)	
Intent	This neighborhood will include a variety of housing types including single family residential as defined in the SFN, cluster residential and open space subdivisions, small lot residential, duplex, fourplex, courtyard units and apartments of various types and sizes. All of these residential developments will be designed as walkable neighborhoods with sidewalks and on-street parking. Densities would range from 5 to 12 dwelling units per acre. This zone can accommodate buildings described in the SFN regulating zone.
Distinguishing Characteristics	Mix of housing types including attached units.
General Character	Predominantly detached buildings, balance between landscape and buildings, presence of pedestrians amenities such as sidewalks and pedestrian scale lighting.
Desired Form	Residential
Building Placement	Shallow to medium front and side yard setback
Frontage Types	Porches, fences
Typical Building Heights	2 to 3 story with some variation and a few taller workplace buildings.
Type of Public Open Space	Parks along East Bay
Transit (Where Available)	BATA / TART



CS (Corridor Shoreline)	
Intent	To provide for the continuation of existing businesses and residences along the west side of the US-31 as this areas evolves into a series of interconnected public and private water-related recreation uses.
Distinguishing Characteristics	Primarily single family residential with walkable development pattern and pedestrian facilities, dominant waterfront landscape character. Includes some scattered commercial uses.
General Character	Detached buildings with landscaped yards, normally adjacent to other residential and some commercial establishments. Commercial uses consist of service or office uses with parking.
Desired Form	Parks and Open Space
Building Placement	Shallow to medium front and side yard setback
Frontage Types	Commercial uses front onto thoroughfare.
Typical Building Heights	1 story
Type of Public Open Space	Parks along East Bay
Transit (Where Available)	BATA / TART



C (Commercial US-31 / M-72 Corridor)	
Intent	To provide for a traditional commercial district that promotes mixed use, walkability and transit options, and takes advantage of its location to East Bay.
Distinguishing Characteristics	Variety of 1 story commercial buildings and 2 to 3 story mixed use buildings with upper stories used for professional offices and residential units. Buildings would be constructed with durable building materials close to the right-of-way with parking on the side or in the rear of the building. Parking lots would be connected with cross access easements and on-site amenities and lighting would be consistent between properties.
General Character	Predominantly detached buildings, balance between landscape and buildings, presence of pedestrians such as wide sidewalks and pedestrian scale lighting.
Desired Form	Commercial / Storefronts / Live-Work
Building Placement	Shallow to medium front and side yard setback
Frontage Types	Stoops, dooryards, storefronts and arcade walkways
Typical Building Heights	1 to 3 story with some variation and a few taller workplace buildings.
Type of Public Open Space	Parks along East Bay
Transit (Where Available)	BATA / TART





CF (Corridor Flex)	
Intent	To provide for a flexible mixture of retail, office, commercial, residential and institutional uses within walkable and connected neighborhoods. The objective is to create an environment where residents can live, work and shop for day-to-day amenities in the same area.
Distinguishing Characteristics	Retail, workplace and civic activities mixed with attached housing types such as townhouses and apartments all developed at a community scale.
General Character	Predominantly attached buildings, landscaping within the public right of way, substantial pedestrian activity.
Desired Form	Mixed Use
Building Placement	Small or no setbacks, buildings oriented to street with placement and character defining a street wall
Frontage Types	Commercial uses front onto thoroughfare.
Typical Building Heights	2 to 4 stories
Type of Public Open Space	Parks, plazas and squares, boulevard median landscaping
Transit (Where Available)	BATA / TART

# Section 6.6.4 LAND USE TABLE

#### 6.6.4.1

#### **Regulated Uses**

Regulated uses are identified for each **ZONE** either as a Permitted Use (**P**) or a use requiring a Special Use Permit (**SUP**). If a use is blank with no designation or not listed it means it is not permitted in that zone. All uses requiring a Special Use Permit must address the General Standards listed below. If the SUP has additional standards over and above the General Standards the special provision column references that specific section of the Zoning Ordinance. Otherwise, SUP uses must meet the General Standards in 6.6.2.3.

Land Use Table					
Туре	SFN	MHN	CS	С	CF
Residential					
Single Family	Р	Р	Р		
Single Family Condominium Subdivisions		Р			
Live / Work Unit		Р		Р	Р
Open Space Preservation Development		Р			
Duplex	Р	Р	Р		
Multiple Family		Р	SUP	Р	Р
Home Occupation 1	Р	Р	Р	Р	Р
Home Occupation 2 or More Persons	SUP (7.7)	SUP (7.7)	SUP (7.7)		
Bed and Breakfast (5 Bedroom Maximum)	SUP (9.24)	SUP (9.24	SUP (9.24)		
Residential - Services					
Nursing Home	SUP	Р			
Adult Day Care Center	SUP	SUP	SUP		
Assisted Living Group Facilities	SUP	Р	SUP		
State Licensed Residential	SUP	SUP	SUP		
Group Child Care Home	SUP	SUP	SUP		
Public and Private					
Marinas (Public or Private)			SUP		
Outdoor Public Owned Parks and Recreation Facilities	Р	Р	Р	Р	Р
Public and Private Schools	Р	Р	Р	Р	Р
Public Uses: Critical, Supporting and Essential	Р	Р	Р	Р	Р
Churches with and without As- sembly Halls		Р		Р	Р
Transportation / Utilities					
Parking (Public or Private)		Р	Р	Р	Р
Wireless Telecommunication Facili- ties		SUP		SUP	
Public Transit Stop or Station			Р	Р	Р

Land Use Table					
Туре	SFN	MHN	CS	С	CF
Office					
Professional Offices			Р	Р	Р
Medical / Dental Offices				Р	Р
Medical Urgent Care Facilities				Р	Р
Veterinary Clinic			Р	Р	
Commercial					
Mixed Use with Residential above the 1st floor				Р	Р
Bar / Tavern				Р	Р
General Retail; except with the fol- lowing features				Р	Р
a. Alcoholic beverages				SUP	SUP
b. Floor area over 10,000 sq.ft.				SUP	SUP
c. On-site production of items sold in or out of store locations				SUP	SUP
d. Operating hours between 10pm and 7am				SUP	SUP
e. Outdoor sales and storage of cars, boats, trucks and RV's					
Restaurant, cafe and coffee shop except with the following features				Р	Р
a. Drive-thru facilities				SUP	
b. Drive-In facilities				SUP	
Micro brewery				Р	Р
Movie & Performance Theaters				SUP	Р
Convenience market less than 3,500 sq.ft				Р	Р
Personal Services				Р	Р
Farmers Market				Р	Р
Banks and Financial; except with the following features				Р	Р
a. Drive-thru facilities				SUP	
Shopping Centers				SUP (9.12)	SUP (9.12)
Grocery Stores; except with the following features				Р	Р
a. Floor area over 10,000 sq.ft				SUP	Р
b. Gasoline Service Station				SUP (9.6)	
Gasoline Service Station				SUP (9.6)	
Automotive Supply & Parts				Р	
Automotive Service				SUP	
Lodging					
Hotel; except with the following features				Р	Р
a. Greater than 120 rooms				SUP	Р
b. Conference and convention facilities				SUP	SUP

# Section 6.6.5 LOT and BUILDING PLACEMENT

### 6.6.5.1

### Terminology

### LOT AND BUILDING TERMINOLOGY

### Build-to Line (BTL) A

A line parallel to the property line where the facade of the building is required to be located.

### Setback **BCD**

The distance by which a building must be separated from the property line or ROW, typically defined and regulated as a minimum.

### Primary Street built to BTLE

The percent of the building facade which must occupy the width of the lot adjacent to the Primary Street.

Side Street, Corner Lot built to BTL **F** 

The percent of the building which must occupy the side lot line when the building is on a corner lot.

### Maximum Lot Width G

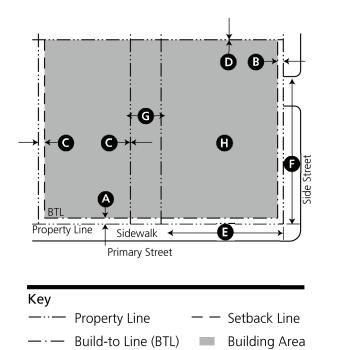
The largest allowed distance between lot corners along the front ROW.

### Minimum Lot Width G

The smallest allowed distance between lot corners along the front ROW.

#### Lot Depth

The minimum depth of lot expressed in feet.



### Lot Coverage **H**

The percent of the lot covered by buildings and accessory structures.

#### Impervious Coverage

The percent of the lot covered by impervious surfaces including roofs, patios, driveways and other hard surfaces which result in water runoff.

#### Minimum Building Height K

The shortest allowed vertical distance between the sidewalk and the top point of reference for a building facade along the front ROW.

#### Maximum Building Height K

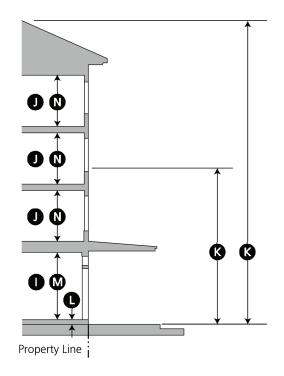
The largest allowed vertical distance between the sidewalk and the top point of reference for a building.

Ground Floor Finished Level Height 🕒

The vertical distance allowed between the sidewalk and the top of the finished floor on the ground level, regulated as a minimum.

Minimum Ground-Floor Ceiling Height M

The smallest allowed vertical distance between the finished floor and ceiling on the ground floor of a building.



Building Placement		SFN	MHN	CS	С	CF
Built-to Line (BTL) Distance from Property Line						
Front		30'	30'	30′	20′	5'
Side Street, corner lot	B	30'	30'	NA	20′	5'
Setback						
Side	3	10′	10′	10′	3′	5'
Rear		30′	30'	35′	25′	5′
Building front facade as a % of Lot Width (Min.)	•	NA	NA	NA	<mark>65%</mark>	<mark>75%</mark>
Side Street Facade as a % of Lot Depth (Min.)	•	NA	NA	NA	<mark>30%</mark>	<mark>50%</mark>
Building Form						
Lot Width (minimum)	9	100′	NA	100′	20'	20′
Lot Width (maximum)	<b>g</b>	150′	NA	NA	100′	NA
Lot Depth	D	NA	NA	NA	NA	NA
Lot Coverage		30%	NA	20%	70%	85%
Height						
Building Maximum (Stories/Height)	ß	2 / 30'	4 / 45′	1 / 20'	3 / 35'	4 / 45'
Story Height difference between adjacent buildings	;	NA	NA	NA	1	1
Ground Floor Finish Level above site grade	D	6″	6″	6″	0″	0"
First Floor ceiling height	D	NA	15′	Na	15′	15′
Upper Floor(s) ceiling height	D	NA	9'	NA	9'	9'
Garage						
Attached Garage (max. feet behind the BTL)		10′	10'	10′	NA	NA
Attached Garage (max. feet in front of the BTL)		10′	0'	0'	NA	NA
Detached Garage must be placed behind Primary Bu	uilding					
Impervious Coverage - Buildings and Pavement	ts					
Impervious Coverage		40%	60%	40%	85%	100%
Density						
Maximum Dwelling Units per acre		3	12	4	14	18
Parking						
On-Street allowed to count toward guest parking		Yes	Yes	No	Yes	Yes
Required Parking refer to Table 6.6.6.9						

#### Notes

1. All floors must have a primary ground-floor entrance that faces the primary side of the street

2. Residential uses with a primary ground-floor entrance must face the primary side of the street.

3. Any section along the BTL not defined by a building must be defined by a 3'6" high masonry screen wall setback back 5'0" from the BTL unless it is an existing parking lot and in that instance the screening wall can be located adjacent to the sidewalk. The area between the BTL and the setback shall be landscaped, if practical.

4. Buildable Density is determined by the sum of square footage or acreage used for building(s) and the amount of required parking or Effective Parking located within the maximum lot coverage area.

5. Rear-facing buildings, loading docks, overhead doors, and other service entries are prohibited on street-facing facades.

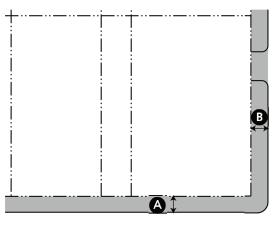
6. Air compressors, mechanical pumps, exterior water heaters, utility and telephone company transformers, meters or boxes, garbage cans / dumpsters, storage tanks, and similar equipements shall not be stored or located within any area adjacen to a street right-of-way.

7. Roof mounted equipment shall be placed behind and away from any required building line and be screened from view from the street.

#### 6.6.5.3 Land Use by Floor

Land Use	SFN	MHN	CS	С	CF
Ground Floor					
a. Residential Uses	Yes	Yes	Yes	No	No
b. Residential Services	Yes	Yes	Yes	No	No
c. Public / Private Uses	Yes	Yes	Yes	Yes	Yes
d. Transportation / Utilities	No	Yes	Yes	Yes	Yes
e. Office	No	No	Yes	Yes	Yes
f. Commercial	No	No	No	Yes	Yes
g. Lodging	No	No	No	Yes	Yes
Upper Floor(s)					
a. Residential Uses	Yes	Yes	Yes	Yes	Yes
b. Residential Services	Yes	Yes	Yes	No	No
c. Public / Private Uses	No	Yes	No	Yes	Yes
d. Transportation / Utilities	No	No	No	No	No
e. Office	No	No	Yes	Yes	Yes
f. Commercial	No	No	No	Yes	Yes
g. Lodging	No	No	No	Yes	Yes

# Section 6.6.6 SPECIAL PROVISIONS



#### Key

- Property Line Encroachment Area

#### 6.6.6.1 Encroachments

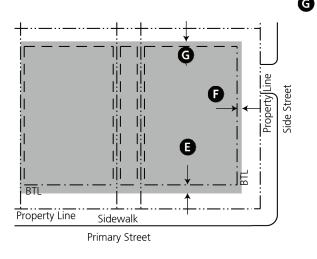
#### Type 1: Sufficient Right-of-Way

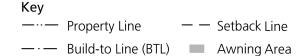
Front	0′	$\mathbf{\Sigma}$
Side Street	0′	B
Type 2: Insufficient Right-of-Way		
Front	12′	G
Side Street	12′	D

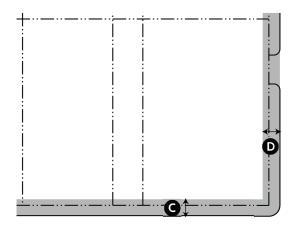
#### 6.6.6.2 Canopies and Awnings

Canopies and awnings can be required and may encroach over the BTL.

Front	10′	
Side	10′	Ø
Rear	5'	G







#### Key

6.6.6.3 Site Lighting

---- Property Line

Streetlights shall be on a general type specified by the Township

Encroachment Area

rownship.		
Wall pack lighting shall only be used on the rear or side of the building to illuminate exits and loading facilities.		
Front facade illumination lighting may be used but will require the approval of the Planning Commission.		
Parking lot lighting pole height (including) (luminaire) shall not exceed the height of the building or 27 feet whichever is less.		
SFN, RMH, CS, and C Zones: No lighting level measured at the BTL shall exceed	1.0	fc
CF Zone: No lighting level measured at the BTL shall exceed	2.0	fc
6.6.6.4 Signs		

Signs shall conform to Section 7.4 except Section 7.4.6 c. #2 where a freestanding signs shall not exceed 6 feet in height.

### 6.6.6.5 Water Quality and Storm Water

All projects shall adhere to the Acme Township Stormwater Ordinance, as well as, incorporating low impact development (LID) water quality technologies. Low impact development water quality technologies shall include, but are not limted to, rain gardens, rooftop gardens, vegetated swales, cisterns, permeable pavers, porous pavement, and filtered stormwater structures will be required on site as a component of the overall stormwater plan. The Planning Commission has the authority to determine the type of LID that will be used as part of the approval process.

#### 6.6.6.6 Facade Components and Materials (All Buildings Except 1st Floor Residential)

#### Windows and Transparency

A minimum of 75% of the ground floor story front facade between 2 feet and 8 feet above the sidewalk must be comprised of transparent, non-reflective windows into the nonresidential space.

A minimum of 30% of the upper story facade measured floor to floor shall have transparent, non-reflective, vertically oriented windows.

#### Facade Ornamentation

All visible elevations shall include decorative features such as cornices, pilasters, and friezes. Building recesses and protrusions will be required on larger buildings to break long uninterrupted building walls.

### Facade Massing

Front façades 60 feet wide or wider shall incorporate wall offsets of at least two feet in depth (projections or recesses) a minimum of every 40 feet. Each required offset shall have a minimum width of 20 feet.

#### Roofs

When flat roofs are used, parapet walls with three-dimensional cornice treatments shall be used to conceal the roof

Asymmetric or dynamic roof forms allude to motion, provide variety and flexibility in nonresidential building design, and allow for unique buildings. Asymmetric or dynamic roof forms shall be permitted on nonresidential buildings as an alternative to Flat Roofs.

All roof-based mechanical equipment, as well as vents, pipes, antennas, satellite dishes, and other roof penetrations (with the exception of chimneys), shall be located on the rear elevations or screened with a parapet wall having a three-dimensional cornice treatment so as to have a minimal visual impact as seen from public street, existing single family uses, and land zoned for residential and agricultural uses.

#### Customer Entrances

Each side of a building facing a public street shall include at least one customer entrance, except that no building shall be required to provide entrances on more than two sides of the structure that face public streets.

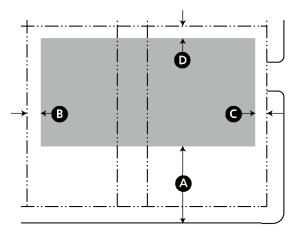
Buildings shall have clearly defined, highly visible customer entrances that include no less than three of the following design features:

- a) Canopies/porticos above the entrance;
- b) Roof overhangs above the entrance;
- c) Entry recesses/projections;
- d) Arcades that are physically integrated with the entrance;
- e) Raised corniced parapets above the entrance;
- f) Gabled roof forms or arches above the entrance;
- g) Outdoor plaza adjacent to the entrance having seating and a minimum depth of 20 feet;
- h) Display windows that are directly adjacent to the entrance; or
- i) Architectural details, such as tile work and moldings, that is integrated into the building structure and design and is above and/or directly adjacent to the entrance.

### **Building Materials**

Use of durable and traditional building materials shall be used.

Materials such as exterior insulation finish system (EIFS), fluted concrete masonry units, concrete panels, panel brick, and scored concrete masonry unit block are not considered durable and traditional building materials.



#### Key

---- Property Line

Parking Area

### 6.6.6.7 Parking

Location (Distance from Property Line)		
Front Setback (parking to be located behind the building)		
Front Setback (when adjacent to the building)		
- the setback would be measured from the		
front facade of the building	10'	A
Adjacent to a common Property Line	10'	8
Side Street Setback		
- when a masonry screen wall is installed	5′	0
- landscape only	10'	0
Rear Setback	5′	D
note: where a parking lot abuts an interior and/ or common property line the property owner shall provide a cross access easement for the purpose of connecting adjacent parking lots.		

### 6.6.6.8 Shared Parking 6.6.10.6

Parking Calculations: The Shared parking Factor for two Functions, when divided into the sum of the two amounts as listed on the Required Parking table below produces the Effective Parking needed. For example, residential parking is calculated at 12 spaces and retail parking is calculated at 32. Summed they equal 44. Using the Shared Parking Table this amount is divided by 1.2 to derive an Effective Parking amount of 36.6 or 37 parking spaces.

	Function			
Function	Residential	Lodging	Office	Retail
Residential	1.0	1.1	1.4	1.2
Lodging	1.1	1.0	1.7	1.3
Office	1.4	1.7	1.0	1.2
Retail	1.2	1.3	1.2	1.0

# 6.6.6.9 Required Parking Residential (per dwelling unit)

Residential (per dwelling unit)		
Single Family	2.0	
Duplex	2.0	
Multiple Family	1.5	(1)
Live / Work Unit	2.0	
Residential above 1st Floor in Mixed Use buildings (C and CF Zones)	1.5	(1)
Lodging (per bedroom / hotel room)		
Bed & Breakfast	1.2	
Inn	1.2	(1)
Hotel / Motel	1.0	
Office (per 1,000 usable square feet)		
Individual enclosed offices	3.0	
Open office concept	2.0	
Retail (per 1,000 usable square feet)		
C Zone Retail	4.0	
CF Zone Retail	3.0	
Civic / Assembly - Determined by 7.5.3 Zoning Ordinance		

#### **Parking Notes**

Parking shall conform to Section 7.5, except the provisions in 7.5.3. Parking Space Requirements.

(1) Parking may be shared using the shared parking method outlined in Shared Parking

### 6.6.6.10 Site Amenities

Bicycle parking and loops/racks must be provided on site based on a ratio of 1 bicycle stall per 10 vehicular parking spaces.

Benches may be required at the discretion of the Planning Commission

# Section 6.6.7 PUBLIC SPACE STANDARDS

#### 6.6.7.1 Terminology

### STREET TERMINOLOGY Right –of-Way (ROW) Width A

The measurement across a thoroughfare of the area the Michigan Department of Transportation, Grand Traverse County Road Commission or private property owner controls or owns.

Curb Face to Curb Face Width B

The distance across a thoroughfare between the vertical faces of the curb, typically intended for vehicles, including any on-street parking, planting strips, and gutters.

Traffic and Parking Lanes C

The number and width of areas designated for vehicular travel, not including bicycle lanes.

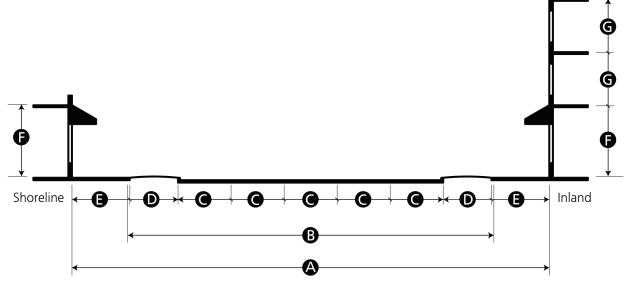
### Planting Zone D

The area of the ROW used to plant street trees, flowers, and install Low Impact Development stormwater features, such as rain gardens. In some instances, this zone, depending on surface materials, can be used for outdoor dining.

Pedestrian Zone

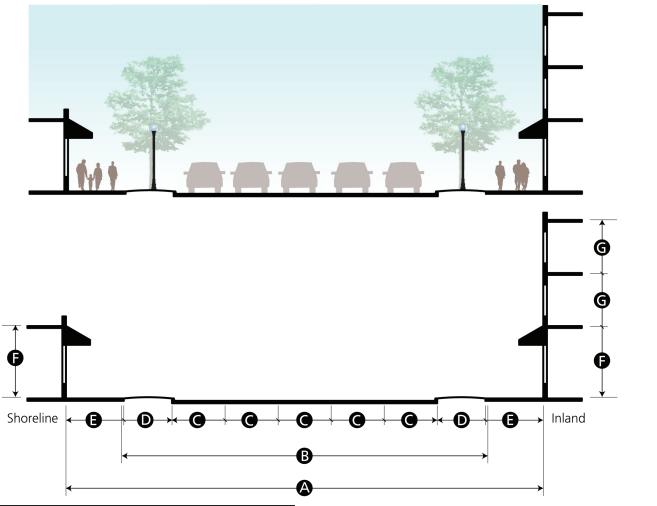
The area used for pedestrian movement and dedicated to sidewalks and outdoor cafes,





Street Terminology Cross Section

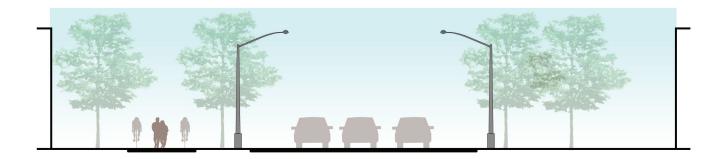
## US-31 Corridor

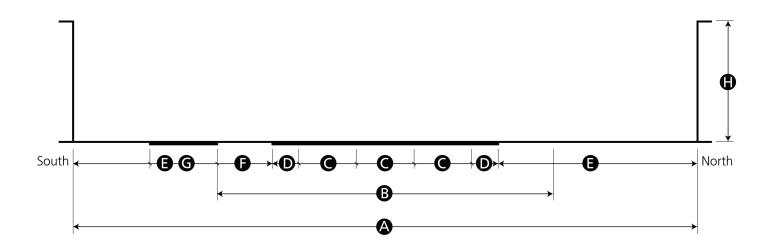


Application	
Target Speed	
Target Speed	25 - 30 MPH
Overall Widths	
Public Realm (Between BTL)	99' <b>A</b>
Right-of-Way (ROW) Width	76' (Varies) B
Lanes	
Traffic Lanes	11'
Turn Lanes	At Intersections
Shoulders	None
Bicycle Lanes	5' - 6' <b>C</b>
Parking Lanes	8'
Medians	None

Edges	
Curbs	1′
Planters / Tree Grates	10' <b>D</b>
Landscaping	Evenly Spaced
Walkways	Sidewalk - 12'

Source: Designing Walkable Urban Thoroughfares: ITE and CNU; Table 6.4 "Design Parameters for Walkablew Urban Thoroughfares"

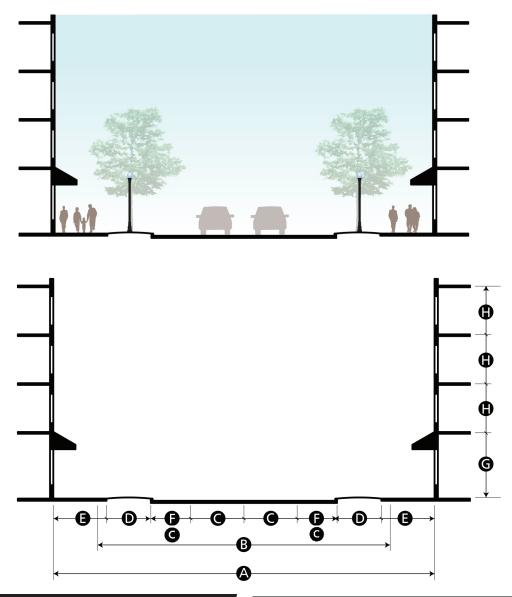




Application		
Overall Widths		
Public Realm (Between Build-To Lines)	210' <b>A</b>	
Right-of-Way (ROW) Width	150′ <b>B</b>	
Lanes		
Traffic Lanes	11' <b>G</b>	
Turn Lanes	At Intersections	
Shoulders	7'	
Edges		
Curbs	1′	
Planters	15' <b>F</b>	
Landscaping		
Walkways	Path - 14'	

Source: Designing Walkable Urban Thoroughfares: ITE and CNU; Table 6.4 "Design Parameters for Walkablew Urban Thoroughfares"

# Other Road Space Standards



Application	
Transect Level	T3-T4
Overall Widths	
Public Realm (Between Build-To Lines)	86'
Right-of-Way (ROW) Width	66' <b>B</b>
Lanes	
Target Speed	25 MPH
Traffic Lanes	10' <b>G</b>
Parking Lanes (On-Street)	8' <b>G</b>
Turn Lanes	At Intersections

Edges	
Curbs	1′
Planters / Planting Strip (minimum)	4'
Landscaping (minimum)	Evenly Spaced
Walkways (minimum)	Sidewalk - 10'

Source: Designing Walkable Urban Thoroughfares: ITE and CNU; Table 6.5 "Main Street Design Standards"