



**ACME TOWNSHIP BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, August 11, 2015, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:05 p.m.**

Zollinger commented on the shave and pave to take place after Labor Day. He stated that there have been some rumors that no sidewalks would be put in because the Township did not want them. Zollinger said it was never asked of us by MDOT. This project is not a complete rebuild.

Henkel, Parks Supervisor, was present to report clean up progress from the recent storm damage. Discussion was held as to sequence of clean up activities. It will be bayside shoreline area first Acme Cemetery second Yuba Cemetery third Saylor Park last. GTC Emergency management is working to get Acme Township some work crews from State to help at Saylor park.

Kim Elliott from RecycleSmart was present to talk about the no charge yard waste pass. This pass is good for one trip and load not to exceed up to three (3) cubic yards of acceptable material to the Keystone Brush-Drop-Off site. Elliott would supply Acme with a 2 part pass. One for Acme records and one given to residents to turn in at the site. Acme Township would be invoiced at \$5.00 a cubic yard or \$1.00 a bag.

**Members present:** J. Aukerman, C. Dye, A. Jenema, G. LaPointe, P. Scott, D. White, J. Zollinger  
**Members excused:** None  
**Staff present:** J. Jocks, Legal Counsel  
N. Edwardson, Recording Secretary

- A. LIMITED PUBLIC COMMENT: None**
- B. APPROVAL OF AGENDA: Agenda was approved with three additions to New Business items # 9,10,11. Motion by White, seconded by Jenema to approve the agenda as presented. Motion carried by unanimous vote.**
- C. INQUIRY AS TO CONFLICTS OF INTEREST: None**
- D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.**
- 1. RECEIVE AND FILE:**
- a. Treasurer's Report**
  - b. Clerk's Revenue/Expenditure Report and Balance Sheet**
  - c. Draft Unapproved Meeting Minutes:**
    - a. Planning Commission 07/27/15**
- 2. APPROVAL:**
- a. Regular meeting minutes of 07/07/15**
  - b. Accounts Payable Prepaid of \$7,015.22 and Current to be approved of \$137,421.27 (Recommend approval: Cathy Dye, Clerk)**
- E. ITEMS REMOVED FROM THE CONSENT CALENDAR: Motion by Jenema, seconded by White to approve the consent calendar as presented. Motion carried by unanimous roll call vote.**
- F. SPECIAL PRESENTATIONS/DISCUSSIONS: None**

**G. REPORTS: Received and filed**

1. Sheriff's Report – Deputy: Ken Chubb
2. County Commissioner's Report – Crawford
3. Road commission report – McKellar

**H. CORRESPONDENCE: Received and filed**

1. Emailed dated 07/18/15 from Captain Mark Shaul re: water rescue
2. Letter dated 07/27/15 from MDOT re: Traffic signal at US-31 and M-72

**I. PUBLIC HEARING:**

**Acme Township Fire Prevention Ordinance/International Fire Code of 2012 – Belcher, Assistant Chief/  
Fire Marshall**

Belcher commented that the new ordinance is just an update to the old ordinance. The State adopted the 2012 building code and it references the 2012 fire code so they work together.

Discussion on sky lanterns was held since the new ordinance bans the use in Acme Township.

**Public Hearing closed at 8:08 pm-No Comments**

**Motion by LaPointe, seconded by Scott to approve the Acme Fire Prevention Ordinance with amendments as presented. Motion carried by unanimous vote.**

**J. NEW BUSINESS:**

1. Resolution of support for DNR acquisition of Petobago State Game Area

**Motion by Jenema, seconded by LaPointe, approving Resolution R-2015-32 Supporting the DNR Wildlife Division Acquisition of Petobago State game area addition. Motion carried by unanimous vote.**

2. Approval of Zoning Ordinance Amendment #34 – Electronic Message signs

**Motion by White, seconded by Jenema to approve Zoning Ordinance Amendment #34 as presented. Motion carried by unanimous vote.**

3. Metro Fire 2016 Budget presentation – Chief Parker

Chief Parker stated that this was the time of year when the preliminary Metro Fire Budget is presented to the Township Boards for comments. The public hearings and final approval by the townships will be at our Public hearing September first. Parker reviewed the budget. Discussion followed. This year's proposal is an increase from 2.65 mills total up to 2.90 for millage to be collected.

4. Metro Act #48 permit approval for Lynx Network Grp – Supervisor

**Motion by LaPointe, seconded by Jenema to proceed with signing the "Right-Of-Way Telecommunications Permit". Motion carried by unanimous vote.**

5. Verbal report fund commitments to Saylor Park – Supervisor/Treasurer

Jenema commented that we found some of the codes we were using were not appropriate with the States Uniform Chart of Accounts. Jenema said we need to create a 208/Park Recreation Fund, and a capital improvement fund for Saylor Park Boat Launch. Discussion followed that a resolution will be on our September meeting agenda to proceed with these changes.

6. Water system Cross connection control program/water system Ordinance # 15

**Motion by LaPointe, seconded by Aukerman to adopt the changes presented to Acme Water Ordinance #15 Section 9 in its entirety and adopt the new section 9 as presented. Motion carried unanimously.**

7. **Possible creation of a SAD in Westridge/Circle View Springbrook sub – Supervisor Zollinger and**  
A introduction meeting for the residents of Westridge/Circle View about the possible creation of a SAD, was held on August 4, 2015. Trustee, LaPointe and Supervisor, Zollinger reviewed the process to start a SAD district, estimated costing information, Board Resolutions to fund the project, etc.
8. **Discussion on participation on Brush-Dropoff passes for Acme Township**  
Following up on Kim Elliott’s earlier public comments Clerk, Dye, suggested that the Board not to do anything about the brush-dropoff passes at this time. Two Storm debris drop-off sites have been set up for residents.
9. **Investment Policy**  
Jenema has been reviewing our investment policy. She is looking into opening another bank account. She will keep the Board informed.
10. **Cemeteries**  
LaPointe would like to see charges for maintaining the cemeteries, upkeep on equipment, etc be separated from the Parks, Budget buy next budget cycle.
11. **Direct Deposit**  
Dye reviewed where we are with direct deposits. She stated there would be some service charges for Direct deposit. We already have acquired credits and would use them up first, probably late Fall. Dye would come back to the Board at that time.

**K. OLD BUSINESS:**

1. **Acme Shoreline Park Endowment - Supervisor Zollinger presented the need for Acme to assign a person to represent us on the Park Endowment reviews.**  
  
**Motion by LaPointe, seconded by Scott to appoint Trustee, Aukerman as the person who will be part of the review board. Motion carried by unanimous vote.**
2. **DPW Bill of Sale from Acme Township for capacity Sharing agreement previously approved 03/122/15 - Supervisor**  
The BPW and its participating Townships have agreed to pool their collective capacities at the City WWTP and document this agreement in writing through the Capacity Sharing Agreement.  
  
**Motion by LaPointe, seconded by Scott to approve the Bill of Sale for the capacity Sharing agreement. Motion carried by unanimous vote.**
3. **Appoint legal review team to analyze RFP results**  
Jenema, LaPointe and White will review the RFP results.
4. **Verbal update on Sayler Boat Launch – Aukerman**  
Aukerman provided a summary of grant’s she was working on to Support fund needs for Sayler park Boat Launch.

LaPointe returned to an earlier discussion about funds approvals for removing trees and brush. Discussion was held about authorizing Supervisor Zollinger to spend up to \$49,000. For emergency tree removal at parks and cemeteries..

**Motion by LaPointe, seconded by White to approve the Supervisor spending up to \$40,000.00 for tree removal, brush from recent storm. Motion carried by unanimous roll call vote.**

Zollinger commented that the Yuba School received \$20,000.00 from the June 2% grant cycle.

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

**ADJOURN AT 10:15 pm**



**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, August 11, 2015, 7:00 p.m.**

**GENERAL TOWNSHIP MEETING POLICIES**

- A. All cell phones shall be switched to silent mode or turned off.
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**A. LIMITED PUBLIC COMMENT:**

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

**B. APPROVAL OF AGENDA:**

**C. INQUIRY AS TO CONFLICTS OF INTEREST:**

**D. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. Draft Unapproved Meeting Minutes:
  - 1. Planning Commission 07/27/15
- d. 2014 Grand Traverse County Commission on Aging Annual Report

**2. APPROVAL:**

- a. Regular meeting minutes of 07/07/15
- b. Accounts Payable Prepaid of \$7,015.22 and Current to be approved of \$137,421.27 (Recommend approval: Cathy Dye, Clerk)

**E. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**F. SPECIAL PRESENTATIONS/DISCUSSIONS:**

**G. REPORTS:**

- 1. Sheriff's Report– Deputy: Ken Chubb
- 2. County Commissioner's Report-Carol Crawford
- 3. Road commission report-Marc McKellar

**H. CORRESPONDENCE:**

1. Metro Mark Shaul Water rescue
2. Letter dated 07/27/15 from MDOT re: traffic signal at US-31 and M-72 in Acme

**I. PUBLIC HEARING:**

Acme Township Fire Prevention ordinance /International Fire code 2012 - Belcher Assistant Chief/Fire Marshal

**J. NEW BUSINESS:**

1. Resolution of support for DNR Acquisition of Petobago State Game Area Addition-McDonough
2. Approval of new Electronic Sign Amendment #34 to the Zoning Ordinance – Winter
3. Metro fire 2016 Budget Presentation –Chief Pat Parker
4. Metro Act 48 Permit approval for Lynx Network Group-Supervisor
5. Verbal report Fund commitments to Sayler Park-Supervisor/Treasurer
6. Water system Cross connection control Program/Water System ordinance No. 15
7. Possible Westridge/Circle View SAD/Springbrook sub. Supervisor
8. Discussion on participation on Brush-Dropoff passes/forAcme Township - Dye

**K. OLD BUSINESS:**

1. Acme Shoreline Park Endowment-Supervisor
2. DPW Bill of sale from Acme Township for capacity Sharing agreement previously approved 3/12/15.-Supervisor
3. Appoint Legal review Team to Analyse RFP Results received
4. Verbal update on Sayler Boat Launch - Aukerman

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

**ADJOURN**

# ACME TOWNSHIP - Monthly Treasurer's Report

Reconciled with Bank as of June 30, 2015

		FUND #	May 31, 2015 Account Balance	NET CHANGE	June 30, 2015 Account Balance
Chase Bank			\$ 1,015,969	\$ (53,675)	\$ 962,295
Chemical Bank - High Yield		101-206	\$ 156,745	\$ 6	\$ 156,751
Chemical Bank - Money Market Plus		207-209			
Chemical Bank - Money Market Plus		212-246	\$ 297,174	\$ 12	\$ 297,186
Chemical Bank - Liquor Fund		212	\$ 12,193	\$ 0.79	\$ 12,194
<b>A</b>	<b>TOTAL BANK ACCOUNTS FOR GENERAL FUND</b>		\$ 1,482,081	\$ (53,655)	\$ 1,428,426
	Self Funded Accts Payable 6 Months	<i>Committed</i> 101	\$ 351,177	\$ 10,000	\$ 361,177
	Saylor Park Boat Launch Imp	<i>Committed</i> 101	\$ 95,868	\$ -	\$ 95,868
	Septage Plant Bond Buyout	<i>Committed</i> 101	\$ 202,246	\$ -	\$ 202,246
	Hoxsie House Relocation	<i>Committed</i> 101	\$ -	\$ -	\$ -
	Water Engineering Study (GTB Grant)	<i>Restricted</i> 101	\$ 14,000	\$ -	\$ 14,000
	GTTC Engineer Project Management	<i>Committed</i> 101	\$ 40,000	\$ -	\$ 40,000
	Public Broadcast Equipment Fund	<i>Restricted</i> 101	\$ 6,864	\$ -	\$ 6,864
	PA48 Metro Fund -(PA 48 Twp Imp (SAD) \$20,401)	<i>Restricted</i> 101	\$ 33,282	\$ -	\$ 33,282
	BS & A Funds	<i>Committed</i> 101	\$ -	\$ 30,539	\$ 30,539
<b>B</b>	<b>Sub-Total Assigned From GENERAL FUND</b>	<b>101</b>	\$ <b>743,437</b>	\$ <b>10,000</b>	\$ <b>753,437</b>
<b>Funds within General Fund Bank Account (Restricted or Committed)</b>					
	Cemetery Fund	<i>Committed</i> 209	\$ 5,517	\$ 423	\$ 5,940
	Fire Fund <i>Special Assessment</i>	<i>Restricted</i> 206	\$ 72,519	\$ (11,166)	\$ 61,353
	Police Fund <i>Special Assessment</i>	<i>Restricted</i> 207	\$ 157,604	\$ (19,147)	\$ 138,457
	Liquor Fund	<i>Restricted</i> 212	\$ 13,019	\$ (0)	\$ 13,019
	Township Improvement (SAD)	<i>Committed</i> 246	\$ -	\$ -	\$ -
<b>C</b>	<b>SUB-TOTAL (Restricted or Committed)</b>		\$ <b>248,659</b>	\$ <b>(29,889)</b>	\$ <b>218,770</b>
	<b>BALANCE</b>	<b>101</b>	\$ <b>489,985</b>		\$ <b>456,219</b>
			Note ((A)-(B+C))		Note ((A)-(B+C))
<b>RESTRICTED BY BOARD RESOLUTION ACCOUNTS:</b>					
	Shoreline Preserv. Fund	<i>Committed</i> 224	\$ 1,377	\$ 0	\$ 1,377
	Parks & Recreation	<i>Committed</i> 226	\$ 17,100	\$ 0	\$ 17,100
	Parks/Shoreline Fund <small>(New Urbanist to Park/Shoreline)</small>	<i>Committed</i> 227	\$ 27,888	\$ 1	\$ 27,889
<b>D</b>	<b>SUB-TOTAL</b>		\$ <b>46,365</b>		\$ <b>46,367</b>
<b>RESTRICTED BY MILLAGE:</b>					
	Farmland <i>Millage Chemical Bank</i>	<i>Restricted</i> 225	\$ 5,198	\$ 0	\$ 5,198
	Farmland <i>Millage Chase Bank</i>	<i>Restricted</i> 225	\$ 199,872	\$ (10,156)	\$ 189,716
	Farmland Totals		\$ 212,638	\$ (17,724)	\$ 194,914
	Tax Collection	<i>Temporary Funds</i> 703	\$ 1,731	\$ 405	\$ 2,136
<b>E</b>			\$ <b>214,369</b>		\$ <b>197,049</b>
<b>RESTRICTED BY REVENUE SOURCE ACCOUNTS:</b>					
	Sewer Fund Chemical Bank	<i>Restricted</i> 590	\$ 196,729	\$ 8	\$ 196,737
	Sewer Fund Chase Bank	<i>Restricted</i> 590	\$ 1,177,968	\$ 9,052	\$ 1,187,020
	Sewer Fund Totals	<i>Restricted</i> 590	\$ 1,374,697	\$ 9,060	\$ 1,383,757
	Planning Review Fees (Trust & Agency) Escrow	<i>Restricted</i> 701	\$ 2,927	\$ 12,631	\$ 15,559
	Holiday Hills Special Assessment	<i>Restricted</i> 818	\$ 103,725	\$ 86,927	\$ 190,652
<b>F</b>	<b>ACME TOWNSHIP RESTRICTED FUNDS</b>		\$ <b>1,481,350</b>		\$ <b>1,589,967</b>
<b>ACME TOWNSHIP ALL ACCOUNT BALANCES</b>			\$ <b>3,224,166.3</b>		\$ <b>3,261,809</b>
			NOTE: (A+D+E+F)		NOTE: (A+D+E+F)

PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	CURRENT PROPERTY TAXES	214,300.00	214,300.00	217,716.28	0.00	(3,416.28)	101.59
101-000-412.000	PERSONAL PROP TAXES	10,467.00	10,467.00	0.00	0.00	10,467.00	0.00
101-000-420.000	DELQUENT PERS PROP TAX	500.00	500.00	0.00	0.00	500.00	0.00
101-000-445.020	PENALTIES& INTEREST	500.00	500.00	417.80	0.00	82.20	83.56
101-000-446.000	DEL PERS INTEREST & PENALTY	300.00	300.00	0.00	0.00	300.00	0.00
101-000-447.000	ADMINISTRATIVE FEE 1%	102,059.00	123,059.00	123,297.15	21,000.00	(238.15)	100.19
101-000-448.000	CABLE TV FEE	82,224.00	82,224.00	63,013.98	0.00	19,210.02	76.64
101-000-465.000	PASSPORT FEES	3,000.00	3,000.00	3,500.51	225.00	(500.51)	116.68
101-000-574.000	ST SHARED SALES TAX	335,358.00	335,358.00	226,125.00	0.00	109,233.00	67.43
101-000-577.000	SWAMP TAX	750.00	750.00	1,035.39	0.00	(285.39)	138.05
101-000-602.000	GRANTS	0.00	66,000.00	66,000.00	0.00	0.00	100.00
101-000-607.000	CHARGES FOR SERVICES	200.00	200.00	278.71	0.00	(78.71)	139.36
101-000-608.000	ZONING ORDINANCES	0.00	0.00	230.00	0.00	(230.00)	100.00
101-000-608.001	Zoning Fees	15,000.00	15,000.00	18,075.38	265.00	(3,075.38)	120.50
101-000-610.000	Revenues for Escrow Account	500.00	500.00	5,930.81	0.00	(5,430.81)	1,186.16
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	6,785.00	6,785.00	6,645.54	0.00	139.46	97.94
101-000-665.000	INTEREST ON INVESTMENTS	1,800.00	1,800.00	367.33	18.65	1,432.67	20.41
101-000-665.001	INTEREST SEPTAGE RECEIVED	1,500.00	1,500.00	2,856.99	0.00	(1,356.99)	190.47
101-000-667.000	RENT-PARKS	200.00	200.00	225.00	0.00	(25.00)	112.50
101-000-671.000	MISC REVENUES	0.00	0.00	1,842.64	475.20	(1,842.64)	100.00
101-000-676.000	REIMBURSEMENTS	27,000.00	27,000.00	19,067.45	439.88	7,932.55	70.62
101-000-687.000	REFUNDS & REBATES	1,500.00	1,500.00	708.00	0.00	792.00	47.20
101-000-698.000	TRANS IN FRM OTHER FUNDS	0.00	0.00	0.00	(21,000.00)	0.00	0.00
Total Dept 000		803,943.00	890,943.00	757,333.96	1,423.73	133,609.04	85.00
TOTAL Revenues		803,943.00	890,943.00	757,333.96	1,423.73	133,609.04	85.00
Expenditures							
Dept 000							
101-000-465.001	POSTAGE FOR PASSPORTS	400.00	400.00	602.92	0.00	(202.92)	150.73
101-000-992.000	CONTINGENCY	70,000.00	26,031.50	0.00	0.00	26,031.50	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	800.00	800.00	0.00	0.00	800.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	0.00	0.00	250.00	0.00	(250.00)	100.00
101-000-998.000	GT COUNTY ROAD COMMISION TART	1,520.00	1,520.00	1,508.63	708.63	11.37	99.25
101-000-999.000	TRANSFER TO OTHER FUNDS	0.00	50,000.00	57,423.00	0.00	(7,423.00)	114.85
Total Dept 000		72,720.00	78,751.50	59,784.55	708.63	18,966.95	75.92
Dept 101-TOWNSHIP BOARD OF TRUSTEES							
101-101-702.000	SALARIES	24,000.00	24,000.00	23,725.00	1,725.00	275.00	98.85
101-101-703.001	SECRETARY	28,614.00	28,614.00	28,668.58	2,308.80	(54.58)	100.19
101-101-705.001	PER DIEM TRUSTEES	500.00	500.00	0.00	0.00	500.00	0.00
101-101-710.000	UNEMPLOYMENT EXPENSE	0.00	9,055.50	7,205.00	0.00	1,850.50	79.56
101-101-714.000	FICA LOCAL SHARE	4,000.00	4,000.00	3,743.14	292.48	256.86	93.58



User: CATHY DYE  
DB: ACME TOWNSHIP

PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-101-726.000	SUPPLIES & POSTAGE	3,000.00	3,000.00	1,546.96	(410.51)	1,453.04	51.57
101-101-801.000	ACCOUNTING & AUDIT	12,000.00	12,000.00	9,934.99	0.00	2,065.01	82.79
101-101-801.001	INTERNAL ACCOUNTANT	7,000.00	7,000.00	4,875.00	485.00	2,125.00	69.64
101-101-802.001	ATTORNEY SERVICES LITIGATION	3,000.00	3,000.00	559.50	0.00	2,440.50	18.65
101-101-802.002	ATTORNEY SERVICES	17,000.00	17,000.00	21,679.16	2,819.52	(4,679.16)	127.52
101-101-802.005	CONTRACTED COMMUNITY SERVICES	0.00	59,000.00	59,000.00	0.00	0.00	100.00
101-101-803.003	ENGINEERING SERVICES	30,000.00	44,000.00	29,009.25	2,371.00	14,990.75	65.93
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	18,495.00	22,195.00	26,869.47	2,801.30	(4,674.47)	121.06
101-101-860.000	TRAVEL & MILEAGE	1,000.00	1,000.00	135.60	0.00	864.40	13.56
101-101-874.000	RETIREMENT/PENSION	2,861.00	2,861.00	0.00	0.00	2,861.00	0.00
101-101-900.000	PUBLICATIONS	1,800.00	1,800.00	1,165.89	(5,764.15)	634.11	64.77
101-101-910.000	INSURANCE	6,600.00	6,600.00	7,256.06	627.53	(656.06)	109.94
101-101-946.001	SUPPLIES/POSTAGE	0.00	0.00	116.40	0.00	(116.40)	100.00
101-101-956.000	MISCELLANEOUS	0.00	0.00	0.00	(480.00)	0.00	0.00
101-101-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-101-960.000	dues subscriptions	5,350.00	5,350.00	180.94	16.99	5,169.06	3.38
Total Dept 101-TOWNSHIP BOARD OF TRUSTEES		166,220.00	251,975.50	225,670.94	6,792.96	26,304.56	89.56
Dept 171-SUPERVISOR EXPENDITURES							
101-171-702.000	SALARIES	37,000.00	37,000.00	36,146.20	2,846.16	853.80	97.69
101-171-714.000	FICA LOCAL SHARE	2,812.00	2,812.00	2,765.11	217.79	46.89	98.33
101-171-726.000	SUPPLIES & POSTAGE	200.00	200.00	13.77	0.00	186.23	6.89
101-171-860.000	TRAVEL & MILEAGE	500.00	500.00	357.08	0.00	142.92	71.42
101-171-874.000	RETIREMENT/PENSION	3,700.00	3,700.00	0.00	0.00	3,700.00	0.00
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 171-SUPERVISOR EXPENDITURES		45,712.00	45,712.00	39,282.16	3,063.95	6,429.84	85.93
Dept 191-ELECTION EXPENDITURES							
101-191-702.000	SALARIES	11,000.00	11,000.00	8,850.00	0.00	2,150.00	80.45
101-191-714.000	FICA LOCAL SHARE	0.00	0.00	48.47	0.00	(48.47)	100.00
101-191-726.000	SUPPLIES & POSTAGE	4,000.00	4,000.00	4,988.72	152.30	(988.72)	124.72
101-191-900.000	PUBLICATIONS	700.00	700.00	591.70	0.00	108.30	84.53
Total Dept 191-ELECTION EXPENDITURES		15,700.00	15,700.00	14,478.89	152.30	1,221.11	92.22
Dept 209-ASSESSOR'S EXPENDITURES							
101-209-702.000	SALARIES	5,000.00	5,000.00	5,000.04	416.67	(0.04)	100.00
101-209-714.000	FICA LOCAL SHARE	383.00	383.00	382.47	31.90	0.53	99.86
101-209-726.000	SUPPLIES & POSTAGE	2,500.00	2,500.00	1,876.54	2.13	623.46	75.06
101-209-803.002	ASSESSING CONTRACT SERVICES	30,000.00	30,000.00	30,000.00	2,500.00	0.00	100.00
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	1,000.00	1,000.00	690.96	120.00	309.04	69.10
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	2,000.00	2,000.00	1,699.00	0.00	301.00	84.95
101-209-900.000	PUBLICATIONS	0.00	0.00	41.88	0.00	(41.88)	100.00
101-209-956.000	MISCELLANEOUS	150.00	150.00	0.00	0.00	150.00	0.00

PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 209-ASSESSOR'S EXPENDITURES		41,033.00	41,033.00	39,690.89	3,070.70	1,342.11	96.73
Dept 215-CLERK'S EXPENDITURES							
101-215-702.000	SALARIES	37,008.00	37,008.00	36,153.82	2,846.76	854.18	97.69
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	16,640.00	16,640.00	14,568.00	128.00	2,072.00	87.55
101-215-714.000	FICA LOCAL SHARE	4,105.00	4,105.00	3,226.84	185.63	878.16	78.61
101-215-726.000	SUPPLIES & POSTAGE	1,500.00	1,500.00	1,242.49	100.13	257.51	82.83
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	3,000.00	3,000.00	707.72	0.00	2,292.28	23.59
101-215-860.000	TRAVEL & MILEAGE	1,000.00	1,000.00	1,529.14	0.00	(529.14)	152.91
101-215-874.000	RETIREMENT/PENSION	5,600.00	5,600.00	0.00	0.00	5,600.00	0.00
101-215-910.000	INSURANCE	11,200.00	11,200.00	11,055.62	945.71	144.38	98.71
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	1,500.00	685.19	365.19	814.81	45.68
Total Dept 215-CLERK'S EXPENDITURES		81,553.00	81,553.00	69,168.82	4,571.42	12,384.18	84.81
Dept 247-BOARD OF REVIEW							
101-247-702.000	SALARIES	800.00	800.00	570.00	0.00	230.00	71.25
101-247-714.000	FICA LOCAL SHARE	61.00	61.00	43.62	0.00	17.38	71.51
101-247-900.000	PUBLICATIONS	100.00	100.00	0.00	0.00	100.00	0.00
101-247-956.000	MISCELLANEOUS	0.00	140.00	265.08	0.00	(125.08)	189.34
Total Dept 247-BOARD OF REVIEW		961.00	1,101.00	878.70	0.00	222.30	79.81
Dept 253-TREASURER'S EXPENDITURES							
101-253-702.000	SALARIES	25,159.00	25,159.00	24,578.27	1,935.30	580.73	97.69
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	25,159.00	25,159.00	24,578.28	1,935.30	580.72	97.69
101-253-714.000	FICA LOCAL SHARE	3,825.00	3,825.00	3,660.08	287.91	164.92	95.69
101-253-726.000	SUPPLIES & POSTAGE	5,000.00	5,000.00	3,030.83	49.70	1,969.17	60.62
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	1,000.00	1,271.00	0.00	(271.00)	127.10
101-253-860.000	TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-253-874.000	RETIREMENT/PENSION	3,451.00	3,451.00	0.00	0.00	3,451.00	0.00
101-253-900.000	PUBLICATIONS	100.00	100.00	8.15	0.00	91.85	8.15
101-253-910.000	INSURANCE	2,500.00	2,500.00	1,175.29	91.62	1,324.71	47.01
101-253-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253-TREASURER'S EXPENDITURES		67,694.00	67,694.00	58,301.90	4,299.83	9,392.10	86.13
Dept 265-TOWNHALL EXPENDITURES							
101-265-726.000	SUPPLIES & POSTAGE	2,400.00	2,400.00	1,454.53	406.03	945.47	60.61
101-265-851.000	CABLE INTERNET SERVICES	4,500.00	4,500.00	4,478.02	326.04	21.98	99.51
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	9,500.00	9,500.00	10,653.31	927.76	(1,153.31)	112.14
101-265-921.000	STREET LIGHTS	12,000.00	12,000.00	11,008.24	1,829.95	991.76	91.74
101-265-922.000	MICH CON GAS	4,000.00	4,000.00	3,746.06	0.00	253.94	93.65
101-265-923.000	SEWER TOWNSHIP HALL	900.00	900.00	630.00	90.00	270.00	70.00
101-265-930.000	REPAIRS & MAINT	7,000.00	7,000.00	7,004.17	727.75	(4.17)	100.06

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GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 265-TOWNHALL EXPENDITURES		40,300.00	40,300.00	38,974.33	4,307.53	1,325.67	96.71
Dept 276-CEMETARY MAINTENANCE							
101-276-930.000	REPAIRS & MAINT	0.00	0.00	40.00	0.00	(40.00)	100.00
Total Dept 276-CEMETARY MAINTENANCE		0.00	0.00	40.00	0.00	(40.00)	100.00
Dept 410-PLANNING & ZONING EXPENDITURES							
101-410-702.002	ZONING ADMIN SALARY	27,300.00	27,300.00	22,190.57	1,432.03	5,109.43	81.28
101-410-705.000	PER DIEM PLANNING/ZBA	13,600.00	13,600.00	8,937.00	2,075.00	4,663.00	65.71
101-410-714.000	FICA LOCAL SHARE	2,074.00	2,074.00	2,543.87	268.32	(469.87)	122.66
101-410-726.000	SUPPLIES & POSTAGE	400.00	400.00	157.30	0.70	242.70	39.33
101-410-802.002	ATTORNEY SERVICES	18,000.00	18,000.00	16,220.86	3,325.00	1,779.14	90.12
101-410-803.000	PLANNER SERVICES	20,000.00	20,000.00	29,675.47	7,700.00	(9,675.47)	148.38
101-410-803.001	PLANNING CONSULTANT	30,000.00	30,000.00	23,485.52	1,740.00	6,514.48	78.29
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	400.00	400.00	0.00	0.00	400.00	0.00
101-410-860.000	TRAVEL & MILEAGE	500.00	500.00	178.94	42.38	321.06	35.79
101-410-874.000	RETIREMENT/PENSION	2,730.00	2,730.00	0.00	0.00	2,730.00	0.00
101-410-900.000	PUBLICATIONS	2,500.00	2,500.00	1,321.90	119.75	1,178.10	52.88
101-410-949.000	RENTAL OF SPACE	250.00	250.00	0.00	(150.00)	250.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	2,000.00	790.00	150.00	1,210.00	39.50
101-410-960.000	dues subscriptions	350.00	350.00	350.00	0.00	0.00	100.00
Total Dept 410-PLANNING & ZONING EXPENDITURES		120,104.00	120,104.00	105,851.43	16,703.18	14,252.57	88.13
Dept 750-MAINT & PARKS EXPENDITURES							
101-750-702.000	SALARIES	47,660.00	47,660.00	46,553.12	3,665.60	1,106.88	97.68
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	8,000.00	8,000.00	9,395.00	2,110.00	(1,395.00)	117.44
101-750-714.000	FICA LOCAL SHARE	4,230.00	4,230.00	3,538.30	378.98	691.70	83.65
101-750-726.000	SUPPLIES & POSTAGE	1,000.00	1,000.00	1,728.29	1,112.55	(728.29)	172.83
101-750-874.000	RETIREMENT/PENSION	4,766.00	4,766.00	0.00	0.00	4,766.00	0.00
101-750-910.000	INSURANCE	9,100.00	9,100.00	11,084.80	939.10	(1,984.80)	121.81
101-750-930.000	REPAIRS & MAINT	34,875.00	34,875.00	24,238.11	6,969.36	10,636.89	69.50
101-750-930.001	PARK EQUIP MAINT	3,500.00	3,500.00	857.82	0.00	2,642.18	24.51
101-750-956.000	MISCELLANEOUS	2,500.00	29,500.00	25,640.00	0.00	3,860.00	86.92
Total Dept 750-MAINT & PARKS EXPENDITURES		115,631.00	142,631.00	123,035.44	15,175.59	19,595.56	86.26
Dept 861-RETIREMENT/PENSION							
101-861-874.000	RETIREMENT/PENSION	1,200.00	1,200.00	607.00	177.00	593.00	50.58
Total Dept 861-RETIREMENT/PENSION		1,200.00	1,200.00	607.00	177.00	593.00	50.58
Dept 865-INSURANCE							
101-865-910.000	INSURANCE	14,000.00	14,000.00	10,319.00	0.00	3,681.00	73.71

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GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 865-INSURANCE		14,000.00	14,000.00	10,319.00	0.00	3,681.00	73.71
Dept 966-TRANSFER TO OTHER FUNDS							
101-966-999.000	TRANSFER TO OTHER FUNDS	0.00	7,423.00	0.00	0.00	7,423.00	0.00
Total Dept 966-TRANSFER TO OTHER FUNDS		0.00	7,423.00	0.00	0.00	7,423.00	0.00
TOTAL Expenditures		782,828.00	909,178.00	786,084.05	59,023.09	123,093.95	86.46
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		803,943.00	890,943.00	757,333.96	1,423.73	133,609.04	85.00
TOTAL EXPENDITURES		782,828.00	909,178.00	786,084.05	59,023.09	123,093.95	86.46
NET OF REVENUES & EXPENDITURES		21,115.00	(18,235.00)	(28,750.09)	(57,599.36)	10,515.09	157.66

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PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 206 - FIRE FUND							
Revenues							
Dept 000							
206-000-402.000	CURRENT PROPERTY TAXES	705,178.00	705,178.00	678,318.27	0.00	26,859.73	96.19
206-000-671.000	MISC REVENUES	0.00	0.00	(521.98)	0.00	521.98	100.00
206-000-698.000	TRANS IN FRM OTHER FUNDS	1,190.00	8,613.00	7,423.00	0.00	1,190.00	86.18
Total Dept 000		706,368.00	713,791.00	685,219.29	0.00	28,571.71	96.00
TOTAL Revenues		706,368.00	713,791.00	685,219.29	0.00	28,571.71	96.00
Expenditures							
Dept 000							
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	85,810.00	88,410.00	81,145.07	18,608.93	7,264.93	91.78
206-000-805.000	METRO FIRE CONTRACT	620,557.00	620,557.00	635,015.00	0.00	(14,458.00)	102.33
206-000-964.000	REIMBURSEMENTS	0.00	0.00	5,019.00	0.00	(5,019.00)	100.00
Total Dept 000		706,367.00	708,967.00	721,179.07	18,608.93	(12,212.07)	101.72
TOTAL Expenditures		706,367.00	708,967.00	721,179.07	18,608.93	(12,212.07)	101.72
Fund 206 - FIRE FUND:							
TOTAL REVENUES		706,368.00	713,791.00	685,219.29	0.00	28,571.71	96.00
TOTAL EXPENDITURES		706,367.00	708,967.00	721,179.07	18,608.93	(12,212.07)	101.72
NET OF REVENUES & EXPENDITURES		1.00	4,824.00	(35,959.78)	(18,608.93)	40,783.78	745.43

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GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 207 - POLICE PROTECTION							
Revenues							
Dept 000							
207-000-402.000	CURRENT PROPERTY TAXES	43,000.00	43,000.00	42,376.89	0.00	623.11	98.55
207-000-671.000	MISC REVENUES	26,846.00	26,846.00	(31.32)	0.00	26,877.32	(0.12)
207-000-698.000	TRANS IN FRM OTHER FUNDS	8,500.00	8,500.00	8,500.00	0.00	0.00	100.00
Total Dept 000		78,346.00	78,346.00	50,845.57	0.00	27,500.43	64.90
TOTAL Revenues		78,346.00	78,346.00	50,845.57	0.00	27,500.43	64.90
Expenditures							
Dept 000							
207-000-802.000	COMMUNITY POLICING CONTRACT	78,000.00	78,000.00	95,448.50	57,441.00	(17,448.50)	122.37
207-000-956.000	MISCELLANEOUS	200.00	200.00	0.00	0.00	200.00	0.00
Total Dept 000		78,200.00	78,200.00	95,448.50	57,441.00	(17,248.50)	122.06
TOTAL Expenditures		78,200.00	78,200.00	95,448.50	57,441.00	(17,248.50)	122.06
Fund 207 - POLICE PROTECTION:							
TOTAL REVENUES		78,346.00	78,346.00	50,845.57	0.00	27,500.43	64.90
TOTAL EXPENDITURES		78,200.00	78,200.00	95,448.50	57,441.00	(17,248.50)	122.06
NET OF REVENUES & EXPENDITURES		146.00	146.00	(44,602.93)	(57,441.00)	44,748.93	30,549.9

PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 209 - CEMETERY FUND							
Revenues							
Dept 000							
209-000-643.000	CEMETARY lot &plots	3,000.00	3,000.00	800.00	0.00	2,200.00	26.67
209-000-646.000	BURIAL FEE PAYMENTS	3,500.00	3,500.00	2,800.00	500.00	700.00	80.00
Total Dept 000		6,500.00	6,500.00	3,600.00	500.00	2,900.00	55.38
TOTAL Revenues		6,500.00	6,500.00	3,600.00	500.00	2,900.00	55.38
Expenditures							
Dept 000							
209-000-726.000	SUPPLIES & POSTAGE	150.00	150.00	251.25	235.12	(101.25)	167.50
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	2,000.00	2,000.00	1,200.00	0.00	800.00	60.00
209-000-930.000	REPAIRS & MAINT	4,000.00	4,000.00	875.07	111.68	3,124.93	21.88
Total Dept 000		6,150.00	6,150.00	2,326.32	346.80	3,823.68	37.83
TOTAL Expenditures		6,150.00	6,150.00	2,326.32	346.80	3,823.68	37.83
Fund 209 - CEMETERY FUND:							
TOTAL REVENUES		6,500.00	6,500.00	3,600.00	500.00	2,900.00	55.38
TOTAL EXPENDITURES		6,150.00	6,150.00	2,326.32	346.80	3,823.68	37.83
NET OF REVENUES & EXPENDITURES		350.00	350.00	1,273.68	153.20	(923.68)	363.91

PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 212 - LIQUOR FUND							
Revenues							
Dept 000							
212-000-443.000	LIQUOR LICENSE FEES	9,000.00	9,000.00	8,661.40	0.00	338.60	96.24
212-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	8.31	0.50	(8.31)	100.00
Total Dept 000		9,000.00	9,000.00	8,669.71	0.50	330.29	96.33
TOTAL Revenues		9,000.00	9,000.00	8,669.71	0.50	330.29	96.33
Expenditures							
Dept 000							
212-000-999.000	TRANSFER TO OTHER FUNDS	8,500.00	8,500.00	8,500.00	0.00	0.00	100.00
Total Dept 000		8,500.00	8,500.00	8,500.00	0.00	0.00	100.00
TOTAL Expenditures		8,500.00	8,500.00	8,500.00	0.00	0.00	100.00
Fund 212 - LIQUOR FUND:							
TOTAL REVENUES		9,000.00	9,000.00	8,669.71	0.50	330.29	96.33
TOTAL EXPENDITURES		8,500.00	8,500.00	8,500.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		500.00	500.00	169.71	0.50	330.29	33.94



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PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 224 - SHORELINE PPRESERVATION							
Revenues							
Dept 000							
224-000-600.000	CONTRIBUTIONS FROM RESIDENTS	1,430.00	1,430.00	0.00	0.00	1,430.00	0.00
224-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	0.39	0.04	(0.39)	100.00
Total Dept 000		1,430.00	1,430.00	0.39	0.04	1,429.61	0.03
TOTAL Revenues		1,430.00	1,430.00	0.39	0.04	1,429.61	0.03
Expenditures							
Dept 000							
224-000-902.000	BANK CHARGES	0.00	150.00	59.96	0.00	90.04	39.97
Total Dept 000		0.00	150.00	59.96	0.00	90.04	39.97
TOTAL Expenditures		0.00	150.00	59.96	0.00	90.04	39.97
Fund 224 - SHORELINE PPRESERVATION:							
TOTAL REVENUES		1,430.00	1,430.00	0.39	0.04	1,429.61	0.03
TOTAL EXPENDITURES		0.00	150.00	59.96	0.00	90.04	39.97
NET OF REVENUES & EXPENDITURES		1,430.00	1,280.00	(59.57)	0.04	1,339.57	4.65

PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 225 - FARMLAND PRESERVATION							
Revenues							
Dept 000							
225-000-402.000	CURRENT PROPERTY TAXES	0.00	0.00	217,179.93	0.00	(217,179.93)	100.00
225-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	137.74	5.29	(137.74)	100.00
Total Dept 000		0.00	0.00	217,317.67	5.29	(217,317.67)	100.00
TOTAL Revenues		0.00	0.00	217,317.67	5.29	(217,317.67)	100.00
Expenditures							
Dept 000							
225-000-802.002	ATTORNEY SERVICES	0.00	4,000.00	3,751.44	0.00	248.56	93.79
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	30,000.00	30,000.00	33,495.00	7,500.00	(3,495.00)	111.65
225-000-941.000	PDR PYMT TO LANDOWNERS	100,000.00	624,726.00	624,725.25	0.00	0.75	100.00
225-000-942.000	APPASAL EXPENSES	0.00	2,500.00	2,205.00	0.00	295.00	88.20
Total Dept 000		130,000.00	661,226.00	664,176.69	7,500.00	(2,950.69)	100.45
TOTAL Expenditures		130,000.00	661,226.00	664,176.69	7,500.00	(2,950.69)	100.45
Fund 225 - FARMLAND PRESERVATION:							
TOTAL REVENUES		0.00	0.00	217,317.67	5.29	(217,317.67)	100.00
TOTAL EXPENDITURES		130,000.00	661,226.00	664,176.69	7,500.00	(2,950.69)	100.45
NET OF REVENUES & EXPENDITURES		(130,000.00)	(661,226.00)	(446,859.02)	(7,494.71)	(214,366.98)	67.58

PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 226 - PARK and RECREATION FUND							
Revenues							
Dept 000							
226-000-600.000	CONTRIBUTIONS FROM RESIDENTS	0.00	0.00	6,980.68	0.00	(6,980.68)	100.00
226-000-665.000	INTEREST ON INVESTMENTS	90.00	90.00	4.39	0.45	85.61	4.88
226-000-671.000	MISC REVENUES	0.00	0.00	279.08	279.08	(279.08)	100.00
226-000-676.000	REIMBURSEMENTS	27,800.00	27,800.00	0.00	0.00	27,800.00	0.00
Total Dept 000		<u>27,890.00</u>	<u>27,890.00</u>	<u>7,264.15</u>	<u>279.53</u>	<u>20,625.85</u>	<u>26.05</u>
TOTAL Revenues		<u>27,890.00</u>	<u>27,890.00</u>	<u>7,264.15</u>	<u>279.53</u>	<u>20,625.85</u>	<u>26.05</u>
Expenditures							
Dept 000							
226-000-902.000	BANK CHARGES	20.00	20.00	0.00	0.00	20.00	0.00
226-000-930.002	PARKS & RECREATION EXPENDITUR	27,800.00	27,800.00	0.00	0.00	27,800.00	0.00
226-000-930.003	PHRAGMITES ERADICATION	60.00	60.00	0.00	0.00	60.00	0.00
Total Dept 000		<u>27,880.00</u>	<u>27,880.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,880.00</u>	<u>0.00</u>
TOTAL Expenditures		<u>27,880.00</u>	<u>27,880.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,880.00</u>	<u>0.00</u>
Fund 226 - PARK and RECREATION FUND:							
TOTAL REVENUES		<u>27,890.00</u>	<u>27,890.00</u>	<u>7,264.15</u>	<u>279.53</u>	<u>20,625.85</u>	<u>26.05</u>
TOTAL EXPENDITURES		<u>27,880.00</u>	<u>27,880.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,880.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>10.00</u>	<u>10.00</u>	<u>7,264.15</u>	<u>279.53</u>	<u>(7,254.15)</u>	<u>72,641.5</u>

User: CATHY DYE  
 DB: ACME TOWNSHIP

PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 227 - NEW URBANIST TOWN CENTER							
Revenues							
Dept 000							
227-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	8.36	0.73	(8.36)	100.00
Total Dept 000		<u>0.00</u>	<u>0.00</u>	<u>8.36</u>	<u>0.73</u>	<u>(8.36)</u>	<u>100.00</u>
TOTAL Revenues		<u>0.00</u>	<u>0.00</u>	<u>8.36</u>	<u>0.73</u>	<u>(8.36)</u>	<u>100.00</u>
Fund 227 - NEW URBANIST TOWN CENTER:							
TOTAL REVENUES		0.00	0.00	8.36	0.73	(8.36)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>8.36</u>	<u>0.73</u>	<u>(8.36)</u>	<u>100.00</u>

User: CATHY DYE  
DB: ACME TOWNSHIP

PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 246 - TWP IMPROVEMENT REVOLVING FUND							
Expenditures							
Dept 000							
246-000-999.000	TRANSFER TO OTHER FUNDS	0.00	50,000.00	50,000.00	0.00	0.00	100.00
Total Dept 000		0.00	50,000.00	50,000.00	0.00	0.00	100.00
TOTAL Expenditures		0.00	50,000.00	50,000.00	0.00	0.00	100.00
Fund 246 - TWP IMPROVEMENT REVOLVING FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	50,000.00	50,000.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	(50,000.00)	(50,000.00)	0.00	0.00	100.00

User: CATHY DYE  
DB: ACME TOWNSHIP

PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - ACME RELIEF SEWER							
Revenues							
Dept 000							
590-000-460.000	USAGE&CONNECTION FEES	849,297.00	849,297.00	767,866.51	32,799.90	81,430.49	90.41
590-000-665.000	INTEREST ON INVESTMENTS	658.00	658.00	478.66	38.91	179.34	72.74
590-000-668.000	INTEREST & FEES	3,747.64	3,747.64	0.94	0.00	3,746.70	0.03
590-000-687.000	REFUNDS & REBATES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000		854,702.64	854,702.64	768,346.11	32,838.81	86,356.53	89.90
Dept 550-HOPE VILLAGE- WATER							
590-550-445.020	PENALTIES& INTEREST	0.00	0.00	0.23	0.00	(0.23)	100.00
590-550-450.000	USAGE FEES	0.00	0.00	10,499.89	0.00	(10,499.89)	100.00
590-550-698.000	TRANS IN FRM OTHER FUNDS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 550-HOPE VILLAGE- WATER		8,000.00	8,000.00	10,500.12	0.00	(2,500.12)	131.25
TOTAL Revenues		862,702.64	862,702.64	778,846.23	32,838.81	83,856.41	90.28
Expenditures							
Dept 000							
590-000-802.002	ATTORNEY SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
590-000-803.003	ENGINEERING SERVICES	15,000.00	15,000.00	13,035.00	0.00	1,965.00	86.90
590-000-950.020	PRINICIPAL PMTS ON JOINT VENTU	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
590-000-956.001	OPERATING & MAINT EXP	263,000.00	263,000.00	309,936.95	57,373.56	(46,936.95)	117.85
590-000-956.003	HOCH ROAD #697 EXP	1,364.00	1,364.00	722.08	490.41	641.92	52.94
590-000-995.001	INTEREST on BONDS	450,155.00	450,155.00	214,957.21	0.00	235,197.79	47.75
Total Dept 000		739,019.00	739,019.00	538,651.24	57,863.97	200,367.76	72.89
Dept 550-HOPE VILLAGE- WATER							
590-550-956.001	OPERATING & MAINT EXP	5,000.00	5,000.00	9,917.96	549.88	(4,917.96)	198.36
Total Dept 550-HOPE VILLAGE- WATER		5,000.00	5,000.00	9,917.96	549.88	(4,917.96)	198.36
TOTAL Expenditures		744,019.00	744,019.00	548,569.20	58,413.85	195,449.80	73.73
Fund 590 - ACME RELIEF SEWER:							
TOTAL REVENUES		862,702.64	862,702.64	778,846.23	32,838.81	83,856.41	90.28
TOTAL EXPENDITURES		744,019.00	744,019.00	548,569.20	58,413.85	195,449.80	73.73
NET OF REVENUES & EXPENDITURES		118,683.64	118,683.64	230,277.03	(25,575.04)	(111,593.39)	194.03

PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT							
Revenues							
Dept 000							
818-000-671.000	MISC REVENUES	0.00	0.00	4,475.00	4,475.00	(4,475.00)	100.00
818-000-672.020	PREPAID ASSESSMENTS	0.00	0.00	94,572.00	90,847.00	(94,572.00)	100.00
818-000-698.000	TRANS IN FRM OTHER FUNDS	0.00	108,650.00	100,000.00	0.00	8,650.00	92.04
Total Dept 000		0.00	108,650.00	199,047.00	95,322.00	(90,397.00)	183.20
TOTAL Revenues		0.00	108,650.00	199,047.00	95,322.00	(90,397.00)	183.20
Expenditures							
Dept 000							
818-000-726.000	SUPPLIES & POSTAGE	0.00	1,621.88	1,705.18	1,705.18	(83.30)	105.14
818-000-808.000	ROAD CONSTRUCTION	0.00	800.00	800.00	800.00	0.00	100.00
818-000-900.000	PUBLICATIONS	0.00	5,973.54	5,973.54	5,973.54	0.00	100.00
818-000-956.000	MISCELLANEOUS	0.00	150.00	150.00	150.00	0.00	100.00
Total Dept 000		0.00	8,545.42	8,628.72	8,628.72	(83.30)	100.97
TOTAL Expenditures		0.00	8,545.42	8,628.72	8,628.72	(83.30)	100.97
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT:							
TOTAL REVENUES		0.00	108,650.00	199,047.00	95,322.00	(90,397.00)	183.20
TOTAL EXPENDITURES		0.00	8,545.42	8,628.72	8,628.72	(83.30)	100.97
NET OF REVENUES & EXPENDITURES		0.00	100,104.58	190,418.28	86,693.28	(90,313.70)	190.22
TOTAL REVENUES - ALL FUNDS		2,496,179.64	2,699,252.64	2,708,152.33	130,370.63	(8,899.69)	100.33
TOTAL EXPENDITURES - ALL FUNDS		2,483,944.00	3,202,815.42	2,884,972.51	209,962.39	317,842.91	90.08
NET OF REVENUES & EXPENDITURES		12,235.64	(503,562.78)	(176,820.18)	(79,591.76)	(326,742.60)	35.11

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	630,832.22	740,085.57
101-000-002.000	CASH ON HAND (PETTY CASH)	0.00	200.00
101-000-004.000	3735-MONEY MARKET	453,558.67	297,186.18
101-000-005.000	1886-HIGH YIELD	0.00	156,751.01
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	146,844.00	138,410.66
101-000-102.000	DUE FROM OTHER FUNDS	88,502.27	56,261.04
101-000-123.000	PREPAID EXPENSE	0.00	2,727.00
<b>Total Assets</b>		<b>1,451,765.20</b>	<b>1,391,621.46</b>
*** Liabilities ***			
101-000-202.000	ACCOUNTS PAYABLE	25,242.90	20,858.76
101-000-231.200	OTHER PAYROLL DEDUCTIONS	1,810.89	5,192.97
101-000-339.000	DEFERRED REVENUE	65,766.20	65,766.20
<b>Total Liabilities</b>		<b>123,211.58</b>	<b>91,817.93</b>
*** Fund Balance ***			
101-000-390.000	Fund Balance	916,633.62	916,633.62
101-000-393.000	Assigned Fund Balance	411,920.00	411,920.00
<b>Total Fund Balance</b>		<b>1,328,553.62</b>	<b>1,328,553.62</b>
Beginning Fund Balance			1,328,553.62
Net of Revenues VS Expenditures			(28,750.09)
Ending Fund Balance			1,299,803.53
Total Liabilities And Fund Balance			1,391,621.46



Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	94,321.88	61,353.42
206-000-123.000	PREPAID EXPENSE	290,657.08	290,657.08
<b>Total Assets</b>		<b>389,997.96</b>	<b>352,010.50</b>
*** Liabilities ***			
206-000-202.000	ACCOUNTS PAYABLE	9,471.25	7,443.57
<b>Total Liabilities</b>		<b>9,471.25</b>	<b>7,443.57</b>
*** Fund Balance ***			
206-000-390.000	Fund Balance	380,526.71	380,526.71
<b>Total Fund Balance</b>		<b>380,526.71</b>	<b>380,526.71</b>
<b>Beginning Fund Balance</b>			<b>380,526.71</b>
<b>Net of Revenues VS Expenditures</b>			<b>(35,959.78)</b>
<b>Ending Fund Balance</b>			<b>344,566.93</b>
<b>Total Liabilities And Fund Balance</b>			<b>352,010.50</b>

Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	144,766.00	138,457.07
<b>Total Assets</b>		<b>144,766.00</b>	<b>138,457.07</b>
*** Liabilities ***			
207-000-202.000	ACCOUNTS PAYABLE	0.00	38,294.00
<b>Total Liabilities</b>		<b>0.00</b>	<b>38,294.00</b>
*** Fund Balance ***			
207-000-390.000	Fund Balance	144,766.00	144,766.00
<b>Total Fund Balance</b>		<b>144,766.00</b>	<b>144,766.00</b>
<b>Beginning Fund Balance</b>			<b>144,766.00</b>
<b>Net of Revenues VS Expenditures</b>			<b>(44,602.93)</b>
<b>Ending Fund Balance</b>			<b>100,163.07</b>
<b>Total Liabilities And Fund Balance</b>			<b>138,457.07</b>

Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	10,684.59	5,940.31
<b>Total Assets</b>		<b>10,684.59</b>	<b>5,940.31</b>
*** Liabilities ***			
209-000-202.000	ACCOUNTS PAYABLE	6,053.00	35.04
<b>Total Liabilities</b>		<b>6,053.00</b>	<b>35.04</b>
*** Fund Balance ***			
209-000-390.000	Fund Balance	4,631.59	4,631.59
<b>Total Fund Balance</b>		<b>4,631.59</b>	<b>4,631.59</b>
<b>Beginning Fund Balance</b>			<b>4,631.59</b>
<b>Net of Revenues VS Expenditures</b>			<b>1,273.68</b>
<b>Ending Fund Balance</b>			<b>5,905.27</b>
<b>Total Liabilities And Fund Balance</b>			<b>5,940.31</b>

Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	664.14	826.04
212-000-004.000	0650-MONEY MARKET	12,185.48	12,193.29
<b>Total Assets</b>		<b>12,849.62</b>	<b>13,019.33</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
212-000-390.000	Fund Balance	12,849.62	12,849.62
<b>Total Fund Balance</b>		<b>12,849.62</b>	<b>12,849.62</b>
<b>Beginning Fund Balance</b>			<b>12,849.62</b>
<b>Net of Revenues VS Expenditures</b>			<b>169.71</b>
<b>Ending Fund Balance</b>			<b>13,019.33</b>
<b>Total Liabilities And Fund Balance</b>			<b>13,019.33</b>

Fund 224 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
224-000-001.000	6244-CASH-CHECKING	1,436.97	1,377.38
<b>Total Assets</b>		<b>1,436.95</b>	<b>1,377.38</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
224-000-390.000	Fund Balance	1,436.95	1,436.95
<b>Total Fund Balance</b>		<b>1,436.95</b>	<b>1,436.95</b>
<b>Beginning Fund Balance</b>			<b>1,436.95</b>
<b>Net of Revenues VS Expenditures</b>			<b>(59.57)</b>
<b>Ending Fund Balance</b>			<b>1,377.38</b>
<b>Total Liabilities And Fund Balance</b>			<b>1,377.38</b>

Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	537,175.28	189,715.89
225-000-004.000	4319-MONEY MARKET	100,163.49	5,197.80
<b>Total Assets</b>		<b>637,338.77</b>	<b>194,913.69</b>
*** Liabilities ***			
225-000-202.000	ACCOUNTS PAYABLE	1,776.06	7,500.00
<b>Total Liabilities</b>		<b>3,066.06</b>	<b>7,500.00</b>
*** Fund Balance ***			
225-000-390.000	Fund Balance	634,272.71	634,272.71
<b>Total Fund Balance</b>		<b>634,272.71</b>	<b>634,272.71</b>
<b>Beginning Fund Balance</b>			<b>634,272.71</b>
<b>Net of Revenues VS Expenditures</b>			<b>(446,859.02)</b>
<b>Ending Fund Balance</b>			<b>187,413.69</b>
<b>Total Liabilities And Fund Balance</b>			<b>194,913.69</b>

Fund 226 PARK and RECREATION FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
226-000-001.000	9937-CASH-CHECKING	9,980.02	17,100.09
<b>Total Assets</b>		<b>10,115.02</b>	<b>17,100.09</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>279.08</b>	<b>0.00</b>
*** Fund Balance ***			
226-000-390.000	Fund Balance	9,835.94	9,835.94
<b>Total Fund Balance</b>		<b>9,835.94</b>	<b>9,835.94</b>
<b>Beginning Fund Balance</b>			<b>9,835.94</b>
<b>Net of Revenues VS Expenditures</b>			<b>7,264.15</b>
<b>Ending Fund Balance</b>			<b>17,100.09</b>
<b>Total Liabilities And Fund Balance</b>			<b>17,100.09</b>

Fund 227 NEW URBANIST TOWN CENTER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
227-000-001.000	9729-CASH-CHECKING	28,015.67	27,889.03
<b>Total Assets</b>		<b>28,015.67</b>	<b>27,889.03</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>135.00</b>	<b>0.00</b>
*** Fund Balance ***			
227-000-390.000	Fund Balance	27,880.67	27,880.67
<b>Total Fund Balance</b>		<b>27,880.67</b>	<b>27,880.67</b>
Beginning Fund Balance			27,880.67
Net of Revenues VS Expenditures			8.36
Ending Fund Balance			27,889.03
Total Liabilities And Fund Balance			27,889.03



Fund 246 TWP IMPROVEMENT REVOLVING FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
	Total Assets	50,000.00	0.00
*** Liabilities ***			
	Total Liabilities	0.00	0.00
*** Fund Balance ***			
246-000-390.000	Fund Balance	50,000.00	50,000.00
	Total Fund Balance	50,000.00	50,000.00
	Beginning Fund Balance		50,000.00
	Net of Revenues VS Expenditures		(50,000.00)
	Ending Fund Balance		0.00
	Total Liabilities And Fund Balance		0.00

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	765,497.97	1,187,019.62
590-000-004.000	0651-MONEY MARKET	196,573.40	196,737.44
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(65,737.06)	(65,737.06)
590-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
590-000-153.000	ACCUMULATED DEPRECIATION-WATE	(60,475.00)	(60,475.00)
590-000-154.000	SEWER SYSTEMS	11,611,103.07	11,611,103.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(5,180,171.06)	(5,180,171.06)
590-000-160.000	LOAN ACQUISITION FEES	1,723.00	1,723.00
590-000-161.000	ACCUM AMORT LOAN ACCQU FEES	(1,723.00)	(1,723.00)
<b>Total Assets</b>		<b>8,124,932.16</b>	<b>8,336,330.01</b>
*** Liabilities ***			
590-000-202.000	ACCOUNTS PAYABLE	53,001.33	36,106.27
590-000-250.000	BONDS PAYABLE LONG TERM	1,187,782.00	1,187,782.00
590-000-250.001	ACCR.INTEREST ON BONDS	9,130.00	9,130.00
590-000-250.100	Current portion of Bonds	206,362.00	206,362.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	59,054.00	59,054.00
590-500-300.000	BONDS: SEPTAGE LONG TERM	309,215.00	309,215.00
<b>Total Liabilities</b>		<b>1,826,528.45</b>	<b>1,807,649.27</b>
*** Fund Balance ***			
590-000-390.000	Fund Balance	963,651.49	963,651.49
590-000-395.000	RETAINED EARNINGS	5,334,752.22	5,334,752.22
<b>Total Fund Balance</b>		<b>6,298,403.71</b>	<b>6,298,403.71</b>
<b>Beginning Fund Balance</b>			<b>6,298,403.71</b>
<b>Net of Revenues VS Expenditures</b>			<b>230,277.03</b>
<b>Ending Fund Balance</b>			<b>6,528,680.74</b>
<b>Total Liabilities And Fund Balance</b>			<b>8,336,330.01</b>

Fund 701 TRUST AND AGENCY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
701-000-001.000	CASH-CHECKING	17,117.25	15,558.68
701-000-100.100	IMMANUAL/BATES ACCT RECEIVABL	0.00	56,261.04
<b>Total Assets</b>		<b>85,493.62</b>	<b>71,819.72</b>
*** Liabilities ***			
701-000-202.000	ACCOUNTS PAYABLE	8,117.10	14,403.10
701-000-214.000	DUE TO OTHER FUNDS	85,228.15	56,261.04
701-400-282.054	TRAVERSE CITY BULL DOGS ATHLE	4.97	4.97
701-400-282.064	ARLINGTON RIDGE/GTTC	4,650.00	865.00
701-400-282.072	GRAVLIN, BEVERLY/PROPERTY TAX	0.00	200.00
701-400-282.073	TRAVERSE BAY RV RST 5555 M7	0.00	51.50
701-400-282.901		(10.29)	34.11
<b>Total Liabilities</b>		<b>85,493.62</b>	<b>71,819.72</b>
*** Fund Balance ***			
<b>Total Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			71,819.72

Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	19,342.61	1,765.91
<b>Total Assets</b>		<b>19,342.61</b>	<b>1,765.91</b>
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	(249,851.48)	310,823.09
703-000-273.000	UNDISTRIBUTED TAX	290,872.21	(420,740.22)
703-000-274.000	EARNED INTEREST UNDISTRIBUTED	0.00	133,361.16
<b>Total Liabilities</b>		<b>41,020.73</b>	<b>23,444.03</b>
*** Fund Balance ***			
703-000-390.000	Fund Balance	(21,678.12)	(21,678.12)
<b>Total Fund Balance</b>		<b>(21,678.12)</b>	<b>(21,678.12)</b>
<b>Beginning Fund Balance</b>			<b>(21,678.12)</b>
<b>Net of Revenues VS Expenditures</b>			<b>0.00</b>
<b>Ending Fund Balance</b>			<b>(21,678.12)</b>
<b>Total Liabilities And Fund Balance</b>			<b>1,765.91</b>

Fund 818 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
818-000-001.000	9307-CASH-CHECKING	0.00	190,651.58
<b>Total Assets</b>		<b>0.00</b>	<b>190,651.58</b>
*** Liabilities ***			
818-000-202.000	ACCOUNTS PAYABLE	0.00	233.30
<b>Total Liabilities</b>		<b>0.00</b>	<b>233.30</b>
*** Fund Balance ***			
<b>Total Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Beginning Fund Balance</b>			<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>			<b>190,418.28</b>
<b>Ending Fund Balance</b>			<b>190,418.28</b>
<b>Total Liabilities And Fund Balance</b>			<b>190,651.58</b>



**ACME TOWNSHIP PLANNING COMMISSION MEETING**  
**ACME TOWNSHIP HALL**  
**6042 Acme Road, Williamsburg MI 49690**  
**July 27, 2015 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:03pm**

**ROLL CALL:**

**Members Present:** D. Rosa, J. DeMarsh, J. Jessup, D. White, B. Ballentine, S. Feringa, K. Wentzlof, T. Forgette, M. Timmins arrived at 7:05pm

**Members Absent:** None

**Staff Present:** Shawn Winter, Zoning Administrator; John Iacoangeli, Township Planner; Jeff Jocks, Legal Counsel.

**A. LIMITED PUBLIC COMMENT: Opened at 7:04pm**

Brian Kelley, Ridgecrest Road. Read prepared statement that is attached to meeting minutes.

**B. APPROVAL OF AGENDA:** Motion to approve agenda by J. Jessup, supported by D. White. Motion passed unanimously.

**C. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**D. CONSENT CALENDAR:**

**a) RECEIVE AND FILE:**

**1. Draft Unapproved Minutes of:**

1. Special Budget Board minutes 05/19/15
2. Special Board Parks work session 06/11/15
3. Regular Board meeting minutes 06/02/15

**b) ACTION:**

**1. Draft Unapproved Minutes of:**

1. ~~Planning Commission minutes: 06/08/15~~

Motion by Timmins to approve Consent Calendar with removal of item b.1, supported by Forgette. Motion passed unanimously.

**E. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

**1. Planning Commission minutes: 06/08/15 – Editing change to minutes to correct spelling error and adjourn time.**

Motion by Feringa to approve the Planning Commission meeting minutes 06/08/15 with spelling correction to Otter Creek and meeting adjournment time, support by Ballentine. Motion passed unanimously.

**F. CORRESPONDENCE: None**

**G. PUBLIC HEARINGS: None**

**H. NEW BUSINESS:**

**1. Site Plan review: MI Local Hops Processing Facility**

Steve, from Peninsula Construction, a representative of MI Local Hops addressed concerns pertaining to the site plan and agency review. He indicated to the planning commission that supporting documentation would be forthcoming to the township. J. Iacoangeli told members of the planning commission that the township engineer is supportive of site plan approval subject to his final review. J. Iacoangeli indicated the stormwater requirements were not elaborate and part of existing system and recommended approval.

Motion by Timmins to approve the site plan submitted by MI Hops for the construction of a 28,800 square foot drying and processing building is approved with the following stipulations:

- a) The site plan needs to be signed and dated by the Applicant and the Chairperson of the Planning Commission,
- b) The site plan / building shall require approval from Grand Traverse Metro Emergency Services Authority and conform to requirements from 7/27/15 memo,
- c) The site plan storm water improvements require approval from the Township Engineer,
- d) Revised drawings and updated soil conditions and drainage calculations shall be submitted and approved prior to issuance of the storm water and land use permits.

Support by Ballentine. Discussion followed.

Motion carried unanimously.

## 2. Medical Marijuana: Jeff Jocks

Legal counsel provided an update on medical marijuana. Recent re-zoning in the business district to form-based code did not include provision for a dispensary as an allowed use. The township currently has one operating dispensary that is currently non-conforming. Other dispensaries are located and operating in other nearby communities and municipalities. Current court lawsuit cases are pending in the surrounding community where dispensaries are operating in municipalities where the use is not allowed as a use. In the cases there have been arguments made for exclusionary zoning and/or the act itself provides immunity to the operator. Unclear how the court cases are going to turn out. He explained to the PC exclusionary zoning which cannot totally prohibit a designated use if there is a need or market and it is lawful. If current referendum in the state legislature to legalize marijuana pass, he believes we should clearly zone for it. At this point, the township has several options; 1) do a moratorium which requires a special meeting, 2) make it an allowed use again with a special-use permit requirement, or 3) hold course until we receive better direction from legislature and rulings on current cases become apparent. Discussions followed. Rosa asked if it needed to be restricted. Timmins and Wentzloff did not want the use to be in areas of public use; especially not the parks. DeMarsh indicated that in previous meetings on this topic the Acme community were hopeful of restrictions. Jessup asked for the definition of a caregiver. Jocks explained a caregiver may dispense medical marijuana to 6 patients whose names must be on the back of their license card. PC members requested S. Winter to look into this further and re-visit this next month.

## 3. PC elections

K. Wentzloff, S. Feringa, and T. Forgette were nominated and elected to retain the seats of Office Chair, Vice-Chair, and Secretary respectively. Elections carried unanimously.

## I. OLD BUSINESS:

### a) Sign Amendment: Electronic Message Signs, County PC comments

Commission members reviewed and discussed the GT County PC comments with respect to sign change rate. A short discussion occurred on change rates on based on how gas service stations and hotels which is what this ordinance allows.

Motion by Timmins to recommend approval by the board of Sign Ordinance Amendment #034 to add electronic message board signs to the Sign Ordinance with the addition of a minimum change rate of 1 (one) hour. Support by Ballentine. Motion passed unanimously.

### b) VGT/GTTC Status Report: John Iacoangeli

John provided a status report of the VGT/GTTC development. An occupancy checklist has been created and is being updated as things get done. He asked planning commission to have the Chairperson to draft a letter to VGT/GTTC and request an updated conceptual plan to show all of the current and proposed changes (ie. density changes and storm water basin construction, etc).

Motion by Timmins to have John and Karly draft a letter to VGT/GTTC representatives for a revised conceptual plan, second by Forgette. Motion passed unanimously.

## J. PUBLIC COMMENT & OTHER PC BUSINESS

1. Zoning Administrator update on projects:

Shawn Winter provided an update on upcoming projects to the PC and indicated the public meeting for Zoning Ordinance Amendment #035 – US 31/M72 Business District architectural standards has been moved to the August 10<sup>th</sup> meeting. On July 21<sup>st</sup> a letter and civil infraction was issued by the Zoning Administrator via certified mail to Mr. Dave Scheppe of the Traverse Bay RV Park to cease and desist for violations that included failure to pay application escrow fees, failure to meet the conditions of the Township Board approval, failure to receive a final Special Use Permit, and failure to receive a Land Use Permit. By letter dated July 10<sup>th</sup>, 2015, the developer admitted to the Township that: "The site work for Phase IIIA commenced on Thursday, May 14<sup>th</sup>, 2015 and was completed on Friday May 29<sup>th</sup>, 2015." That work was done in violation of the Acme Township Zoning Ordinance and the SUP Application approval. A copy of the infraction letter is attached to the minutes. A meeting with them is scheduled for Wednesday, July 29<sup>th</sup> to discuss. J. Jocks and J. Iacoangeli discussed with the PC infraction fees and the construction that occurred without a land use permit. K. Wentzloff and S. Winter conducted a site visit and confirmed site had been disturbed and essentially ready for the RV home units to be placed.

Brian Kelley indicated to prevent this in the future, Acme Township should not approve projects without final plans. J. Iacoangeli indicated in this case we had a developer whose representative, Fred Campbell, took it upon himself to start the construction process without getting the proper local permits. The township zoning administrator and John spoke weekly regarding not receiving the updated plans needed to issue the permit. It was intentional on their part that they didn't submit the plans. Additionally they do not like the review fees charged by Becket & Raeder who's time spent on review was higher because he felt the engineering on the proposed project was poor and they actually came with two projects. K. Wentzloff stated the revised plans were to show only area 3a; the area defined in the scope of work on the application. Even the application needed to be revised due to discrepancies in the number of units. S. Feringa shared that he runs into this frequently with permits be issued out of multiple agencies. For this reason, during pre-construction meetings with contractors, the first thing he asks for is the land use permit. Forgette asked if state regulatory agencies have been notified of the violations. K. Wentzloff said they were meeting in two days with the developer and we will have more answers then. J. Jocks indicated the state agencies that issue their permits are not concerned over local jurisdictional issues. The Township Board will be notified and they would have to approve an injunction if that is the path.

2. Planning Consultant: Cardno inspection review of VGT/GTTC stormwater will be on website tomorrow complete with photographs of the storm water basins and plantings
3. P C Education etc.: none

**Public Comments: Opened at 8:50pm**

Brian Kelley, Ridgecrest Road – Wanted to go back on the GTTC project a little bit. Township stormwater ordinance in 2007. Feels that if still under the County ordinance it would have not allowed a system like that County would have actually issued permit, and the township doesn't really issue a permit and seems informal. Feels stormwater ordinance needs to have storm water plans and review be done in public meeting with engineers recommendation and planning commission present and not behind closed doors and what happened with the RV park underscores that. Soil surveys are a requirement of the ordinance done by 3<sup>rd</sup> party that looks at actual borings. What we heard tonight was informal and you need that data to determine the permeability and coefficients to calculate stormwater runoff. John said the stormwater requirement for the project presented tonight were straightforward all the more reason for it to be completed prior to the meeting. What happens if it is a more complex system. It's the pc's job and it is in the Master Plan. Believes PC Chair should be signing stormwater plans as someone should have their skin in the game. I told you so on the RV Park. I don't think they would have built it if it hadn't been approved.

**Closed at 8:55pm.**

**ADJOURN:** Motion by Timmins to adjourn, support by Ballentine. Motion passed unanimously. Meeting adjourned at 8:55pm.



To: Acme Township Planning Commission  
From: Brian Kelley  
Date: July 27, 2015

Good evening,

The hop farm on M72 looks awesome. Looking over the packet, I see two areas of concern - Storm Water and Metro Fire approval.

The latest memo from the township engineer says he is unable to approve the storm water system because the project has not provided complete information - "Once the additional items are addressed, it is anticipated the proposed storm water control plan can be approved."

He says the missing items are:

- The types of soils present on the site, and if the type of retention system is feasible for the soils present
- Whether there is adequate storage for 100 year back to back 24 hour storm events.
- 72 hour drainage time for the basins.

As you know, 96% of respondents to our community survey indicated that "Water quality for streams, watersheds and East Bay" are "a priority for protection by Acme Township." 96% - no other item in the survey received such overwhelming support. Our Master Plan reflects that strong desire to protect our water resources.

This project is located very near the headwaters of Yuba Creek. Approving it at this time, without a conforming storm water system, and without Metro fire approval, is not consistent with the health, safety, and welfare of our community, or our Master Plan. We don't even have data on the soil type. Making assumptions or guesses about the soil type is not acceptable, nor is it an example of "good planning". The township is still unable to provide final storm water plans for the VGT project, years after approval.

The developer has had ample time to resolve these issues. The Soil Erosion permit was granted on April 10, 2015, and work was begun to set approximately 20,000 poles shortly after. In two weeks time this project can come back before the PC, with those items fully resolved, and receive your approval. Until that time, I ask that you do your duty to enforce the regulatory framework of our township, and not set precedents by approving projects that do not meet major regulatory and legal requirements.

Thank you,

Brian Kelley



# COMMISSION ON AGING

## 2014 ANNUAL REPORT TO THE COMMUNITY

"Your service to Seniors  
is much appreciated.

*Many thanks."*

**CELEBRATING**



## 2015 GRAND TRAVERSE COUNTY BOARD OF COMMISSIONERS

Christine Maxbauer, Chairperson  
Dr. Dan Lathrop, Vice-Chairperson

Ron Clous  
Carol Crawford  
Dr. Bob Johnson  
Alisa Kroupa  
Addison (Sonny) Wheelock, Jr.

## 2015 GRAND TRAVERSE COUNTY COMMISSION ON AGING BOARD MEMBERS

### OFFICERS

Rodetta Harrand, Chair  
Sandra Busch, Vice-Chair  
Bill Rokos, Treasurer  
Shirley Zerafa, Secretary

### COUNTY COMMISSIONER

Christine Maxbauer

Kory Hansen  
Carl Kucera  
Harry Liebzeit  
Michelle Mercer  
Carol Sullivan  
David Taylor

## MISSION STATEMENT

The mission of the Grand Traverse County Commission on Aging is to offer home and community based services to maintain and improve the quality of life for resident senior citizens.

## VISION STATEMENT

The Grand Traverse County Commission on Aging will continue to be an organization widely recognized and highly regarded in the community, funded by the citizens of Grand Traverse County (millage), fees, and endowment funding. This will be achieved by providing and supporting services that will help maintain a high quality of life for resident senior citizens and enable them to remain in their homes, and active in the community.

The Commission on Aging will promote wellness and provide health education to resident senior citizens and will be a leader in Grand Traverse County, providing services, activities, information and referrals.

"I just wanted to say thank you again for getting me a X-mas basket at the last minute. Slippers are keeping my feet nice and warm as I write this. So again, thank you from the bottom of my heart.

*I will never forget you and your kindness."*



## COMMISSION ON AGING 2014 ACCOMPLISHMENTS

### SERVICES PROVIDED

*Senior Center Network* – over 50,000 units of service were provided to over 3,761 Grand Traverse County older adults.

*In Home Services* – over 53,000 hours of direct service were provided to 1,715 Grand Traverse County older adults.

### PRESIDENTIAL AWARDS

Twenty two Presidential Service Awards were presented to Commission on Aging volunteers who contributed 250 hours of service, or more.

### PROJECT FRESH

475 Project Fresh coupon booklets were distributed to 237 senior citizens to be used to purchase fruits and vegetables from local farmers through the Michigan Office of Services to the Aging.

### DRUG SAFETY DROP BOX

The Commission on Aging collaborated with the Grand Traverse County Sheriff's Office to provide a drug drop off box at various senior center locations (for disposal of prescription and over-the-counter medications).

### VETERANS LUNCHEON

November luncheons were held at several Grand Traverse County locations honoring over 300 veterans.

### SENIOR CENTER EMPLOYEES EARN PROGRAM MANAGER CERTIFICATION

Senior Center staff members, Ericca Hovie and Sharon Neumann, received Program Manager Certification from the Michigan Association of Senior Centers.

### AARP DRIVER SAFETY

87 older adults attended AARP Driver Safety classes.

### NMC BARBEQUE

359 older adults received home-delivered NMC barbeques coordinated by the Commission on Aging.

### AARP TAX PREPARATION

315 older adults had their taxes prepared by AARP volunteers, hosted by the Commission on Aging.

### WAIT LIST REDUCTION

The commission on Aging Board and Staff actively worked to reduce the snow removal wait list. The snow removal wait list was reduced by over 63%.

"Thank you to everyone  
for the holiday Baskets  
of Bounty I received.

*I really appreciated  
that I was thought  
of and I will put it to  
good use."*

"Thank you so much  
for the *help with  
snowplowing!*"

"The Veterans  
Luncheon was  
*a very generous  
and moving event*  
where I felt proud to  
be a veteran."

## ABOUT THE COMMISSION ON AGING

- The Commission on Aging was organized in 1975. 2015 will be our 40<sup>th</sup> anniversary.
- Our main goals are to provide services that help senior citizens remain living safely at home and to provide recreational, educational and wellness opportunities for senior citizens.
- For the safety of our clients, all staff are fingerprinted, drug tested and have local and Department of Human Services background checks before hiring. Board members are also background checked.
- In 2011, the Traverse City Senior Center merged with the Commission on Aging and the development of a Senior Center Network was initiated. There are currently five Senior Centers located throughout Grand Traverse County, including locations in Acme, Fife Lake, Interlochen, Kingsley, and Traverse City.
- In addition to educational and recreational opportunities, our Senior Center Network offers a daily nutritional meal and an extensive travel program.
- Family members and other caregivers benefit from Commission on Aging service coordination and information provided.
- The Commission on Aging works closely with other organizations to provide quality and coordinated care.
- The Commission on Aging is guided by an eleven-member board, the majority of whom are senior citizens 60 years of age or older. All members are appointed by the Grand Traverse County Board of Commissioners.
- The Grand Traverse County Board of Commissioners provides support for, and oversight of the Commission on Aging.
- The Commission on Aging is funded, almost solely, by two small local millages (0.5 mills—In Home Services, 0.1 mill Senior Center Network).
- The Commission on Aging has an endowment fund that was established with the Grand Traverse Regional Community Foundation in 1999.

*Caring for those who cared for you.....*



*Georgia Durga, GTCOA Director*

**Dear Taxpayers, Friends, and Supporters  
of the Commission on Aging,**

The year 2015, marks the 40th anniversary of the Grand Traverse County Commission on Aging. The GTCOA, as we are commonly called, was organized in 1975, by the County Board of Commissioners, at the recommendation of the regional Area Agency on Aging. Since then, and due in large part to the support of the residents of Grand Traverse County, our impact has grown.

During my tenure, there have been many changes. In the past 15 years, our In-Home Services client count has increased over 178% and hours or units of service have increased by over 302%. Services have been added and eliminated based on public demand, or lack thereof.

In 2011, the Traverse City Senior Center merged with the Commission on Aging and a Senior Center Network (SCN) was formed. Four Senior Center satellite locations were added in Kingsley, Acme, Interlochen, and Fife Lake, expanding programming to outlying parts of the Grand

Traverse County. In a little over three years, membership has grown by over 181% and units of service have grown by over 150%.

Looking forward, we have some lofty goals for the next two years. Our hope is to renovate the Traverse City Senior Center, which is desperately in need of a facelift, and to update our In-Home Services technology. Both goals are necessary and badly needed.

There are many to thank for our continued success: Our staff members, who are caring and serve selflessly; our board, who gives direction and guidance; and the County Board of Commissioners who provide support and leadership. In addition, many thanks to our volunteers, who give so many hours of time to support our organization and the persons we serve. Lastly, thank you to the taxpayers of Grand Traverse County for your continued support.

Forty years—what a wonderful milestone!

Georgia Durga  
Director

## COLLABORATIONS, MEMBERSHIPS, AND EVENTS

The Commission on Aging was a member of, or participated in the following organizations, events, and programs:

- AARP Driver Safety
- AARP Tax Preparation
- Aging and Disability Resource Collaborative
- Area Agency on Aging, Board and Purchase of Services Program
- Bay Area Senior Advocates (BASA)
- Bay Area Transportation Authority, Local Advisory Board (BATA)
- Bay Ridge, Health Fair
- Catholic Human Services, Senior Companion
- Hoarding Task Force, Grand Traverse Area
- Glen Eagle, Health Fair
- Grand Traverse Area Parkinson's Support Group
- Grand Traverse County Parks & Recreation Network
- Interlochen Area Chamber of Commerce
- Interlochen Community Days
- Kingsley Area Schools, Intergenerational Holiday Card Program
- Kingsley Days
- Michigan Association of Senior Centers
- Michigan Directors of Services to the Aging (MDSA)
- National Cherry Festival
- Northwestern Michigan Fair
- Northwest Michigan Volunteer Administrators Association
- Northwestern Michigan College, BBQ Board & BBQ
- Senior Expo
- The Rock, Intergenerational Holiday Card Program
- Traverse City Area Public Schools, Intergenerational holiday card program

"Thank you everyone for all you've done for John & me. Everyone has always been *very caring, compassionate,* helpful from hands on care, snow & lawn, office—everyone."

*Thank you so much.* I don't know what we would do without COA!"

## ADDITIONAL ASSISTANCE AND COLLABORATIONS

The following services were made available to the community:

- Baskets of Bounty—112 holiday gift packages delivered to older adults alone for the holidays.
- Clara's Cupboard—the Presbyterian Church of Traverse City stocks and maintains numerous personal care and cleaning supply items that are distributed to low income senior citizens.
- Heating Assistance—assistance was provided to 14 senior citizens (funds provided by an anonymous donor and millage dollars).
- Loan Closet—items were provided to 188 senior citizens (shower benches, grab bars, walkers, wheel chairs, bedside commodes, canes)



"Thank you for my recent birthday card. I have it up on my memo board & read it frequently. *It's a beautiful thing to share.*"

2015 GRAND TRAVERSE COUNTY Commission on Aging board members are (front row, from left) Sandra Busch, Chris Maxbauer, Rodetta Harrand, Michelle Mercer, Carol Sullivan, (back row, from left) Harry Liebzeit, David Taylor, Kory Hansen, Bill Rokos, Shirley Zerafa, Carl Kucera.





"Can't tell you how much I have enjoyed our Monday & Thursdays.

*We sure have had some laughs.*

I believe it takes a very special person to do the job you have. You, my friend, are one of those people."

## PROGRAMMING

### IN-HOME SERVICES

- 1,715 unduplicated clients served.
- 53,002 hours/units of service provided.
- 11,476 contacts and referrals made.
- Average client age—80 years.
- Total expenses—\$2,463,242.

### SENIOR CENTER NETWORK

- 3,214 total members.
- 1,907 active members.
- 54,445 units of programming provided.
- 58,566 contacts and referrals made.
- Average participant age—74 years.
- Total expenses—\$403,184.

### DEPARTMENT TOTAL

- 107,447 hours/units of service.
- 70,042 contacts and referrals made.

TOWNSHIP/ CITY	IN-HOME SERVICES		SENIOR CENTER NETWORK	
	Clients	Units / Hrs. of Service	Members	Units / Hrs. of Service
Acme	58	1,758	99	2,488
Blair	89	2,200	85	2,002
Traverse City	400	12,862	506	9,216
East Bay	159	4,804	206	3,915
Fife Lake	40	1,383	11	752
Garfield	599	19,724	426	10,435
Grant	19	692	6	37
Green Lake	83	3,003	143	4,285
Long Lake	79	2,000	124	2,561
Mayfield	11	338	12	359
Paradise	61	1,320	68	2,517
Peninsula	87	2,335	176	2,175
Union	3	24	2	6
Whitewater	27	559	43	514
Other*	NA	NA	NA	13,193
<b>Total</b>	<b>1,715</b>	<b>53,002</b>	<b>1,907</b>	<b>54,455</b>

\* Non-County participants, guests.

## 2014 FINANCIAL REPORT

### REVENUE

TOTAL	\$ 3,025,797
Millage	\$ 2,568,040
Charges for Services	\$ 320,099
Contributions & Memorials	\$ 45,659
Sales and Sales Commissions	\$ 41,450
Local Grant	\$ 35,591
Sponsorships	\$ 5,165
Interest Earned	\$ 5,154
Reimbursements	\$ 4,639

### EXPENDITURES

TOTAL	\$ 2,866,426
Personnel Expenses	
Salary and benefits	\$ 2,087,641
Commodities	
Office supplies, printing, baskets of bounty, copying, postage, uniforms, small tools, equipment, gas, oil, other supplies	\$ 100,273
Contractual Services	
Contract services (transportation, wait lists, PERS), auditing, dues, subscriptions, data processing, telephone services, travel, conferences, wait list vouchers,	\$ 394,993
Other Charges	
Advertising, equipment repair, building rent, employee training, utilities (garage), vehicle repairs, insurance, funds to outside agencies (Area Agency on Aging, Senior Centers, Home Delivered Meals, Senior Companion, Project Fresh)	\$ 251,588
Capital Outlay	
Buildings, machinery/equipment, vehicles, office equipment	\$ 31,931

### ANNUAL AUDIT

The Grand Traverse County Commission on Aging is audited annually as part of the Grand Traverse County audit. The most recent audit (for year 2013) was conducted by Rehmann Robson.

"I want you to know how much I appreciate the really fine work you did in getting all the dust and dirt off my windows. The windows look great and it *brightens my day.*"

## 2015 STAFF MEMBERS

### DIRECTOR

Georgia Durga

### DEPUTY DIRECTORS

Laura Green, In-Home Services  
Lori Wells, Senior Center Network

### SUPERVISORS

Jill Case, Program Supervisor  
Emily Rice, RN, Nursing Supervisor

### ASSESSMENT AIDE

Shayeani G., CNA, Assessment  
Specialist

### FOOT CARE NURSE

Nancy I., LPN

### HOME CHORE CREW

Curt B.  
Dean D.  
Mike G.  
Jim M.  
Norm M.  
Richard R.

## COMMUNITY FUNDING

The Commission on Aging provided \$39,903 in funding to the following organizations in 2014:

Meals on Wheels (NW Mi. Community Action Agency) .....	\$ 20,000
Senior Companion Program (Catholic Human Svcs.) .....	\$ 10,000
Area Agency on Aging of Northwest Michigan.....	\$ 7,503
Kingsley Area Retirees (Paradise Township) .....	\$ 1,200
Long Lakers Senior Center (Long Lake Township) .....	\$ 1,200





## VOLUNTEER CONTRIBUTIONS

In 2014, the Commission on Aging was the recipient of 12,168 hours from 178 volunteers. At a value of \$22.14\* per hour, the Commission on Aging experienced a cost savings of \$ 269,400.

Services provided included:

- Reception and office duties.
- Preparing bills for mailing.
- Leading Senior Center programs.
- Assisting with congregate meals.
- Packaging and delivery of holiday Baskets of Bounty.
- Packaging and delivery of NMC BBQs.
- Senior Center building upkeep.
- Income tax assistance.
- Driver safety course.

\* As determined by Independent Sector

## 2015 STAFF MEMBERS

### HOME HEALTH AND RESPITE AIDES

Kelly C., CNA  
 Julie D., CNA  
 Karen F., CNA  
 Christine M., CNA  
 Liza P., CNA  
 Susan P., CNA  
 Lisa P., CNA  
 Dorothy S., CNA  
 Brenda V., CNA  
 Rhonda Y., CNA

### HOMEMAKER AIDES

Patti B.  
 Chris C.  
 Clarissa F.  
 Jenny G.  
 Cheryl K.  
 Cindy K.  
 Tracy M.  
 Connie N.  
 Karen R.  
 Carla S.  
 Phyllis W.  
 Karen Z.  
 Melissa Z.

### IN-HOME SERVICES OFFICE STAFF

Cyndie F., Office Specialist  
 Marsha J., Office Specialist  
 Laura P., Office Clerk  
 Theresa R., Office Clerk

### SENIOR CENTER

Sally B., Office Assistant  
 Sue C., Clerk  
 Debi H., Clerk  
 Erica H., Program Coordinator  
 Wendy J., Clerk  
 Debra M., Office Specialist  
 Sharon N., Outreach Coordinator



to the Taxpayers of  
Grand Traverse County!

Grand Traverse County Commission on Aging  
520 West Front Street, Suite B, Traverse City, MI 49684  
In-Home Services 231.922.4688 or toll free 877.686.4688  
gtcoa@grandtraverse.org • www.grandtraverse.org  
Senior Center Network 231.922.4911  
lwells@grandtraverse.org

"Thank you, Theresa—very much—  
for everything and all your help and services,  
*so beautifully handled!*"





**ACME TOWNSHIP BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, July 7, 2015, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:00 p.m.**

**Members present:** J. Aukerman, C. Dye, A. Jenema, LaPointe, P. Scott, D. White, J. Zollinger  
**Members excused:** None  
**Staff present:** J. Jocks, Legal Counsel  
N. Edwardson, Recording Secretary

**A. LIMITED PUBLIC COMMENT: None**

**B. APPROVAL OF AGENDA:**  
Clerk, Dye, requested to add to New Business #7 Clerk's update.

**Motion by White, seconded by LaPointe to approve the agenda with the addition of Clerk's update under New Business #7. Motion carried by unanimous vote.**

**C. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**D. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. Draft Unapproved Meeting Minutes:**
  - a. Planning Commission 06/08/15**
- d. Parks and Maintenance Report – Henkel**

**2. APPROVAL:**

- a. Township Board Special Budget work session 05/19/15**  
**Townsho[ Board Special Parks work session 06/11/15**  
**Regular meeting minutes of 06/02/15**
- b. Accounts Payable Prepaid of \$13,955.34 and Current to be approved of \$117,600.97 (Recommend approval: Cathy Dye, Clerk)**

**E. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

Dye asked to remove the Current bills to be paid, LaPointe asked for the Planning Commission minutes of 6/8/15 to be pulled, Jenema requested the Treasurer's report and Clerk's balance sheet removed.

**Motion by LaPointe, seconded by Scott to approve the consent calendar with the removal of the Current bills, Planning Commission minutes of 6/8/15 and the Treasurer's report. Motion carried by unanimous roll call vote.**

Dye had additional invoices of \$37,476.87 to add to the Current bills to be paid of \$117,600.97 bringing the total to \$155,077.84.

**Motion by LaPointe, seconded by Scott to approve the Current bills of \$155,077.84. Motion carried by unanimous roll call vote.**

LaPointe commented on the recent article in the Detroit News “Rancor welcomes Meijer to Acme Township”. He said it makes no mention of Acme’s attributes but focus almost exclusively instead on the ghosts of the past. No mention of the unique features we have such as Grand Traverse Resort with three championship golf courses, Flint fields, Williamsburg Dinner Theater and the very high end and successful Traverse Bay RV Park and there are others. The fact that Acme has an Agricultural District that encompass over a third of the entire Township with over 900 acres and counting of Farmland that will remain Farmland forever thanks to Acme’s 20 year commitment to a property tax millage that funds the farmland preservation program. LaPointe commented that it goes without saying that any citizen has the right to express their opinion regardless if it is pro or con. LaPointe finds himself growing weary with the same rhetoric. The one thing the Detroit News got right was the title of the article “**Rancor welcomes Meijer to Acme Township**”.

Trustee, Aukerman, stated that she agrees with La Pointe’s points. This Board has done many good things, the Master Plan that has been very carefully thought out. With the five year Parks & Recreation plan that is now in place we are able to apply for different grants. Aukerman believes this Board has shown a vision and direction.

**Motion by LaPointe, seconded by White to approve the Planning Commission minutes of 6/8/15 as presented. Motion carried by unanimous roll call vote.**

Jenema commented that with the new BS&A software some of the reports look a little different. And will continue to as we work to modify things. She is keeping the same format for the Treasurer’s report for reference. Jenema pointed out to the Board the cash summary by Banks match the Balance sheet. Jenema said that when you look at the Treasurer’s report they are not the same. She pointed out that not all of the checks had cleared. Discussion followed.

**Motion by Jenema, seconded by Scott to approve the Treasurer’s report and Balance sheet as presented. Motion carried by unanimous roll call vote.**

**F. SPECIAL PRESENTATIONS/DISCUSSIONS: None**

**G. REPORTS: Received and filed**

1. **Sheriff’s Report – Deputy: Ken Chubb**
2. **County Commissioner’s Report – Crawford**
3. **Road commission report – McKellar**  
LaFranier Road in Garfield Township is now open. McKellar talked about what’s the status of the various County Drains which are being looked at to be established in other Townships.

**H. CORRESPONDENCE:**

Zollinger received an email from the Traverse City Boom Boom Club thanking the Township for our contribution towards the 4<sup>th</sup> of July fireworks. A letter was sent to New Hope Church for the volunteers who picked up brush in Sayler Park in May, and also a team of 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> graders from Bertha Vos that picked up brush in the Deepwater Natural Area.

**I. PUBLIC HEARING: None**

**J. NEW BUSINESS:**

1. **RFP Legal Services – Supervisor**  
Board reviewed the RFP. A list of firms that the Township will be sending the RFP to was included. Zollinger would like to add Brandt, Pezzetti, Vermetten, Popovits, P.C.. The Board also requested that an ad be placed in the Record Eagle.
2. **FOIA 2015 Cost updates based on new budget – Clerk**

**Motion by LaPointe, seconded by Scott to approve Resolution R-2015-29 adopting amended fees and Costs for Freedom of Information Act. Motion carried by unanimous roll call vote.**

3. **Acme Sewer update East Bay bypass, 2016 engineer 2007 build – Supervisor**  
Zollinger reviewed his memo regarding the East Bay bypass.
4. **Resolution to move money from 101 committed funds for BS&A to 101-101-804-000**

**Motion by Scott, seconded by Dye to approve Resolution R-2015-30 moving funds for the new BS&A Software. Motion carried by unanimous roll call vote.**

5. **County GIS support for Assessing New Ortho Imagery – Jenema**  
Jenema presented a proposed Grand Traverse County aerial imagery procurement project financial Partnership.

**Motion by LaPointe, supported by Scott, to show a commitment for this project. Motion carried by unanimous roll call vote.**

6. **TC RV park approval of new roads names – Supervisor**  
**Motion by LaPointe, seconded by Dye to approve the three new road names for the TC RV park. Motion carried by unanimous vote.**
7. **Clerk's update – Clerk**  
Clerk's office update attached to the minutes

**K. OLD BUSINESS:**

1. **US 31 Shave and Pave, Curb cut approval of Acme Sewer/Manhole repairs – Supervisor**  
MDOT will be resurfacing about 3.5 miles of US-31 between Holiday Road and the Grand Traverse Resort (Brackett Rd) beginning after Labor Day and be completed by November.
2. **MDNR grant resolution new grant/Sayler park boat launch**  
Discussion followed

**Motion by Aukerman, seconded by Scott to approve Resolution R-2015-31 accepting the terms of the Agreement as received from the Michigan Department of Natural Resources and granting Zollinger to sign the Waterways Grant Agreement. Motion carried by unanimous roll call vote.**

Zollinger also provided a draft Professional Services Agreement (PSA) for the Waterways Project. This is an Agreement between Acme Township and Gosling Czubak Engineering Services, Inc. Discussion Followed with questions and concerns regarding the agreement. Zollinger will make the corrections and forward to Jocks to review.

**Motion by Scott, seconded by LaPointe to make the corrections as noted with all work by Gosling Czubak not to exceed \$39,870.00 with Contract Review by Jocks before signature. Motion Passed on a unanimous roll call vote.**

3. **Zoning Administrator – Jenema**  
Jenema stated that Shawn Winter began on Monday, July 6<sup>th</sup>. We are looking forward to working with him.

Jocks commented that Ruth Ann Liebzeit, legal assistant, retired on July 2, 2015, after 28 years with our firm. We couldn't have gotten where we are today without her help. We wish her all the best on her retirement.

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

T. Phillips, 2986 Wild Juniper Trail, asked if the East Bay force main is under the newly reconstructed US 31. Zollinger commented it was on the edge to the south of the tree lawn. He also asked how many FOIA requests we get in a year. Dye commented about a dozen. Phillips also commented on La Pointe's comments on the recent Detroit News article ,and its part of the freedom we have to express our opinions.

**Adjourned at 9:05 pm**



## Clerks office Update

### BS&A SOFTWARE

- a.) Implementation and setup of BS&A began the first 2 weeks of June.

This will be wrapped up by July 14<sup>th</sup>. Still a learning curve, but support is available.

- b.) Clerk and Treasurer's office working on "Our work Flow" between each other's office.

At this time our offices have setup Positive Pay. This is a higher level of security to help protect Acme against check fraud in the 101 account. With Positive Pay Acme sends a file of all issued checks and Chase will then compare that information to the checks presented for payment. Checks that do not match the information provided will be marked as exceptions and will be available for review by both the Clerk and Treasurer's office

- c.) Currently in the process of setting up direct pay for employees and officials that are interested. This is optional.

### ELECTIONS

- a.) Random audits for May 2015 Election were selected by both, State of Michigan and Grand Traverse County. Acme Township was selected by the Grand Traverse County for an audit completed on June 16<sup>th</sup>. The result of the audit was good. Told by Bonnie Scheele that everything was in order.

- b.) No August Election

### YEAR END

- a.) Preparing for year end with Gabridge & Co. Working on required reports accruals and misc. Received a list of required reporting to be completed before we meet.

User: CATHY DYE

DB: ACME TOWNSHIP

Check #	Check Date	Amount	Bank	Vendor Code	Voided	Vendor Name
23211	07/09/2015	199.28	CHASE	0000000300	N	ACE HARDWARE
23212	07/09/2015	304.99	CHASE	0000000503	N	AMERICAN WASTE
23213	07/09/2015	326.04	CHASE	0000002875	N	CHARTER COMMUNICATIONS
23214	07/09/2015	456.26	CHASE	0000002900	N	CHERRYLAND RURAL ELECTRIC
23215	07/09/2015	559.38	CHASE	0000003300	N	CONSUMERS ENERGY
23216	07/09/2015	162.93	CHASE	0000004460	N	DTE ENERGY
23217	07/09/2015	261.60	CHASE	0000025000	N	WASTE MANAGEMENT
23257	07/20/2015	751.33	CHASE	00002880	N	CHASE USA
23258	07/20/2015	842.19	CHASE	0000003300	N	CONSUMERS ENERGY
23259	07/20/2015	400.00	CHASE	4416	N	NEOFUNDS BY NEOPOST
23260	07/20/2015	131.44	CHASE	0000017150	N	PETTY CASH
23261	07/20/2015	218.78	CHASE	0000020450	N	SHELL OIL COMPANY
23262	07/23/2015	2,401.00	CHASE	WYANT	N	WYANT COMPUTER SERVICES
TOTAL:		7,015.22				

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 0000000520 - A & D ASSESSING:							
AUGUST							
6997	A & D ASSESSING ASSESSING 101-209-803.002	08/01/2015 CRISTY DANCA	08/11/2015	3,333.34	3,333.34	O	N 08/01/2015
	ASSESSING CONTRACT SERVICES			3,333.34			
	Total for vendor 0000000520 - A & D ASSESSING:			<u>3,333.34</u>	<u>3,333.34</u>		
Vendor 0000000300 - ACE HARDWARE:							
499-JULY							
7045	ACE HARDWARE BUG SPRAY MT HOPE VILLAGE PUMP HO 590-550-956.001	08/11/2015 CATHY DYE	08/11/2015	12.99	12.99	O	N 08/05/2015
	OPERATING & MAINT EXP			12.99			
499-JULY							
7046	ACE HARDWARE PAINT, BULBS, FERTIZLER,PARTS FOR 101-265-930.000	08/11/2015 CATHY DYE	08/11/2015	199.22	199.22	O	N 08/05/2015
	REPAIRS & MAINT			29.98			
	101-750-930.000	REPAIRS & MAINT		169.24			
	Total for vendor 0000000300 - ACE HARDWARE:			<u>212.21</u>	<u>212.21</u>		
Vendor ACME - ACME TOWNSHIP GENERAL FUND:							
JUNE 2015							
7027	ACME TOWNSHIP GENERAL FUND POSTAGE & COPIES 701-400-282.054	06/30/2015 CATHY DYE	08/11/2015	4.97	4.97	O	N 06/30/2015
	TRAVERSE CITY BULL DOGS ATHLE			4.97			
	Total for vendor ACME - ACME TOWNSHIP GENERAL FUND:			<u>4.97</u>	<u>4.97</u>		
Vendor 0000000500 - AMERICAN PLANNING ASSOC:							
JULY 2015							
7030	AMERICAN PLANNING ASSOC APA MEMBERSHIP DUES FOR SHAWN WINT 101-410-900.000	07/31/2015 CRISTY DANCA	08/11/2015	275.00	275.00	O	N 08/11/2015
	PUBLICATIONS			275.00			
	Total for vendor 0000000500 - AMERICAN PLANNING ASSOC:			<u>275.00</u>	<u>275.00</u>		
Vendor 0000002300 - B S & A SOFTWARE:							
102043							
7000	B S & A SOFTWARE SOFTWARE PURCHASE & SET UP 101-101-804.000	07/10/2015 CRISTY DANCA	08/11/2015	10,310.00	10,310.00	O	N 08/11/2015
	SOFTWARE SUPPORT & PROCESSIN			10,310.00			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
102232 7036	B S & A SOFTWARE ASSESSING SYSTEM-ANNUAL SERVICE/SU 101-209-804.000	08/01/2015 CRISTY DANCA	08/11/2015	1,192.00	1,192.00	O	N 08/11/2015
	SOFTWARE SUPPORT & PROCESSIN			1,192.00			
	Total for vendor 0000002300 - B S & A SOFTWARE:			<u>11,502.00</u>	<u>11,502.00</u>		

Vendor BAIRD - BAIRD, COTTER & BISHOP, P.C.:

28838 7001	BAIRD, COTTER & BISHOP, P.C. ACCOUNTING ASSISTANCE 101-101-801.001	07/07/2015 CRISTY DANCA	08/11/2015	325.00	325.00	O	N 06/30/2015
	INTERNAL ACCOUNTANT			325.00			
	Total for vendor BAIRD - BAIRD, COTTER & BISHOP, P.C.:			<u>325.00</u>	<u>325.00</u>		

Vendor 0000001660 - BECKETT &RAEDER:

2015-450 7012	BECKETT &RAEDER PC MEETING, SITE INSPECTION, VARIO 101-410-803.001	07/01/2015 CRISTY DANCA	08/11/2015	750.00	750.00	O	N 08/11/2015
	PLANNING CONSULTANT			750.00			
2015-282,364,389, 7047	BECKETT &RAEDER INV# 2015-282, 2015-364, 2015-389 101-410-803.005-901 101-410-803.005-901 101-410-803.005-901	08/11/2015 CATHY DYE	08/11/2015	18,700.12	18,700.12	O	N 08/11/2015
	PLANNING & CONSULTANT T & A			8,906.37			
	PLANNING & CONSULTANT T & A			1,943.75			
	PLANNING & CONSULTANT T & A			7,850.00			
2015-449 7048	BECKETT &RAEDER PROFESSIONAL SERVICES 101-410-803.004-901	07/01/2015 CATHY DYE	08/11/2015	1,813.75	1,813.75	O	N 08/11/2015
	ENGINEERING SERVICES T&A VGT PH 1			1,813.75			
	Total for vendor 0000001660 - BECKETT &RAEDER:			<u>21,263.87</u>	<u>21,263.87</u>		

Vendor 0000002875 - CHARTER COMMUNICATIONS:

8245 12 117 0040457 7039	CHARTER COMMUNICATIONS/SPECTRUM BUS INTERNET & PHONES 101-265-851.000	07/26/2015 CRISTY DANCA	08/11/2015	333.92	333.92	O	N 08/11/2015
	CABLE INTERNET SERVICES			333.92			
	Total for vendor 0000002875 - CHARTER COMMUNICATIONS:			<u>333.92</u>	<u>333.92</u>		

Vendor 0000002900 - CHERRYLAND RURAL ELECTRIC:

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
 EXP CHECK RUN DATES 08/11/2015 - 08/11/2015  
 UNJOURNALIZED  
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
JULY 2015							
7029	CHERRYLAND RURAL ELECTRIC ELECTRICITY	07/22/2015 CRISTY DANCA	08/11/2015	459.75	459.75	0	N 08/11/2015
	101-265-921.000	STREET LIGHTS/ HOLIDAY RD/HOLIDAY PINE		70.05			
	101-265-920.000	ELECTRIC UTILITIES TOWNHALL/SAYLER PK B		17.50			
	101-265-920.000	ELECTRIC UTILITIES TOWNHALL/ YUBA CEMET		22.65			
	101-265-920.000	ELECTRIC UTILITIES TOWNHALL/SAYLERPK/BA		57.52			
	101-265-921.000	STREET LIGHTS/YUBA PK RD & US 31 N		31.95			
	101-265-921.000	STREET LIGHTS/PEACEFUL VAL.NEAR 7791		11.37			
	101-265-921.000	STREET LIGHTS/US 31 N-11 LIGHTS		174.58			
	101-265-921.000	STREET LIGHTS/SAYLOR PK		10.27			
	101-265-921.000	STREET LIGHTS/BAY VALLEY ST LITE		11.37			
	101-265-921.000	STREET LIGHTS/5 MILE NEAR ADD 4782		13.47			
	101-265-921.000	STREET LIGHTS/BUNKER HILL AND WHITE		18.48			
	101-265-921.000	STREET LIGHTS/FIVE MILE & HOLIDAY HLS		20.54			
	Total for vendor 0000002900 - CHERRYLAND RURAL ELECTRIC:			459.75	459.75		

Vendor 0000002990 - CINTAS CORP #729:

729729225 7002	CINTAS CORP #729 RUGS	05/05/2015 CRISTY DANCA	08/11/2015	43.12	43.12	0	N 06/30/2015
	101-265-930.000	REPAIRS & MAINT		43.12			
729739926 7003	CINTAS CORP #729 RUGS	06/30/2015 CRISTY DANCA	08/11/2015	43.12	43.12	0	N 06/30/2015
	101-265-930.000	REPAIRS & MAINT		43.12			
729745246 7034	CINTAS CORP #729 RUGS	07/28/2015 CRISTY DANCA	08/11/2015	46.01	46.01	0	N 08/11/2015
	101-265-930.000	REPAIRS & MAINT		46.01			
	Total for vendor 0000002990 - CINTAS CORP #729:			132.25	132.25		

Vendor 0000003400 - CULLIGAN WATER, MCCARDEL:

07/01/2015 7004	CULLIGAN WATER, MCCARDEL WATER DELIVERY	07/01/2015 CRISTY DANCA	08/11/2015	31.50	31.50	0	N 06/30/2015
	101-265-930.000	REPAIRS & MAINT		31.50			
	Total for vendor 0000003400 - CULLIGAN WATER, MCCARDEL:			31.50	31.50		

Vendor 0000004460 - DTE ENERGY:

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
 EXP CHECK RUN DATES 08/11/2015 - 08/11/2015  
 UNJOURNALIZED  
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4546 351 0001 8 7028	DTE ENERGY GAS BILL, 6042 ACME RD 101-265-922.000	07/31/2015 CRISTY DANCA	08/11/2015	33.46	33.46	O	N 08/11/2015
	MICH CON GAS			33.46			
	Total for vendor 0000004460 - DTE ENERGY:			<u>33.46</u>	<u>33.46</u>		
<hr/>							
Vendor 0000004900 - EAST BAY TOWNSHIP:							
201516 7043	EAST BAY TOWNSHIP REIMBURSE FOR EMERGENCY REPAIRS ON CATHY DYE 590-000-956.001	08/11/2015 CATHY DYE	08/11/2015	4,573.81	4,573.81	O	N 08/11/2015
	OPERATING & MAINT EXP			4,573.81			
	Total for vendor 0000004900 - EAST BAY TOWNSHIP:			<u>4,573.81</u>	<u>4,573.81</u>		
<hr/>							
Vendor 0000007250 - GINOP SALES:							
WP49253 7033	GINOP SALES MOWER BLADES FOR 326 101-750-930.000	07/24/2015 CRISTY DANCA	08/11/2015	53.55	53.55	O	N 08/11/2015
	REPAIRS & MAINT			53.55			
	Total for vendor 0000007250 - GINOP SALES:			<u>53.55</u>	<u>53.55</u>		
<hr/>							
Vendor 0000007675 - GOSLING CZUBAK ENGR:							
73246 7005	GOSLING CZUBAK ENGR STORMWATER SITE & SANITARY SEWER I 101-101-803.003	08/11/2015 CRISTY DANCA	08/11/2015	2,032.50	2,032.50	O	N 08/11/2015
	ENGINEERING SERVICES			967.50			
	ENGINEERING SERVICES T&A VGT PH 1			1,065.00			
73198 7006	GOSLING CZUBAK ENGR ADDITIONAL PRELIMINARY ENGINEERING 101-101-803.003	06/22/2015 CRISTY DANCA	08/11/2015	227.50	227.50	O	N 06/30/2015
	ENGINEERING SERVICES			227.50			
73249 6.24.15 7007	GOSLING CZUBAK ENGR PROFESSIONAL FEES: WORK ON PUMP ST 590-000-803.003	06/24/2015 CRISTY DANCA	08/11/2015	1,600.00	1,600.00	O	N 06/30/2015
	ENGINEERING SERVICES			1,600.00			
72759 4.21.2015 7049	GOSLING CZUBAK ENGR PROFESSIONAL FEES 101-410-803.004-901	08/11/2015 CATHY DYE	08/11/2015	7,278.75	7,278.75	O	N 08/11/2015
	ENGINEERING SERVICES T&A VGT PH 1			7,278.75			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
73409 7053	GOSLING CZUBAK ENGR PROFESSIONAL SERVICES 101-410-803.004-901 101-410-803.000	07/21/2015 CATHY DYE	08/11/2015	2,845.00	2,845.00	O	N 08/11/2015
	ENGINEERING SERVICES T&A VGT PH 1			790.00			
	PLANNER SERVICES			2,055.00			
	Total for vendor 0000007675 - GOSLING CZUBAK ENGR:			<u>13,983.75</u>	<u>13,983.75</u>		

Vendor 7890 - GRAND TRAVERSE COUNTY:

90458,90459 7011	GRAND TRAVERSE COUNTY SEWER/WATER JUNE 2015	06/30/2015 CATHY DYE	08/11/2015	40,686.23	40,686.23	O	N 06/30/2015
	590-000-956.001	OPERATING & MAINT EXP		39,868.98			
	590-000-956.003	HOCH ROAD #697 EXP		451.97			
	590-550-956.001	OPERATING & MAINT EXP		365.28			
	Total for vendor 7890 - GRAND TRAVERSE COUNTY:			<u>40,686.23</u>	<u>40,686.23</u>		

Vendor 0000007950 - GRAND TRAVERSE METRO ESA:

773 7008	GRAND TRAVERSE METRO ESA PART-TIME EMS STAFFING FOR JUNE 20	07/06/2015 CRISTY DANCA	08/11/2015	7,443.57	7,443.57	O	N 06/30/2015
	206-000-802.004	CONTRACTED EMPLOYEE SERVICES		7,443.57			
	Total for vendor 0000007950 - GRAND TRAVERSE METRO ESA:			<u>7,443.57</u>	<u>7,443.57</u>		

Vendor GREAT - GREATAMERICA FINANCIAL SVCS:

17289716 7013	GREATAMERICA FINANCIAL SVCS HP BUSINESS DESKTOP COMPUTERS	07/20/2015 CRISTY DANCA	08/11/2015	311.65	311.65	O	N 08/11/2015
	101-101-804.000	SOFTWARE SUPPORT & PROCESSIN		311.65			
	Total for vendor GREAT - GREATAMERICA FINANCIAL SVCS:			<u>311.65</u>	<u>311.65</u>		

Vendor 0000010300 - INTEGRITY BUSINESS SOLUTIONS:

1238042-0 7009	INTEGRITY BUSINESS SOLUTIONS OFFICE SUPPLIES: ADDING MACHING TA	07/07/2015 CRISTY DANCA	08/11/2015	43.07	43.07	O	N 08/11/2015
	101-215-726.000	SUPPLIES & POSTAGE		3.79			
	101-253-726.000	SUPPLIES & POSTAGE		14.29			
	101-265-726.000	SUPPLIES & POSTAGE		24.99			
1242250-0 7010	INTEGRITY BUSINESS SOLUTIONS OFFICE SUPPLIES: PAPER	07/16/2015 CRISTY DANCA	08/11/2015	34.99	34.99	O	N 08/11/2015

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-265-726.000	SUPPLIES & POSTAGE		34.99			
1235800-0							
7021	INTEGRITY BUSINESS SOLUTIONS	07/01/2015	08/11/2015	10.16	10.16	O	N 08/11/2015
	FOLDER, RIBBON	CRISTY DANCA					
	101-215-726.000	SUPPLIES & POSTAGE		3.17			
	101-265-726.000	SUPPLIES & POSTAGE		6.99			
1243583-0							
7031	INTEGRITY BUSINESS SOLUTIONS	07/17/2015	08/11/2015	10.50	10.50	O	N 08/11/2015
	NAMEPLATE	CRISTY DANCA					
	101-265-726.000	SUPPLIES & POSTAGE		10.50			
Total for vendor 0000010300 - INTEGRITY BUSINESS SOLUTIONS:				<u>98.72</u>	<u>98.72</u>		

Vendor 0000011105 - KCI:

245604							
7014	KCI	07/04/2015	08/11/2015	1,743.04	1,743.04	O	N 08/11/2015
	SUMMER 2015 TAX MAILING	CRISTY DANCA					
	101-253-726.000	SUPPLIES & POSTAGE		1,743.04			
Total for vendor 0000011105 - KCI:				<u>1,743.04</u>	<u>1,743.04</u>		

Vendor 0000011800 - KOPY SALES INC.:

96525, 96526							
7015	KOPY SALES INC.	07/02/2015	08/11/2015	195.55	195.55	O	N 08/11/2015
	COPY MACHINE	CRISTY DANCA					
	101-265-930.000	REPAIRS & MAINT		195.55			
JULY/AUGUST							
7044	KOPY SALES INC.	08/11/2015	08/11/2015	90.45	90.45	O	N 08/05/2015
	COPY MACHINE	CATHY DYE					
	101-265-930.000	REPAIRS & MAINT		90.45			
Total for vendor 0000011800 - KOPY SALES INC.:				<u>286.00</u>	<u>286.00</u>		

Vendor 0000012650 - LARK LAWN AND GARDEN:

213900							
7016	LARK LAWN AND GARDEN	07/13/2015	08/11/2015	67.08	67.08	O	N 08/11/2015
	.095 TITANIUM LINE(2), OIL 2-CYCLE	CRISTY DANCA					
	101-750-930.000	REPAIRS & MAINT		67.08			
Total for vendor 0000012650 - LARK LAWN AND GARDEN:				<u>67.08</u>	<u>67.08</u>		

Vendor 0000012660 - LASER PRINTER TECHNOLOGIES:



Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
167687 7017	LASER PRINTER TECHNOLOGIES HP TONER - TREASURER 101-253-726.000	07/06/2015 CRISTY DANCA	08/11/2015	104.00	104.00	0	N 08/11/2015
	SUPPLIES & POSTAGE			104.00			
	Total for vendor 0000012660 - LASER PRINTER TECHNOLOGIES:			<u>104.00</u>	<u>104.00</u>		

Vendor LOVA - LOVASCO:

1550 7018	LOVASCO 2015 ANNUAL REVIEW PROFIT SHARING 101-861-874.000	06/30/2015 CRISTY DANCA	08/11/2015	450.00	450.00	0	N 06/30/2015
	RETIREMENT/PENSION			450.00			
	Total for vendor LOVA - LOVASCO:			<u>450.00</u>	<u>450.00</u>		

Vendor BLACK - MARK BLACKMORE:

07/10/2015 6998	MARK BLACKMORE BURIALS: RENN, STITES, SMITH 209-000-802.004	07/10/2015 CRISTY DANCA	08/11/2015	1,100.00	1,100.00	0	N 06/30/2015
	CONTRACTED EMPLOYEE SERVICES			1,100.00			
JULY 2015 6999	MARK BLACKMORE BURIALS: MANKIN 209-000-802.004	07/10/2015 CRISTY DANCA	08/11/2015	200.00	200.00	0	N 07/01/2015
	CONTRACTED EMPLOYEE SERVICES			200.00			
8/1/2015 7037	MARK BLACKMORE DAUGHERTY - ACME CEMETERY) 209-000-802.004	08/01/2015 CRISTY DANCA	08/11/2015	200.00	200.00	0	N 08/11/2015
	CONTRACTED EMPLOYEE SERVICES			200.00			
	Total for vendor BLACK - MARK BLACKMORE:			<u>1,500.00</u>	<u>1,500.00</u>		

Vendor 0000014550 - NIKKI LENNOX:

JUNE 2015 7019	NIKKI LENNOX MILEAGE REIMBURSEMENT 101-410-860.000	06/08/2015 CRISTY DANCA	08/11/2015	14.69	14.69	0	N 06/30/2015
	TRAVEL & MILEAGE			14.69			
	Total for vendor 0000014550 - NIKKI LENNOX:			<u>14.69</u>	<u>14.69</u>		

Vendor 0000015070 - NORTHERN MICHIGAN JANITORIAL S:

18999 7020	NORTHERN MICHIGAN JANITORIAL S CLEANING SUPPLIES 101-750-726.000	06/29/2015 CRISTY DANCA	08/11/2015	406.55	406.55	0	N 06/30/2015
	SUPPLIES & POSTAGE			406.55			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Total for vendor 0000015070 - NORTHERN MICHIGAN JANITORIAL S:				406.55	406.55		

Vendor 0000016245 - OLSON,BZDOK&HOWARD,P.C:

JULY 15, 2015							
6996	OLSON,BZDOK&HOWARD,P.C	07/15/2015	08/11/2015	3,845.00	3,845.00	O	N
	ATTORNEY FEE	CATHY DYE					06/30/2015
	101-101-802.002	ATTORNEY SERVICES		2,750.00			
	101-209-803.004	ASSESSOR'S EVALUATION SERVICES		225.00			
	101-410-802.003-901	ATTORNEY T & A VGT PH 1		870.00			
5385-58M 4.9.2015							
7050	OLSON,BZDOK&HOWARD,P.C	08/11/2015	08/11/2015	1,588.32	1,588.32	O	N
	ATTORNEY	CATHY DYE					08/11/2015
	101-410-802.003-901	ATTORNEY T & A VGT PH 1		1,588.32			
5385-58M 5.13.2015							
7051	OLSON,BZDOK&HOWARD,P.C	08/11/2015	08/11/2015	1,005.00	1,005.00	O	N
	ATTORNEY	CATHY DYE					08/11/2015
	101-410-802.003-901	ATTORNEY T & A VGT PH 1		1,005.00			
5385-58M 6.9.2015							
7052	OLSON,BZDOK&HOWARD,P.C	08/11/2015	08/11/2015	810.40	810.40	O	N
	ATTORNEY	CATHY DYE					08/11/2015
	101-410-802.003-901	ATTORNEY T & A VGT PH 1		810.40			
Total for vendor 0000016245 - OLSON,BZDOK&HOWARD,P.C:				7,248.72	7,248.72		

Vendor SHERWIN-WI - SHERWIN-WILLIAMS:

7/29/2015							
7041	SHERWIN-WILLIAMS	07/29/2015	08/11/2015	195.09	195.09	O	N
	MT HOPE HOPE VILLAGE PUMP HOUSE EX	CRISTY DANCA					08/11/2015
	590-550-956.001	OPERATING & MAINT EXP		195.09			
Total for vendor SHERWIN-WI - SHERWIN-WILLIAMS:				195.09	195.09		

Vendor 0000020900 - SOS ANALYTICAL:

JULY 13, 2015							
7026	SOS ANALYTICAL	07/13/2015	08/11/2015	135.00	135.00	O	N
	WATER TESTING	CRISTY DANCA					06/30/2015
	101-265-930.000	REPAIRS & MAINT		135.00			
Total for vendor 0000020900 - SOS ANALYTICAL:				135.00	135.00		

Vendor 0000021400 - T C RENTALS:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
5049 7032	T C RENTALS RENTAL FOR CHIPPING HAMMER - FOUNT 101-750-930.000	07/20/2015 CRISTY DANCA REPAIRS & MAINT	08/11/2015	50.00 50.00	50.00	0	N 08/11/2015
Total for vendor 0000021400 - T C RENTALS:				50.00	50.00		

Vendor 0000021080 - TRAVERSE CITY BUSINESS NEWS:

JUNE 25, 2015

7022	TRAVERSE CITY BUSINESS NEWS 12 ISSUE SUBSCRIPTION 101-101-960.000	08/11/2015 CRISTY DANCA dues subscriptions	08/11/2015	35.00 35.00	35.00	0	N 08/11/2015
Total for vendor 0000021080 - TRAVERSE CITY BUSINESS NEWS:				35.00	35.00		

Vendor 0000022000 - TRAVERSE CITY RECORD EAGLE:

06156 7023	TRAVERSE CITY RECORD EAGLE LEGAL NOTICE 101-101-900.000 101-410-900.000	06/30/2015 CRISTY DANCA PUBLICATIONS PUBLICATIONS	08/11/2015	234.75 117.00 117.75	234.75	0	N 06/30/2015
07156 7038	TRAVERSE CITY RECORD EAGLE LEGAL NOTICES JULY 2015 101-101-900.000 101-410-900.000	07/31/2015 CRISTY DANCA PUBLICATIONS PUBLICATIONS	08/11/2015	287.50 169.25 118.25	287.50	0	N 08/11/2015
Total for vendor 0000022000 - TRAVERSE CITY RECORD EAGLE:				522.25	522.25		

Vendor 0000000100 - WELLS FARGO ADVISORS:

JUNE 30.2015

7035	WELLS FARGO ADVISORS RETIREMENT PLAN 7/1/2014-6/30/2015 101-215-874.000 101-101-874.000 101-750-874.000 101-410-874.000 101-171-874.000 101-215-874.000	06/30/2015 CATHY DYE RETIREMENT/PENSION RETIREMENT/PENSION RETIREMENT/PENSION RETIREMENT/PENSION RETIREMENT/PENSION RETIREMENT/PENSION	08/11/2015	18,516.30 3,700.80 2,941.10 4,765.30 2,282.10 3,700.00 1,127.00	18,516.30	0	N 06/30/2015
Total for vendor 0000000100 - WELLS FARGO ADVISORS:				18,516.30	18,516.30		

Vendor WYANT - WYANT COMPUTER SERVICES:

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
MS17764 7024	WYANT COMPUTER SERVICES WECARE WORKSTATION GOLD, WECARE SE 101-101-804.000	07/15/2015 CRISTY DANCA	08/11/2015	1,089.00 1,089.00	1,089.00	0	N 08/11/2015
	Total for vendor WYANT - WYANT COMPUTER SERVICES:			<u>1,089.00</u>	<u>1,089.00</u>		
# of Invoices:	55	# Due:	55	Totals:	137,421.27		137,421.27
# of Credit Memos:	0	# Due:	0	Totals:	0.00		0.00
Net of Invoices and Credit Memos:					<u>137,421.27</u>		<u>137,421.27</u>

--- TOTALS BY BANK ---

CHASE	GENERAL FUND	90,348.18
SEWER	ACME RELIEF SEWER	47,068.12
TRUST	TRUST & AGENCY	4.97

--- TOTALS BY GL DISTRIBUTION ---

101-101-801.001	INTERNAL ACCOUNTANT	325.00
101-101-802.002	ATTORNEY SERVICES	2,750.00
101-101-803.003	ENGINEERING SERVICES	1,195.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	11,710.65
101-101-874.000	RETIREMENT/PENSION	2,941.10
101-101-900.000	PUBLICATIONS	286.25
101-101-960.000	dues subscriptions	35.00
101-171-874.000	RETIREMENT/PENSION	3,700.00
101-209-803.002	ASSESSING CONTRACT SERVICES	3,333.34
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	225.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	1,192.00
101-215-726.000	SUPPLIES & POSTAGE	6.96
101-215-874.000	RETIREMENT/PENSION	4,827.80
101-253-726.000	SUPPLIES & POSTAGE	1,861.33
101-265-726.000	SUPPLIES & POSTAGE	77.47
101-265-851.000	CABLE INTERNET SERVICES	333.92
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	97.67
101-265-921.000	STREET LIGHTS	362.08
101-265-922.000	MICH CON GAS	33.46
101-265-930.000	REPAIRS & MAINT	614.73
101-410-802.003-901	ATTORNEY T & A VGT PH 1	4,273.72
101-410-803.000	PLANNER SERVICES	2,055.00
101-410-803.001	PLANNING CONSULTANT	750.00
101-410-803.004-901	ENGINEERING SERVICES T&A VGT PH 1	10,947.50
101-410-803.005-901	PLANNING & CONSULTANT T & A	18,700.12
101-410-860.000	TRAVEL & MILEAGE	14.69

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
 EXP CHECK RUN DATES 08/11/2015 - 08/11/2015  
 UNJOURNALIZED  
 OPEN

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	101-410-874.000	RETIREMENT/PENSION		2,282.10			
	101-410-900.000	PUBLICATIONS		511.00			
	101-750-726.000	SUPPLIES & POSTAGE		406.55			
	101-750-874.000	RETIREMENT/PENSION		4,765.30			
	101-750-930.000	REPAIRS & MAINT		339.87			
	101-861-874.000	RETIREMENT/PENSION		450.00			
	206-000-802.004	CONTRACTED EMPLOYEE SERVICES		7,443.57			
	209-000-802.004	CONTRACTED EMPLOYEE SERVICES		1,500.00			
	590-000-803.003	ENGINEERING SERVICES		1,600.00			
	590-000-956.001	OPERATING & MAINT EXP		44,442.79			
	590-000-956.003	HOCH ROAD #697 EXP		451.97			
	590-550-956.001	OPERATING & MAINT EXP		573.36			
	701-400-282.054	TRAVERSE CITY BULL DOGS ATHLE		4.97			
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			81,404.61	81,404.61		
	206 - FIRE FUND			7,443.57	7,443.57		
	209 - CEMETERY FUND			1,500.00	1,500.00		
	590 - ACME RELIEF SEWER			47,068.12	47,068.12		
	701 - TRUST AND AGENCY			4.97	4.97		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			55,438.33	55,438.33		
	101 - TOWNSHIP BOARD OF TRUSTEES			19,243.00	19,243.00		
	171 - SUPERVISOR EXPENDITURES			3,700.00	3,700.00		
	209 - ASSESSOR'S EXPENDITURES			4,750.34	4,750.34		
	215 - CLERK'S EXPENDITURES			4,834.76	4,834.76		
	253 - TREASURER'S EXPENDITURES			1,861.33	1,861.33		
	265 - TOWNHALL EXPENDITURES			1,519.33	1,519.33		
	400 - SPECIAL USE PERMIT			4.97	4.97		
	410 - PLANNING & ZONING EXPENDITU			39,534.13	39,534.13		
	550 - HOPE VILLAGE- WATER			573.36	573.36		
	750 - MAINT & PARKS EXPENDITURES			5,511.72	5,511.72		
	861 - RETIREMENT/PENSION			450.00	450.00		

## Grand Traverse Sheriff Department Calls for Service Statistics

Month    Year  
July      2015

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL				
	549	590	739	779	790	538	486	4,471				
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11
	177	98	95	53	53	51	81	133	152	182	190	182
	12	13	14	15	16	17	18	19	20	21	22	23
	186	205	223	224	241	238	281	256	229	283	397	261
Location	Citations	Traffic Crashes			Arrests			*Other	Criminal	Non-Criminal	Traffic Crashes	Total
		Fatal	PIA	PDA	OWI	MIP	Criminal					
01 Acme	23	0	4	13	0	0	5	166	30	47	17	260
02 Blair	53	0	6	13	1	0	51	339	99	135	19	592
03 East Bay	40	0	4	28	1	0	31	312	96	150	32	590
04 Fife Lake	20	0	2	7	0	3	4	69	17	22	9	117
05 Garfield	115	0	9	65	8	3	94	809	404	415	74	1,702
06 Grant	3	0	0	3	0	0	3	12	4	8	3	27
07 Green Lake	26	0	2	10	1	2	12	168	59	78	12	317
08 Long Lake	10	1	1	4	1	0	8	105	42	79	6	232
09 Mayfield	8	0	1	7	0	0	3	53	11	14	8	86
10 Peninsula	10	0	2	7	1	1	2	68	25	44	9	146
11 Paradise	17	0	0	6	0	0	9	83	19	26	6	134
12 Union	1	0	0	0	0	0	3	18	2	1	0	21
13 Whitewater	8	1	1	7	1	0	4	80	14	23	9	126
29 Fife Lake Vlg	3	0	0	1	0	0	1	27	11	16	1	55
30 Kingsley Vlg	10	0	0	2	0	0	3	40	9	15	2	66
66 Traverse City	12	0	0	0	1	1	63	0	0	0	0	0
84 Out of County	0	0	0	0	0	0	29	0	0	0	0	0
<b>Totals</b>	<b>359</b>	<b>2</b>	<b>32</b>	<b>173</b>	<b>15</b>	<b>10</b>	<b>325</b>	<b>2,349</b>	<b>842</b>	<b>1,073</b>	<b>207</b>	<b>4,471</b>

\*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts

Ticket stats are based on what District Court has entered as of 7/31/15.

Arrest Stats are as of 8/02/15.

## Jay Zollinger

---

**From:** Mark Shaul <mshaul@gtmetrofire.org>  
**Sent:** Saturday, July 18, 2015 3:07 PM  
**To:** Terry Flynn; Pat Parker; Brian Belcher; Tony Posey; Adam Mervau; Tim Newton; Gary Francisco; Adam Drewery; Andy Doornbos; Brian Bloom; Troy Holliday; Nick Lemcool; Chris Comeaux; Mike Scanlon; Kyle Clute  
**Cc:** Jay Zollinger; Tom Henkel  
**Subject:** A Few things

Chief, Captain's, Lieutenant's,

### Water Rescue-

I have been discussing with Jay Zollinger and Lt. Drewery regarding access for Marine 1 between Four Mile and Dock Road. We have the Bunker Hill access to East Bay which has a ramp and is deep enough, but at times very busy and congested. To access the Bunker Hill landing you would take the 2<sup>nd</sup> entrance that would allow you to pull around and position Marine 1 and Squad 1 so to be able to back straight in to the Bay. The problem is the congestion that could cause a delay on any day or any time.

Just north of the East Bay Animal Hospital there is a locked gate to the former Mountain Jack location. There is no developed boat landing but it is a location that will allow us to launch Marine 1 utilizing the wheels. If Lt. Drewery is able he will be launching Marine 1 from different locations south of the East Bay Marina south sea wall to find the best location. I will be placing a combination Master lock on the gate today that will allow us access to the area. **The combination is 0513**, being the same as our station 8, 9, and 11 combination. Jay is researching the possibility of establishing a launch site that we could have for Marine 1 that wouldn't include the sand and the beach weeds. We aren't trying to rush a launching site but we need to establish locations near the marina and Bayside park. This location is about half way between Dock and Four Mile and has a high probability of a marine emergency response.

### M-72 and Lautner Road –

Starting Monday July 20<sup>th</sup> we will not be able to access Lautner Road from M-72. We will need to access Lautner Road south of M-72 from Bunker Hill Road and Lautner Road north of M-72 from Brackett Road. If we don't get it right the first time you can take Bates Rd. to Brackett Rd. to Lautner Rd. For south of M-72 you might as well turn around and go back to Bunker Hill. Just ask Central if it's north or south of M-72.

### Station 9 Residency Program –

FF Jarod Barber has moved out of Station 9 and we currently are without anyone participating in the program.

Sincerely,

Mark W. Shaul

Captain

Grand Traverse Metro Fire Department

(231) 409-5937

[mshaul@gtmetrofire.org](mailto:mshaul@gtmetrofire.org)



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
TRAVERSE CITY TRANSPORTATION SERVICE CENTER

KIRK T. STEUDLE  
DIRECTOR

July 27, 2015

Acme Township  
Attn: Jay B. Zollinger  
6042 Acme Road  
Williamsburg, MI 49690

Dear Mr. Zollinger,

Thank you for contacting the Michigan Department of Transportation (MDOT) in regards to the traffic signal at US-31 and M-72 in Acme. In particular, you requested that we add left turn phasing for the southbound left turn from US-31 onto M-72 east.

At this time there are two roundabouts being constructed on M-72 in conjunction with the development of the GTTC/Meijer at Lautner Rd. We are aware that the addition of the Meijer Store and various other establishments within the development will impact and make changes to the way that the road users are accessing this area of M-72.

In the past, this signal has been studied for left turn phasing and has not met the signal warrants required by the Federal Highway Administration. At this time we are closely observing the traffic impacts the new development is having on the area. Once the construction is completed and the new Meijer store has been open for business for a minimum of 3 weeks, we will begin a traffic study of the intersection at US-31 and M-72. This traffic study will include an evaluation of the current turning movements and the consideration of left turn phasing for US-31.

Again, thank you for contacting MDOT. We look forward to working with you on this request. If you have any further questions, please contact me at 231-941-1986.

Sincerely,

Margaret Szajner, P. E.  
Traffic and Safety Engineer

MS:mw

cc: Grand Traverse County Road Commission  
file



[The Record-Eagle](#) | [Page B04](#)

SHARE   

### Sky lanterns ban a common sense idea

So-called sky lanterns have become all the rage in recent years, and at first glance, it's easy to see why. Released at dusk on a gentle day the paper and wire frame devices cast a warm glow as they float skyward, a symbol of serenity to those who embrace them.

Some see an ethereal quality to the lanterns that increasingly are popular at outdoor memorials and various gatherings and rites of passage events.

There's a releasing-the-soul aspect to them that many seem to embrace.

They're also inherently dangerous, their users literally playing with fire. It's akin to those who insist on firing guns into the air as a means of celebration: what comes up must come down.

And if a flaming lantern catches in a dry pine tree, or lands among any flammable material, the result just might not dovetail with the whole serenity notion.

That's why some Grand Traverse County fire officials and other government leaders want to ground sky lanterns.

That's no wet-blanket approach; there's a clear and present risk associated with sending a flaming contraption off to who-knows-where, and fire officials' proposed ban is far less of an overreach than a sensible, preventative measure.

"You are sending a flame up into the air and you are at the mercy of the wind," said Pat Parker, chief of the Grand Traverse Metro Fire Department. Parker's department spans East Bay, Acme and Garfield townships, and governing boards in those communities scheduled upcoming public hearings to gather input on a proposed sky lantern ban.

The first is set for Tuesday evening in Garfield Township.

Parker said the devices often get caught in trees on the way up or land prematurely. He cited them as the cause of tree fires, brush fires, and one garage fire. He watched as numerous lanterns headed skyward as the National Cherry Festival closed.

"There must have been 30 of them up in the air at one point, and they were all going somewhere."

Sky lanterns typically include a block of paraffin or cardboard suspended by a wire or bamboo frame. The device is ignited to heat air inside a bag created from flame retardant rice or tissue paper to send the lantern aloft, similar to a hot air balloon. The flame in the lantern usually burns for 10 to 12 minutes and the devices can reach heights of 400 feet.

The lanterns should land, in theory, when the flame goes out.

But reality doesn't always follow theory. And northern Michigan's usual mid-summer tinderbox is no place to test theories. The state Department of Natural Resources' website late last week listed the fire danger as moderate throughout much of the region, and the forecast into this week is for warmer and drier air, with oft-breezy conditions. Add several floating fire to the mix and that's a recipe for trouble.

Traverse City Fire Marshal Capt. Mike Sheets hadn't noted any lantern-related fires in the city. He believes most lanterns are released along the waterfront and the wind pushes them into other communities.

Sunday, 26 July 2015

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But, he added, "they are inherently unsafe."

City commissioners are expected to see a proposed new fire code yet this summer, and Sheets said a sky lanterns ban will be among the topics for consideration.

Brian Belcher, assistant fire chief for Metro Fire, contends local residents support such a ban.

"We've received some good feedback because people understand the dangers associated with these things," Belcher said. "And people keep commenting about how these things keep ending up in their yards."

There is a litter angle to sky lanterns, as well.

Flame on or flame out, the devices end up somewhere, and odds are those who initially reveled in their release aren't the ones picking up the remnants.

They're also not thinking beyond instant gratification. Local fire officials' ban plan is a sensible approach to address a potential problem before it spreads like, well, wildfire.

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Sky lantern ban proposal sparks debate

A proposal by Grand Traverse Metro fire officials to ban sky lanterns — a device that’s powered by flamed-induced heat inside a paper frame — stirred readers to comment on the Record-Eagle’s website and Facebook page following a story last week. Among the comments: **Mike J Alpes:** “3 were sent up on my street.....”

you better hope it doesnt come down on my house.”

**Justin Hawkins:** “They are nice to see but yet a fire hazard..I see both sides.. As firefighter myself I do see the hazard and safety of not only people but safety for structures as well” **Nikki Stahl:** “awesome!”

**Steven Terry:** “ban these darn things.”

**Kristy Harvey:** “Good!”

**Dave McClary:** “And ban all home fireworks while we’re at it.”

**Tonya Wuerfel:** “Ban them. Lighting a flame and releasing it is so careless. July 4th was a nightmare with lanterns being released from the beach of Park Shore Resort with a lantern coming down on a log cabin we own next to the state park. I had to drive down and beg and plead with people to stop because they were flying into trees of state park campground and the ones that made it above the trees were flying into airport flight path. Then guests at our hotel sent up 4 or 5 (after we told them no) and one went up and came straight back down onto the balcony of a second floor room while still on fire. If not for a quick thinking and tall guy visiting guests that night that could reach the burning lantern and put it out it could have been a catastrophe. I hope they are banned so the properties, airplanes and campers are safer during celebrations. I’m also not a fan of fireworks, but injury is more likely to occur to those participating instead of those who are simply downwind of the lanterns.”

**JMichael DeAgostino:**

“Abouttime!”

**Marty Spaulding:** “These things are the feel-good equivalent of a Molotov cocktail. Lighting it and sending it into the sky to land who-knows-where.

I’ve seen these get caught in trees and it was just a miracle that they didn’t start a forest fire. But they have probably done exactly that. BAN THEM.”

**Deni Uhi Scudato:**

“Good! I emailed the city commission the next day after witnessing all of the send offs on Clinch Park beach. Thought some TCPD might come along to gently remind folks they can’t do dat but none showed up...”

**Kate Etherly:** “One blew across the field, 50 yards from the barn.....”

**Abigail Jordan:** “I understand the fire concern, but there is no mention of the trash it leaves behind...?”

**Deb Perry:** “It’s a beautiful sight but just too dangerous.”

**Paul Anderson:** “I agree 100%, the dumbest thing I’ve seen in a long time.”

Sunday, 26 July 2015

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**Sara Padden:** "So concerned about the fire... if I threw the same lantern, lit or unlit, out of my car window (with all my hopes and dreams, as it were) I would ticketed and fined for littering.

Littering — the law that exists and is enforceable.

Littering — the paper lantern that landed in my yard. I'll take "Littering" for a thousand, please, Alex....."

**James Sarna:** "They are nothing more than flying fire bombs, the old saying is what goes up must come down, and the sad thing is there is no way to find out who would launched the one that caused a problem, I have had them over the boat, and have seen them come very close to the mast's of sailboats, if one boat get's lit there will be more, there always are. I wonder if these people who launch these lanterns would like them over their homes.???"

"It's time to ban them and if seen launching them there should be huge fines."

**A person releases a sky lantern in Traverse City.**

Record-Eaglefile/Jan-MichaelStump



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# ACME TOWNSHIP FIRE PREVENTION ORDINANCE

Ordinance No. \_\_\_\_\_

The Township has previously adopted a Township Fire Prevention Code adopting the *International Fire Code 2003 Edition*, which was subsequently amended to adopt the *International Fire Code 2009 Edition* as Ordinance Nos. \_\_\_\_\_ and 2011-02. The Township wishes to replace the original and amended ordinance with this new updated Township Fire Prevention Ordinance. This new ordinance repeals the original and amended ordinances, adopts provisions that were not contained in the original or amended ordinances and also adopts the *International Fire Code 2012 Edition* with all appendices, as well as all future editions or revisions to the *International Fire Code* or its appendices.

The purpose of this ordinance is to safeguard life and property from fire and explosion hazards to protect property and persons within the Township by regulating the storage, handling and use of hazardous substances, materials and devices and regulating conditions hazardous to life or property relating to the occupancy of buildings and premises in the Township; and providing for the issuance of permits and the collection of fees.

Acme Township ordains as follows:

**SECTION 1.** **Adoption of International Fire Code 2012 Edition.** The International Fire Code 2012 Edition, first published in May 2011, including Appendices, as published by the International Code Council, is adopted as the Township Fire Prevention Ordinance and are made a part of this ordinance as if fully set forth in this ordinance or any amendment to this ordinance; subject, however, to the additions, insertions, deletions, and changes prescribed in Section 2 of this ordinance. The regulations, provisions, penalties, conditions and terms of the Township Fire Prevention Ordinance are on file in the office of the Township Clerk and are available for public use and inspection.

**SECTION 2.** **International Fire Code 2012 Edition changes.** The following sections of the *International Fire Code 2012* edition or any subsequent edition, adopted pursuant to section 1, are changed as follows:

**Uniform General Reference.** All references in the International Fire Code 2012 to the International Building Code shall be deleted and replaced with the Michigan Stille-Derossett-Hale Single State Construction Code Act ("Michigan Building Code").

**101.1 Title.** These regulations shall be known as the *Acme Township Fire Prevention Ordinance*, referred to below as "this code" or "this ordinance."

**103.1 General.** The department of fire prevention is established within the jurisdiction of Township. This ordinance shall be implemented, administered, and enforced by the fire code official appointed as set forth herein.

**103.2 Appointment.** A fire code official shall be appointed by the Fire Chief of the Grand Traverse Metro Emergency Services Authority with approval by the Board of the Grand Traverse Metro Emergency Services Authority (the "Board"), unless those duties are to be performed by another

governmental entity as provided below. If a fire code official is appointed by the Board, the fire code official shall be an employee or agent of the Grand Traverse Metro Emergency Services Authority. The fire code official shall not be removed from office without full opportunity to be heard on specific and relevant reasons by and before the appointing authority. The Grand Traverse Metro Emergency Services Authority is authorized to enter into a contract with another governmental entity or agent, including an Authority created by one or more units of government or a municipal corporation created by one or more units of government, to perform some or all of the duties of a fire code official that otherwise would be performed by an employee or agent of the Grand Traverse Metro Emergency Services Authority.

**108. Board of Appeals.** Section 108 is modified as follows:

**108.1 Board of Appeals established.** In order to hear and decide appeals of orders, decisions or determinations made by the fire code official, there shall be and is hereby created a board of appeals. The Township hereby assigns all its authority in regards to the appeals process of this ordinance to Grand Traverse Metro Emergency Services Authority. All reference to the term "Board of Appeals governing body" shall refer to Grand Traverse Metro Emergency Services Authority. The Township retains authority to enforce the ordinance, ticket violations, and collect fines for this Ordinance through the Township's ticketing bureau. This Ordinance adopts Appendix A in its entirety except as modified herein. Added Sections 108.4 and 108.5 as set forth below shall control the Board of Appeals Procedure and the Basis for Appeals.

**108.4 Basis for Appeals.** An appeal shall be based on a claim that this code or the rules adopted pursuant to this code have been incorrectly applied, the provisions of the code or its rules do not apply, or the fire code official has denied a request for a modification, as authorized by this code, and that the denial was without a rational basis. As noted in the preceding sentence, an appeal regarding a denial of a modification must claim that the fire code officer failed to have a rational basis upon which to deny the modification. There shall be a rebuttal presumption that the fire code official's decision was correct and the burden of proof in the appeal shall be on the appellant. Appeals are not "de novo," but shall be based on the record of information contained in the file of the Fire Code Official, the provisions of this ordinance and other applicable law. The Board of Appeals shall have no authority to waive requirements of this Code.

**108.5 Appeal Procedure.** A written appeal with all supporting documentation must be filed within 30 days from the date of the written decision of the fire code official's decision that is the subject of the appeal. The appeal shall be filed with the Fire Code Official of the Grand Traverse Metro Emergency Services Authority. The appeal must specify the decision from which the appeal is being taken, the relief that is being requested and the reasons why the appellant's position should be adopted by the board of appeals. If the appeal is because the fire code officer denied a modification request, the appeal shall also specify the reasons why the decision of the fire code officer was without a rational basis. After receiving the appeal, the Fire Code Official shall examine the appeal and all supporting materials to determine whether the information required by this section has been provided. If the required information has not been provided, then the appeal materials shall be deemed incomplete and no hearing on the appeal shall be set. If the appeal materials are incomplete, then the appellant shall be informed in writing of the missing information. Such notification may be delivered personally to the appellant or the appellant's representative or may be sent by first class mail to the last known address of the applicant. The applicant shall have until the end of the 30 day filing period to supply the missing information. If the missing information is not supplied as provided above, then the application shall be deemed incomplete, no appeal shall be allowed and no new appeal on the same subject matter shall be allowed unless the missing information is provided and the appeal materials are deemed complete by

the Fire Code Official within the 30 day time period for filing an appeal. Once the Fire Code Official determines that the appeal materials are complete, then the Fire Code Official shall set with due diligence a public meeting for the hearing of the appeal. The appellant shall be given not less than 14 business day's written notice of the hearing date and such notice may be given by first class mail. When service is given by first class mail as permitted in this ordinance, the appellant shall be deemed served on the date of the mailing. The board of appeals shall adopt rules of procedure regarding the conduct of its meetings.

**108.6 Appeals Board Meetings.** All meetings shall be subject to Michigan's Open Meetings Act and all findings and decisions shall be in writing and provided to the appellant with a copy to the Fire Code Official.

Appendix A is modified as follows:

**Section A101.3** Any member appointed following adoption of these amendments shall be appointed annually and shall serve one year terms.

**A101.3.1 Initial appointments.** This section is deleted in its entirety. All

other provisions of Section 101.3 shall remain the same.

Sections A101.7, A101.9 and A101.10 set forth in Appendix A are removed in their entirety.

**105.6.30 Open burning.** Open burning is prohibited except as set forth in Section 307.0.

**105.6.43a Illustrations.** *See Attachment A Illustrations.*

**105.6.47 Special Events.** A person shall not hold a special event, defined as a fair, festival, trade show, exhibit, public outdoor gathering, concert, sporting event other than at an established sport arena or stadium or any other event that is different from the normal intended use of the property, building or structure significantly impacting the need for emergency services or the accessibility of the property to emergency services without obtaining a permit from the fire code official. This provision shall not apply to private functions not open to the public held entirely on non-commercial, private property.

#### **109.4 Penalties.**

**A. Municipal Civil Infraction.** A person who violates any provision of this code is responsible for a municipal civil infraction, punishable by a maximum fine of \$500.00 plus court costs. Each day that a violation continues after due notice has been served in accordance with this ordinance shall be deemed a separate offense.

**B. Failure to Comply.** Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, is responsible for a municipal civil infraction, punishable by a maximum fine \$500.00 plus court costs. Each day that a violation of the stop work order continues after due notice has been served shall be deemed a separate offense. The issuance of a municipal civil infraction citation under this section 109.3.B. does not preclude the issuance of a citation under section 109.3.A.

**109.4.1. Abatement of Violation.** In addition to the penalties described above, the fire code official is authorized to institute civil litigation in a court of competent jurisdiction to prevent unlawful construction in violation of this code; or to restrain, correct or abate a violation of this code; or to prevent illegal occupancy of a structure or premises; or to stop the conduct of business or the occupancy of a structure which is in violation of this code; or to seek such other relief as may be necessary to force compliance with this code.

## **SECTION 202 GENERAL DEFINITIONS**

**Sky Lantern.** An unmanned device with a combustible fuel source that incorporates an open flame in order to make the device airborne.

### **307: OPEN BURNING, RECREATIONAL FIRES AND PORTABLE OUTDOOR FIREPLACES**

**307.1 General.** A person shall not kindle or maintain or authorize to be kindled or maintained any open burning unless conducted and approved in accordance with this section 307. The burning of yard waste, grass or wood debris, development clearing, or for lot and land improvements is prohibited.

**307.2 Permit Required.** A permit shall be obtained from the Fire Code Official prior to kindling a fire for recognized silviculture practices, tree and fruit farming operations, or range or wildlife management practices, prevention or control of disease or pests, or a bonfire. Application for such approval shall only be presented by and permits issued to the owner of the land upon which the fire is to be kindled. No permit shall be issued prior to 10 am on each day. A permit shall be valid for a period of 24 hours, except permits for tree and fruit farming operations may be issued for a period of up to three (3) days if the Fire Code Official determines that atmospheric conditions or local circumstances would not make an extended period hazardous. A separate permit must be obtained for each period and for each location a fire is kindled.

**307.3 Extinguishment authority.** The fire code official is authorized to order the extinguishment by the permit holder, a person responsible for a fire, or the fire department of any open burning that creates or adds to a hazardous or objectionable situation.

**307.6 Fire Department training.** Notwithstanding any provision in this section to the contrary, open burning shall be allowed without a permit for the purpose of firefighter training or practice, training of the public by a fire department, or for demonstrations by a fire department when done in accordance with normally accepted practices. The fire code official shall be provided with notice of such training or demonstration prior to conducting any open burning pursuant to this subsection.

**308.1.6.3 Sky Lanterns.** No person shall release or cause to be released an untethered sky lantern.

**408.12 Strip malls and other multi-tenant occupancies (tenant identification).** Each occupied tenant space provided with a secondary exit to the exterior or exit corridor shall be provided with tenant identification by business name and address. Letters and numbers shall be posted on the exterior or corridor side of the door, be plainly legible, and contrast with their background.

**506.1 Access - Key Box.** Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be a Knox Box brand; of a size dictated as appropriate by the fire code official; and



contain items as deemed necessary for emergency response operations at the facility, including keys to gain access as required by the fire code official.

**907.6.3.1. Location.** A Zoning indicator panel and the associated controls shall be provided at the main entrance of any occupancy unless otherwise approved by the fire code official. The visual zone indication shall lock in until the system is reset and shall not be canceled by the operation of an audible alarm-silencing switch.

**5704.2.9.6.1 Locations where above-ground tanks are prohibited.** Storage of Class I and II liquids in above-ground tanks outside of buildings is prohibited except where authorized by the Township Zoning Ordinance.

**5706.2.4.4 Locations where above-ground tanks are prohibited.** The storage of Class I and II liquids in above-ground tanks is prohibited except where authorized by the Township Zoning Ordinance.

**5806.2 Limitation (Outdoor Storage)** Storage of flammable cryogenic fluids in stationary containers outside of buildings is **prohibited except where authorized by the Township Zoning Ordinance.**

**6104.2 Liquefied petroleum gas storage – Maximum capacity within established limits.** Unless a different capacity is specified in the Township Zoning Ordinance, the aggregate capacity of any one installation shall not exceed the lesser of a water capacity of 2,000 gallons (7570 L).

**SECTION 3. Deletion and Substitution, Electrical Code.** Any reference to the International Electrical Code appearing in the International Fire Code is deleted and such references therein shall be substituted with the *State of Michigan Electrical Code*.

**SECTION 4. Fee Schedule.** The Grand Traverse Metro Emergency Services Authority shall establish by motion or resolution a fee schedule for the implementation and enforcement of this ordinance and is authorized to amend the fee schedule periodically. A copy of said fee schedule shall be provided to the Clerk of the Township upon approval by the Grand Traverse Metro Emergency Services Authority and shall be adopted by Resolution of the Township.

**SECTION 5. Prior Ordinances.** All other ordinances or parts of ordinances in conflict with or superseded by this ordinance, including the prior Township Fire Prevention Ordinance and any amendment thereto, are repealed except to the extent that any project, condition, violation or prosecution that was subject to the prior Ordinance shall continue.

**SECTION 6. Severability.** If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, unlawful or unenforceable by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

**SECTION 7. Publication.** The Township clerk shall publish this ordinance within 30 days after passage of this ordinance.

**SECTION 8. Effective Date.** This ordinance and any rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect 30 days after the date of publication of this ordinance as provided in Section 7.

This ordinance was adopted by Acme Township on the following date: \_\_\_\_\_

By:

Date:

**Certification**

I, Cathy Dye, being the duly elected and acting Clerk of Acme Township, Grand Traverse County, Michigan, hereby certify that (1) the foregoing is a true and complete copy of an Ordinance duly adopted by the Township Board at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2015, at which meeting a quorum was present and remained throughout, (2) that an original thereof is on file in the records of the Township, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976), and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Cathy Dye, Clerk

**RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES**  
**RESOLUTION #R-2015-**  
***Support for DNR Wildlife Division Acquisition of Petobago State Game Area Addition***  
***August 11, 2015***

At a meeting of the Acme Township Board of Trustees, held on August 11, 2015, the Acme Township Board of Trustees, on a motion made by , \_\_\_\_\_ and seconded by \_\_\_\_\_ passed the following resolution:

Whereas, the Department of Natural Resources' (DNR) has submitted an application titled, "Petobago State Game Area Land Acquisition" to the Michigan Natural Resources Trust Fund for funds to acquire ~47.3 acres m/l adjacent to Petobago State Game Area and Maple Bay County Park and Natural Area

Whereas, the acquisition will completely enclose a high quality & ecologically sensitive Great Lakes coastal marsh, known as Petobago Pond;

Whereas, the property is primarily forested, and includes dune swale complex, over 2,600' on Petobago Pond and 1,800' on East Grand Traverse Bay.

Whereas, the property provides high quality habitat for a waterfowl, deer, turkey, small game, bald eagles (State listed as special concern), Pitcher's Thistle (State and Federally listed as threatened), Lake Huron tansy (State-listed as threatened) and ram's head lady's slipper (State listed as special concern).

Whereas, the Grand Traverse Regional Land Conservancy is assisting the DNR on this project and has secured an Option to Purchase the ~47.3 acre property from the landowners, on behalf of the DNR, State of Michigan.

Whereas, the location of the proposed project is within the jurisdiction of Acme Township; and,

Whereas, with this resolution of support it is acknowledged that Acme Township is not committing to any obligations; financial or otherwise.

Now therefore be it resolved that the Acme Township Board hereby supports submission of a Michigan Natural Resources Trust Fund Application for the Petobago State Game Area Land Acquisition, by the DNR.

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

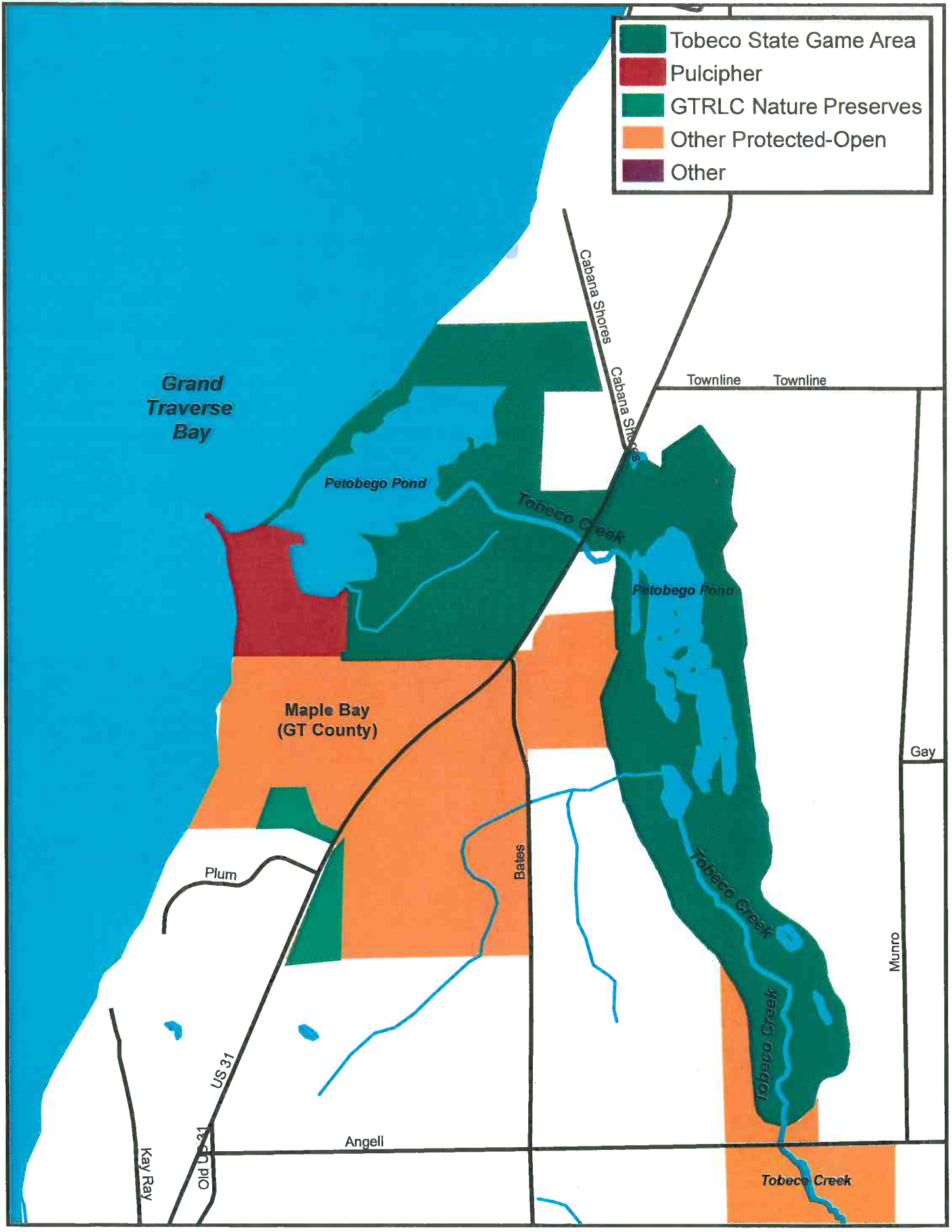
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Jay B. Zollinger  
Acme Township Supervisor

---

Cathy Dye  
Acme Township Clerk

5/22/2013



- Tobeco State Game Area
- Pulcifer
- GTRLC Nature Preserves
- Other Protected-Open
- Other

Grand Traverse Bay

Petobego Pond

Tobeco Creek

Petobego Pond

Maple Bay (GT County)

Plum

Bates

Angell

Gay

Munro

Kay Ray

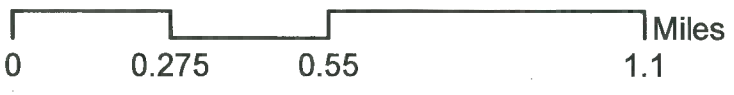
Old US 31

US 31

Townline

Townline

Tobeco Creek





# Memo

To: Acme Township Board of Trustees

From: Shawn Winter, Zoning Administrator

CC:

Date: 8/4/2015

Re: Zoning Ordinance Amendment #034 – Electronic Message Signs

---

The Planning Commission held a public hearing at their June 8<sup>th</sup>, 2015 meeting for Amendment #034 of the Acme Township Zoning Ordinance. The Amendment would change Section 7.4.6.c to allow for changeable electronic message signs in the Commercial Zoning Districts, excluding the B-4 Material Processing and Warehousing District. The Amendment would be limited to motel/hotel vacancy signs and gas station price per gallon signs. A motion passed unanimously to send the Amendment to Grand Traverse County Planning Commission for review and comment.

The Grand Traverse County Planning Commission provided a favorable review of the Amendment and suggested adding a minimum change rate as is the case in other townships. A unanimous motion was passed to recommend approval by the Board to adopt Amendment #034 of the Acme Township Zoning Ordinance with the addition of language establishing a minimum change rate of one (1) hour.

Attached: Zoning Ordinance Amendment #034 – Electronic Message Signs

**c. Commercial Zoning Districts, Excluding B-4, On-Premise Signs Permitted**

1. All signs permitted in Residential Zoning Districts.
2. One free-standing per premises indicating businesses on said premises. Such signs may be up to thirty-two (32) square feet in area, up to twelve (12) feet tall, and set back at least ten (10) feet from any street right-of-way; signs no taller than eight (8) feet are allowed a size bonus of twenty (20) percent. For a planned shopping center, the free-standing sign may identify the center per se and not the individual occupants.
3. Temporary signs not previously specified. Such signs are limited to sixteen (16) square feet in area and may be displayed for no more than sixty (60) days in any calendar year.
4. Wall signs, provided the total area of said signs do not exceed twenty (20) percent of the area of the façade or one-hundred (100) square feet, whichever is less.
5. Canopy-, marquee-, or architectural-projection signs. Such signs' copy area may not exceed twenty (20) percent of the area of the face of the canopy, marquee, or arch-projection.
6. Awning signs. The maximum copy area for awning signs is twenty (20) percent of the background/backlit area of the awning.
7. One (1) projecting sign for each building façade, up to four (4) square feet in area.
8. Window signs. Such signs are limited to twenty (20) percent of window area.
9. Signs displaying the price of gasoline at gasoline stations, not to exceed six (6) square feet in area.
10. One (1) directional signs and/or sign that consist only of words "washing," "lubrication," "repair," or similar above each service bay of an automobile service station. Such signs may not exceed four (4) square feet in area.
11. Corporate logo or institutional flags. Such flags are limited to thirty-five (35) square feet in size.
12. Changeable message sign. A sign may contain a changeable message, but only under the following conditions:

- a) Shall only be used on premise for a motel/hotel vacancy sign, or gas station price per gallon of gas sign.
- b) Electronic changeable messages shall be part of the total square footage of display area permitted for the sign even if the message is contained in a separate cabinet, except the face of the message shall not consume more than 35 percent of the total permitted display area of the sign.
- c) No digital sign shall be permitted to flash, blink, scroll, oscillate or have full animation. All digital signs shall have "instant" changes with no animated effects.
- d) The digital sign shall have a black color background and the lettering shall be either in red or green colors but shall not display light of such intensity or brilliance to cause glare or otherwise impair the vision of the driver, or results in a nuisance to the driver.
- e) All digital signs shall maintain an automatic brightness control keyed to ambient light levels.
- f) Digital signs shall be programmed to go dark if the sign malfunctions.
- g) Signage should not be designed to emulate traffic safety signage.
- h) Minimum rate of change to be one (1) hour.



## GRAND TRAVERSE METRO FIRE DEPARTMENT 2016 BUDGET TIMELINE

Below is the timeline for approving Metro's 2016 Budget:

- June 23, 2015:** Begin discussion regarding 2016 Budget
- July 7, 2015:** 2016 Budget Workshop with Metro Board  
9am - 11am
- July 28, 2015** Metro's Board to approve 2016 Budget, pending Townships approval
- August, 2015:** Take Metro's 2016 Budget to Township Boards for approval
- September, 2015** Public Hearings and Final Approval by the Townships
- Sept. 22, 2015:** Final approval of Metro's 2016 Budget by the Board
- Sept. 30, 2015:** Notify GT County of Townships millage rate for Metro!





## GRAND TRAVERSE METRO FIRE DEPARTMENT 2016 BUDGET ASSUMPTIONS/ISSUES Preliminary

Below are assumptions/issues for the 2016 Budget:

- 1) 2.3% increase in Townships real property taxable valuations.  
(at 2.35 mills, this impact is approx \$81,000 of additional revenue from Townships in 2016).
- 2) Wages and Benefits
  - \* Wage increases for firefighters, administrative and fire inspectors
  - \* Budgeted 10% increase in health insurance premiums
  - \* Increase PT FF hourly rate by \$0.35. Effective 1/1/16, Michigan minimum wage will increase by \$0.35/hour to \$8.50 per hour.
- 3) Purchase new Squad 11 out of PIF funds (similar to truck purchased in 2015)
- 4) In 2016, payments for Tanker 12 Cherryland loan will be paid out of the Public Improvement Fund (\$62,492) (same as previous years)
- 5) Lease payment for Engine 8 is \$99,500 per year out of the General Fund. (purchased 2013)
- 6) Monies transferred to Public Improvement Fund ("PIF") represents funds to pay for Station 8 construction debt only. This is the fifth year in a row where monies won't be transferred to PIF to save for future capital needs.
- 7) **Payments for Station 8 debt of \$185,387 are included in the PIF budget - which is 0.12 mills.**  
Debt total \$2,250,000 for 15 years at 2.9%, with a balloon payment or refinance after 10 years.
- 8) The General Fund budget presented results in a millage of 2.46 mills in order to have a balanced budget.
- 9) **Metro Board Recommendation:** To approve a 2.4 mills 2016 Budget for Metro, resulting in a loss (use of fund balance) of (\$92,536) for the General Fund.
- 10) The 2016 Budget for the Public Improvement Fund results in a loss (use of fund balance) of (\$115,492). The 2016 projected end of year fund balance for PIF is \$263,780.
- 11) Based on the **combined** budgets presented (for general fund and PIF), Metro is budgeting a use of approximately 12% or (\$208,028) of its projected 12/31/2015 combined fund balance of \$1,756,000.

**GRAND TRAVERSE METRO FIRE DEPARTMENT  
TOWNSHIP FUNDING OPTIONS  
2016 BUDGET**



Note: GT Metro is requesting 2.4 mills from each of its Townships to fulfill its 2016 Budget. The below chart shows different funding scenerio's for the Township's to evaluate.

Township	2.4 Mills 0.0024	2.3 Mills 0.0023	2.2 Mills 0.0022	2.1 Mills 0.0021
----------	---------------------	---------------------	---------------------	---------------------

**Garfield Township: 48.9%**

Net Taxable Value		751,415,592		751,415,592		751,415,592		751,415,592
Property Tax Revenue	\$	1,803,397	\$	1,728,256	\$	1,653,114	\$	1,577,973
Township Allocation		0		75,142		150,283		225,425
<b>Total 2016 Revenue to Metro</b>	<b>\$</b>	<b>1,803,397</b>	<b>\$</b>	<b>1,803,397</b>	<b>\$</b>	<b>1,803,397</b>	<b>\$</b>	<b>1,803,397</b>

**East Bay Township: 32.1%**

Net Taxable Value		493,460,516		493,460,516		493,460,516		493,460,516
Property Tax Revenue	\$	1,184,305	\$	1,134,959	\$	1,085,613	\$	1,036,267
Township Allocation		0		49,346		98,692		148,038
<b>Total 2016 Revenue to Metro</b>	<b>\$</b>	<b>1,184,305</b>	<b>\$</b>	<b>1,184,305</b>	<b>\$</b>	<b>1,184,305</b>	<b>\$</b>	<b>1,184,305</b>

**Acme Township: 19.0%**

Net Taxable Value		292,463,461		292,463,461		292,463,461		292,463,461
Property Tax Revenue	\$	701,912	\$	672,666	\$	643,420	\$	614,173
Township Allocation		0		29,246		58,493		87,739
<b>Total 2016 Revenue to Metro</b>		<b>701,912</b>		<b>701,912</b>		<b>701,912</b>		<b>701,912</b>

Note: GT Metro's 2015 budget was approved at 2.35 mills. Potential Township payment of 0.15 Mills is as follows:

	2015 Budgeted Add'l Pymt
Garfield	\$ 113,998
East Bay	\$ 74,750
Acme	\$ 43,648
	<b>\$ 232,396</b>

**GRAND TRAVERSE METRO FIRE DEPARTMENT  
OPERATING AND CAPITAL BUDGET  
2016 BUDGET**



Description	2013		2014		(budget) 2015		(budget) 2016		
		Mills		Mills		Mills		Mills	
<b>Township Milage Rate</b>		2.1 Mills		2.2 Mills		2.35 Mills		2.40 Mills (proposed)	
<b>Township Net Taxable Value</b>	\$	1,452,320,006	\$	1,476,556,066	\$	1,502,817,154	\$	1,537,339,569	
<b>Net Operating Expenses</b> (net of other revenues)		2,853,643	1.96	3,063,874	2.08	3,371,249	2.24	3,497,306	2.27
				5.60%		8.11%		1.41%	
Debt Payments - General Fund		103,119	0.071	219,335	0.149	167,345	0.111	99,457	0.065
Transfer to PIF - Sta8 debt pymt		-		-		-		185,387	0.121
<b>Total Operating Expenses</b>	\$	2,956,762	2.04	\$ 3,283,209	2.22	\$ 3,538,594	2.35	\$ 3,782,150	2.46

**PIF Vehicle & Debt Payments: (use of PIF fund balance)**

Debt Payments - PIF		62,491	0.043	62,491	0.042	62,492	0.042	62,492	0.041
Vehicles - paid PIF cash		-		-		50,000	0.033	50,000	0.033
<b>Total PIF Vehicle &amp; Debt Payments</b>		62,491	0.043	62,491	0.042	112,492	0.075	112,492	0.073



**GRAND TRAVERSE METRO FIRE DEPARTMENT  
2016 BUDGET WORKSHEET - PRELIMINARY  
NET TAXABLE VALUE ALLOCATION  
Preliminary**

	<b>2016</b>
<b>TOTAL BUDGETED EXPENDITURES:</b>	\$ 4,023,960
<b>LESS: OTHER REVENUE ITEMS:</b>	\$ 241,810
<b>NET EXPENDITURES TO BE ALLOC.</b>	<b>\$ 3,782,150</b>
<b>TOWNSHIP ASSESSED VALUES, net</b>	<b>1,537,339,569</b>

Millage rate to breakeven **2.46**  
92,536 Use of fund balance  
(reduce to get to 2.4 mills)

ALLOCATION BASED ON TAXABLE VALUE - 2.4 MILLS					
		2016 BUDGETED TWP REVENUE	2015 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	19.0%	701,912	663,304	38,608	5.82%
EAST BAY	32.1%	1,184,305	1,135,935	48,370	4.26%
GARFIELD	48.9%	1,803,397	1,732,381	71,016	4.10%
<b>TOTAL</b>		<b>3,689,614</b>	<b>3,531,620</b>	<b>157,994</b>	<b>4.47%</b>

	2015 TAXABLE VALUE (net of personal prop.)	2014 TAXABLE VALUE (net of personal prop.)	DIFFERENCE	% CHANGE
ACME	292,463,461	282,257,218	10,206,243	3.62%
% of total	19.0%	18.8%		
EAST BAY	493,460,516	483,376,426	10,084,090	2.09%
% of total	32.1%	32.2%		
GARFIELD	751,415,592	737,183,510	14,232,082	1.93%
% of total	48.9%	49.1%		
<b>TOTAL</b>	<b>1,537,339,569</b>	<b>1,502,817,154</b>	<b>34,522,415</b>	<b>2.30%</b>

**BUDGET WORKSHEET**  
2016 Proposed Metro Budget

MI/GTFX

Month: 6/30/2015	Prior Year Actual	Current Year -----				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru June	Estimated Total			
<b>Fund: 206 - METRO FIRE</b>								
<b>Revenues</b>								
<b>Dept: 000</b>								
<b>Acct Class: 000 Revenues</b>								
600.001 Acme Township - Cont.	577,176	663,304	663,304	630,192	0	701,912	701,912	0
600.002 East Bay Twp. Contr	1,026,182	1,135,935	1,135,935	1,023,828	0	1,184,305	1,184,305	0
600.003 Garfield Charter Twp.	1,522,962	1,732,381	1,732,381	1,616,030	0	1,803,397	1,803,397	0
650.000 MI Tax Tribunal Refunds	0	-5,000	-5,000	-527	0	-5,000	-5,000	0
664.000 Earned Interest	5,484	4,000	4,000	2,189	0	4,000	4,000	0
667.100 EMS Firefighter Revenue	134,341	95,810	95,810	49,619	0	95,810	95,810	0
668.100 Simulator Revenue	0	5,000	5,000	0	0	2,000	2,000	0
668.500 Cost Recovery Revenue	49,775	70,000	70,000	27,810	0	60,000	60,000	0
668.600 911 Memorial Donations	2,861	0	0	717	0	0	0	0
669.000 Plan Reviews	60,052	50,000	50,000	37,987	0	60,000	60,000	0
669.001 Refunds and Donations	43,198	12,000	12,000	22,101	0	20,000	20,000	0
669.002 Sale of Surplus Assets	18,100	5,000	5,000	1,800	0	5,000	5,000	0
669.006 Misc. Grant Receipts	55,513	0	11,930	11,930	0	0	0	0
<b>Revenues</b>	<b>3,495,644</b>	<b>3,768,430</b>	<b>3,780,360</b>	<b>3,423,676</b>	<b>0</b>	<b>3,931,424</b>	<b>3,931,424</b>	<b>0</b>
<b>Acct Class: 990 DEBT SERVICE</b>								
675.000 Debt Proceeds	360,000	0	0	0	0	0	0	0
<b>DEBT SERVICE</b>	<b>360,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dept: 000</b>	<b>3,855,644</b>	<b>3,768,430</b>	<b>3,780,360</b>	<b>3,423,676</b>	<b>0</b>	<b>3,931,424</b>	<b>3,931,424</b>	<b>0</b>
<b>Total Revenues</b>	<b>3,855,644</b>	<b>3,768,430</b>	<b>3,780,360</b>	<b>3,423,676</b>	<b>0</b>	<b>3,931,424</b>	<b>3,931,424</b>	<b>0</b>
<b>Expenditures</b>								
<b>Dept: 336 METRO FIRE EXPENDITURES</b>								
<b>Acct Class: 701 PERSONNEL SERVICES</b>								
702.000 Wages and Salaries	1,034,857	1,111,083	1,137,318	498,123	0	1,249,295	1,249,295	0
702.001 Longevity	22,649	29,000	29,000	0	0	32,000	32,000	0
702.010 Overtime Wages	22,885	0	0	0	0	0	0	0
703.000 Metro Firefighters Comp.	50,030	90,000	86,794	16,196	0	55,000	55,000	0
703.001 Metro Fire Officers Salaries	12,000	12,000	12,000	5,700	0	12,000	12,000	0
703.200 Metro FF Wages	568,487	560,400	534,165	264,786	0	547,600	547,600	0
703.300 Part-time Administrative	39,671	50,000	50,000	20,792	0	50,000	50,000	0
705.000 Personal Day Payout	28,186	25,000	25,650	211	0	29,500	29,500	0
715.000 FICA/Medicare	50,761	74,826	73,194	31,146	0	74,078	74,078	0
715.001 Medicare/Salaried Only	17,091	0	0	0	0	0	0	0
716.000 Health/Dental/Optical Ins.	322,550	403,000	403,000	228,544	0	423,000	423,000	0
716.003 Life Ins./LTD/STD	14,265	20,000	20,000	4,814	0	17,000	17,000	0
717.001 AD&D Insurance	9,374	10,000	10,000	9,761	0	11,000	11,000	0
718.000 Retirement	166,142	168,500	172,688	75,892	0	188,538	188,538	0

**BUDGET WORKSHEET**  
2016 Proposed Metro Budget

MI/GTFX

Month: 6/30/2015	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru June				
Fund: 206 - METRO FIRE								
Expenditures								
Dept: 336 METRO FIRE EXPENDITURES								
Acct Class: 701 PERSONNEL SERVICES								
719.000 Workers Comp. Insurance	63,919	65,000	65,000	58,447	0	69,000	69,000	0
PERSONNEL SERVICES	2,422,867	2,618,809	2,618,809	1,214,412	0	2,758,011	2,758,011	0
Acct Class: 726 SUPPLIES								
727.000 Office Supplies	11,137	11,750	11,750	4,664	0	13,250	13,250	0
729.000 Printing and Binding	3,549	6,800	6,800	2,274	0	5,000	5,000	0
730.000 Postage	2,426	2,500	2,500	974	0	2,500	2,500	0
743.000 Other Supplies	20,918	24,000	24,000	7,320	0	21,500	21,500	0
745.000 Uniforms and Accessories	20,862	20,500	20,500	9,746	0	21,500	21,500	0
745.002 Fire Gear & PPE	34,182	38,500	38,500	15,242	0	30,000	30,000	0
748.000 Fuel, Oil, Grease	58,647	61,500	61,500	16,967	0	61,000	61,000	0
760.000 Medical Supplies	10,810	10,000	10,000	5,375	0	9,700	9,700	0
SUPPLIES	162,531	175,550	175,550	62,562	0	164,450	164,450	0
Acct Class: 800 CONTRACTUAL SERVICES								
801.000 Legal Fees	11,666	20,000	20,000	5,634	0	15,000	15,000	0
810.000 Subscriptions	5,532	3,500	3,500	3,290	0	4,000	4,000	0
810.001 Dues	7,111	7,500	7,500	4,450	0	7,500	7,500	0
818.000 Contract Services	69,989	34,300	34,300	18,959	0	33,600	33,600	0
830.000 Fire Hydrant Maintenance	20,055	20,000	20,000	0	0	20,055	20,055	0
850.001 Telephone	33,630	28,800	28,800	16,232	0	35,100	35,100	0
CONTRACTUAL SERVICES	147,983	114,100	114,100	48,565	0	115,255	115,255	0
Acct Class: 900 OTHER SERVICES AND CHARGES								
910.000 Fleet & Liability Property Ins	65,894	68,000	68,000	65,138	0	68,000	68,000	0
920.000 Heat Utilities	38,111	32,000	32,000	21,444	0	38,000	38,000	0
921.000 Electric Utilities	46,160	47,000	47,000	19,742	0	46,000	46,000	0
923.000 Sewer and Water Utilities	14,472	16,000	16,000	5,818	0	16,000	16,000	0
924.000 Waste Disposal	6,660	6,200	6,200	969	0	2,000	2,000	0
930.000 Bldg. Repair and Maintenance	61,421	51,000	51,000	28,358	0	55,000	55,000	0
932.000 Equipment Repair & Maint.	15,650	15,000	15,000	5,732	0	15,000	15,000	0
932.001 Radio/Pager Repair and Maint.	4,261	7,000	7,000	828	0	7,500	7,500	0
932.100 SCBA Repair/Maintenance	4,774	10,000	10,000	1,736	0	10,000	10,000	0
934.000 Vehicle Repair and Maintenance	123,473	102,000	102,000	47,737	0	64,000	64,000	0
934.100 Vehicle R&M - parts	0	0	0	32	0	43,000	43,000	0
934.500 Simulator Expenses	28	2,500	2,500	158	0	2,500	2,500	0
934.600 911 Memorial Costs	17,693	0	0	0	0	0	0	0
935.000 Ground Care and Maintenance	22,275	34,000	34,000	11,640	0	28,000	28,000	0
955.000 Employee Physicals & Wellness	40,162	43,700	43,700	19,843	0	43,700	43,700	0
956.000 Employee Train. and Develop.	51,908	50,000	50,000	33,145	0	51,500	51,500	0

**BUDGET WORKSHEET**  
2016 Proposed Metro Budget

MI/GTFX

Month: 6/30/2015	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru June	Estimated Total			
<b>Fund: 206 - METRO FIRE</b>								
<b>Expenditures</b>								
<b>Dept: 336 METRO FIRE EXPENDITURES</b>								
<b>Acct Class: 900 OTHER SERVICES AND CHARGES</b>								
956.001 Computer Support	20,988	23,500	23,500	12,417	0	28,000	28,000	0
<b>OTHER SERVICES AND CHARGES</b>	<b>533,930</b>	<b>507,900</b>	<b>507,900</b>	<b>274,737</b>	<b>0</b>	<b>518,200</b>	<b>518,200</b>	<b>0</b>
<b>Acct Class: 970 CAPITAL OUTLAY</b>								
976.001 Building Improvement	24,239	33,000	33,000	12,522	0	28,500	28,500	0
977.000 Machinery and Equipment	136,421	134,500	146,430	41,868	0	134,500	134,500	0
978.000 Vehicles Acquisition	380,702	0	0	0	0	0	0	0
980.000 Office Equipment	0	2,000	2,000	0	0	2,000	2,000	0
980.100 Computer Replacement	5,231	12,000	12,000	946	0	8,000	8,000	0
<b>CAPITAL OUTLAY</b>	<b>546,593</b>	<b>181,500</b>	<b>193,430</b>	<b>55,336</b>	<b>0</b>	<b>173,000</b>	<b>173,000</b>	<b>0</b>
<b>Acct Class: 990 DEBT SERVICE</b>								
990.000 Debt payment	572,022	132,630	132,630	48,226	0	97,198	97,198	0
990.005 Interest Expense	7,313	34,715	34,715	1,502	0	2,259	2,259	0
<b>DEBT SERVICE</b>	<b>579,335</b>	<b>167,345</b>	<b>167,345</b>	<b>49,728</b>	<b>0</b>	<b>99,457</b>	<b>99,457</b>	<b>0</b>
<b>Acct Class: 992 CONTINGENCY</b>								
992.000 Contingency	0	10,000	10,000	0	0	10,000	10,000	0
<b>CONTINGENCY</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>
<b>Acct Class: 993 EMERGENCY CONT FUND</b>								
992.001 Emergency Cont. Fund	0	200	200	0	0	200	200	0
<b>EMERGENCY CONT FUND</b>	<b>0</b>	<b>200</b>	<b>200</b>	<b>0</b>	<b>0</b>	<b>200</b>	<b>200</b>	<b>0</b>
<b>Acct Class: 999 TRANSFERS OUT</b>								
985.100 Transfer to Public Imp. Fund	0	0	0	0	0	185,387	185,387	0
<b>TRANSFERS OUT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>185,387</b>	<b>185,387</b>	<b>0</b>
<b>METRO FIRE EXPENDITURES</b>	<b>4,393,239</b>	<b>3,775,404</b>	<b>3,787,334</b>	<b>1,705,340</b>	<b>0</b>	<b>4,023,960</b>	<b>4,023,960</b>	<b>0</b>
<b>Total Expenditures</b>	<b>4,393,239</b>	<b>3,775,404</b>	<b>3,787,334</b>	<b>1,705,340</b>	<b>0</b>	<b>4,023,960</b>	<b>4,023,960</b>	<b>0</b>
<b>METRO FIRE</b>	<b>-537,595</b>	<b>-6,974</b>	<b>-6,974</b>	<b>1,718,336</b>	<b>0</b>	<b>-92,536</b>	<b>-92,536</b>	<b>0</b>

**BUDGET WORKSHEET**  
2016 Proposed Metro Budget

MI/GTFX

Month: 6/30/2015	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru June				
<b>Fund: 207 - METRO PUBLIC IMPROVEMENT FUND</b>								
Revenues								
Dept: 000								
Acct Class: 000 Revenues								
664.000 Earned Interest	1,688	2,000	2,000	622	0	2,000	2,000	0
669.006 Misc. Grant Receipts	0	0	0	0	0	0	0	0
699.100 Transfer in - Fund Balance	0	0	0	0	0	185,387	185,387	0
<b>Revenues</b>	<b>1,688</b>	<b>2,000</b>	<b>2,000</b>	<b>622</b>	<b>0</b>	<b>187,387</b>	<b>187,387</b>	<b>0</b>
Acct Class: 990 DEBT SERVICE								
675.000 Debt Proceeds	0	0	0	0	0	2,250,000	2,250,000	0
<b>DEBT SERVICE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>0</b>
Dept: 000	1,688	2,000	2,000	622	0	2,437,387	2,437,387	0
<b>Total Revenues</b>	<b>1,688</b>	<b>2,000</b>	<b>2,000</b>	<b>622</b>	<b>0</b>	<b>2,437,387</b>	<b>2,437,387</b>	<b>0</b>
Expenditures								
Dept: 337 PIF METRO EXPENDITURES								
Acct Class: 970 CAPITAL OUTLAY								
975.000 Land Acquisition	0	0	0	0	0	0	0	0
976.300 Station #8 Construction	8,114	0	11,000	7,571	0	2,250,000	2,250,000	0
977.000 Machinery and Equipment	0	0	0	0	0	0	0	0
978.000 Vehicles Acquisition	0	50,000	55,522	55,522	0	50,000	50,000	0
<b>CAPITAL OUTLAY</b>	<b>8,114</b>	<b>50,000</b>	<b>66,522</b>	<b>63,093</b>	<b>0</b>	<b>2,300,000</b>	<b>2,300,000</b>	<b>0</b>
Acct Class: 990 DEBT SERVICE								
990.000 Debt payment	62,492	62,492	62,492	36,453	0	184,165	184,165	0
990.005 Interest Expense	0	0	0	0	0	63,714	63,714	0
<b>DEBT SERVICE</b>	<b>62,492</b>	<b>62,492</b>	<b>62,492</b>	<b>36,453</b>	<b>0</b>	<b>247,879</b>	<b>247,879</b>	<b>0</b>
Acct Class: 992 CONTINGENCY								
992.000 Contingency	0	5,000	5,000	0	0	5,000	5,000	0
<b>CONTINGENCY</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>
<b>PIF METRO EXPENDITURES</b>	<b>70,606</b>	<b>117,492</b>	<b>134,014</b>	<b>99,546</b>	<b>0</b>	<b>2,552,879</b>	<b>2,552,879</b>	<b>0</b>
<b>Total Expenditures</b>	<b>70,606</b>	<b>117,492</b>	<b>134,014</b>	<b>99,546</b>	<b>0</b>	<b>2,552,879</b>	<b>2,552,879</b>	<b>0</b>
<b>METRO PUBLIC IMPROVEMENT FUND</b>	<b>-68,918</b>	<b>-115,492</b>	<b>-132,014</b>	<b>-98,924</b>	<b>0</b>	<b>-115,492</b>	<b>-115,492</b>	<b>0</b>
<b>Grand Total:</b>	<b>-606,513</b>	<b>-122,466</b>	<b>-138,988</b>	<b>1,619,412</b>	<b>0</b>	<b>-208,028</b>	<b>-208,028</b>	<b>0</b>





**GT METRO FIRE DEPARTMENT  
DEBT AND CAPITAL OUTLAY  
2016 BUDGET  
Preliminary**

DESCRIPTION				Budget	Budget	Projected				
YEAR	ITEM	FINANCING		2015	2016	2017	2018	2019	2020	2021
2011	Tanker 12	6 yrs, 0%	\$	374,949						
	Cherryland Interest Free Loan			Principal	62,494	62,495	15,623	-		
	1st pymt 5/2011			Interest						
	5,207.63/month			Total	62,494	62,495	15,623	-	-	-
	Payments thru PIF									
2013	Engine 8	5 yrs, 2.5%	\$	600,000						
	(360,000 interest free CEC)			Principal	96,598	97,198	97,808	98,428		
	Matures 12/1/19			Interest	2,859	2,259	1,649	1,029		
				Total	99,457	99,457	99,457	99,457	99,457	
2015	New Station 8	15 yrs at 2.9%	\$	2,250,000						
	Payments thru PIF			Principal	36,032	121,673	125,227	128,886		
				Interest	31,856	63,714	60,160	56,501		
				Total	67,888	185,387	185,387	185,387	185,387	185,387
						0.1234				
2016	New replacement Squad - PIF				50,000	50,000	50,000	55,000	55,000	55,000
									55,000	60,000
2017	Engine 9	5 yrs @ 4%	\$	500,000						
				Total	-	-	56,500	113,000	113,000	113,000
										113,000
2020	Rescue 11	5 yrs @ 4%	\$	250,000						
				Total	-	-			56,500	56,500
	<b>GRAND TOTAL</b>			Cash Pay	50,000	50,000	50,000	55,000	55,000	55,000
				Principal	195,124	281,366	295,158	340,314	397,844	354,887
				Interest	34,715	65,973	61,809	57,530	-	-
				Total	279,839	397,339	406,967	452,844	452,844	409,887
										414,887
	Mills.: (2% increase in taxable value 2017-2021)				0.1862	0.2585	0.2595	0.2831	0.2776	0.2463
										0.2444

1,537,339,569    1,568,086,360    1,599,448,088    1,631,437,049    1,664,065,790    1,697,347,106    2% increase



July 7, 2015

Acme Township  
6042 Acme Rd.  
Williamsburg, MI 49690

Dear Acme Township,

Enclosed you will find an application for a Metro Act Permit. Only the document entitled 'Right-Of-Way Telecommunications Permit' needs to be signed and returned to me but I made triplicate of all documents in case it can aid in your filing. As a requirement of the application a check for \$500.00 is also included in this packet.

Please do not hesitate to contact me if you have any problems, questions or concerns that I can be of assistance with.

Very Respectfully,

**Joseph R Park | OSP Field Engineer | Lynx Network Group, Inc.**

4798 Campus Drive, Suite 111, Kalamazoo, MI 49008

Direct: (269) 585-1082 | Mobile: (269) 217-9855 | Fax: (269) 585-4085

[jpark@lynxnetworkgroup.com](mailto:jpark@lynxnetworkgroup.com)

[www.lynxnetworkgroup.com](http://www.lynxnetworkgroup.com)



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**METRO Act Permit Application Form  
Revised February 2, 2015**

Acme Township  
Name of Local Unit of Government

**APPLICATION FOR  
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY  
TELECOMMUNICATIONS PROVIDERS  
UNDER  
METROPOLITAN EXTENSION TELECOMMUNICATIONS  
RIGHTS-OF-WAY OVERSIGHT ACT  
2002 PA 48  
MCL SECTIONS 484.3101 TO 484.3120**

**BY**

**[Lynx Network Group, Inc.]  
("APPLICANT")**

**Unfamiliar with METRO Act?--Assistance:** Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at [http://www.michigan.gov/mpsc/0,4639,7-159-16372\\_22707---,00.html](http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html).

**45 Days to Act—Fines for Failure to Act:** The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

**Where to File:** Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at [insert address].

\_\_\_\_ 6042 Acme Rd, Williamsburg, MI 49690 \_\_\_\_

Acme Township  
Name of local unit of government

**APPLICATION FOR  
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY  
TELECOMMUNICATIONS PROVIDERS**

By  
[Lynx Network Group, Inc.]  
("APPLICANT")

*This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).*

*This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).*

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**1 GENERAL INFORMATION:**

1.1 Date: 7-7-15

1.2 Applicant's legal name: Lynx Network Group, Inc.  
Mailing Address: 4798 Campus Dr., Suite 111  
Kalamazoo, MI 49008

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Telephone Number: 269-585-1000  
Fax Number: 269-585-4085  
Corporate website: www.lynxnetworkgroup.com

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Joe Park, Chris Lentine, Gregg Rutgers  
Mailing Address: 4798 Campus Dr., Suite 111  
Kalamazoo, MI 49008

Telephone Number: 269-585-1000\_

Fax Number: 269-585-1000\_

E-mail Address: [jpark@lynxnetworkgroup.com](mailto:jpark@lynxnetworkgroup.com),

[clentine@lynxnetworkgroup.com](mailto:clentine@lynxnetworkgroup.com), [grutgers@lynxnetworkgroup.com](mailto:grutgers@lynxnetworkgroup.com)

1.3 Type of Entity: (Check one of the following)

- Corporation  
 General Partnership  
 Limited Partnership  
 Limited Liability Company  
 Individual  
 Other, please describe: \_\_\_\_\_

1.4 Assumed name for doing business, if any: \_\_\_\_\_

1.5 Description of Entity:

1.5.1 Jurisdiction of incorporation/formation; Michigan

1.5.2 Date of incorporation/formation; 6/6/2003

1.5.3 If a subsidiary, name of ultimate parent company; NA

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities). Chris Barber - President; Gregg Rutgers - VP, Secretary; Gerald Philipp - VP, Treasurer

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information.

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: No \_\_\_\_\_

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes **No**

*If "yes," please describe the circumstances.*

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: *Yes*     *No*

*If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.*

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

*If no financial statements are provided, please explain and provide particulars.*

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## **2 DESCRIPTION OF PROJECT:**

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

2.4 Please provide an anticipated or actual construction schedule.

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways.

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent

telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

### **3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:**

*Please provide the following or attach an appropriate exhibit.*

- 3.1 Address of Applicant's nearest local office;
- 3.2 Location of all records and engineering drawings, if not at local office;
- 3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;
- 3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:
  - 3.4.1 Worker's compensation;
  - 3.4.2 Commercial general liability, including at least:
    - 3.4.2.1 Combined overall limits;
    - 3.4.2.2 Combined single limit for each occurrence of bodily injury;
    - 3.4.2.3 Personal injury;
    - 3.4.2.4 Property damage;
    - 3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;
    - 3.4.2.6 Independent contractor liability;
    - 3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);
    - 3.4.2.8 Environmental contamination;
  - 3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.
- 3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

4 CERTIFICATION:

*All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.*

NAME OF ENTITY ("APPLICANT")

Lynx Network Group, Inc.

7-7-15  
Date

By: Gregg Rutgers  
Type or Print Name: Gregg Rutgers

Principal  
Title

S:\metroapplicationform.doc



DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
PROFIT CORPORATION INFORMATION UPDATE

2015



Due May 15, 2015

File Online at www.michigan.gov/fileonline

Identification Number: 03918L
Corporation name: LYNX NETWORK GROUP, INC.
Resident agent name and mailing address of the registered office: CHRISTOPHER J BARBER, 4798 CAMPUS DR STE 111, KALAMAZOO MI 49008
The address of the registered office: 4798 CAMPUS DR STE 111, KALAMAZOO MI 49008
For Bureau use only Fee Received: \$25 before May 16, \$35 (May 16 - 31), \$45 (June 1 - 30), \$55 (July 1 - 31), \$65 (Aug 1 - 31), \$75 after August 31

To certify there are no changes from your previous filing check this box and proceed to Item 6.
If the resident agent and/or registered office has changed complete Items 1-6.
If only officer and director information has changed complete Items 4-6.

1. Mailing address of registered office in Michigan (may be a P.O. Box)
2. Resident Agent
3. The address of the registered office in Michigan (a P.O. Box may not be designated as the address of the registered office)
4. Describe the general nature and kind of business in which the corporation is engaged:

Table with 2 columns: NAME, BUSINESS OR RESIDENCE ADDRESS. Rows include President (Required), Secretary (Required), Treasurer (Required), Vice - President, and Director.

6. Signature of authorized officer or agent: [Signature]
Title: Principal
Date: 1/26/2015
Phone (Optional):

Filing fee \$25

Report due May 15, 2015.

If received after May 15, penalty fees will be assessed.

File online at www.michigan.gov/fileonline

or mail your completed report with a check or money order payable to the State of Michigan.

Return to: Corporations Division
P.O. Box 30481
Lansing, MI 48909
(517) 241-6470

METRO Act Permit  
Bilateral Form  
Revised 12/06/02

RIGHT-OF-WAY  
TELECOMMUNICATIONS PERMIT

TERMS AND CONDITIONS

1 Definitions

- 1.1 Company shall mean Lynx Network Group, Inc. [type of entity] organized under the laws of the State of Michigan whose address is 4798 Campus Dr., Suite 111, Kalamazoo, MI 49008.
- 1.2 Effective Date shall mean the date set forth in Part 13.
- 1.3 Manager shall mean Municipality's [Mayor/Manager/Supervisor/Village President] or his or her designee.
- 1.4 METRO Act shall mean the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.5 Municipality shall mean Acme Township, a Michigan municipal corporation.
- 1.6 Permit shall mean this document.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunication Facilities or Facilities shall mean the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, 2-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

- 2.1 Municipality hereby grants a permit under the METRO Act to Company for access to and ongoing use of the Public Right-of-Way to construct, install and maintain Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A on the terms set forth herein.
- 2.1.1 Exhibit A may be modified by written request by Company and approval by Manager.
- 2.1.2 Manager shall not unreasonably condition or deny any request for a modification of Exhibit A. Any decision of Manager on a request for a modification may be appealed by Company to Municipality's legislative body.
- 2.2 Overlapping. Company shall not allow the wires or any other facilities of a third party to be overlapped to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.
- 2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

- 3.1 Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:
- 3.1.1 The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is 4798 Campus Dr., Suite 111, Kalamazoo, MI 49008, [jpark@lynxnetworkgroup.com](mailto:jpark@lynxnetworkgroup.com), 269-585-1082, Joe Park, OSP Field Engineer\_.
- 3.1.2 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is \_Located at local address listed above\_.

- 3.1.3 The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is 4798 Campus Dr., Suite 111, Kalamazoo, MI 49008, [jpark@lynxnetworkgroup.com](mailto:jpark@lynxnetworkgroup.com), 269-585-1082, Joe Park, OSP Field Engineer.
- 3.1.4 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is 4798 Campus Dr., Suite 111, Kalamazoo, MI 49008, [jpark@lynxnetworkgroup.com](mailto:jpark@lynxnetworkgroup.com), 269-585-1082, Joe Park, OSP Field Engineer.
- 3.1.5 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.
- 3.1.6 The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.
- 3.2 Route Maps. Within ninety (90) days after the substantial completion of construction of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).
- 3.3 As-Built Records. Company, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Company shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.
- 4 Use of Public Right-of-Way
- 4.1 No Burden on Public Right-of-Way. Company, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Company's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably

determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Company, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Company shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Company shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Company's lines on alternate poles which shall state Company's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Company's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Company, shall be marked at its entrance into

and exit from each manhole and handhole with Company's name and a toll-free telephone number.

- 4.5 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Company shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Company may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Company to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay or deny issuance of any such permits,

licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards.
- 4.10 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications

provider relocates its system underground, then Company shall relocate its Facilities underground in the same location at Company's sole cost and expense.

- 4.14 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

## 5 Indemnification

- 5.1 Indemnity. Company shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality shall notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. Municipality shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality shall not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against Municipality for which Company is responsible hereunder.

## 6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement



through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.

- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).
  - 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
  - 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
  - 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
  - 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan

Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.

- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Company shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 Contractors. Company's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Company, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Company's policies).
- 6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

## 7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:
- 7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or
- 7.1.2 When the Telecommunication Facilities have not been used to provide telecommunications services for a period of one hundred and eighty (180) days by the Company or a successor of an assign of the Company; or

- 7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
- 7.1.5 Unless Manager grants a written extension, one year from the Effective Date if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Effective Date if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. Municipality may require Company to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Company or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Company shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Company's sole cost and expense.
  - 10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

- 10.2 Removal; Above Ground. As soon as practicable after the Term, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.
- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.
- 11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:
- 11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.
- 11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,
- 11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and
- 11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to 6042 Acme Rd, Williamsburg, MI 49690.

12.1.2 If to Company, to 4798 Campus Dr., Suite 111, Kalamazoo, MI 49008.

12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

13.1 No Cable, OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as “cable service” or the services of an “open video system operator” (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Duties. Company shall faithfully perform all duties required by this Permit.

13.3 Effective Date. This Permit shall become effective when issued by Municipality and Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acceptance of the Permit.

13.4 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

13.5 Amendment. Except as set forth in Section 2.1 this Permit may be amended by the written agreement of Municipality and Company.

13.6 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

13.7 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

[Acme Township]

Attest:

By: \_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

“Company accepts the Permit granted by Municipality upon the terms and conditions contained therein.”

[Lynx Network Group, Inc.]

By: Gregg Rutgers

Its: Principal

Date: 7-7-15

::ODMA\PCDOCS\GRR\759319\6

**Exhibit A**

**Public Right-of-Way to be Used by Telecommunication Facilities**



**Exhibit B**

**Bond**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/1/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Daly Merritt Insurance 100 Maple Wyandotte MI 48192		<b>CONTACT NAME:</b> Cathy Stannis-REP <b>PHONE (A/C, No, Ext):</b> (734) 283-1400 <b>FAX (A/C, No):</b> (734) 283-1197 <b>E-MAIL ADDRESS:</b> Cathy.Stannis@dalymerritt.com															
<b>INSURED</b> Lynx Network Group Inc. 4798 Campus Drive Suite 111 Kalamazoo MI 49008		<b>INSURER(S) AFFORDING COVERAGE</b> <table border="1"> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Citizens Ins. Co. of America</td> <td>31534</td> </tr> <tr> <td>INSURER B: Allmerica Financial Benefit</td> <td>41840</td> </tr> <tr> <td>INSURER C: Hartford Accident &amp; Indemnity</td> <td>22357</td> </tr> <tr> <td>INSURER D: Westchester Surplus Lines Ins</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER	NAIC #	INSURER A: Citizens Ins. Co. of America	31534	INSURER B: Allmerica Financial Benefit	41840	INSURER C: Hartford Accident & Indemnity	22357	INSURER D: Westchester Surplus Lines Ins		INSURER E:		INSURER F:	
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INSURER D: Westchester Surplus Lines Ins																	
INSURER E:																	
INSURER F:																	

**COVERAGES**      **CERTIFICATE NUMBER: CL1522308763**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC			ZDB-A233862-01	3/1/2015	3/1/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			AWBA233590-01	3/1/2015	3/1/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP-Property damage liability \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$			U7BA236610-01	3/1/2015	3/1/2016	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N N/A			35WECBK7115	7/10/2014	7/10/2015	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000
D	Contractors Pollution			G25842674002	11/26/2014	11/26/2015	Limit \$500,000

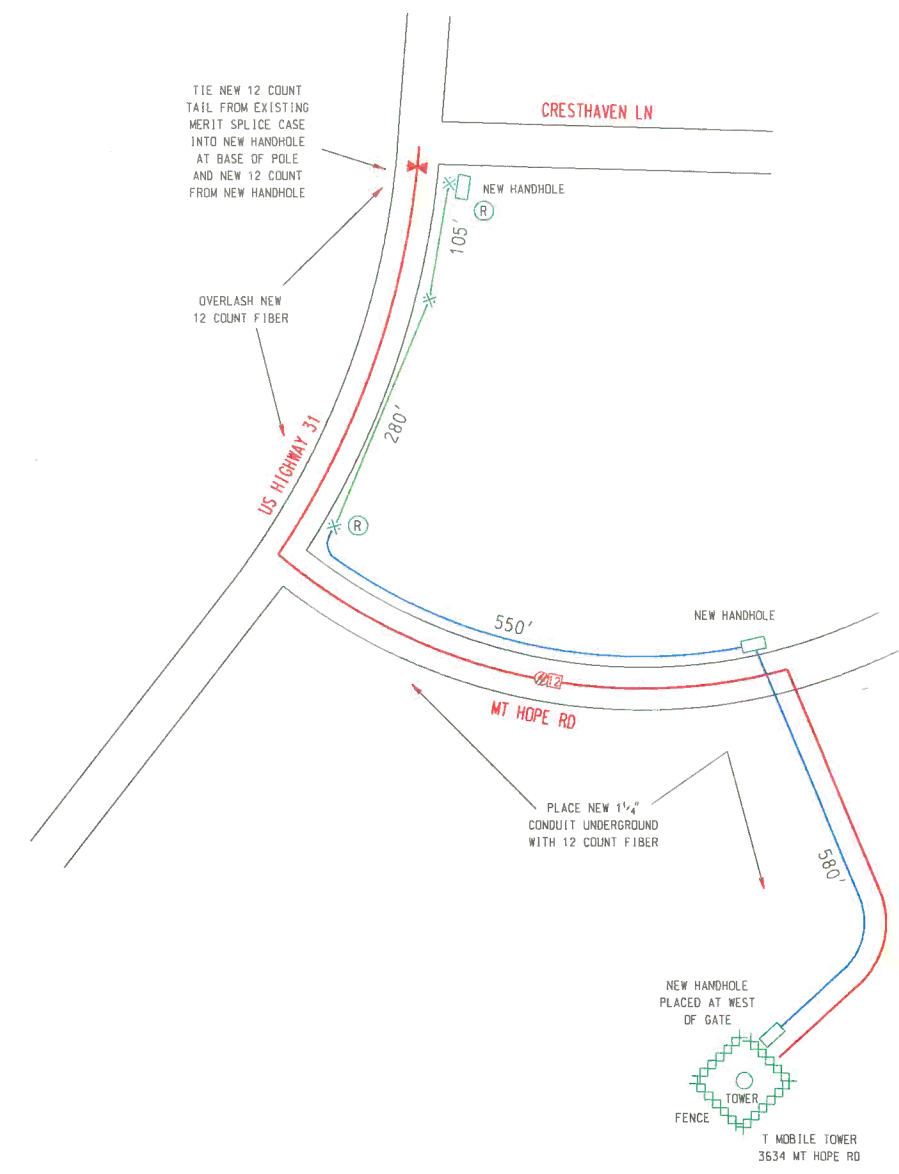
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 The certificate holder is listed as additional insured with respects to the General Liability.

<b>CERTIFICATE HOLDER</b>		<b>CANCELLATION</b>	
Acme Twp. 6042 Acme Road Williamsburg, MI 49690		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
		AUTHORIZED REPRESENTATIVE Kyle O'Malley/STANNI	

ELECTRONIC SYMBOLS		
SYMBOL	DESCRIP.	QTY.
	TRANSMITTER	
	NODE	
	COUPLER	
	FIBER COUNT	
	SPLICE POINT	
	GROUND ENCL.	
	TRUNK STAT.	
	LINE EXT.	
	AC SUPPLY	
	2 PORT TAP	
	4 PORT TAP	
	8 PORT TAP	
	2-WAY SPLIT	
	3-WAY SPLIT	
	DIR. COUPLER	
	LINE EQ.	



GRAND TRAVERSE COUNTY  
T 27N R 10W SEC 03  
ACME TOWNSHIP



AERIAL CABLE		
LINE	DESCRIP.	QTY.
	FIBER	
	.750	
	.500	

U/G CABLE		
LINE	DESCRIP.	QTY.
	FIBER	
	.750	
	.500	



LOCATION / TITLE:  
ACME, MICHIGAN

SCALE: 1" = 100' 0" 50' 100'

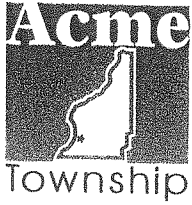
CAD FILE: TC2356A

FIELDER: LYNX DATE: 06/11/15

CAD: CC DATE: 06/16/15

STRUCTURE SYMBOLS			SYMBOL			DESCRIPTION			QTY.			REVISIONS			
SYMBOL	DESCRIPTION	QTY.	SYMBOL	SYMBOL	DESCRIPTION	QTY.	SYMBOL	SYMBOL	DESCRIPTION	QTY.	SYMBOL	DESCRIPTION	QTY.	DATE	INITIALS
	TRANSFORMER POLE				STRAND FOOTAGE	385			BURIED FOOTAGE	1130				06/30/15	CC
	JOINT USE TRANS. POLE														
	JOINT USE POLE														
	POWER POLE	3													
	TELEPHONE POLE											AERIAL HOUSE COUNT			
	CABLE TV POLE											AERIAL COMMERCIAL COUNT			
	LIGHT POLE											AERIAL MDU COUNT			
												U/G HOUSE COUNT			
												U/G COMMERCIAL COUNT			
												U/G MDU COUNT			

PROJECT #: TC2356A  
T MOBILE TOWER  
3634 MT HOPE RD  
ACME, MICHIGAN



# Memo

To: Acme Township Board

From: Jay B Zollinger

Date: July 27, 2015

Re: Acme Water Ordinance #15 Cross-Connect Program

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The only water service Acme Township has today is a well at Hope village. This change for Cross connect is being done to ensure that Irrigation systems are checked that the Back flow unit is protecting the water inside the building to be conforming to State Code.

Acme Water Ordinance #15 January 8, 1996, With Amendment #2 Adopted October 2007 Section 9 reference to Cross Connections. The new Section 9 replaces the original section in its entirety, and Complies to The new Michigan Administration Code paragraph, R325.11401 through R325.11407 of the Michigan Administrative Code.

This update is being done to protect our citizens from water contamination due to a bad back flow diverter on the irrigation system and adds testing requirements. See attached Cross Connection Control Program (CCCP)

Suggested Motion: To adopt the Changes presented to Acme Water ordinance #15 Section 9 in its entirety and adopt the new section 9 as presented.

Attachments: Update to section 9  
CCCP Cross connection control Program

**Adopted** \_\_\_\_\_

**Section 9. Prohibition of Cross Connections.** It shall be unlawful for any person to make or maintain any cross-connection between the Township Water System and a private water supply or other water supply system. No person shall install or maintain a private well in the Township on property served by the Township Water System without first receiving a permit. Such permit shall be issued only if the County D.P.W. determines that there is no possibility of introducing contaminated water into the Township Water System.

That the Township adopts by reference the Water Supply Cross Connection Rules of the Michigan Department of Environmental Quality being R 325.11401 to R 325.11407 of the Michigan Administrative Code.

That it shall be the duty of the Township and/or County D.P.W. To cause inspections to be made of all properties served by the public water supply where cross connections with the public water supply is deemed possible. The frequency of inspections and re-inspections based on potential health hazards involved shall be as established by the County D.P.W. and as approved by the Michigan Department of Environmental Quality.

That the representatives of the Township and the County D.P.W. shall have the right to enter at any reasonable time any property served by a connection to the Township Water System for the purpose of inspecting the piping system or systems thereof for cross connections. On request, the owner, lessees, or occupants of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property. The refusal of such information or refusal of access, when requested, shall be deemed evidence of the presence of cross connection.

Where a water supply system is maintained on property in addition to that of the Township Water System, all lines carrying Township water shall be painted, labelled, or striped in light blue and all lines carrying water from another source shall be painted, labeled, or striped brown so that each line may be readily identified and traced in its entirety. If a color code using different colors than those above specified has been adopted and is in force at the time that the lines which have carried water from another public water system are connected to the Township Water System, such code may be continued if (1) charts plainly depicting the colors used are prominently displayed on the property, and (2) the County D.P.W. determines that the code is so maintained in practice that the lines carrying the Township Water and the lines carrying water from another source can be readily identified and traced.

That the Township and/or County D.P.W. is hereby authorized and directed to discontinue water service after reasonable notice to any property wherein any connection in violation of this ordinance exists and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public water supply system. Water service to such property shall not be restored until the cross connection(s) has been eliminated in compliance with the provisions of this ordinance.

That all testable backflow prevention assemblies shall be tested at the time of installation, or relocation, and after any repair. Subsequent testing of devices shall be conducted at a time

interval specified by the County D.P.W. and in accordance with Michigan Department of Environmental Quality requirements. Only ASSE International certified testers shall perform such testing. Individual(s) performing assembly testing shall certify the results of his/her testing.

That the potable water supply made available on the properties served by the public water supply shall be protected from possible contamination as specified by this ordinance and by the Michigan Plumbing Code, current edition. Any water outlet which could be used for potable or domestic purposes and which is not supplied by the potable system must be labeled in a conspicuous manner as:

**WATER UNSAFE  
FOR DRINKING**

That this ordinance does not supersede the Michigan Plumbing code but is supplementary to it.

## **Cross Connection Control Program (CCCP)**

### **Acme Township**

#### **I. Introduction**

In accordance with the requirements set forth by the Michigan Department of Environmental Quality (MDEQ), the Township of Acme has officially adopted the state of Michigan cross connection rules to protect the public water supply system.

A cross connection is defined as a connection or arrangement of piping or appurtenances through which a backflow could occur. Backflow is defined as the undesirable reversal of flow of water of questionable quality, wastes or other contaminants into a public water supply.

The purpose of this program is to avoid contamination of the public water supply by preventing and eliminating cross connections. It is the Township's intent to carry out a comprehensive and effective cross connection control program (CCCP) to insure public health is protected and compliance with the requirements of the Michigan Safe Drinking Water Act.

#### **II. Authority**

The authority to carry out and enforce the local program is provided by Ordinance No. 15 in Appendix A, the Michigan Safe Drinking Water Act (Act 399), the MDEQ Cross Connection Rules and the Michigan Plumbing Code.

#### **III. Program Approach**

The objectives of this program will be met primarily by:

- Routinely inspecting water customers for cross connections or potential cross connections.
- Requiring water customers to test backflow prevention assemblies.
- Maintaining cross connection control records.
- Actively enforcing violations of the program.
- Providing public education.
- Reporting the status of the program to the MDEQ.

The Township shall insure that there are adequate personnel and resources to carry out the necessary field and administrative requirements for this program. The Township adopts the MDEQ Water Bureau Cross Connection Rules Manual as a guide to prevent and eliminate cross connections.

#### **IV. Inspections**

The water connections and plumbing systems of all water customers or accounts shall be initially inspected for the presence of cross connections. As a result of the initial inspection, a detailed record of each account shall be established (see Section VI). A representative of the water utility or their designated agent shall be responsible for inspections.

Individuals responsible for conducting inspections shall have obtained sufficient training on cross connection rules, identification, and corrective actions. Inspections shall consist of entering a facility from the point where water service enters the facility (usually the meter) and tracing the piping to each end point of use. Using the inspection forms in Appendix B, the inspector shall identify and note the location and nature of any direct and potential cross connections, location and details of backflow prevention devices, and other pertinent information.

Inspectors having proper identification shall be permitted to enter the building/premises at reasonable times for the purpose of cross connection inspections. If the inspector is refused proper access or if customer plumbing is untraceable, the Township will assume a cross connection is present and take the necessary action to insure the public water supply is protected. The highest priority for inspections shall be placed on facilities that pose a high degree of hazard, that have a high probability that back flow will occur, or are known/suspected to have cross connection.

Once initial inspections of all accounts are complete, then a re-inspection frequency shall be determined for each account based on the degree of hazard and potential for backflow. The MDEQ Cross Connection Rules Manual will be a guide in classifying the degree of hazard of each account. However, in general, situations in which backflow could cause illness or death shall be considered high hazard.

Accounts that pose a high hazard or have a high potential for back flow to occur, must be re-inspected at least once per year. All other accounts must be re-inspected once every 1-5 years based on the degree of risk. Other factors such as new construction, water quality complaints, or anomalies in customer billing, may prompt an immediate re-inspection. After initial cross connection inspections are complete, a comprehensive list or inventory of all backflow prevention devices shall be on record including all pertinent data.

Following an inspection, the Township shall inform the customer of their compliance status with the cross connection rules. Template notices in Appendix C may be used to inform customers of upcoming inspections, required corrective actions, compliance status, etc.

#### **V. Testing Backflow Prevention Assemblies**

When all initial inspections have been completed, a comprehensive list of backflow preventers installed on customer plumbing systems will be on record. The backflow preventers that are testable assemblies shall be placed on a routine testing schedule based on associated degree of hazard and probability of backflow:

- Assemblies in place on high hazard connections must be tested annually.
- All other accounts must be tested a minimum of once every 3 years.

In addition, all assemblies must be tested immediately following installation and repair. Upon notice from the Township, it shall be the responsibility of the water customer to arrange for the assembly to be tested and submit the completed test form.

Following the initial cross connection inspections and subsequent classification of accounts (e.g. assigning a degree of hazard), assembly testing notices shall be sent to customers each year. The notices shall be sent out in a timely manner in order to provide adequate time for customers to comply, and the timing will consider seasonal assemblies. Template notices in Appendix D may be used to inform customers of testing requirements.

These notices will:

- Clearly identify the assembly requiring testing (size, make, model, location, etc.)
- Stipulate the date by which the assembly must be tested.
- Indicate that tests must be completed by a certified tester. A list of approved testers may be provided and updated lists may be obtained from the DEQ.
- Enclose a standard test form (see Appendix E).



When assembly testing reports are received by the utility, they will be checked for the following:

- All the necessary information was provided
- Name and certification number of the tester is provided
- The test results appear valid
- The assembly tested matches the assembly requiring testing (Make, Model, etc.)
- The assembly is ASSE certified

Cross connection control program staff will follow up with owner or tester on questionable test forms. A customer may be asked to have an assembly retested if the original test results do not appear valid. Test forms must be received and kept on record for each required test.

## **VI. Record Keeping**

A system of cross connection record keeping shall be maintained. Special software specifically for cross connections may be used for:

- Efficient record searches
- Easy reporting
- Simple updating
- Automatic letter generation
- Automatic deadline notification

All cross connections account information must be in the records including:

- Address and location
- Owner name and contact information
- List of testable assemblies
- Description of other cross connections within the facility
  - Air gaps
  - Non-testable assemblies
- Degree of hazard classification and basis
- Required re-inspection frequency
- Photos or sketches if available

All testable assemblies must be in the records including:

- Location of the assembly
- Name and contact information of assembly owner
- Make, model, and size of assembly
- ASSE standard number
- Degree of hazard classification
- Required testing frequency and basis
- Seasonal or permanent status

Tracking changes in water use or tracking new customers is a critical part of the cross connection program. The Township shall make every attempt to prevent/eliminate cross connections at installation to insure future compliance.

An effort shall be made to cooperate and communicate with the local plumbing code inspector to better accomplish this goal. Standard letter, form, and report templates may be used to simplify the program requirements including:

- Inspection forms
- Assembly testing forms

- Inspection and/or assembly testing notification letters
- Non-compliance letters
- Water service termination notice
- Hydrant use authorization forms

Copies of the written cross connection control program, ordinance, and DEQ approval letter should be kept on file. Copies of the MDEQ annual reports shall be kept for a minimum of 10 years.

## **VII. Enforcement**

To protect public health, water customers found to be in violation of the cross connection rules will be brought into compliance in a timely manner or lose their privilege to be connected to the public water system.

To properly enforce these rules the Township ordinance provides authority to inspect facilities, terminate water service, and assess fines.

Following an inspection the customer will be sent either a compliance notice or a non-compliance notice. The timeframe to complete the necessary corrective actions is at the discretion of the utility and will be based primarily on the degree of risk posed by the violation but should also consider the complexity/cost of the necessary corrective actions. Cross connections that pose an imminent and extreme hazard shall be disconnected immediately and so maintained until proper protection is in place. Cross connections that do not pose an extreme hazard are generally expected to be eliminated within 30-60 days. The necessary corrective action and deadline shall be described in the non-compliance notice to the customer.

Failure to perform a required backflow prevention assembly test or pass a test constitutes a cross connection and must be corrected. If water shut off is necessary to protect the public water system, the local health department, fire department, local law enforcement, and Township may need to be notified.

## **VIII. Public Education**

The cross connection control program staff must have a good understanding of the program.

The Township shall insure their cross connection control staff receives proper in-the-field training as well as classroom education focusing on terminology, back flow prevention devices, regulations, and hydraulic concepts. In addition, cross connection control staff will be encouraged to receive continuing education to be made aware of new backflow prevention devices, regulation changes (i.e. plumbing code updates), new water use devices that pose cross connection concerns, etc.

Furthermore, attempts to educate the public about cross connections will be made by distributing pamphlets on common residential cross connections, visiting schools, providing onsite education of facility management and maintenance staff during routine inspections, speaking at condominium association meetings, showing videos on local access channels, or posting newspaper announcements.

Cross connection staff shall also be available upon request to provide backflow prevention education to pertinent community officials and [village, city, township] employees.

## **IX. Annual Report**

Part 14 of the Michigan Safe Drinking Water Act requires that each community report the status of their program to the MDEQ annually. The report summarizes testing, inspection, and corrective action efforts. Cross connection records shall be on file to document each number on the report.

The annual report form shall be filled out completely and submitted by the deadline. A narrative description shall be included explaining any unusual numbers or significant events such as:

- The addition or loss of a cross connection staff person
- Greatly expanded/contracted number of cross connection accounts
- Status of accounts not currently in compliance

ORDINANCE NO. 15  
WATER SYSTEM ORDINANCE

AN ORDINANCE to provide for connection to Acme Township water system; to provide for the imposition, collection and enforcement of charges and fees for connection services relating to the water system; and to provide for other matters relative to the Acme Township water system and the use thereof.

THE TOWNSHIP OF ACME, COUNTY OF GRAND TRAVERSE, STATE OF MICHIGAN, ORDAINS:

**SECTION 1. Definitions.** In construing this Ordinance, the terms and words hereinafter defined, unless the context clearly indicates otherwise, shall be given the meaning hereinafter set forth.

(a) The term "Township" shall be defined to mean Acme Township, Grand Traverse County, Michigan.

(b) The term "System" shall be defined to mean all water mains, water supply facilities and their appurtenances which Acme Township has or shall have possession of and operating responsibility for (whether owned by Acme Township or not), either now in existence in Acme Township or hereafter acquired or constructed in Acme Township, together with all works, plants, instrumentalities and properties used or useful in connection therewith in the obtaining of a water supply or in the treatment or distribution of water, including water supply system facilities previously owned by private parties and now owned by Acme Township, and all extensions, enlargements and improvements thereto in Acme Township.

**SECTION 2. Connection to the System.** Connection to the System, directly or indirectly, and the use of water therefrom for any purpose shall only be in compliance with this Ordinance, as amended, and in compliance with all the rules and regulations of Acme Township applicable thereto, as amended.

**SECTION 3. Charges.** The following charges shall apply to all connections to the System:

A. **Connection Charge.** All premises connecting to the System may be required to pay a connection charge in an amount to be established and adjusted from time to time by resolution of the Acme Township Board. The connection charge may be different for different developments or for separate water systems. All premises connecting to the System shall be provided with a water service line from the water

main to the edge of the street right of way, a curb stop and box, and a meter. The connection charge shall be payable in full in cash at the time application is made for a permit to connect to the system in accordance with Section 7 below. Acme Township shall be the owner of the service line, curb stop and box, and the meter.

**B. Frontage Charge.** Those premises adjacent to a System main which either (1) have not been included in a special assessment district to pay the cost of such main or (2) have been included in a special assessment district but have not been assessed for all or part of the water main frontage which will provide the water service, may be required to pay a frontage charge in lieu of special assessment to connect to the System. The frontage charge may be different for different developments or for separate water systems. However, no frontage charge shall be assessed where the System main adjacent to the connecting premises was constructed as part of a development or project in which the connecting party or his or her predecessor or Acme Township, on behalf of and at the expense of the connecting party or his or her predecessor, has constructed such main subject, however, to an exception that if the development or project itself has frontage on a System main not constructed as part of such development or project, then a frontage charge for such frontage on the System main shall be paid by the owner of the development or project. The minimum frontage to which this frontage charge shall be applied shall be 100 feet. Such frontage charge shall be in an amount to be established and adjusted from time to time by the Acme Township Board by resolution and shall be paid in full in cash at the time of application for a permit to connect to the System is made in accordance with Section 7 below or, in the discretion of the Acme Township Board, on such credit terms as shall be established and adjusted from time to time by resolution by the Acme Township Board.

**C. Trunkage Charge.** Those premises adjacent to a System main, which have not been included in a special assessment district to pay the cost of such main, may be required to pay a trunkage charge, based on the number of benefits served, in an amount to be established and adjusted from time to time by resolution of the Acme Township Board. The trunkage charge may be different for different developments or for separate water systems. Those premises adjacent to a System main which have been included in a special assessment district but for which the special assessment was determined based on a fewer number of benefits than will now be served by the connection, shall also pay a trunkage charge, based on the increased number of benefits to be served, in an amount to be established and adjusted from time to time by resolution of the Acme Township Board. The trunkage charges referenced above shall be payable in full in cash at the time application for a permit to connect to the System is made in accordance with Section 7 below.

Those premises already connected to the System, which have previously paid a trunkage charge as part of a special assessment or in cash as provided herein but which are later expanded or where the use is altered so as to increase the intensity of water utilization, shall pay an additional trunkage charge in full in cash for such expansion or alteration of use at the time a building permit is issued or, if no building permit is required, at the time the expansion or alteration is begun. All trunkage charges specified in this Section shall be payable in cash at the time application for a permit to connect to the System is made in accordance with Section 7 below or, in the discretion of Acme Township Board, on such credit terms as shall be established and adjusted from time to time by the Acme Township Board.

D. Lien. If at any time a connection charge, frontage charge or trunkage charge is paid on credit terms, then the unpaid balance, together with any unpaid interest and penalties thereon, shall be a lien on the premises served. On or before September 1 of each year the Acme Township Treasurer shall deliver to the Acme Township Supervisor a certified statement of all charges and all interest and penalties thereon then six (6) months or more past due and unpaid. The Acme Township Supervisor shall then place such charges on the next tax roll and the same shall be collected and such lien shall be enforced in the same manner as is provided for general Township taxes.

E. Other Charges. Charges for filling a swimming pool, service for a frozen meter, water for a construction project and other similar items may be established and adjusted from time to time by the Acme Township Board. All such charges shall be paid in cash at the time the service is provided.

**SECTION 4. Water Rates.** Rates for water supplied to each premises connected to the System and, if imposed, any readiness-to-serve charge or standby fire line connection charge, shall be determined by the Acme Township Board. The water rates may be different for different developments on separate systems. No free service shall be furnished by the System to Acme Township or to any person, firm or corporation, public or private, or to any public agency or instrumentality. Acme Township shall pay for water supplied to it or any of its departments or agencies at the rates established pursuant to this Section from time to time. In addition, Acme Township shall pay for water used through fire hydrants for fire protection and other purposes at rates established by the Acme Township Board.

**SECTION 5. Billing and Enforcement.** Charges for water service may be billed quarterly. Billing and enforcement procedures may be established and adjusted from time to time by the Acme Township Board. The Acme Township Board may adopt the billing

and enforcement procedures of the Grand Traverse County Department of Public Works. Customers whose bills are not paid after the due date may have a finance charge added to their bill. If the bill is not timely paid, then the customer's public water service may be turned off immediately and without further notice. Water service may not be restored until the entire amount of the water bill has been paid together with a penalty charge and restoration charge which may be established and adjusted from time to time by the Acme Township Board resolution. Charges for water shall constitute a lien on the property served. On or before September 1 of each year the Acme Township Treasurer shall deliver to the Acme Township Supervisor a certified statement of all water charges and penalty charges thereon then six (6) months or more past due and unpaid. The Acme Township Supervisor shall then place such charges on the next tax roll and the same shall be collected and such lien shall be enforced in the same manner as is provided for general Township taxes.

**SECTION 6. Fiscal Year.** The System shall be operated on the basis of a fiscal year beginning July 1 of each year and ending June 30 of the next year.

**SECTION 7. Application to Connect.** No connection shall be made to the System without obtaining a permit therefor. Application for such permit shall be made by the premises title holder or land contract purchaser and filed with the Acme Township Zoning Administrator or his or her representative(s). The representative may be the Grand Traverse County Department of Public Works. The Acme Township Zoning Administrator or his or her representative(s) shall issue such permit when all prescribed conditions have been met. Such permit shall be issued subject to such regulations as may be established and amended by the Acme Township Board from time to time.

**SECTION 8. Annual Report.** Acme Township may cause to be maintained and kept proper books of record and account in which may be made full and correct entries of all transactions relating to the operation of the System. Not less than six (6) months after the close of each fiscal year of the System, Acme Township may cause to be prepared a statement in reasonable detail showing the cash income and disbursements of the System at the beginning and close of the operating year and such other information as may be necessary to enable any taxpayer of Acme Township, user or beneficiary of the service provided by the System to be fully informed as to all matters pertaining to the financial operation of the System during such fiscal year. Such annual statement may be filed in the office of the Acme Township Clerk where it will be open to public inspection. Such books of record and account may be audited annually by a certified public accountant to be designated by the Acme Township Board and a certified copy of such audit may be filed with the Acme Township Clerk. Such audit may be a part of the general Township audit.

**SECTION 9. Prohibition of Cross Connections.** No cross connections which would violate the water supply cross connection rules of the Michigan Department of Health contained in paragraphs R325.11401 through R325.11407 of the Michigan Administrative Code, as the same shall be amended, changed or supplemented from time to time, shall be made. The Acme Township Zoning Administrator or his or her representative(s) (including the Grand Traverse County Department of Public Works), shall have the right to enter at any reasonable time any premises connected to the System for the purpose of inspecting the piping system or systems related thereto for cross connections. On request, the owners, lessees or occupants of any premises served by the System shall furnish to the Acme Township Zoning Administrator or his or her representative(s) any pertinent information relating to the piping system or systems on such premises. The Acme Township Zoning Administrator or his or her representative(s) is authorized and directed to discontinue water service after reasonable notice to any premises where a cross connection has been made in violation of this Ordinance. In addition, the Acme Township Zoning Administrator or his or her representative(s) shall take such other precautionary measures as shall be necessary to eliminate any danger of contamination of the System. Water service which has been discontinued because of a cross connection shall not be restored until the cross connection has been eliminated and a fee to be established and adjusted from time to time by the Acme Township Board has been paid to Acme Township.

**SECTION 10. Work in Right of Way.** All work in the street right of way or on public easements, including service lines, shall be constructed and performed by Acme Township or its agents or independent third party contractors.

**SECTION 11. Meters.** The Acme Township Zoning Administrator or his or her representative(s) (including the Grand Traverse County Department of Public Works) shall have the right to enter at any reasonable time any premises connected to the System for the purpose of reading the water meter or otherwise inspecting the piping system or systems which are connected to the System. If any member shall fail to register properly, Acme Township shall estimate the amount of water consumed based on prior billing periods and bill the water customer accordingly. A water customer may request that a water meter be tested for accuracy. If the meter is found accurate within American Waterworks Association standards, a charge to be established and adjusted from time to time by the Acme Township Board shall be made to the water customer. If the meter is found to be inaccurate within acceptable tolerances, the meter shall be repaired or a new meter shall be installed and no charge shall be made to the water customer either for the test or the meter repair or replacement.

**SECTION 12. Service Line Maintenance.** The owner(s) of each premises served by water shall maintain the service line from the street right of way to the building, structure



or other improvement served with water in good condition with no leaks, breaks or other malfunction.

**SECTION 13. One Service Line Per Premises.** Unless otherwise authorized by the Acme Township Zoning Administrator or his or her representative(s), (including the Grand Traverse County Department of Public Works), in writing, each service line shall serve one premises only.

**SECTION 14. Repair or Replacement of Meter, Meter Horn or Connections.** If the meter, meter horn or connections are damaged for any reason, all required repair and replacement shall be at the expense of the premises owner(s). If the meter, meter horn or connections malfunction or are defective, repair or replacement shall be at the expense of Acme Township.

**SECTION 15. Damage to System Facilities.** No person, except an employee of Acme Township or other person duly authorized by Acme Township, shall break, damage, destroy, uncover, deface or tamper with any structure appurtenance or equipment which is a part of the System.

**SECTION 16. Fire Hydrant Use.** No person, except an employee of Acme Township or other person duly authorized by Acme Township, shall open or use any fire hydrant except in the case of an emergency, without first securing written permission from the Acme Township Zoning Administrator or his or her representative(s),(including the Grand Traverse County Department of Public Works), and paying such charges as may be prescribed by the Acme Township Zoning Administrator or his or her representative(s).

**SECTION 17. Water Emergency Orders.** The Acme Township Zoning Administrator or his or her representative(s),(including the Grand Traverse County Department of Public Works), may, by written order, subject to review and modification or reversal by the Acme Township Board, regulate, limit, or prohibit the use of water. Such order may restrict less essential water uses to the extent deemed necessary to assure an adequate supply for essential domestic and commercial water needs and for fire protection. Notice of the promulgation of any such order shall be published in a newspaper of general circulation in Acme Township as soon as reasonably possible after promulgation. Violation of such an order shall constitute a violation of this Ordinance and shall be subject to the penalties and other remedies hereinafter prescribed in this Ordinance.

**SECTION 18. Rules and Regulations.** Acme Township may, from time to time adopt by resolution, rules and regulations governing the type and quality of materials and accessories to be used for connection to the System, construction methods for connections to the System, and other operational and maintenance matters pertaining to the System.

Violation of any such rule or regulation shall constitute a violation of this Ordinance and shall be subject to the penalties and other remedies hereinafter prescribed in this Ordinance.

**SECTION 19. Disruption of Service.** Acme Township shall not be liable for any failure or deficiency in the supply of water to water customers whether occasioned by maintenance or repair of the System or any other cause.

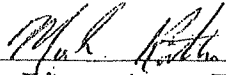
**SECTION 20. Penalty.** Any person violating any of the provisions on this Ordinance shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be punished by a fine not exceeding Five Hundred (\$500.00) Dollars and cost of prosecution or by imprisonment for a period not exceeding ninety (90) days, or both such fine and imprisonment in the sole discretion of the Court. Each day during which a violation of a provision of this Ordinance continues shall be deemed a separate and distinct violation for the purpose of this section. In addition to the penalties set forth in this section, Acme Township may maintain any equitable or legal action available to it for the abatement of any violation of this Ordinance. Violation of this Ordinance, on the rules and regulations promulgated under this ordinance, shall be a nuisance per se. Acme Township if it is successful in any civil lawsuit brought under this Ordinance, shall be reimbursed by the opposing party(s) for all costs of the litigation, including but not limited to Acme Township's reasonable attorney fees and all other costs of litigation.

**SECTION 21. Administrative Liability.** No officer, agent or employee of Acme Township shall render himself or herself personally liable for any damages that may accrue to any person as a result of any act required or permitted in the discharge of his or her duties under or in the enforcement of this Ordinance.

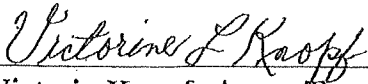
**SECTION 22. Severability, Pronouns and Captions.** This Ordinance and the various sections, subsections, sentences, phrases, and clauses thereof are hereby declared to be severable. If any section, subsection, sentence, phrase or clause is adjudged unconstitutional or invalid, it is hereby declared that the remainder of this Ordinance shall not be affected thereby. Pronouns shall be read as masculine, feminine or neuter as may be appropriate. Captions appearing at the beginning of any section shall not be deemed a part of this Ordinance and shall have no independent significance.

**SECTION 23. Repeal.** All ordinances or parts thereof which are in conflict in whole or in part with any of the provisions of this Ordinances as of the effective date of this Ordinance are hereby repealed to the extent of such conflict.

**SECTION 24. Effective date.** This Ordinance was approved and adopted by Acme Township Board on January 8, 1996. It shall be effective on February 8, 1996.



Mark Ritter, Acme Township Supervisor



Victoria Knopf, Acme Township Clerk

This Water System Ordinance Prepared by:

James A. Christopherson, Esq.  
900 East Front Street, Suite 200  
P.O. Box 1292  
Traverse City, MI 49685-1292  
(616) 941-8900

Township of Acme

AMENDMENT TO ORDINANCE NO. 15

Amendment No. 2  
Water Service and Use Ordinance

AN AMENDMENT TO THE WATER SYSTEM ORDINANCE (WATER SERVICE AND USE ORDINANCE) OF THE GRAND TRAVERSE COUNTY TOWNSHIPS OF ACME, THE TOWNSHIP OF BLAIR, THE CHARTER TOWNSHIP OF EAST BAY, THE CHARTER TOWNSHIP OF GARFIELD, THE TOWNSHIP OF PENINSULA, AND THE CHARTER TOWNSHIP OF ELMWOOD IN LEBLANAU COUNTY

The Township Hereby Ordains:

An ordinance to protect the health, safety, and welfare of the people; to regulate the use of the Township Water System, and to establish remedies and fix penalties for violations.

WHEREAS the Township has heretofore adopted an Ordinance entitled: "Water System Ordinance" (herein the Ordinance) and,

WHEREAS said Ordinance provides in Article III for the payment in full of water service benefit charges at the time a permit is issued, according to fees and charges established by the Township Board; and

WHEREAS the Township finds that in order to protect the health, safety and welfare of the Township and to encourage the use of the Township water system within commercial and industrial development where authorized by the Township, it is necessary and convenient to grant authority to the Township Board of the Township to defer a portion of the payment of benefit charges where payment in full represents a heavy economic burden unduly restricting appropriate economic development on the use of suitable public water facilities,

WHEREFORE

Ordinance No. 15 entitled "Water System Ordinance" is hereby amended to add thereto Article X, Section 2, which shall read, in its entirety, as follows:

“Section 2    Deferral of Benefit Charges

(a)    Charges Eligible

Where the benefit charges imposed for a single permit exceed five (5) residential equivalents, the Township Board, may, upon written application by the property owner made before payment of the benefit charges or issuance of the permit, defer payment under the terms and conditions set forth herein if the Township Board determines, in its sole discretion, that deferral will adequately protect the financial position of the Township and is in the public interest. The Applicant shall, at the time of application and at all times thereafter, with respect to the premises to be served by the water connection, be in compliance with all applicable Ordinances of the Township.

(b)    Deferral

The deferral shall be made pursuant to a written Application executed by or on behalf of owner of the premises for which a water permit is requested. If approved by the Township Board, the permit requested shall issue upon the condition which shall be noted on the permit that payment has been deferred by Township Board.

(c)    Down Payment

The deferral of payment shall require the payment of twenty percent (20%) of the amount of benefit charges imposed with respect to the permit at the time of issuance of the permit.

(d)    Payment of Installments

The balance of the benefit charges shall be paid over four years in equal installments of principal with interest as provided in the Agreement. The payment interval shall be the same interval employed by the Township for regular water charges and, if the Township elects, the deferral payments may be set forth on the same bill as regular water charges and shall be due the same day. If a special billing is used, the special bill shall be due thirty (30) days from date of billing the first payment shall incorporate interest on the unpaid balance between the date of execution of the Agreement and the first billing of regular water charges, and may be irregular in amount. The first such payment shall be due on the earlier of the first regular water billing date following issuance of the permit or one year from the date of issuance. The remainder of the payments shall be uniform and sufficient to amortize the balance including interest during the term of the deferral.

(e) Interest

The balance of deferred payments shall accrue interest at the rate of Seven Percent (7%) per annum beginning on the date of execution and delivery of the Deferral Agreement. All payments of the deferred amount shall be applied first to interest and then to principal.

(f) Prepayment

Prepayment of the balance due following full payment of interest charges may be made with any regular payment but the amount of regular installments will not be changed until final payment.

(g) Enforcement

The deferred benefit charges are under the provisions of Section 21, Act 94, Public Acts of Michigan, 1933, as amended, and are a lien on all premises with respect to which the permit was issued. In the event any installment of principal or interest on the deferred amount is due and unpaid at the time the next succeeding bill for regular charges is rendered, the entire balance of principal and interest remaining unpaid shall become immediately due and payable without further action or notice by any party and shall be billed as a regular charge, and if it remains unpaid shall be collected in the same manner as general Township taxes. Any expense incurred by the Township in the collection of past due deferred charges may be billed and shall be paid as additional regular charges.

(h) Early Termination

In the event that, subsequent to approval of the deferral, the premises to be served or being served by the water connection shall cease to comply with applicable Ordinances of the Township, including but not limited to this Ordinance, the Sewer Use Ordinance, the Sewer Construction Ordinance, the Township Zoning Ordinance, or the Township Land Division Ordinance, the Township may give written notice to the owner to cure the non-compliance and if, thirty (30) days after mailing of notice to cure to the property address used for billing, the owner or person in control of the premises shall fail to cure the non-compliance, the Township Board may terminate this Agreement without further notice. Provided, however, that the owner or person in control of the premises shall have the right to a hearing before the Township Board or officer designated by the Township Board if a written request therefor is made before expiration of the thirty-day cure period."

(i) Township Expenses

All expenses of the Township incurred in connection with the Application or deferral including fees of counsel, and out-of-pocket fees for abstracts, UCC searches, certificates, recording, and the like, shall be billed to and paid by the owner of the premises within thirty

(30) days of billing therefor. Submission of an Application for a deferral shall be deemed the owner's undertaking to pay the expenses described in this paragraph.

This Amendment shall take effect thirty (30) days following publication in the Traverse City Record Eagle.

#### CERTIFICATION


The undersigned, being the duly qualified Clerk of the Township of Acme hereby certifies that (1) the foregoing is a true and complete copy of an Amendment to Ordinance duly adopted by the Board of Trustees at a regular special meeting held on OCTOBER 2, 2007, at which meeting a quorum was present and remained throughout, (2) that an original of said Amendment to Ordinance is on file in the records of the Township (3) the meeting was conducted, and public notice there was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended), and, (4) minutes of such meetings were kept and will be made available as required by law.

The names of the Township Board members voting and their votes were as follows:

Ayes: BOLTRES, DUNVILLE, KLADDER, SCOTT, TAKAYAMA, ZARAFONITS

Nays: NONE

Absent: NONE

  
Dorothy Dunville, Township Clerk  
Date of Certification: 10/02/07

Michael J. Houlihan (P15157)  
539 S. Garfield Ave. P.O. Box 28  
Traverse City, Michigan 49685  
tel. 231/ 941-4646 [mjh@mhoulihan.com](mailto:mjh@mhoulihan.com)



Agenda August 4 ,2015 at 7 pm meeting at Acme Township

Westridge /Circle View SAD

Introductions:

Process to start SAD district

Request GTCRC high lever Engineering design proposal

Acme Township Board resolution to fund Project

Expression of Interest Survey to Parcel owners

If a minimum of 60% of the property owners within the proposed SAD approve the creation of the SAD or 75% of those responding to the Expression of Interest survey, within 20 days of the mailing, approve the creation of the SAD the project is forwarded to Township Board for review, acceptance and the creation of the required Resolutions. Also a commitment to proceed with the development of a design spec at an estimated cost of \$25K must be made at this point.

Estimated Costing Information

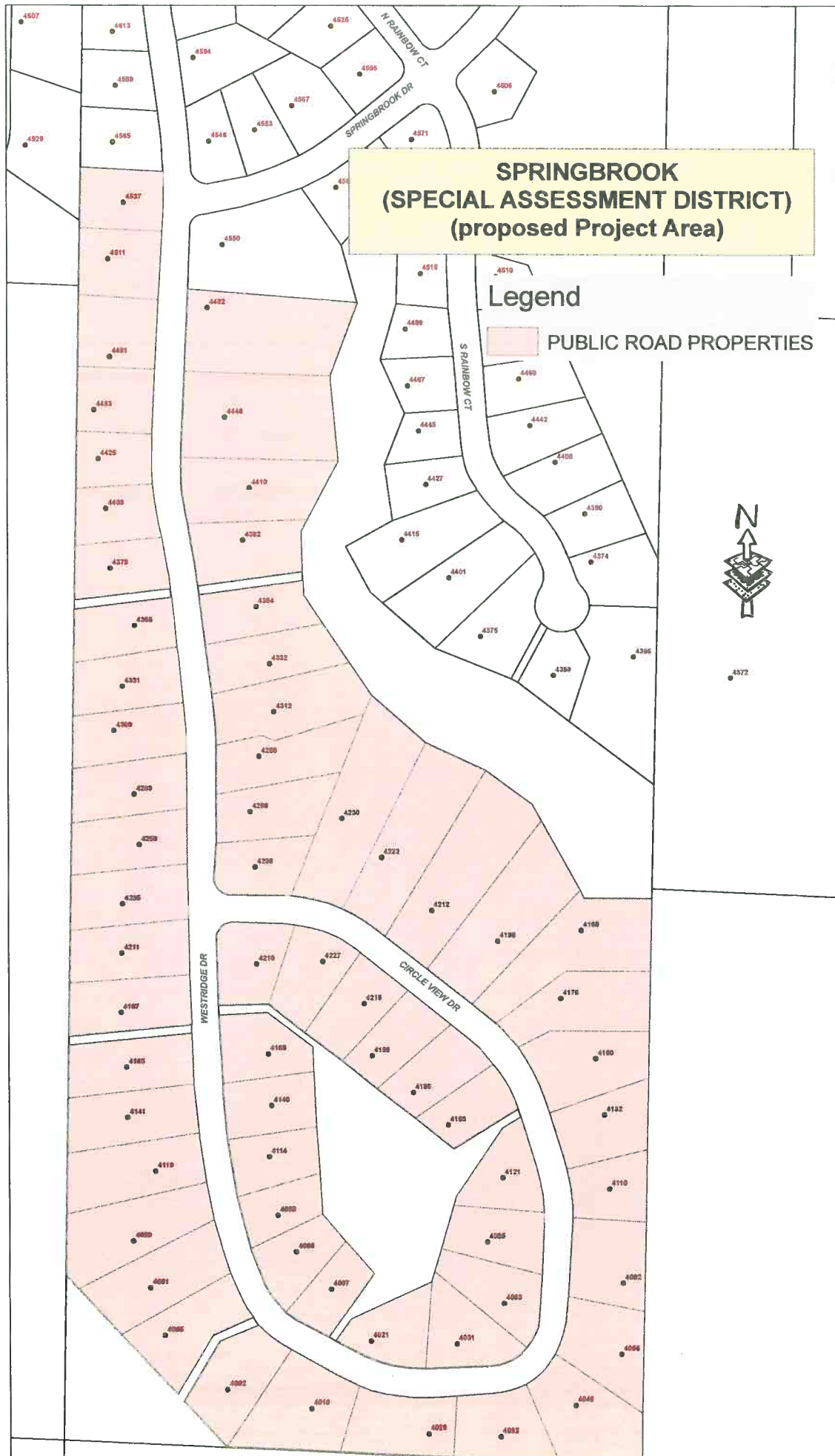
Attending GTCRC meetings to show support for matching road funds

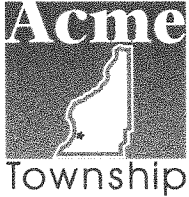


**SPRINGBROOK  
(SPECIAL ASSESSMENT DISTRICT)  
(proposed Project Area)**

**Legend**

 PUBLIC ROAD PROPERTIES





# Memo

To: Acme Township Board

From: Jay B Zollinger

Date: July 16, 2015

Re: Acme Shoreline endowment Fund

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The GTRLC has set up a Park Endowment Fund for the Acme Shore line Park to help provide continual care of our Park. This is being managed by the Community Foundation located in Traverse City.

I met with Philip Ellis Executive Director on June 30, 2015 and we discussed the way the plan works and how we obtain moneys to use in the park. Phil suggested that Acme Township select a Title or person who will be part of the review board to review the request from the Township to the Foundation for obtaining money on a possible annual basis. The Review board is made up of a township person someone from GTRLC and Phil Ellis Executive Director. This board then recommendations to the Foundation the project to award money to for that year.

A motion as to who/what title the Township wants to be on the review board is requested.

Attached is our contract with the Community Foundation.



*Where a donor's wish lives... Forever*

## ACME SHORELINE PARK ENDOWMENT FUND AGREEMENT

1. This Agreement dated March 31, 2015, establishes a Grand Traverse Regional Community Foundation (*Community Foundation*) Designated Agency Endowment.
2. **Title.** The Fund shall be known as the Acme Shoreline Park Endowment, referred to as the "Fund."
3. **How Invested.** Investments are in accordance with the approved policy of the Community Foundation Board of Directors.
4. **Purpose of Fund:** The purpose of the Fund shall be to support the overall development and stewardship of recreational amenities along the Acme Shoreline Project Area, in order to facilitate public access and recreational use of the property in perpetuity and consistent with the intended uses and plans set forth in the grant applications and grant agreements with the Michigan Natural Resources Trust Fund. Intended uses and plans include, but are not limited to, swimming, fishing, day-use areas for picnicking, playground equipment, trails, and volleyball courts. The Endowment may also be used to support efforts to acquire land and interest in land for like purposes along the shoreline within the project area. The project area is defined as the area between the properties known as the Bayside Park at the north end and the MDOT Roadside Park at the south end.  
  
Annual grant awards for this purpose are planned to be awarded to Acme Township.
5. **Foundation Mission.** The Community Foundation was established to receive and administer funds for various charitable, scientific, literary, or education purposes in the Grand Traverse Region, including Antrim, Benzie, Grand Traverse, Kalkaska and Leelanau Counties, and the purposes of the Fund fall within its mission.
6. **Component Fund.** The Fund will be established as a component fund of the Community Foundation. The assets of the Fund are not segregated, but are part of one or more Investment Pools, as described in section seven below.
7. **Investments.** The Permanent Endowment Funds are pooled in the Foundation's investment portfolio, which is managed by one or more professional advisors for purposes of stability and inflation protection over many years, recognizing that grant disbursements are intended to be made from the fund at least annually.

8. **Fund Advisors.** The Foundation may approve one or more individuals to act as Fund Advisors. Fund Advisors may, within Foundation policies, recommend grant disbursements from the Fund, help to build the Fund with new contributions, and serve as advocates for the Fund and the Community Foundation.

It is intended that an initial committee of Fund Advisors include a representative each from the Grand Traverse Regional Land Conservancy, Acme Township, and the Community Foundation. Each of these entities may recommend a named representative, subject to the approval of the Community Foundation Board of Directors.

9. **Property of the Fund.** The Community Foundation shall accept property, given by the Donor or other person or entity, for inclusion in the Fund. Such property may be transferred from any source permitted by law, subject to acceptance by the Community Foundation. In the event the Community Foundation refuses to accept any gift, the Community Foundation shall inform the donor of the reason for such refusal.

10. **Status of the Fund.** The Fund (1) shall be the property of the Foundation; (2) shall be held in its corporate capacity; and (3) shall not be deemed a trust fund held by it in a trustee capacity.

It is understood and agreed that all assets held in the Fund shall be subject to the policies, Articles of Incorporation and the Bylaws of the Foundation, including the power of the Board of Directors of the Foundation, to modify, through exercising its variance powers, any restrictions or conditions for the distribution of grant funds for any specified charitable purposes, if in its sole judgment, such restrictions become, in effect, unnecessary, incapable of fulfillment or inconsistent with the charitable need of the area served by the Foundation.

Certain terms and conditions including, but not limited to, administrative fees, grant disbursement rate and schedule, investment policy, and fund reporting may be modified or withdrawn at any time. The Board of Directors of the Community Foundation has full authority and responsibility over the control of all assets. Component funds are not trust, depository, custodial, or split-interest accounts or investment vehicles. The Community Foundation does not guarantee asset values, earnings, or disbursement regularity beyond the legal and regulatory requirements. Gifts are not considered investments per State and Federal Securities laws.

11. **Notification and Acknowledgment of Gifts.** Using its discretion, the Foundation shall acknowledge and publicize gifts to the Fund and distributions from the Fund in accordance with Foundation policies. Foundation shall notify the Fund Advisor(s) at least annually of all gifts to the Fund and distribution made from the Fund to 501(c)3 charitable or governmental organizations.

12. **Disbursements from the Fund.** The Community Foundation Board of Directors will oversee grant disbursements from the Fund, in accordance with the stated purpose of the Fund and in consideration of recommendations from the Fund Advisors. All grant disbursements will be made in accordance with the approved Spending Policy of the Community Foundation Board of Directors. Grant disbursements can begin once a minimum of \$25,000 in restricted gifts to the Fund have been received. Final decisions regarding grant disbursements will be at the sole discretion of the Community Foundation Board of Directors.

13. **Publicity.** The Foundation may use materials submitted by the Fund Advisors and/or the initial donor(s), and may use the name of the Fund in the Foundation's promotional efforts and printed materials.

14. **Fees.** The Foundation will charge an annual administrative fee for the Fund in accordance with the Foundation's Administrative Fee Policy. The fee will be assessed at the end of each quarter. In addition, the Fund will pay a pro-rata share of the investment fees incurred by the Foundation.

15. **Dissolution.** If for any reason, the Foundation dissolves, the net assets of the Fund shall be delivered, after payment of any liabilities properly chargeable to the Fund, to an entity designated by the Community Foundation or its successor, provided that such entity qualifies as exempt from taxation under Section 501(c)(3) of the Internal Revenue Code (IRC).

16. **Representation of the Foundation.** The Foundation represents that it is a non-profit organization described in Section 170 (b) (1) (A) (vi) and Section 509 (a) (1) of the IRC as amended, and further will use its best efforts to continue to qualify as a tax exempt organization under Section 501 (c) (3) of the IRC.



\_\_\_\_\_  
Phil Ellis, Executive Director  
Grand Traverse Regional Community Foundation

Date: \_\_\_\_\_

4/1/15



\_\_\_\_\_  
Glen Chown, Executive Director  
Grand Traverse Regional Land Conservancy

Date: \_\_\_\_\_

3/20/2015



# MEMO

To: Acme, Blair, East Bay, Elmwood, Garfield, and Peninsula Townships  
From: John Divozzo, DPW Director  
Date: July 9, 2015

**Subject: BPW Sharing Agreement and Bill(s) of Sale**

The BPW and its participating Townships have agreed to pool their collective capacities at the City WWTP and document this agreement in writing through the Capacity Sharing Agreement (CSA). A copy is attached for reference.

The CSA has a combined capacity of 40% or 3.4 MGD at the WWTP; the Townships all agree to pay the costs associated with this capacity in the same proportion as sewage flows.

In order to fully implement this agreement, each Township must approve the sale of its capacity to the BPW for redistribution; this is required on page 1 of the Agreement under Section 1:

The Townships, through this Agreement, convey their owned capacity in the Wastewater Treatment Plant to the BPW for the sum of \$1.00 and other consideration in the form of mutual covenants in this Capacity sharing Agreement. The BPW agrees to use, lease or convey this capacity only pursuant to the terms and conditions of the Capacity Sharing Agreement.

The DPW, on behalf of the Board of Public Works, submits this memo and attached Bill(s) of Sale to each Township for action and approval.

If you have any questions, comments, or concerns please do not hesitate to contact me.

Thank you.

BILL OF SALE

GRANTOR: Acme Township

pursuant to the Capacity Sharing Agreement entered into by the Grantor and Grantee, and for the sum of \$1.00 and other consideration in the form of the mutual covenants in the Capacity Sharing Agreement, the receipt and adequacy of which is acknowledged, has sold and grants to

GRANTEE: Grand Traverse County Board of Public Works

and to Grantee's successors, administrators, and assigns, all right, title, and interest in and to Acme Township's owned treatment capacity at the Wastewater Treatment Plant located in the City of Traverse City (Capacity). That Capacity amounts to the following:

Capacity Right as a percentage of Total Capacity: 7.71%  
Flow in Gallons per Day: 655,350  
B.O.D. in Lbs Per Day: 1,558

Grantor has executed this Bill of Sale on \_\_\_\_\_, 2015.

GRANTOR  
Acme Township

/s/ \_\_\_\_\_  
Witness

/s/ \_\_\_\_\_  
Jay Zollinger  
Its: Supervisor

/s/ \_\_\_\_\_  
Witness

STATE OF MICHIGAN )  
\_\_\_\_\_ COUNTY )

On \_\_\_\_\_, 2015, before me, a notary public, personally appeared Jay Zollinger, to me known to be the person who executed the foregoing instrument, and acknowledge that such person executed the same freely, and that the consideration recited within the foregoing instrument was actual and adequate and was given in good faith for

the purposes set forth and not for the purpose of security or for defrauding creditors of Grantor or subsequent purchasers.

/s/ \_\_\_\_\_

**[Notary public's name, as it appears on application for commission]**

Notary public, State of Michigan, County of **[county]**.

My commission expires **[date]**.

**[If acting in county other than county of commission: Acting in the County of [county].]**

PREPARED BY:

Scott W. Howard

Olson, Bzdok & Howard, PC

420 E. Front St.

Traverse City, MI 49686

(231) 946-0044



BILL OF SALE

GRANTOR: East Bay Township

pursuant to the Capacity Sharing Agreement entered into by the Grantor and Grantee, and for the sum of \$1.00 and other consideration in the form of the mutual covenants in the Capacity Sharing Agreement, the receipt and adequacy of which is acknowledged, has sold and grants to

GRANTEE: Grand Traverse County Board of Public Works

and to Grantee's successors, administrators, and assigns, all right, title, and interest in and to East Bay Township's owned treatment capacity at the Wastewater Treatment Plant located in the City of Traverse City (Capacity). That Capacity amounts to the following:

Capacity Right as a percentage of Total Capacity: 6.48%  
Flow in Gallons per Day: 550,800  
B.O.D. in Lbs Per Day: 1,309

Grantor has executed this Bill of Sale on \_\_\_\_\_, 2015.

GRANTOR  
East Bay Township

/s/ \_\_\_\_\_  
Witness

/s/ \_\_\_\_\_  
Glen Lile  
Its: Supervisor

/s/ \_\_\_\_\_  
Witness

STATE OF MICHIGAN )  
\_\_\_\_\_ COUNTY )

On \_\_\_\_\_, 2015, before me, a notary public, personally appeared Glen Lile, to me known to be the person who executed the foregoing instrument, and acknowledge that such person executed the same freely, and that the consideration recited within the foregoing instrument was actual and adequate and was given in good faith for the

purposes set forth and not for the purpose of security or for defrauding creditors of Grantor or subsequent purchasers.

/s/ \_\_\_\_\_

**[Notary public's name, as it appears on application for commission]**

Notary public, State of Michigan, County of **[county]**.

My commission expires **[date]**.

**[If acting in county other than county of commission: Acting in the County of [county].]**

PREPARED BY:

Scott W. Howard

Olson, Bzdok & Howard, PC

420 E. Front St.

Traverse City, MI 49686

(231) 946-0044

BILL OF SALE

GRANTOR: Elmwood Township

pursuant to the Capacity Sharing Agreement entered into by the Grantor and Grantee, and for the sum of \$1.00 and other consideration in the form of the mutual covenants in the Capacity Sharing Agreement, the receipt and adequacy of which is acknowledged, has sold and grants to

GRANTEE: Grand Traverse County Board of Public Works

and to Grantee's successors, administrators, and assigns, all right, title, and interest in and to Elmwood Township's owned treatment capacity at the Wastewater Treatment Plant located in the City of Traverse City (Capacity). That Capacity amounts to the following:

Capacity Right as a percentage of Total Capacity: 3.86%  
Flow in Gallons per Day: 328,100  
B.O.D. in Lbs Per Day: 780

Grantor has executed this Bill of Sale on \_\_\_\_\_, 2015.

GRANTOR  
Elmwood Township

/s/ \_\_\_\_\_  
Witness

/s/ \_\_\_\_\_  
Jack Kelly  
Its: Supervisor

/s/ \_\_\_\_\_  
Witness

STATE OF MICHIGAN )  
\_\_\_\_\_ COUNTY )

On \_\_\_\_\_, 2015, before me, a notary public, personally appeared Jack Kelly, to me known to be the person who executed the foregoing instrument, and acknowledge that such person executed the same freely, and that the consideration recited within the foregoing instrument was actual and adequate and was given in good faith for

the purposes set forth and not for the purpose of security or for defrauding creditors of Grantor or subsequent purchasers.

/s/ \_\_\_\_\_

**[Notary public's name, as it appears on application for commission]**

Notary public, State of Michigan, County of **[county]**.

My commission expires **[date]**.

**[If acting in county other than county of commission: Acting in the County of [county].]**

PREPARED BY:

Scott W. Howard

Olson, Bzdok & Howard, PC

420 E. Front St.

Traverse City, MI 49686

(231) 946-0044

BILL OF SALE

GRANTOR: Garfield Township

pursuant to the Capacity Sharing Agreement entered into by the Grantor and Grantee, and for the sum of \$1.00 and other consideration in the form of the mutual covenants in the Capacity Sharing Agreement, the receipt and adequacy of which is acknowledged, has sold and grants to

GRANTEE: Grand Traverse County Board of Public Works

and to Grantee's successors, administrators, and assigns, all right, title, and interest in and to Garfield Township's owned treatment capacity at the Wastewater Treatment Plant located in the City of Traverse City (Capacity). That Capacity amounts to the following:

Capacity Right as a percentage of Total Capacity: 19.94%  
Flow in Gallons per Day: 1,694,900  
B.O.D. in Lbs Per Day: 4,028

Grantor has executed this Bill of Sale on \_\_\_\_\_, 2015.

GRANTOR  
Garfield Township

/s/ \_\_\_\_\_  
Witness

/s/ \_\_\_\_\_  
Chuck Korn  
Its: Supervisor

/s/ \_\_\_\_\_  
Witness

STATE OF MICHIGAN )  
\_\_\_\_\_ COUNTY )

On \_\_\_\_\_, 2015, before me, a notary public, personally appeared Chuck Korn, to me known to be the person who executed the foregoing instrument, and acknowledge that such person executed the same freely, and that the consideration recited within the foregoing instrument was actual and adequate and was given in good faith for

the purposes set forth and not for the purpose of security or for defrauding creditors of Grantor or subsequent purchasers.

/s/

**[Notary public's name, as it appears on application for commission]**

Notary public, State of Michigan, County of **[county]**.

My commission expires **[date]**.

**[If acting in county other than county of commission: Acting in the County of  
[county].]**

PREPARED BY:

Scott W. Howard

Olson, Bzdok & Howard, PC

420 E. Front St.

Traverse City, MI 49686

(231) 946-0044

BILL OF SALE

GRANTOR: Peninsula Township

pursuant to the Capacity Sharing Agreement entered into by the Grantor and Grantee, and for the sum of \$1.00 and other consideration in the form of the mutual covenants in the Capacity Sharing Agreement, the receipt and adequacy of which is acknowledged, has sold and grants to

GRANTEE: Grand Traverse County Board of Public Works

and to Grantee's successors, administrators, and assigns, all right, title, and interest in and to Peninsula Township's owned treatment capacity at the Wastewater Treatment Plant located in the City of Traverse City (Capacity). That Capacity amounts to the following:

Capacity Right as a percentage of Total Capacity: 2.01%  
Flow in Gallons per Day: 170,850  
B.O.D. in Lbs Per Day: 406

Grantor has executed this Bill of Sale on \_\_\_\_\_, 2015.

GRANTOR  
Peninsula Township

/s/ \_\_\_\_\_  
Witness

/s/ \_\_\_\_\_  
Pete Correia  
Its: Supervisor

/s/ \_\_\_\_\_  
Witness

STATE OF MICHIGAN )  
\_\_\_\_\_ COUNTY )

On \_\_\_\_\_, 2015, before me, a notary public, personally appeared Pete Correia, to me known to be the person who executed the foregoing instrument, and acknowledge that such person executed the same freely, and that the consideration recited within the foregoing instrument was actual and adequate and was given in good faith for

the purposes set forth and not for the purpose of security or for defrauding creditors of Grantor or subsequent purchasers.

/s/

\_\_\_\_\_

**[Notary public's name, as it appears on application for commission]**

Notary public, State of Michigan, County of **[county]**.

My commission expires **[date]**.

**[If acting in county other than county of commission: Acting in the County of  
[county].]**

PREPARED BY:

Scott W. Howard

Olson, Bzdok & Howard, PC

420 E. Front St.

Traverse City, MI 49686

(231) 946-0044



## Capacity Sharing Agreement

This Capacity Sharing Agreement is made and entered into among the Grand Traverse County Board of Public Works ("BPW") and the Township of Acme, the Township of Blair, the Charter Township of East Bay, the Charter Township of Elmwood, the Charter Township of Garfield and the Township of Peninsula (collectively the "Townships"), and provides as follows:

### RECITALS

- A. The parties to this Capacity Sharing Agreement are parties to the Master Sewer Agreement of 2001 which provides, among other things, a certain amount of capacity at the Traverse City Wastewater Treatment Plant for each of the Townships individually except for Blair which leases a portion of Garfield's capacity, and
- B. The total of the Townships' capacity at the Wastewater Treatment Plant is 40% of the Plant's operating capacity, and
- C. Pursuant to the provisions of the Master Sewer Agreement, the Townships desire to transfer all of their capacity to the BPW in order to be leased back and shared by the Townships and the Septage Treatment Facility pursuant to this Capacity Sharing Agreement, and
- D. The Townships have agreed to receive the benefits of this shared capacity and bear the costs of the capacity in the same proportion as the sewage flows from each township to the total flows from the six townships collectively, and
- E. The parties have agreed to document their agreement in this Shared Capacity Agreement.

### AGREEMENT

#### 1. Capacity Ownership

The Townships, through this Agreement, convey their owned capacity in the Wastewater Treatment Plant to the BPW for the sum of \$1.00 and other consideration in the form of the mutual covenants in this Capacity Sharing Agreement. The BPW agrees to use, lease or convey this capacity only pursuant to the terms and conditions of this Capacity Sharing Agreement.

#### 2. Term

The term of this Capacity Sharing Agreement shall run and expire concurrently with the term of the Master Sewer Agreement.

#### 3. Payment

The Townships shall pay all obligations owed by the BPW due to its ownership of capacity at the Wastewater Treatment Plant as provided for in this Agreement. It is the intention of the parties that the

Townships share the costs of the capacity and fully reimburse the BPW for any expenses charged it due to ownership of the capacity at the Wastewater Treatment Plant, including but not limited to any bond payments, maintenance expenses or capital improvement costs owed under the Master Sewer Agreement and/or as part of the use of Wastewater Treatment Plant. Each Township shall be responsible for its share of the total amount owed based upon its share of the total capacity used by the Township's collectively for the preceding year, as provided in this Agreement. For the convenience of the parties, the Grand Traverse County Treasurer shall be requested to semi-annually bill the Township parties (and the Board of Public Works with respect to the Septage Treatment Facility when flows begin) for the capacity allocated to the Township as provided in this lease and the Townships and Board of Public Works shall make such payments directly to the Grand Traverse County Treasurer which payments shall be applied to the account of the City of Traverse City.

**4. Capacity Sharing**

The Townships shall share the capacity at the Wastewater Treatment Plant as follows: capacity shall be leased to the Townships by the BPW in proportion to their flows into the Traverse City Regional Wastewater Treatment Plant in one percentage point increments. The BPW shall lease capacity as needed to the Townships with a goal of ensuring the maximum flexibility for capacity sharing among the Townships. In some instances this may lead to the BPW retaining excess capacity for any Township that needs it in the future. Regardless of the amount of capacity retained by the BPW, the Townships agree that they will pay any and all costs associated with the Treatment Plant based on percentage of flow to the Wastewater Treatment Plant. Flow shall be calculated for the proceeding calendar year (January 1 through December 31) to determine each Township's percentage of flow and payment allocation. The capacity allocation among the Townships and thus the payment allocation for the first year of this Agreement shall be as follows:

<i>Township</i>	<i>2014 Flow</i>	<i>Percentage</i>
Acme	90,913,792	11.6%
Blair	7,402,000	0.9%
East Bay	160,161,208	20.4%
Elmwood	59,526,721	7.6%
Garfield	431,977,434	55.0%
Peninsula	28,320,590	3.6%
Septage Treatment Facility	7,490,066	1.0%
<b>Total</b>	<b>785,791,811</b>	<b>100.0%</b>

<b>Bond % Based on WWTP Total Flow</b>	
Acme	4.6
Blair	0.4
East Bay	8.1
Elmwood	3.1
Garfield	22.0
Peninsula	1.5
STF	0.4
	<b>40.0</b>

**5. Withdrawal and Capacity Buyback**

Any Township may withdraw from this Agreement and repurchase its capacity in the Wastewater Treatment Plant from the BPW for \$1.00. All remaining Townships shall share the capacity sharing in Paragraph 4 above adjusted accordingly to reflect the reduced total capacity. All other terms and conditions of this Agreement shall remain in full force and effect for the remaining parties. Withdrawal

may be accomplished by delivering written notice thereof to the other parties six months in advance of the effective date.

**8. Miscellaneous**

**A. Integration**

This Capacity Sharing Agreement and the Master Sewer Agreement constitutes the entire understanding between the parties with respect to the subject matter of this Capacity Sharing Agreement and supersedes any prior discussions, negotiations, agreements, and understandings. The intention of this Agreement is to set forth the relationship between the Townships and BPW concerning ownership and leaseback of capacity rights at the Wastewater Treatment Plant. As to the Parties to this agreement, if any provision of this Agreement is inconsistent with the Master Sewer Agreement, this Agreement shall govern to the greatest extent authorized by law.

**B. Choice of law**

This Capacity Sharing Agreement will be governed and controlled in all respects by the laws of the State of Michigan, including interpretation, enforcement, validity, and construction.

**C. Choice of forum**

The parties submit to the jurisdiction and venue of the Circuit Court for the County of Grand Traverse, State of Michigan. The parties stipulate that the venues referenced in this Capacity Sharing Agreement are convenient.

**D. Notices**

All notices and other communications required or permitted under this Capacity Sharing Agreement will be in writing and will be deemed given when delivered personally or by registered or certified mail, return receipt requested, addressed to the party to which notice is to be given at the address set forth above or that is specified in writing by any party.

**E. Waiver**

The failure of any party to exercise a right or remedy or acceptance of a partial or delinquent payment will not operate as a waiver of any of the rights of any party to insist upon full and timely performance of the terms and conditions of this Capacity Sharing Agreement.

**F. Severability**

Whenever possible, each provision of this Capacity Sharing Agreement will be interpreted in such a way as to be effective and valid under applicable law. If a provision is prohibited by or invalid under applicable law, it will be ineffective only to the extent of such prohibitions or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Capacity Sharing Agreement. This Capacity Sharing Agreement may not be varied or modified in any manner, except in a subsequent writing executed by an authorized representative of each party.

**G. Force Majeure**

No party will be deemed to be in default or otherwise responsible for delays or failure in performance resulting from acts of God; acts of war or civil disturbance; epidemics; governmental action or inaction; fires; earthquakes; unavailability of labor, materials, power, or communication; or other causes beyond that party's reasonable control.

**H. Titles**

Titles and headings to articles, sections, or paragraphs in this Capacity Sharing Agreement are inserted for convenience of reference only and are not intended to effect the interpretation or construction of the document.

**I. Effective Date**

This Capacity Sharing Agreement shall be effective upon execution by all of the parties hereto but the rights and obligations shall be as set forth herein irrespective of the effective date.

Parties:

  
Grand Traverse County Board of Public Works

Date: 4-2-2015

  
Township of Acme


Date: 3/12/15

  
Township of Blair

Date: 3/12/15

  
Charter Township of East Bay

Date: 3-12-15

  
Charter Township of Elmwood

Date: 3/12/15

  
Charter Township of Garfield

Date: 3/12/15

  
Township of Peninsula

Date: 3/12/15