



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, July 7, 2015, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: J. Jocks, Legal Counsel
N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA:

Clerk, Dye, requested to add to New Business #7 Clerk's update.

Motion by White, seconded by LaPointe to approve the agenda with the addition of Clerk's update under New Business #7. Motion carried by unanimous vote.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **Draft Unapproved Meeting Minutes:**
 - a. **Planning Commission 06/08/15**
- d. **Parks and Maintenance Report – Henkel**

2. APPROVAL:

- a. **Township Board Special Budget work session 05/19/15**
Townsho[Board Special Parks work session 06/11/15
Regular meeting minutes of 06/02/15
- b. **Accounts Payable Prepaid of \$13,955.34 and Current to be approved of \$117,600.97 (Recommend approval: Cathy Dye, Clerk)**

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Dye asked to remove the Current bills to be paid, LaPointe asked for the Planning Commission minutes of 6/8/15 to be pulled, Jenema requested the Treasurer's report and Clerk's balance sheet removed.

Motion by LaPointe, seconded by Scott to approve the consent calendar with the removal of the Current bills, Planning Commission minutes of 6/8/15 and the Treasurer's report. Motion carried by unanimous roll call vote.

Dye had additional invoices of \$37,476.87 to add to the Current bills to be paid of \$117,600.97 bringing the total to \$155,077.84.

Motion by LaPointe, seconded by Scott to approve the Current bills of \$155,077.84. Motion carried by unanimous roll call vote.

LaPointe commented on the recent article in the Detroit News “Rancor welcomes Meijer to Acme Township”. He said it makes no mention of Acme’s attributes but focus almost exclusively instead on the ghosts of the past. No mention of the unique features we have such as Grand Traverse Resort with three championship golf courses, Flint fields, Williamsburg Dinner Theater and the very high end and successful Traverse Bay RV Park and there are others. The fact that Acme has an Agricultural District that encompass over a third of the entire Township with over 900 acres and counting of Farmland that will remain Farmland forever thanks to Acme’s 20 year commitment to a property tax millage that funds the farmland preservation program. LaPointe commented that it goes without saying that any citizen has the right to express their opinion regardless if it is pro or con. LaPointe finds himself growing weary with the same rhetoric. The one thing the Detroit News got right was the title of the article “**Rancor welcomes Meijer to Acme Township**”.

Trustee, Aukerman, stated that she agrees with La Pointe’s points. This Board has done many good things, the Master Plan that has been very carefully thought out. With the five year Parks & Recreation plan that is now in place we are able to apply for different grants. Aukerman believes this Board has shown a vision and direction.

Motion by LaPointe, seconded by White to approve the Planning Commission minutes of 6/8/15 as presented. Motion carried by unanimous roll call vote.

Jenema commented that with the new BS&A software some of the reports look a little different. And will continue to as we work to modify things. She is keeping the same format for the Treasurer’s report for reference. Jenema pointed out to the Board the cash summary by Banks match the Balance sheet. Jenema said that when you look at the Treasurer’s report they are not the same. She pointed out that not all of the checks had cleared. Discussion followed.

Motion by Jenema, seconded by Scott to approve the Treasurer’s report and Balance sheet as presented. Motion carried by unanimous roll call vote.

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. REPORTS: Received and filed

- 1. Sheriff’s Report – Deputy: Ken Chubb**
- 2. County Commissioner’s Report – Crawford**
- 3. Road commission report – McKellar**

LaFranier Road in Garfield Township is now open. McKellar talked about what’s the status of the various County Drains which are being looked at to be established in other Townships.

H. CORRESPONDENCE:

Zollinger received an email from the Traverse City Boom Boom Club thanking the Township for our contribution towards the 4th of July fireworks. A letter was sent to New Hope Church for the volunteers who picked up brush in Saylor Park in May, and also a team of 3rd, 4th and 5th graders from Bertha Vos that picked up brush in the Deepwater Natural Area.

I. PUBLIC HEARING: None

J. NEW BUSINESS:

- 1. RFP Legal Services – Supervisor**

Board reviewed the RFP. A list of firms that the Township will be sending the RFP to was included. Zollinger would like to add Brandt, Pezzetti, Vermetten, Popovits, P.C.. The Board also requested that an ad be placed in the Record Eagle.

- 2. FOIA 2015 Cost updates based on new budget – Clerk**

Motion by LaPointe, seconded by Scott to approve Resolution R-2015-29 adopting amended fees and Costs for Freedom of Information Act. Motion carried by unanimous roll call vote.

3. Acme Sewer update East Bay bypass, 2016 engineer 2007 build – Supervisor

Zollinger reviewed his memo regarding the East Bay bypass.

4. Resolution to move money from 101 committed funds for BS&A to 101-101-804-000

Motion by Scott, seconded by Dye to approve Resolution R-2015-30 moving funds for the new BS&A Software. Motion carried by unanimous roll call vote.

5. County GIS support for Assessing New Ortho Imagery – Jenema

Jenema presented a proposed Grand Traverse County aerial imagery procurement project financial Partnership.

Motion by LaPointe, supported by Scott, to show a commitment for this project. Motion carried by unanimous roll call vote.

6. TC RV park approval of new roads names – Supervisor

Motion by LaPointe, seconded by Dye to approve the three new road names for the TC RV park. Motion carried by unanimous vote.

7. Clerk's update – Clerk

Clerk's office update attached to the minutes

K. OLD BUSINESS:

1. US 31 Shave and Pave, Curb cut approval of Acme Sewer/Manhole repairs – Supervisor

MDOT will be resurfacing about 3.5 miles of US-31 between Holiday Road and the Grand Traverse Resort (Brackett Rd) beginning after Labor Day and be completed by November.

2. MDNR grant resolution new grant/Sayler park boat launch

Dicussion followed

Motion by Aukerman, seconded by Scott to approve Resolution R-2015-31 accepting the terms of the Agreement as received from the Michigan Department of Natural Resources and granting Zollinger to sign the Waterways Grant Agreement. Motion carried by unanimous roll call vote.

Zollinger also provided a draft Professional Services Agreement (PSA) for the Waterways Project. This is an Agreement between Acme Township and Gosling Czubak Engineering Services, Inc. Discussion Followed with questions and concerns regarding the agreement. Zollinger will make the corrections and forward to Jocks to review.

Motion by Scott, seconded by LaPointe to make the corrections as noted with all work by Gosling Czubak not to exceed \$39,870.00 with Contract Review by Jocks before signature. Motion Passed on a unanimous roll call vote.

3. Zoning Administrator – Jenema

Jenema stated that Shawn Winter began on Monday, July 6th. We are looking forward to working with him.

Jocks commented that Ruth Ann Liebzeit, legal assistant, retired on July 2, 2015, after 28 years with our firm. We couldn't have gotten where we are today without her help. We wish her all the best on her retirement.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

T. Phillips, 2986 Wild Juniper Trail, asked if the East Bay force main is under the newly reconstructed US 31. Zollinger commented it was on the edge to the south of the tree lawn. He also asked how many FOIA requests we get in a year. Dye commented about a dozen. Phillips also commented on La Pointe's comments on the recent Detroit News article ,and its part of the freedom we have to express our opinions.

Adjourned at 9:05 pm

Clerks office Update

BS&A SOFTWARE

- a.) Implementation and setup of BS&A began the first 2 weeks of June.

This will be wrapped up by July 14th. Still a learning curve, but support is available.

- b.) Clerk and Treasurer's office working on "Our work Flow" between each other's office.

At this time our offices have setup Positive Pay. This is a higher level of security to help protect Acme against check fraud in the 101 account. With Positive Pay Acme sends a file of all issued checks and Chase will then compare that information to the checks presented for payment. Checks that do not match the information provided will be marked as exceptions and will be available for review by both the Clerk and Treasurer's office

- c.) Currently in the process of setting up direct pay for employees and officials that are interested. This is optional.

ELECTIONS

- a.) Random audits for May 2015 Election were selected by both, State of Michigan and Grand Traverse County. Acme Township was selected by the Grand Traverse County for an audit completed on June 16th. The result of the audit was good. Told by Bonnie Scheele that everything was in order.
- b.) No August Election

YEAR END

- a.) Preparing for year end with Gabridge & Co. Working on required reports accruals and misc. Received a list of required reporting to be completed before we meet.



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, July 7, 2015, 7:00 p.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE

ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. INQUIRY AS TO CONFLICTS OF INTEREST:

D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. Draft Unapproved Meeting Minutes:
 - 1. Planning Commission 06/08/15
- d. Metro Fire newsletter
- e. North Flight report
- f. VGT Final Stormwater Agreement
- g. Parks and Maintenance Report – Henkel

2. APPROVAL:

- a. Township Board Special Budget work session 05/19/15
Township Board Special Parks work session 06/11/15
Regular meeting minutes of 06/02/15
- b. Accounts Payable Prepaid of \$13,955.34 and Current to be approved of \$117,600.97 (Recommend approval: Cathy Dye, Clerk)

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____
- 2. _____
- 3. _____

F. SPECIAL PRESENTATIONS/DISCUSSIONS:

G. REPORTS:

- 1. Sheriff's Report– Deputy: Ken Chubb
- 2. County Commissioner's Report-Carol Crawford
- 3. Road commission report-Marc McKellar

H. CORRESPONDENCE:

I. PUBLIC HEARING:

J. NEW BUSINESS:

1. RFP Legal Services-Supervisor
2. FOIA 2015 Cost up dates based on new budget-Clerk
3. Acme Sewer Up date East Bay by pass, 2016 engineer 2007 build-Supervisor
4. Resolution to move Money from 101 Committed funds for BS&A to 101-101-804-000
5. County GIS support for Assessing New Ortho Imagery-Jenema
6. TC RV park Approval of new road names-Supervisor

K. OLD BUSINESS:

1. US31 Shave and Pave, Curb cut removal Acme Sewer/ Manhole Repairs-Supervisor
2. MDNR Grant resolution new grant.-Sayler park Boat Launch.
3. Zoning Administrator Update – Jenema

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN

ACME TOWNSHIP - Monthly Treasurer's Report

Reconciled with Bank as of May 31, 2015

		FUND #	April 30, 2015 Account Balance	NET CHANGE	May 31, 2015 Account Balance
Chase Bank			\$ 1,063,691	\$ (47,722)	\$ 1,015,969
Chemical Bank - High Yield		101-206	\$ 156,737	\$ 8	\$ 156,745
Chemical Bank - Money Market Plus		207-209			
		212-246	\$ 297,161	\$ 13	\$ 297,174
Chemical Bank - Liquor Fund		212	\$ 12,192	\$ 1.29	\$ 12,193
A	TOTAL BANK ACCOUNTS FOR GENERAL FUND		\$ 1,529,781	\$ (47,700)	\$ 1,482,081
	Self Funded Accts Payable 6 Months	Committed 101	\$ 351,177	\$ -	\$ 351,177
	Saylor Park Boat Launch Imp	Committed 101	\$ 95,868	\$ -	\$ 95,868
	Septage Plant Bond Buyout	Committed 101	\$ 202,246	\$ -	\$ 202,246
	Hoxsie House Relocation	Committed 101	\$ -	\$ -	\$ -
	Water Engineering Study (GTB Grant)	Restricted 101	\$ 14,000	\$ -	\$ 14,000
	GTTC Engineer Project Management	Committed 101	\$ 40,000	\$ -	\$ 40,000
	Public Broadcast Equipment Fund	Restricted 101	\$ 6,864	\$ -	\$ 6,864
	PA48 Metro Fund -(PA 48 Twp Imp (SAD) \$20,401)	Restricted 101	\$ 83,282	\$ (50,000)	\$ 33,282
B	Sub-Total Assigned From GENERAL FUND		\$ 793,437	\$ (50,000)	\$ 743,437
Funds within General Fund Bank Account (Restricted or Committed)					
	Cemetery Fund	Committed 209	\$ 5,152	\$ 365	\$ 5,517
	Fire Fund <i>Special Assessment</i>	Restricted 206	\$ 79,101	\$ (6,582)	\$ 72,519
	Police Fund <i>Special Assessment</i>	Restricted 207	\$ 157,604	\$ 0	\$ 157,604
	Liquor Fund	Restricted 212	\$ 13,018	\$ 1	\$ 13,019
	Township Improvement (SAD)	Committed 246	\$ 50,000	\$ -	\$ -
C	SUB-TOTAL (Restricted or Committed)		\$ 304,875	\$ (6,216)	\$ 248,659
	BALANCE		\$ 431,469		\$ 489,986
			Note ((A)-(B+C))		Note ((A)-(B+C))
RESTRICTED BY BOARD RESOLUTION ACCOUNTS:					
	Shoreline Preserv. Fund	Committed 224	\$ 1,377	\$ 0	\$ 1,377
	Parks & Recreation	Committed 226	\$ 16,099	\$ 1,001	\$ 17,100
	Parks/Shoreline Fund <small>(New Urbanist to Park/Shoreline)</small>	Committed 227	\$ 27,887	\$ 1	\$ 27,888
D	SUB-TOTAL		\$ 45,363		\$ 46,365
RESTRICTED BY MILLAGE:					
	Farmland <i>Millage Chemical Bank</i>	Restricted 225	\$ 5,197	\$ 1	\$ 5,198
	Farmland <i>Millage Chase Bank</i>	Restricted 225	\$ 207,441	\$ (7,569)	\$ 199,872
	Farmland Totals		\$ 212,638	\$ (7,569)	\$ 205,069
	Tax Collection	Temporary Funds 703	\$ 22,459	\$ (20,728)	\$ 1,731
E			\$ 235,097		\$ 206,801
RESTRICTED BY REVENUE SOURCE ACCOUNTS:					
	Sewer Fund Chemical Bank	Restricted 590	\$ 196,721	\$ 8	\$ 196,729
	Sewer Fund Chase Bank	Restricted 590	\$ 997,228	\$ 180,740	\$ 1,177,968
	Sewer Fund Totals	Restricted 590	\$ 1,193,949	\$ 180,748	\$ 1,374,697
	Planning Review Fees (Trust & Agency) Escrow	Restricted 701	\$ 20,853	\$ (17,926)	\$ 2,927
	Holiday Hills Special Assessment	Restricted 818	\$ 3,725	\$ 100,000	\$ 103,725
F	ACME TOWNSHIP RESTRICTED FUNDS		\$ 1,218,527		\$ 1,481,350
ACME TOWNSHIP ALL ACCOUNT BALANCES			\$ 3,028,769.0		\$ 3,216,597
			NOTE: (A+D+E+F)		NOTE: (A+D+E+F)

Amy Jenema, Treasurer

Bank Code Fund	Description	Beginning Balance 05/01/2015	Total Debits	Total Credits	Ending Balance 05/31/2015
818	Holiday				
818	HOLIDAY HILLS AREA IMPROVEMENT	3,725.00	100,000.00	0.00	103,725.00
	Holiday	<u>3,725.00</u>	<u>100,000.00</u>	<u>0.00</u>	<u>103,725.00</u>
CHASE	GENERAL FUND				
101	GENERAL FUND	762,778.66	159,207.24	171,633.30	750,352.60
206	FIRE FUND	79,101.53	0.00	17,748.11	61,353.42
207	POLICE PROTECTION	157,604.07	0.00	19,147.00	138,457.07
209	CEMETERY FUND	5,152.07	600.00	235.12	5,516.95
212	LIQUOR FUND	825.54	0.00	0.00	825.54
246	TWP IMPROVEMENT REVOLVING FUND	50,000.00	0.00	50,000.00	0.00
	GENERAL FUND	<u>1,055,461.87</u>	<u>159,807.24</u>	<u>258,763.53</u>	<u>956,505.58</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	199,941.93	7,504.88	7,575.00	199,871.81
	FARMLAND PRESERVATION	<u>199,941.93</u>	<u>7,504.88</u>	<u>7,575.00</u>	<u>199,871.81</u>
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,197.37	0.22	0.00	5,197.59
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,197.37</u>	<u>0.22</u>	<u>0.00</u>	<u>5,197.59</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	156,737.91	6.66	0.00	156,744.57
	GENERAL FUND - HIGH YIELD	<u>156,737.91</u>	<u>6.66</u>	<u>0.00</u>	<u>156,744.57</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	297,161.35	12.62	0.00	297,173.97
	GENERAL FUND - MONEY MARKET	<u>297,161.35</u>	<u>12.62</u>	<u>0.00</u>	<u>297,173.97</u>
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	12,192.77	0.52	0.00	12,193.29
	LIQUOR MONEY MARKET	<u>12,192.77</u>	<u>0.52</u>	<u>0.00</u>	<u>12,193.29</u>
NEWUR	NEW URBANIST				
227	NEW URBANIST TOWN CENTER	27,887.64	0.66	0.00	27,888.30
	NEW URBANIST	<u>27,887.64</u>	<u>0.66</u>	<u>0.00</u>	<u>27,888.30</u>
PARKS	PARKS & RECREATION				
226	PARK and RECREATION FUND	16,099.25	1,000.39	0.00	17,099.64

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
FROM 05/01/2015 TO 05/31/2015

Bank Code Fund	Description	Beginning Balance 05/01/2015	Total Debits	Total Credits	Ending Balance 05/31/2015
	PARKS & RECREATION	16,099.25	1,000.39	0.00	17,099.64
SEWER 590	ACME RELIEF SEWER ACME RELIEF SEWER	997,228.87	187,609.97	6,870.74	1,177,968.10
	ACME RELIEF SEWER	<u>997,228.87</u>	<u>187,609.97</u>	<u>6,870.74</u>	<u>1,177,968.10</u>
SEWMM 590	ACME RELIEF SEWER MONEY MARKET ACME RELIEF SEWER	196,721.01	8.35	0.00	196,729.36
	ACME RELIEF SEWER MONEY MARKET	<u>196,721.01</u>	<u>8.35</u>	<u>0.00</u>	<u>196,729.36</u>
SHORE 224	SHORELINE PRESERVATION SHORELINE PPRESERVATION	1,377.31	0.03	0.00	1,377.34
	SHORELINE PRESERVATION	<u>1,377.31</u>	<u>0.03</u>	<u>0.00</u>	<u>1,377.34</u>
TAX 703	CURRENT TAX COLLECTION CURRENT TAX COLLECTION	22,089.65	271.76	21,095.50	1,265.91
	CURRENT TAX COLLECTION	<u>22,089.65</u>	<u>271.76</u>	<u>21,095.50</u>	<u>1,265.91</u>
TRUST 701	TRUST & AGENCY TRUST AND AGENCY	20,853.83	59,947.72	77,874.15	2,927.40
	TRUST & AGENCY	<u>20,853.83</u>	<u>59,947.72</u>	<u>77,874.15</u>	<u>2,927.40</u>
	TOTAL - ALL FUNDS	<u>3,012,675.76</u>	<u>516,171.02</u>	<u>372,178.92</u>	<u>3,156,667.86</u>

ser: CATHY DYE
B: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

L NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
und 101 - GENERAL FUND							
evenues							
ept 000							
01-000-402.000	CURRENT PROPERTY TAXES	214,300.00	214,300.00	217,716.28	0.00	(3,416.28)	101.59
01-000-403.000	STATE SHARED SALES TAX	0.00	0.00	49,743.00	50,282.00	(49,743.00)	100.00
01-000-412.000	PERSONAL PROP TAXES	10,467.00	10,467.00	0.00	0.00	10,467.00	0.00
01-000-420.000	DELQUENT PERS PROP TAX	500.00	500.00	0.00	0.00	500.00	0.00
01-000-445.020	PENALTIES& INTEREST	500.00	500.00	417.80	0.00	82.20	83.56
01-000-446.000	DEL PERS INTEREST & PENALTY	300.00	300.00	0.00	0.00	300.00	0.00
01-000-447.000	ADMINISTRATIVE FEE 1%	102,059.00	102,059.00	102,297.15	0.00	(238.15)	100.23
01-000-448.000	CABLE TV FEE	82,224.00	82,224.00	63,013.98	20,227.76	19,210.02	76.64
01-000-465.000	PASSPORT FEES	3,000.00	3,000.00	3,275.51	41.01	(275.51)	109.18
01-000-574.000	ST SHARED SALES TAX	335,358.00	335,358.00	176,382.00	0.00	158,976.00	52.60
01-000-577.000	SWAMP TAX	750.00	750.00	1,035.39	0.00	(285.39)	138.05
01-000-602.000	GRANTS	0.00	0.00	66,000.00	0.00	(66,000.00)	100.00
01-000-607.000	CHARGES FOR SERVICES	200.00	200.00	278.71	65.90	(78.71)	139.36
01-000-608.000	ZONING ORDINANCES	0.00	0.00	230.00	0.00	(230.00)	100.00
01-000-608.001	Zoning Fees	15,000.00	15,000.00	17,810.38	1,015.00	(2,810.38)	118.74
01-000-610.000	Revenues for Escrow Account	500.00	500.00	5,930.81	1,572.26	(5,430.81)	1,186.16
01-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	6,785.00	6,785.00	6,645.54	0.00	139.46	97.94
01-000-665.000	INTEREST ON INVESTMENTS	1,800.00	1,800.00	348.68	19.28	1,451.32	19.37
01-000-665.001	INTEREST SEPTAGE RECEIVED	1,500.00	1,500.00	2,856.99	1,384.10	(1,356.99)	190.47
01-000-667.000	RENT-PARKS	200.00	200.00	225.00	50.00	(25.00)	112.50
01-000-671.000	MISC REVENUES	0.00	0.00	1,367.44	0.00	(1,367.44)	100.00
01-000-676.000	REIMBURSEMENTS	27,000.00	27,000.00	18,627.57	549.32	8,372.43	68.99
01-000-687.000	REFUNDS & REBATES	1,500.00	1,500.00	708.00	0.00	792.00	47.20
01-000-698.000	TRANS IN FRM OTHER FUNDS	0.00	21,000.00	21,000.00	21,000.00	0.00	100.00
Total Dept 000		803,943.00	824,943.00	755,910.23	96,206.63	69,032.77	91.63
TOTAL Revenues		803,943.00	824,943.00	755,910.23	96,206.63	69,032.77	91.63
xpenditures							
ept 000							
01-000-465.001	POSTAGE FOR PASSPORTS	400.00	400.00	602.92	3.00	(202.92)	150.73
01-000-992.000	CONTINGENCY	70,000.00	34,681.50	0.00	0.00	34,681.50	0.00
01-000-994.000	TC TALUS CONTRACT SERVICES	800.00	800.00	0.00	0.00	800.00	0.00
01-000-997.300	FOURTH OF JULY FIREWORKS	0.00	0.00	250.00	250.00	(250.00)	100.00
01-000-998.000	GT COUNTY ROAD COMMISSION TART	1,520.00	1,520.00	800.00	0.00	720.00	52.63
01-000-999.000	TRANSFER TO OTHER FUNDS	0.00	50,000.00	57,423.00	50,000.00	(7,423.00)	114.85
Total Dept 000		72,720.00	87,401.50	59,075.92	50,253.00	28,325.58	67.59
ept 101-TOWNSHIP BOARD OF TRUSTEES							
01-101-702.000	SALARIES	24,000.00	24,000.00	22,000.00	2,000.00	2,000.00	91.67
01-101-703.001	SECRETARY	28,614.00	28,614.00	26,359.78	2,308.80	2,254.22	92.12
01-101-705.001	PER DIEM TRUSTEES	500.00	500.00	0.00	0.00	500.00	0.00
01-101-710.000	UNEMPLOYMENT EXPENSE	0.00	9,055.50	7,205.00	0.00	1,850.50	79.56
01-101-714.000	FICA LOCAL SHARE	4,000.00	4,000.00	3,450.66	313.50	549.34	86.27
01-101-726.000	SUPPLIES & POSTAGE	3,000.00	3,000.00	1,957.47	16.99	1,042.53	65.25
01-101-801.000	ACCOUNTING & AUDIT	12,000.00	12,000.00	9,934.99	0.00	2,065.01	82.79
01-101-801.001	INTERNAL ACCOUNTANT	7,000.00	7,000.00	4,390.00	0.00	2,610.00	62.71
01-101-802.001	ATTORNEY SERVICES LITIGATION	3,000.00	3,000.00	559.50	0.00	2,440.50	18.65
01-101-802.002	ATTORNEY SERVICES	17,000.00	17,000.00	18,859.64	1,795.00	(1,859.64)	110.94
01-101-802.005	CONTRACTED COMMUNITY SERVICES	0.00	59,000.00	59,000.00	0.00	0.00	100.00
01-101-803.003	ENGINEERING SERVICES	30,000.00	44,000.00	26,638.25	7,402.50	17,361.75	60.54

ser: CATHY DYE
B: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

L NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGDG USED
Fund 101 - GENERAL FUND							
Expenditures							
01-101-804.000	SOFTWARE SUPPORT & PROCESSIN	18,495.00	22,195.00	24,068.17	2,489.65	(1,873.17)	108.44
01-101-860.000	TRAVEL & MILEAGE	1,000.00	1,000.00	135.60	0.00	864.40	13.56
01-101-874.000	RETIREMENT/PENSION	2,861.00	2,861.00	0.00	0.00	2,861.00	0.00
01-101-900.000	PUBLICATIONS	1,800.00	1,800.00	6,930.04	168.75	(5,130.04)	385.00
01-101-910.000	INSURANCE	6,600.00	6,600.00	6,628.53	652.53	(28.53)	100.43
01-101-946.001	SUPPLIES/POSTAGE	0.00	0.00	116.40	7.40	(116.40)	100.00
01-101-956.000	MISCELLANEOUS	0.00	0.00	480.00	0.00	(480.00)	100.00
01-101-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
01-101-960.000	dues subscriptions	5,350.00	5,350.00	163.95	0.00	5,186.05	3.06
Total Dept 101-TOWNSHIP BOARD OF TRUSTEES		166,220.00	251,975.50	218,877.98	17,155.12	33,097.52	86.86
Dept 171-SUPERVISOR EXPENDITURES							
01-171-702.000	SALARIES	37,000.00	37,000.00	33,300.04	2,846.16	3,699.96	90.00
01-171-714.000	FICA LOCAL SHARE	2,812.00	2,812.00	2,547.32	217.72	264.68	90.59
01-171-726.000	SUPPLIES & POSTAGE	200.00	200.00	13.77	0.00	186.23	6.89
01-171-860.000	TRAVEL & MILEAGE	500.00	500.00	357.08	0.00	142.92	71.42
01-171-874.000	RETIREMENT/PENSION	3,700.00	3,700.00	0.00	0.00	3,700.00	0.00
01-171-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 171-SUPERVISOR EXPENDITURES		45,712.00	45,712.00	36,218.21	3,063.88	9,493.79	79.23
Dept 191-ELECTION EXPENDITURES							
01-191-702.000	SALARIES	11,000.00	11,000.00	8,850.00	2,312.50	2,150.00	80.45
01-191-714.000	FICA LOCAL SHARE	0.00	0.00	48.47	0.00	(48.47)	100.00
01-191-726.000	SUPPLIES & POSTAGE	4,000.00	4,000.00	4,836.42	494.81	(836.42)	120.91
01-191-900.000	PUBLICATIONS	700.00	700.00	591.70	73.50	108.30	84.53
Total Dept 191-ELECTION EXPENDITURES		15,700.00	15,700.00	14,326.59	2,880.81	1,373.41	91.25
Dept 209-ASSESSOR'S EXPENDITURES							
01-209-702.000	SALARIES	5,000.00	5,000.00	4,583.37	416.67	416.63	91.67
01-209-714.000	FICA LOCAL SHARE	383.00	383.00	350.57	31.87	32.43	91.53
01-209-726.000	SUPPLIES & POSTAGE	2,500.00	2,500.00	1,874.41	0.00	625.59	74.98
01-209-803.002	ASSESSING CONTRACT SERVICES	30,000.00	30,000.00	27,500.00	2,500.00	2,500.00	91.67
01-209-803.004	ENGINEERING SERVICES T&A	1,000.00	1,000.00	570.96	90.00	429.04	57.10
01-209-804.000	SOFTWARE SUPPORT & PROCESSIN	2,000.00	2,000.00	1,699.00	0.00	301.00	84.95
01-209-900.000	PUBLICATIONS	0.00	0.00	41.88	41.88	(41.88)	100.00
01-209-956.000	MISCELLANEOUS	150.00	150.00	0.00	0.00	150.00	0.00
Total Dept 209-ASSESSOR'S EXPENDITURES		41,033.00	41,033.00	36,620.19	3,080.42	4,412.81	89.25
Dept 215-CLERK'S EXPENDITURES							
01-215-702.000	SALARIES	37,008.00	37,008.00	33,307.06	2,846.76	3,700.94	90.00
01-215-703.000	WAGES DEPUTY/SEC/PRT TIME	16,640.00	16,640.00	14,440.00	1,352.00	2,200.00	86.78
01-215-714.000	FICA LOCAL SHARE	4,105.00	4,105.00	3,041.21	279.28	1,063.79	74.09
01-215-726.000	SUPPLIES & POSTAGE	1,500.00	1,500.00	1,142.36	32.99	357.64	76.16
01-215-804.000	SOFTWARE SUPPORT & PROCESSIN	3,000.00	3,000.00	707.72	0.00	2,292.28	23.59
01-215-860.000	TRAVEL & MILEAGE	1,000.00	1,000.00	1,529.14	71.30	(529.14)	152.91
01-215-874.000	RETIREMENT/PENSION	5,600.00	5,600.00	0.00	0.00	5,600.00	0.00
01-215-910.000	INSURANCE	11,200.00	11,200.00	10,109.91	960.71	1,090.09	90.27
01-215-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	1,500.00	320.00	320.00	1,180.00	21.33

PERIOD ENDING 05/31/2015

L NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
und 101 - GENERAL FUND							
xpenditures							
otal Dept 215-CLERK'S EXPENDITURES		81,553.00	81,553.00	64,597.40	5,863.04	16,955.60	79.21
ept 247-BOARD OF REVIEW							
01-247-702.000	SALARIES	800.00	800.00	570.00	0.00	230.00	71.25
01-247-714.000	FICA LOCAL SHARE	61.00	61.00	43.62	0.00	17.38	71.51
01-247-900.000	PUBLICATIONS	100.00	100.00	0.00	0.00	100.00	0.00
01-247-956.000	MISCELLANEOUS	0.00	140.00	265.08	0.00	(125.08)	189.34
otal Dept 247-BOARD OF REVIEW		961.00	1,101.00	878.70	0.00	222.30	79.81
ept 253-TREASURER'S EXPENDITURES							
01-253-702.000	SALARIES	25,159.00	25,159.00	22,642.97	1,935.30	2,516.03	90.00
01-253-703.000	WAGES DEPUTY/SEC/PRT TIME	25,159.00	25,159.00	22,642.98	1,935.30	2,516.02	90.00
01-253-714.000	FICA LOCAL SHARE	3,825.00	3,825.00	3,372.17	287.76	452.83	88.16
01-253-726.000	SUPPLIES & POSTAGE	5,000.00	5,000.00	2,981.13	60.95	2,018.87	59.62
01-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	1,000.00	1,271.00	1,271.00	(271.00)	127.10
01-253-860.000	TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	500.00	0.00
01-253-874.000	RETIREMENT/PENSION	3,451.00	3,451.00	0.00	0.00	3,451.00	0.00
01-253-900.000	PUBLICATIONS	100.00	100.00	8.15	0.00	91.85	8.15
01-253-910.000	INSURANCE	2,500.00	2,500.00	1,083.67	91.62	1,416.33	43.35
01-253-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
otal Dept 253-TREASURER'S EXPENDITURES		67,694.00	67,694.00	54,002.07	5,581.93	13,691.93	79.77
ept 265-TOWNHALL EXPENDITURES							
01-265-726.000	SUPPLIES & POSTAGE	2,400.00	2,400.00	1,048.50	264.11	1,351.50	43.69
01-265-851.000	CABLE INTERNET SERVICES	4,500.00	4,500.00	4,151.98	326.04	348.02	92.27
01-265-920.000	ELECTRIC UTILITIES TOWNHALL	9,500.00	9,500.00	9,725.55	1,654.56	(225.55)	102.37
01-265-921.000	STREET LIGHTS	12,000.00	12,000.00	9,178.29	909.43	2,821.71	76.49
01-265-922.000	MICH CON GAS	4,000.00	4,000.00	3,746.06	283.10	253.94	93.65
01-265-923.000	SEWER TOWNSHIP HALL	900.00	900.00	540.00	0.00	360.00	60.00
01-265-930.000	REPAIRS & MAINT	7,000.00	7,000.00	6,276.42	660.86	723.58	89.66
otal Dept 265-TOWNHALL EXPENDITURES		40,300.00	40,300.00	34,666.80	4,098.10	5,633.20	86.02
ept 276-CEMETARY MAINTENANCE							
01-276-930.000	REPAIRS & MAINT	0.00	0.00	40.00	40.00	(40.00)	100.00
otal Dept 276-CEMETARY MAINTENANCE		0.00	0.00	40.00	40.00	(40.00)	100.00
ept 410-PLANNING & ZONING EXPENDITURES							
01-410-702.002	ZONING ADMIN SALARY	27,300.00	27,300.00	20,758.54	1,671.25	6,541.46	76.04
01-410-705.000	PER DIEM PLANNING/ZBA	13,600.00	13,600.00	6,862.00	0.00	6,738.00	50.46
01-410-714.000	FICA LOCAL SHARE	2,074.00	2,074.00	2,275.55	127.85	(201.55)	109.72
01-410-726.000	SUPPLIES & POSTAGE	400.00	400.00	156.60	0.00	243.40	39.15
01-410-802.002	ATTORNEY SERVICES	18,000.00	18,000.00	12,895.86	1,725.00	5,104.14	71.64
01-410-803.000	PLANNER SERVICES	20,000.00	20,000.00	21,975.47	150.00	(1,975.47)	109.88
01-410-803.001	PLANNING CONSULTANT	30,000.00	30,000.00	21,745.52	1,290.00	8,254.48	72.49
01-410-804.000	SOFTWARE SUPPORT & PROCESSIN	400.00	400.00	0.00	0.00	400.00	0.00
01-410-860.000	TRAVEL & MILEAGE	500.00	500.00	136.56	0.00	363.44	27.31

User: CATHY DYE
DB: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

LINE NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
01-410-874.000	RETIREMENT/PENSION	2,730.00	2,730.00	0.00	0.00	2,730.00	0.00
01-410-900.000	PUBLICATIONS	2,500.00	2,500.00	1,202.15	711.50	1,297.85	48.09
01-410-949.000	RENTAL OF SPACE	250.00	250.00	150.00	0.00	100.00	60.00
01-410-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	2,000.00	640.00	0.00	1,360.00	32.00
01-410-960.000	dues subscriptions	350.00	350.00	350.00	0.00	0.00	100.00
Total Dept 410-PLANNING & ZONING EXPENDITURES		120,104.00	120,104.00	89,148.25	5,675.60	30,955.75	74.23
Dept 750-MAINT & PARKS EXPENDITURES							
01-750-702.000	SALARIES	47,660.00	47,660.00	42,887.52	3,665.60	4,772.48	89.99
01-750-703.000	WAGES DEPUTY/SEC/PRT TIME	8,000.00	8,000.00	7,285.00	780.00	715.00	91.06
01-750-714.000	FICA LOCAL SHARE	4,230.00	4,230.00	3,159.32	277.18	1,070.68	74.69
01-750-726.000	SUPPLIES & POSTAGE	1,000.00	1,000.00	615.74	105.89	384.26	61.57
01-750-874.000	RETIREMENT/PENSION	4,766.00	4,766.00	0.00	0.00	4,766.00	0.00
01-750-910.000	INSURANCE	9,100.00	9,100.00	10,145.70	964.10	(1,045.70)	111.49
01-750-930.000	REPAIRS & MAINT	34,875.00	34,875.00	17,268.75	2,429.71	17,606.25	49.52
01-750-930.001	PARK EQUIP MAINT	3,500.00	3,500.00	857.82	0.00	2,642.18	24.51
01-750-956.000	MISCELLANEOUS	2,500.00	29,500.00	25,640.00	0.00	3,860.00	86.92
Total Dept 750-MAINT & PARKS EXPENDITURES		115,631.00	142,631.00	107,859.85	8,222.48	34,771.15	75.62
Dept 861-RETIREMENT/PENSION							
01-861-874.000	RETIREMENT/PENSION	1,200.00	1,200.00	430.00	0.00	770.00	35.83
Total Dept 861-RETIREMENT/PENSION		1,200.00	1,200.00	430.00	0.00	770.00	35.83
Dept 865-INSURANCE							
01-865-910.000	INSURANCE	14,000.00	14,000.00	10,319.00	0.00	3,681.00	73.71
Total Dept 865-INSURANCE		14,000.00	14,000.00	10,319.00	0.00	3,681.00	73.71
Dept 966-TRANSFER TO OTHER FUNDS							
01-966-999.000	TRANSFER TO OTHER FUNDS	0.00	7,423.00	0.00	0.00	7,423.00	0.00
Total Dept 966-TRANSFER TO OTHER FUNDS		0.00	7,423.00	0.00	0.00	7,423.00	0.00
TOTAL Expenditures		782,828.00	917,828.00	727,060.96	105,914.38	190,767.04	79.22
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		803,943.00	824,943.00	755,910.23	96,206.63	69,032.77	91.63
TOTAL EXPENDITURES		782,828.00	917,828.00	727,060.96	105,914.38	190,767.04	79.22
NET OF REVENUES & EXPENDITURES		21,115.00	(92,885.00)	28,849.27	(9,707.75)	(121,734.27)	31.06

ser: CATHY DYE
B: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

L NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2015 NORM (ABNORM)	MONTH 05/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
und 206 - FIRE FUND							
revenues							
ept 000							
06-000-402.000	CURRENT PROPERTY TAXES	705,178.00	705,178.00	678,318.27	0.00	26,859.73	96.19
06-000-671.000	MISC REVENUES	0.00	0.00	(521.98)	0.00	521.98	100.00
06-000-698.000	TRANS IN FRM OTHER FUNDS	1,190.00	8,613.00	7,423.00	0.00	1,190.00	86.18
Total Dept 000		<u>706,368.00</u>	<u>713,791.00</u>	<u>685,219.29</u>	<u>0.00</u>	<u>28,571.71</u>	<u>96.00</u>
TOTAL Revenues		<u>706,368.00</u>	<u>713,791.00</u>	<u>685,219.29</u>	<u>0.00</u>	<u>28,571.71</u>	<u>96.00</u>
expenditures							
ept 000							
06-000-802.004	CONTRACTED EMPLOYEE SERVICES	85,810.00	88,410.00	62,536.14	6,582.75	25,873.86	70.73
06-000-805.000	METRO FIRE CONTRACT	620,557.00	620,557.00	635,015.00	0.00	(14,458.00)	102.33
06-000-964.000	REIMBURSEMENTS	0.00	0.00	5,019.00	0.00	(5,019.00)	100.00
Total Dept 000		<u>706,367.00</u>	<u>708,967.00</u>	<u>702,570.14</u>	<u>6,582.75</u>	<u>6,396.86</u>	<u>99.10</u>
TOTAL Expenditures		<u>706,367.00</u>	<u>708,967.00</u>	<u>702,570.14</u>	<u>6,582.75</u>	<u>6,396.86</u>	<u>99.10</u>
und 206 - FIRE FUND:							
TOTAL REVENUES		<u>706,368.00</u>	<u>713,791.00</u>	<u>685,219.29</u>	<u>0.00</u>	<u>28,571.71</u>	<u>96.00</u>
TOTAL EXPENDITURES		<u>706,367.00</u>	<u>708,967.00</u>	<u>702,570.14</u>	<u>6,582.75</u>	<u>6,396.86</u>	<u>99.10</u>
NET OF REVENUES & EXPENDITURES		<u>1.00</u>	<u>4,824.00</u>	<u>(17,350.85)</u>	<u>(6,582.75)</u>	<u>22,174.85</u>	<u>359.68</u>

Prepared by: CATHY DYE
For: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

L NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2015 NORM (ABNORM)	MONTH 05/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 207 - POLICE PROTECTION							
Revenues							
Dept 000							
07-000-402.000	CURRENT PROPERTY TAXES	43,000.00	43,000.00	42,376.89	0.00	623.11	98.55
07-000-671.000	MISC REVENUES	26,846.00	26,846.00	(31.32)	0.00	26,877.32	(0.12)
07-000-698.000	TRANS IN FRM OTHER FUNDS	8,500.00	8,500.00	8,500.00	0.00	0.00	100.00
Total Dept 000		<u>78,346.00</u>	<u>78,346.00</u>	<u>50,845.57</u>	<u>0.00</u>	<u>27,500.43</u>	<u>64.90</u>
TOTAL Revenues		<u>78,346.00</u>	<u>78,346.00</u>	<u>50,845.57</u>	<u>0.00</u>	<u>27,500.43</u>	<u>64.90</u>
Expenditures							
Dept 000							
07-000-802.000	COMMUNITY POLICING CONTRACT	78,000.00	78,000.00	38,007.50	0.00	39,992.50	48.73
07-000-956.000	MISCELLANEOUS	200.00	200.00	0.00	0.00	200.00	0.00
Total Dept 000		<u>78,200.00</u>	<u>78,200.00</u>	<u>38,007.50</u>	<u>0.00</u>	<u>40,192.50</u>	<u>48.60</u>
TOTAL Expenditures		<u>78,200.00</u>	<u>78,200.00</u>	<u>38,007.50</u>	<u>0.00</u>	<u>40,192.50</u>	<u>48.60</u>
Fund 207 - POLICE PROTECTION:							
TOTAL REVENUES		<u>78,346.00</u>	<u>78,346.00</u>	<u>50,845.57</u>	<u>0.00</u>	<u>27,500.43</u>	<u>64.90</u>
TOTAL EXPENDITURES		<u>78,200.00</u>	<u>78,200.00</u>	<u>38,007.50</u>	<u>0.00</u>	<u>40,192.50</u>	<u>48.60</u>
NET OF REVENUES & EXPENDITURES		<u>146.00</u>	<u>146.00</u>	<u>12,838.07</u>	<u>0.00</u>	<u>(12,692.07)</u>	<u>8,793.20</u>

ser: CATHY DYE
B: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

L NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2015 NORM (ABNORM)	MONTH 05/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
und 209 - CEMETERY FUND							
Revenues							
Dept 000							
09-000-643.000	CEMETARY lot & plots	3,000.00	3,000.00	800.00	0.00	2,200.00	26.67
09-000-646.000	BURIAL FEE PAYMENTS	3,500.00	3,500.00	2,300.00	600.00	1,200.00	65.71
Total Dept 000		<u>6,500.00</u>	<u>6,500.00</u>	<u>3,100.00</u>	<u>600.00</u>	<u>3,400.00</u>	<u>47.69</u>
TOTAL Revenues		<u>6,500.00</u>	<u>6,500.00</u>	<u>3,100.00</u>	<u>600.00</u>	<u>3,400.00</u>	<u>47.69</u>
Expenditures							
Dept 000							
09-000-726.000	SUPPLIES & POSTAGE	150.00	150.00	16.13	0.00	133.87	10.75
09-000-802.004	CONTRACTED EMPLOYEE SERVICES	2,000.00	2,000.00	1,200.00	0.00	800.00	60.00
09-000-930.000	REPAIRS & MAINT	4,000.00	4,000.00	763.39	0.00	3,236.61	19.08
Total Dept 000		<u>6,150.00</u>	<u>6,150.00</u>	<u>1,979.52</u>	<u>0.00</u>	<u>4,170.48</u>	<u>32.19</u>
TOTAL Expenditures		<u>6,150.00</u>	<u>6,150.00</u>	<u>1,979.52</u>	<u>0.00</u>	<u>4,170.48</u>	<u>32.19</u>
und 209 - CEMETERY FUND:							
TOTAL REVENUES		<u>6,500.00</u>	<u>6,500.00</u>	<u>3,100.00</u>	<u>600.00</u>	<u>3,400.00</u>	<u>47.69</u>
TOTAL EXPENDITURES		<u>6,150.00</u>	<u>6,150.00</u>	<u>1,979.52</u>	<u>0.00</u>	<u>4,170.48</u>	<u>32.19</u>
NET OF REVENUES & EXPENDITURES		<u>350.00</u>	<u>350.00</u>	<u>1,120.48</u>	<u>600.00</u>	<u>(770.48)</u>	<u>320.14</u>

ser: CATHY DYE
 B: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

L NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2015 NORM (ABNORM)	MONTH 05/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
und 212 - LIQUOR FUND							
Revenues							
Dept 000							
12-000-443.000	LIQUOR LICENSE FEES	9,000.00	9,000.00	8,661.40	0.00	338.60	96.24
12-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	7.81	0.52	(7.81)	100.00
Total Dept 000		9,000.00	9,000.00	8,669.21	0.52	330.79	96.32
TOTAL Revenues		9,000.00	9,000.00	8,669.21	0.52	330.79	96.32
Expenditures							
Dept 000							
12-000-999.000	TRANSFER TO OTHER FUNDS	8,500.00	8,500.00	8,500.00	0.00	0.00	100.00
Total Dept 000		8,500.00	8,500.00	8,500.00	0.00	0.00	100.00
TOTAL Expenditures		8,500.00	8,500.00	8,500.00	0.00	0.00	100.00
und 212 - LIQUOR FUND:							
TOTAL REVENUES		9,000.00	9,000.00	8,669.21	0.52	330.79	96.32
TOTAL EXPENDITURES		8,500.00	8,500.00	8,500.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		500.00	500.00	169.21	0.52	330.79	33.84

ser: CATHY DYE
 B: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

L NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2015 NORM (ABNORM)	MONTH 05/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
und 224 - SHORELINE PPRESERVATION							
evenues							
ept 000							
24-000-600.000	CONTRIBUTIONS FROM RESIDENTS	1,430.00	1,430.00	0.00	0.00	1,430.00	0.00
24-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	0.35	0.03	(0.35)	100.00
otal Dept 000		<u>1,430.00</u>	<u>1,430.00</u>	<u>0.35</u>	<u>0.03</u>	<u>1,429.65</u>	<u>0.02</u>
OTAL Revenues		<u>1,430.00</u>	<u>1,430.00</u>	<u>0.35</u>	<u>0.03</u>	<u>1,429.65</u>	<u>0.02</u>
xpenditures							
ept 000							
24-000-902.000	BANK CHARGES	0.00	150.00	59.96	0.00	90.04	39.97
otal Dept 000		<u>0.00</u>	<u>150.00</u>	<u>59.96</u>	<u>0.00</u>	<u>90.04</u>	<u>39.97</u>
OTAL Expenditures		<u>0.00</u>	<u>150.00</u>	<u>59.96</u>	<u>0.00</u>	<u>90.04</u>	<u>39.97</u>
und 224 - SHORELINE PPRESERVATION:							
OTAL REVENUES		1,430.00	1,430.00	0.35	0.03	1,429.65	0.02
OTAL EXPENDITURES		0.00	150.00	59.96	0.00	90.04	39.97
ET OF REVENUES & EXPENDITURES		<u>1,430.00</u>	<u>1,280.00</u>	<u>(59.61)</u>	<u>0.03</u>	<u>1,339.61</u>	<u>4.66</u>

User: CATHY DYE
Job: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

LINE NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 225 - FARMLAND PRESERVATION							
Revenues							
Dept 000							
25-000-402.000	CURRENT PROPERTY TAXES	0.00	0.00	217,179.93	0.00	(217,179.93)	100.00
25-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	132.45	5.10	(132.45)	100.00
Total Dept 000		0.00	0.00	217,312.38	5.10	(217,312.38)	100.00
TOTAL Revenues		0.00	0.00	217,312.38	5.10	(217,312.38)	100.00
Expenditures							
Dept 000							
25-000-802.002	ATTORNEY SERVICES	0.00	4,000.00	3,751.44	75.00	248.56	93.79
25-000-802.004	CONTRACTED EMPLOYEE SERVICES	30,000.00	30,000.00	25,995.00	0.00	4,005.00	86.65
25-000-941.000	PDR PYMT TO LANDOWNERS	100,000.00	624,726.00	624,725.25	0.00	0.75	100.00
25-000-942.000	APPRAISAL EXPENSES	0.00	2,500.00	2,205.00	0.00	295.00	88.20
Total Dept 000		130,000.00	661,226.00	656,676.69	75.00	4,549.31	99.31
TOTAL Expenditures		130,000.00	661,226.00	656,676.69	75.00	4,549.31	99.31
Fund 225 - FARMLAND PRESERVATION:							
TOTAL REVENUES		0.00	0.00	217,312.38	5.10	(217,312.38)	100.00
TOTAL EXPENDITURES		130,000.00	661,226.00	656,676.69	75.00	4,549.31	99.31
NET OF REVENUES & EXPENDITURES		(130,000.00)	(661,226.00)	(439,364.31)	(69.90)	(221,861.69)	66.45

ser: CATHY DYE
 B: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

L NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2015 NORM (ABNORM)	MONTH 05/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
und 226 - PARK and RECREATION FUND							
revenues							
ept 000							
26-000-600.000	CONTRIBUTIONS FROM RESIDENTS	0.00	0.00	6,980.68	1,000.00	(6,980.68)	100.00
26-000-665.000	INTEREST ON INVESTMENTS	90.00	90.00	3.94	0.39	86.06	4.38
26-000-676.000	REIMBURSEMENTS	27,800.00	27,800.00	0.00	0.00	27,800.00	0.00
Total Dept 000		<u>27,890.00</u>	<u>27,890.00</u>	<u>6,984.62</u>	<u>1,000.39</u>	<u>20,905.38</u>	<u>25.04</u>
TOTAL Revenues		<u>27,890.00</u>	<u>27,890.00</u>	<u>6,984.62</u>	<u>1,000.39</u>	<u>20,905.38</u>	<u>25.04</u>
expenditures							
ept 000							
26-000-902.000	BANK CHARGES	20.00	20.00	0.00	0.00	20.00	0.00
26-000-930.002	PARKS & RECREATION EXPENDITUR	27,800.00	27,800.00	0.00	0.00	27,800.00	0.00
26-000-930.003	PHRAGMITES ERADICATION	60.00	60.00	0.00	0.00	60.00	0.00
Total Dept 000		<u>27,880.00</u>	<u>27,880.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,880.00</u>	<u>0.00</u>
TOTAL Expenditures		<u>27,880.00</u>	<u>27,880.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,880.00</u>	<u>0.00</u>
und 226 - PARK and RECREATION FUND:							
TOTAL REVENUES		<u>27,890.00</u>	<u>27,890.00</u>	<u>6,984.62</u>	<u>1,000.39</u>	<u>20,905.38</u>	<u>25.04</u>
TOTAL EXPENDITURES		<u>27,880.00</u>	<u>27,880.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,880.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>10.00</u>	<u>10.00</u>	<u>6,984.62</u>	<u>1,000.39</u>	<u>(6,974.62)</u>	<u>69,846.2</u>

PERIOD ENDING 05/31/2015

LINE NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 227 - NEW URBANIST TOWN CENTER							
Revenues							
Dept 000							
227-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	7.63	0.66	(7.63)	100.00
Total Dept 000		<u>0.00</u>	<u>0.00</u>	<u>7.63</u>	<u>0.66</u>	<u>(7.63)</u>	<u>100.00</u>
TOTAL Revenues		<u>0.00</u>	<u>0.00</u>	<u>7.63</u>	<u>0.66</u>	<u>(7.63)</u>	<u>100.00</u>
Fund 227 - NEW URBANIST TOWN CENTER:							
TOTAL REVENUES		0.00	0.00	7.63	0.66	(7.63)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	7.63	0.66	(7.63)	100.00

Operator: CATHY DYE
Budget: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

L NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2015 NORM (ABNORM)	MONTH 05/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
und 246 - TWP IMPROVEMENT REVOLVING FUND							
Expenditures							
Dept 000							
46-000-999.000	TRANSFER TO OTHER FUNDS	0.00	50,000.00	50,000.00	50,000.00	0.00	100.00
Total Dept 000		0.00	50,000.00	50,000.00	50,000.00	0.00	100.00
TOTAL Expenditures		0.00	50,000.00	50,000.00	50,000.00	0.00	100.00
und 246 - TWP IMPROVEMENT REVOLVING FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	50,000.00	50,000.00	50,000.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	(50,000.00)	(50,000.00)	(50,000.00)	0.00	100.00

User: CATHY DYE
DB: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

LINE NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - ACME RELIEF SEWER							
Revenues							
Dept 000							
590-000-460.000	USAGE&CONNECTION FEES	849,297.00	849,297.00	735,066.61	187,582.91	114,230.39	86.55
590-000-665.000	INTEREST ON INVESTMENTS	658.00	658.00	439.75	35.38	218.25	66.83
590-000-668.000	INTEREST & FEES	3,747.64	3,747.64	0.94	0.03	3,746.70	0.03
590-000-687.000	REFUNDS & REBATES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000		854,702.64	854,702.64	735,507.30	187,618.32	119,195.34	86.05
Dept 550-HOPE VILLAGE- WATER							
590-550-445.020	PENALTIES& INTEREST	0.00	0.00	0.23	0.00	(0.23)	100.00
590-550-450.000	USAGE FEES	0.00	0.00	10,499.89	0.00	(10,499.89)	100.00
590-550-698.000	TRANS IN FRM OTHER FUNDS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 550-HOPE VILLAGE- WATER		8,000.00	8,000.00	10,500.12	0.00	(2,500.12)	131.25
TOTAL Revenues		862,702.64	862,702.64	746,007.42	187,618.32	116,695.22	86.47
Expenditures							
Dept 000							
590-000-802.002	ATTORNEY SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
590-000-803.003	ENGINEERING SERVICES	15,000.00	15,000.00	13,035.00	850.00	1,965.00	86.90
590-000-950.020	PRINICPAL PMTS ON JOINT VENTU	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
590-000-956.001	OPERATING & MAINT EXP	263,000.00	263,000.00	252,563.39	5,740.09	10,436.61	96.03
590-000-956.003	HOCH ROAD #697 EXP	1,364.00	1,364.00	231.67	47.78	1,132.33	16.98
590-000-995.001	INTEREST on BONDS	450,155.00	450,155.00	214,957.21	0.00	235,197.79	47.75
Total Dept 000		739,019.00	739,019.00	480,787.27	6,637.87	258,231.73	65.06
Dept 550-HOPE VILLAGE- WATER							
590-550-956.001	OPERATING & MAINT EXP	5,000.00	5,000.00	9,368.08	232.87	(4,368.08)	187.36
Total Dept 550-HOPE VILLAGE- WATER		5,000.00	5,000.00	9,368.08	232.87	(4,368.08)	187.36
TOTAL Expenditures		744,019.00	744,019.00	490,155.35	6,870.74	253,863.65	65.88
Fund 590 - ACME RELIEF SEWER:							
TOTAL REVENUES		862,702.64	862,702.64	746,007.42	187,618.32	116,695.22	86.47
TOTAL EXPENDITURES		744,019.00	744,019.00	490,155.35	6,870.74	253,863.65	65.88
NET OF REVENUES & EXPENDITURES		118,683.64	118,683.64	255,852.07	180,747.58	(137,168.43)	215.57

User: CATHY DYE
 DB: ACME TOWNSHIP

PERIOD ENDING 05/31/2015

FUND NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2015 NORM (ABNORM)	MONTH 05/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT							
Revenues							
Dept 000							
18-000-672.020	PREPAID ASSESSMENTS	0.00	0.00	3,725.00	0.00	(3,725.00)	100.00
18-000-698.000	TRANS IN FRM OTHER FUNDS	0.00	100,000.00	100,000.00	100,000.00	0.00	100.00
Total Dept 000		0.00	100,000.00	103,725.00	100,000.00	(3,725.00)	103.73
TOTAL Revenues		0.00	100,000.00	103,725.00	100,000.00	(3,725.00)	103.73
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT:							
TOTAL REVENUES		0.00	100,000.00	103,725.00	100,000.00	(3,725.00)	103.73
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	100,000.00	103,725.00	100,000.00	(3,725.00)	103.73
TOTAL REVENUES - ALL FUNDS		2,496,179.64	2,624,602.64	2,577,781.70	385,431.65	46,820.94	98.22
TOTAL EXPENDITURES - ALL FUNDS		2,483,944.00	3,202,920.00	2,675,010.12	169,442.87	527,909.88	83.52
NET OF REVENUES & EXPENDITURES		12,235.64	(578,317.36)	(97,228.42)	215,988.78	(481,088.94)	16.81

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH-CHECKING	750,352.60
101-000-004.000	3735-MONEY MARKET	297,173.97
101-000-005.000	1886-HIGH YIELD	156,744.57
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	138,410.66
101-000-102.000	DUE FROM OTHER FUNDS	66,422.04
Total Assets		1,409,103.84
*** Liabilities ***		
101-000-202.000	ACCOUNTS PAYABLE	(16,204.12)
101-000-231.200	OTHER PAYROLL DEDUCTIONS	2,138.87
101-000-339.000	DEFERRED REVENUE	65,766.20
Total Liabilities		51,700.95
*** Fund Balance ***		
101-000-390.000	Fund Balance	916,633.62
101-000-393.000	Assigned Fund Balance	411,920.00
Total Fund Balance		1,328,553.62
Beginning Fund Balance		1,328,553.62
Net of Revenues VS Expenditures		28,849.27
Fund Balance Adjustments		0.00
Ending Fund Balance		1,357,402.89
Total Liabilities And Fund Balance		1,409,103.84

Fund 206 FIRE FUND

GL Number	Description	Balance
*** Assets ***		
206-000-001.000	CASH-CHECKING	61,353.42
206-000-123.000	PREPAID EXPENSE	290,657.08
Total Assets		352,010.50
*** Liabilities ***		
206-000-202.000	ACCOUNTS PAYABLE	(11,165.36)
Total Liabilities		(11,165.36)
*** Fund Balance ***		
206-000-390.000	Fund Balance	380,526.71
Total Fund Balance		380,526.71
Beginning Fund Balance		380,526.71
Net of Revenues VS Expenditures		(17,350.85)
Ending Fund Balance		363,175.86
Total Liabilities And Fund Balance		352,010.50

Fund 207 POLICE PROTECTION

GL Number	Description	Balance
*** Assets ***		
207-000-001.000	CASH-CHECKING	138,457.07
Total Assets		138,457.07
*** Liabilities ***		
207-000-202.000	ACCOUNTS PAYABLE	(19,147.00)
Total Liabilities		(19,147.00)
*** Fund Balance ***		
207-000-390.000	Fund Balance	144,766.00
Total Fund Balance		144,766.00
Beginning Fund Balance		144,766.00
Net of Revenues VS Expenditures		12,838.07
Ending Fund Balance		157,604.07
Total Liabilities And Fund Balance		138,457.07

Fund 209 CEMETERY FUND

GL Number	Description	Balance
*** Assets ***		
209-000-001.000	CASH-CHECKING	5,516.95
Total Assets		5,516.95
*** Liabilities ***		
209-000-202.000	ACCOUNTS PAYABLE	(235.12)
Total Liabilities		(235.12)
*** Fund Balance ***		
209-000-390.000	Fund Balance	4,631.59
Total Fund Balance		4,631.59
Beginning Fund Balance		4,631.59
Net of Revenues VS Expenditures		1,120.48
Ending Fund Balance		5,752.07
Total Liabilities And Fund Balance		5,516.95

Fund 212 LIQUOR FUND

GL Number	Description	Balance
*** Assets ***		
212-000-001.000	CASH-CHECKING	825.54
212-000-004.000	0650-MONEY MARKET	12,193.29
Total Assets		13,018.83
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
212-000-390.000	Fund Balance	12,849.62
Total Fund Balance		12,849.62
Beginning Fund Balance		12,849.62
Net of Revenues VS Expenditures		169.21
Ending Fund Balance		13,018.83
Total Liabilities And Fund Balance		13,018.83

Fund 224 SHORELINE PPRESERVATION

GL Number	Description	Balance
*** Assets ***		
224-000-001.000	6244-CASH-CHECKING	1,377.34
Total Assets		<u>1,377.34</u>
*** Liabilities ***		
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
224-000-390.000	Fund Balance	1,436.95
Total Fund Balance		<u>1,436.95</u>
Beginning Fund Balance		1,436.95
Net of Revenues VS Expenditures		(59.61)
Ending Fund Balance		1,377.34
Total Liabilities And Fund Balance		1,377.34

Fund 225 FARMLAND PRESERVATION

GL Number	Description	Balance
*** Assets ***		
225-000-001.000	9937-CASH-CHECKING	199,871.81
225-000-004.000	4319-MONEY MARKET	5,197.59
Total Assets		205,069.40
*** Liabilities ***		
225-000-214.000	DUE TO OTHER FUNDS	10,161.00
Total Liabilities		10,161.00
*** Fund Balance ***		
225-000-390.000	Fund Balance	634,272.71
Total Fund Balance		634,272.71
Beginning Fund Balance		634,272.71
Net of Revenues VS Expenditures		(439,364.31)
Ending Fund Balance		194,908.40
Total Liabilities And Fund Balance		205,069.40

Fund 226 PARK and RECREATION FUND

GL Number	Description	Balance
*** Assets ***		
226-000-001.000	9937-CASH-CHECKING	17,099.64
Total Assets		<u>17,099.64</u>
*** Liabilities ***		
226-000-202.000	ACCOUNTS PAYABLE	279.08
Total Liabilities		<u>279.08</u>
*** Fund Balance ***		
226-000-390.000	Fund Balance	9,835.94
Total Fund Balance		<u>9,835.94</u>
Beginning Fund Balance		9,835.94
Net of Revenues VS Expenditures		6,984.62
Ending Fund Balance		16,820.56
Total Liabilities And Fund Balance		17,099.64

Fund 227 NEW URBANIST TOWN CENTER

GL Number	Description	Balance
*** Assets ***		
227-000-001.000	9729-CASH-CHECKING	27,888.30
Total Assets		<u>27,888.30</u>
*** Liabilities ***		
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
227-000-390.000	Fund Balance	27,880.67
Total Fund Balance		<u>27,880.67</u>
Beginning Fund Balance		27,880.67
Net of Revenues VS Expenditures		7.63
Ending Fund Balance		27,888.30
Total Liabilities And Fund Balance		27,888.30

Fund 246 TWP IMPROVEMENT REVOLVING FUND

GL Number	Description	Balance
*** Assets ***		
	Total Assets	<u>0.00</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
246-000-390.000	Fund Balance	50,000.00
	Total Fund Balance	<u>50,000.00</u>
	Beginning Fund Balance	50,000.00
	Net of Revenues VS Expenditures	(50,000.00)
	Ending Fund Balance	0.00
	Total Liabilities And Fund Balance	0.00

Fund 590 ACME RELIEF SEWER

GL Number	Description	Balance
*** Assets ***		
590-000-001.000	9945-CASH-CHECKING	1,177,968.10
590-000-004.000	0651-MONEY MARKET	196,729.36
590-000-132.000	SEPTIC PLANT	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(65,737.06)
590-000-152.000	WATER SYSTEMS	177,000.00
590-000-153.000	ACCUMULATED DEPRECIATION-WATE	(60,475.00)
590-000-154.000	SEWER SYSTEMS	11,611,103.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(5,180,171.06)
590-000-160.000	LOAN ACQUISITION FEES	1,723.00
590-000-161.000	ACCUM AMORT LOAN ACCQU FEES	(1,723.00)
Total Assets		8,327,270.41
*** Liabilities ***		
590-000-202.000	ACCOUNTS PAYABLE	1,471.63
590-000-250.000	BONDS PAYABLE LONG TERM	1,187,782.00
590-000-250.001	ACCR.INTEREST ON BONDS	9,130.00
590-000-250.100	Current portion of Bonds	206,362.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	59,054.00
590-500-300.000	BONDS: SEPTAGE LONG TERM	309,215.00
Total Liabilities		1,773,014.63
*** Fund Balance ***		
590-000-390.000	Fund Balance	963,651.49
590-000-395.000	RETAINED EARNINGS	5,334,752.22
Total Fund Balance		6,298,403.71
Beginning Fund Balance		6,298,403.71
Net of Revenues VS Expenditures		255,852.07
Ending Fund Balance		6,554,255.78
Total Liabilities And Fund Balance		8,327,270.41

Fund 701 TRUST AND AGENCY

GL Number	Description	Balance
*** Assets ***		
701-000-001.000	CASH-CHECKING	2,927.40
701-000-100.100	IMMANUAL/BATES ACCT RECEIVABL	56,261.04
Total Assets		59,188.44
*** Liabilities ***		
701-000-214.000	DUE TO OTHER FUNDS	56,261.04
701-400-282.054	TRAVERSE CITY BULL DOGS ATHLE	4.97
701-400-282.064	ARLINGTON RIDGE/GTTC	865.00
701-400-282.072	GRAVLIN, BEVERLY/PROPERTY TAX	200.00
701-400-282.073	TRAVERSE BAY RV RST 5555 M7	51.50
701-400-282.074	GRAND TRAVERSE RESORT	660.00
701-400-282.901	VGT PHASE 1 SITE PLAN/SUP	1,145.93
Total Liabilities		59,188.44
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Fund Balance Adjustments		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		59,188.44

Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Balance
*** Assets ***		
703-000-001.000	CASH-CHECKING	1,265.91
Total Assets		<u>1,265.91</u>
*** Liabilities ***		
703-000-202.000	ACCOUNTS PAYABLE	310,727.59
703-000-273.000	UNDISTRIBUTED TAX	(421,144.72)
703-000-274.000	EARNED INTEREST UNDISTRIBUTED	133,361.16
Total Liabilities		<u>22,944.03</u>
*** Fund Balance ***		
703-000-390.000	Fund Balance	(21,678.12)
Total Fund Balance		<u>(21,678.12)</u>
Beginning Fund Balance		(21,678.12)
Net of Revenues VS Expenditures		0.00
Fund Balance Adjustments		0.00
Ending Fund Balance		(21,678.12)
Total Liabilities And Fund Balance		1,265.91

Fund 817 ARNOLD ROAD SPECIAL ASSESSMENT

GL Number	Description	Balance
*** Assets ***		
817-000-045.000	RECEIVABLE-CURRENT	505.53
Total Assets		505.53
*** Liabilities ***		
817-000-339.000	DEFERRED REVENUE	505.53
Total Liabilities		505.53
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		505.53

Fund 818 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Balance
*** Assets ***		
818-000-001.000	9307-CASH-CHECKING	103,725.00
Total Assets		<u>103,725.00</u>
*** Liabilities ***		
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
Total Fund Balance		<u>0.00</u>
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		103,725.00
Ending Fund Balance		103,725.00
Total Liabilities And Fund Balance		103,725.00



DRAFT UNAPPROVED

ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
June 08, 2015 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE: 7:01pm

ROLL CALL:

Members Present: D. Rosa, J. DeMarsh, D. White, J. Jessup, M. Timmins, B. Ballentine, S. Feringa, K. Wentzloff, T. Forgette

Members Excused: None

Staff Present: N. Lennox, Zoning Administrator; J. Iacoangeli, Township Planner

LIMITED PUBLIC COMMENT: 7:02om

Brian Fossiere , M-37 Mesick. Following up with Planning Commission (PC) in regard to opening a provisioning center here in the township. Seven centers in Traverse City that are doing well and thinks one in Acme would do well.

K. Wentzloff – Counsel has indicated that a provisioning center is not allowable use. Asked Lennx for clarification.

N. Lennox- Correct it is not an allowed use, however, Brian is asking PC to revisit.

K. Wentzloff – Taking the request under advisement.

Public comment closed at 7:04pm.

A. APPROVAL OF AGENDA: Motion by Timmins to approve agenda as presented; support by White. Motion passed unanimously.

B. INQUIRY AS TO CONFLICTS OF INTEREST: None

C. CONSENT CALENDAR:

a) RECEIVE AND FILE:

Draft Unapproved Minutes of:

1. Township Board minutes 05/12/15

b) ACTION:

Draft Unapproved Minutes of:

1. Planning Commission minutes: 05/11/15

D. ITEMS REMOVED FROM THE CONSENT CALENDAR:

1. none

Motion by Timmins to approve the consent calendar as presented; support by DeMarsh. Motion passed unanimously.

E. CORRESPONDENCE: None

F. PUBLIC HEARINGS: Opened at 7:05pm

- a) Sign Amendment to Acme Township Zoning Ordinance:** Amendment #034 addition of Section 7.4.6.c (12. a-g). Commercial Zoning Districts Excluding B-4. On premise signs permitted to add: changeable message signs, including electronic changeable messages for motel/hotel vacancy or gas station price per gallon signs.

P. Schmuckal, Schmuckal Oil Company – Read over amendment and had a couple of questions. Specifically section on maintaining automatic brightness control. We have put up a number of these signs in the past year but

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

doesn't know if they have this feature. Assumes they are part of the sign. If it is part of the normal sign, then he does not have a problem with it but has not had the opportunity to research that. The other question was on the color requirement. He does not have a problem with the black background red and/or green requirement but others may be based on branding.

B. Kelley, Ridgecrest Road – Ordinance restricts signs to gas station and hotel/motel. Could another business use go to the Zoning Board of Appeals (ZBA) and request an electronic sign?

K. Wentzloff – Technically anyone can go to the ZBA and request a variance.

J. Iacoangeli – To go to the ZBA, the applicant would have to prove a hardship and not a self-induced hardship. If self-induced, the recommendation to the ZBA would be that it should not allow the variance.

Public hearing closed at 7:11pm

G. NEW BUSINESS:

a) Sign Amendment: Electronic Message Signs

No discussion,

Motion by Feringa to send Sign Amendment #034 of the Acme Township Zoning Ordinance to GT County for review and comment. Support by Timmins. Motion passed unanimously

H. OLD BUSINESS:

a) US 31/M72 Business District: Architectural Standards Amendment

J. Iacoangeli presented the amendment in ordinance format as put together by township counsel, J. Jocks. He explained next steps in process.

K. Wentzloff – Asked about confirmation of the build to line distances for accuracy.

J. Iacoangeli – Confirmed move to 20 feet along US31 corridor. Corridor Flex is set to 5 feet as it is more internal.

Timmins motion to approve setting a Public Meeting for review of an amendment of the Acme Township Ordinance Section 6.6 at the July 13th meeting, supported by White. Motion passed unanimously.

b) VGT-Presentation of Storm Water Final Engineering Plans: Township Planner

J. Iacoangeli presented a summary of the Storm Water Final Engineering Plans for VGT to the Planning Commission and was available to answer questions from the Planning Commission and public. Planning Commissioner Chairperson explained that this was not a Planning Commission review and merely a presentation and that the Township Attorney, Planner and Engineers feel the plan met the ordinance and therefore planning commission review was not needed. The corresponding memorandum, conclusion and submitted plans as presented are available online at <http://www.acmefuture.org/wp-content/uploads/2015/05/PA-May-21-2015-Final-Engineering.pdf>. Take-off summary of the basins are attached. Special note was made that future build-outs analyzed, additional pretreatment techniques should continue to be employed and as future developments occur and analyzed for stormwater, calculations for the existing basins will need to be updated as well and further modifications to the outlet structures may be necessary to keep release rates below the maximums allowed. Developer has committed to the plan and has commenced construction the components and are anticipating completion prior to occupancy of Meijer. Conclusion of memorandum states “based on the technical review performed by Gosling Czubak and Cardno and their respective observations and recommendations the final engineering for the stormwater system is complete and approved”. Chairperson asked Planning Commissioners if there were any questions.

D. Rosa - Is this what we see out there now?

J. Iacoangeli - The developer and engineers are completing the plan now. In the interim they have been pumping water to move water through the system until the vegetation is planted. As the planned constructed wetlands get built and vegetated, the interim pumping will stop. The engineers and biologists have stated that this will take a while to facilitate as it will take a up to three years to become fully established. Hydrologic cycles (ie rain and

snow) also play a part in the development of these natural systems.

S. Feringa - What is the schedule for the plantings?

J. Iacoangeli - Fully installed by September according to Project Manager.

K. Wentzloff – Since it takes 3 years to fully establish constructed wetlands, will they function soon after planting?

J. Iacoangeli – Yes, but they will function better over time as they grow.

K. Wentzloff – My concern then would be with future developments in two years, and a change in the modelling. Would the vegetation be removed or changed?

J. Iacoangeli – These would stay, however, additional systems may be added. With some of the smaller build-outs, stormwater measures could be contained within that specific property. Such as underground water storage, porous pavement, rain gardens, etc. to reduce the amount of water that goes into the treatment train system of the entire development. Each piece within the development as they become proposed will require our engineers to re-run the model to determine which technologies should be used.

T. Forgette – Work has to be done prior to occupancy, who puts the final stamp on the project as completed?

J. Iacoangeli – There is an occupancy checklist we work through and I will be doing that with the township and planning commission. You will see a new revision of the checklist at the July meeting but there are many components with the checklist. Stormwater, sanitary sewers, water supply, internal roads, and M72 improvements through substantial/operational completion along with others.

M. Timmins – Are the working with the people who are doing the plantings to make sure over the next three years that plants are being maintained and/or replaced if needed?

J. Iacoangeli – There is a maintenance agreement in place and the developers consultant is in the field laying the grid and as the plantings come in, our team is verifying as well. King and McGregor and Horizon representing the developer and Gosling Czubak will be reviewing technical aspect, and Cardno and Becket & Raeder will be reviewing the plantings and appropriate specifications.

I. PUBLIC COMMENT & OTHER PC BUSINESS

Public comment opened at 7:37pm.

Brian Kelley, Ridgecrest Road. Read a prepared statement into record that is attached to the minutes. Believes further review is needed.

C. Abernathy, 4312 West Ridge Drive. With train system, from swales is it straight dumping into the creek? With the system, how are the nutrients going to be cleaned? Concerned about two things. The things used for fertilization, how are those things going to be cleaned out before the water hits Acme Creek? How is system going to work for the usual parking lot detritus, chemicals, and oils? How is this treatment system going to affect Acme Creek and what is going to be done for water temperature control?

J. Iacoangeli – I can try to answer some of these questions. The swales don't dump immediately into the creek. They will enter into the current wetland system before they enter the creek. Temperature, suspended solids and turbidity is being monitored at every rain event, and in addition monthly. The information is collected by Horizon and is reported online under the GTTC tab of <http://www.acmefuture.org>. Once we move into September the full blown water monitoring plan goes into effect that has other chemicals that will be analyzed and they are listed in the SUP under the King and McGregor report of water quality monitoring; signed by developer and township. That plan was approved by Chris Grobel. There is four bay system parallel along Lautner Road to collect materials off of lot and oil and residual before they get into system. There is a whole biological technology built into this system that addresses different types of pollutants.

S. Feringa – Would like to see some black willows added to plantings as they are very good at removing a variety of chemicals. With respect to stream monitoring afterwards, the GT Tribe is working on Acme Creek as well. They are developing a Creek Restoration Plan. First thing to work on is the stream crossing at M72 as right now it is too short and fast. Going to replace culvert with longer, three sided, natural bottom culvert for improved fish and invertebrate passage. Next thing is to actually do some restoration on the creek based upon the pre-construction information which showed the creek to be in pretty bad shape. Especially with respect to the fish and food for fish population. The plan would address habitat concerns (removal of sand) and providing cover

next to creek to lower temperatures. The tribe has been doing work like this in northern Michigan for many years with a good success rate.

C. Abernathy – What is going to happen to the creek as we wait for the three years for the vegetation to develop? Is Acme Creek going to be affected by the stormwater runoff from the property?

J. Iacoangeli – Some of the stormwater will make it into the creek. There was natural runoff before the development and there will be runoff after. The key or objective is that when the stormwater does enter the creek, that it has been adequately treated by the constructed wetland system. What is going to be done in the three years? This is part of the BMP. You can't sprinkle magic seeds and tomorrow there is a fully functioning, self-sufficient wetland. It has to grow. The system will be used. Monitoring is in place to check the water quality at three or four locations within the GTTC site as well as upstream and downstream to look at comparable measurements. There are a variety of other property owners upstream of this development as well. Based on monitoring, adjustments can be made if needed. The system is based upon MDEQ BMP and township ordinance to handle a 25-year storm; not 100-year storm. Other systems being built in the area are pretty much following the same standards and pre-requisites. Except this one is a little bit different due to the size and complexity. There is not a constructed wetland in GT County the size of this one here. There are small ones but nothing of this size and complexity.

Chuck Walters, 6584 Bates Road. - Reminded everyone of the Williamsburg gas explosion of 1974 that was a national event. It took several months for agencies to come up with answers to the problems it created. Not sure they came back with anything like this. Back then, we let God do the work. Here we are trying to fix something quickly. There is a lot of unnecessary worry about this. There doesn't seem to be any constructive comments on what we should do, all I hear is what has been done and how bad it is. I think we need to look at the health and safety of all the people of the township, not just those few who are so concerned about this but can't come up with an answer.

J. Gerney - Hampshire Drive. Regarding how system will function, is there data from casino or GT Resort that would give you a feel how this system is going to work?

S. Feringa – They are different systems with respect to stormwater.

Paul Rundoff, 3733 Bunker Hill Road. Amount of water coming off lot is known. Why are calculations not on report? Originally, there was a retaining pond along Lautner Road? Why was this set aside?

J. Iacoangeli - Based on coefficients of development were included and some of the original plans showed traditional stormwater system with retention ponds. During the review process with community and township, it was decided through PC and community to build engineered wetlands. Based on original SUP and modelling of the watersheds, the designs changed to accommodate the stormwater requirement of the SUP and the current site.

John Zowlinak, 1035 Kay Ray Road. Who has responsibility that execution occurs as developments and plans change? Who will be representing Acme Township?

J. Iacoangeli – With these plans here, it will be a combination of Gosling Czubak (Township Engineer), Cardno Environmental who has been retained as the biologist and environmental scientists, myself (Becket & Raeder) will do site inspection work to ensure they are completed as designed. Reports and inspections are submitted and filed and posted on website.

J. Zowlinak. If water quality is not meeting standard, who has authority to fix it?

J. Iacoangeli. - With respect to water quality should it not meet the standard, it will be brought to the PC as part of the SUP and they through their representatives and work with developer to address any problems and come up with solutions at that point in time.

K. Wentzloff – Occupancy cannot be issued until that is verified that it is built out according to plan and going forward the Township Zoning Administrator and township follow-up. That is the case with anything built in the township.

P. Rundoff - If another store or development comes in, what kind of site plan approval is needed?

K. Wentzloff – Any time another development comes in, they would need to PC with a site plan for approval. The only thing that can be built right now is Meijer, interior roads, and constructed wetlands. The PC has indicated to developer that a new conceptual site plan that reflects changes in densities, stormwater infrastructure, as things have changed over the evolution of this project.

P. Rundoff – All these consultants are hired under contract and when they are no longer retained they will not work for free.

S. Feringa – MDEQ still has oversight.

K. Wentzloff – Monitoring plan is still in the SUP and results will continue to be reported to the website so all will know if something is not right. www.acmetownship.org

N. Lennox – And people can come to the office and see the results if they do not have web access.

Closed public comment at 8:09pm

1. Zoning Administrator update on projects:

N. Lennox - At next meeting in July you will have a site plan review for MI Local Hops. They would like to build a processing facility for hops. Receiving lots of calls being received for business but nothing concrete

2. Planning Consultant: None

3. P C Education etc.:

K. Wentzloff – Announced N. Lennox, Zoning Administrator, will be leaving the township. Committee made up of K. Wentzloff, T. Forgette, and A. Jenima interviewed four candidates and an offer has been extended to one applicant.

M. Timmins – Last Thursday, went to a Green Infrastructure Conference that presented best ways to implement. They did a good job explaining the technology and they talked about working with road commissions or MDOT on upcoming projects so you can get on their construction slates. One of the important things learned is that if a community can just control the stormwater from its road systems, it is controlling 50% of the stormwater within the township or county. Education of community on how these work and length of time it takes is important. There is a huge savings when green infrastructure is implemented as part of new construction. One example given was Suttons Bay. Watershed Center is spearheading. Challenges in Northern Michigan with respect to maintaining green infrastructure.

M. Timmins – This Thursday will be a public meeting of Parks and Recreation to go over direction. This is a working session.

S. Feringa – Those interested in stream restoration, lookup Potter Creek which is an example restoration project the GT Tribe has worked on.

ADJOURN: Motion to adjourn by M. Timmins, supported by B. Ballentine. Motion passed unanimously.

Meeting adjourned at 8:09pm .

To: Acme Township Planning Commission
From: Brian Kelley

June 8, 2015

Good evening,

I reviewed the VGT Stormwater design materials provided as part of the packet. For months citizens have asked township to hold a study session so they could discuss the system. And now what we see is a system that we are told is in final form. Is that citizen driven?

The materials provided are incomplete. The very critical stormwater calculation documents have not been shared. The summary documents of the system do not even tell us how much reserve capacity the system has, or what level of utilization will occur in a 25 year rain event. The documents carefully avoid whether there will be impact to the creek. You may recall that the rain events of last September were only a 10 year event and a 1.5 year event, according to the NOAA weather station at the airport.

The documents state that Dr. Chris Grobbel did the preliminary review, but they omit that he refused to accept the design compromises.

Page 3 of the Gosling Czubak review mentions that the basin outlet risers are only 36" in diameter. The Acme ordinance requires a diameter of 48". Those are the emergency overflows for the basins. They do not meet our township ordinance. On Basin 2, two 48" storm sewers feed into the basin, and the emergency outflow pipe is a single 24" pipe that is 100 feet long. Is that an example of good engineering? How do two 48" pipes flow into a 24" pipe? What happens at that basin when we get a 100 year rain? Basin 1 has a very similar problem, with two 36" sewers feeding it, and a 24" and 12" emergency overflow.

Additionally, those outlet risers do not meet the MDEQ BMP's, which require they be located in an accessible area for cleaning. Their location in the basin is not accessible.

The artificial swales on the site (trenches for stormwater) terminate abruptly, one near the steep slopes of the creek, and the other at the steep slopes of a wetland. The flow from those swales is expected to be 6.14 Cubic Feet per-Second. That is 45 gallons per second. Those end points are inadequately engineered. Erosion at those points has been a documented problem many times in the past, even during very low rates of flow. The system engineering, and this review, fail to address that significant problem. This system needs to work, and work very well, for decades to come. When it fails it again, who will pay to fix it?

This review ignores the King and McGreggor constructed wetland concept that was approved. It focuses solely on minimum effort. It talks about meeting the "innovative" requirement, but never even defines the term.

Two constructed wetlands were required on the East side of the Meijer store, along Lautner road. Those have been removed from the design. Discharge from the rear parking lot and rooftop will enter the system without the pre-treatment that is required in the Acme Stormwater Ordinance.

The review fails to ascertain or disclose the capacity of the stormwater system, or whether there is any extra capacity for future development. That is an incomplete analysis.

The semi-wet habitat is reduced from the approved preliminary plans. Instead, we are told that doing plantings in the swale will replace that. This is a plan that cuts corners and attempts to do the bare minimum.

There is no schedule for constructed wetland plantings or establishment. If it isn't in the plan, then there is a great risk it will never happen.

Where is the analysis of what will occur in back to back 100 year rain events?

There are numerous issues and many questions regarding this plan. I

urge the PC to pass a motion requesting a more complete study session and review, as the township would do if a gas station or auto parts were being constructed.

Thank you,

Brian Kelley

VGT / GTTC BASIN TAKE-OFF

	Basin #1 EAST		Basin # 2 WEST	
Area of Main Receiving Basin (Square Feet) within the Main Basin				
a) Area of pond (sqFt)	38,315	0.88	32,360	0.74
b) Area of Bench (sqft)	35,126	0.81	33,258	0.76
Storage Capacity of Main Receiving Basin (cu.ft.)	374,494		313,534	
gallons of water (7.48 gallons per 1 cubic foot)	2,801,215		2,345,234	
equiv to Olympic size pool (88,286 cubic feet)	4.242		3.551	
Lineal Feet of Channel	660		1,163	
Area of Small Micro Pools				
a) Pool A	16,025		5,048	
b) Pool B	8,507		5,073	
c) Pool C	12,096		n/a	
Planting Area				
a) sq.ft of Grassed Seed Mix	4,310	0.10	8,217	0.19
b) sq.ft. of Basin Shelf Mix	14,070	0.32	14,461	0.33
c) sq.ft of Herbaceous Plants	41,747	0.96	20,810	0.48
d) sq.,ft of Upland Buffer Seed Mix	181,125	4.16	223,685	5.14
Trees	51		39	
Shrubs (planting plans depict 36/basin, placement of remaining shrubs is field determined)	70		70	



The Metro Insider

Proudly serving Acme, East Bay and Garfield Townships since 1980

Patrick J. Parker ~ Fire Chief

Volume # 8
Issue # 3

In is Issue...

- Message from Chief Parker Page 1
- Lt. Randy Agruda Memorial Page 2 - 4
- HEAT Event Page 5
- New Hire and Promotion Page 6
- Lt Vaughn Retirement Page 7
- Life & Safety Pub Ed Desk Page 8
- Summer Safety Tips Page 9 & 10



Free Car Seat Checks

4th Friday every month
Metro Station 11
3000 Albany Dr
10AM - 3PM
Call 922-4843 for
an appointment

From the desk of Chief Parker...

As I was thinking about topics to share with you all this month, my mind kept going back to thinking about Randy Agruda. His death left a big hole in this department even though he was inactive for 18 months, he was still around, stopped by often, and also was working for East Bay 9-A. His smile was infectious and you couldn't help but feel better after your encounter with him. I will always remember how happy he was on the day he died after receiving a job offer to be our new public educator. I want to let you all know how proud I am of the entire department on the wonderful daughter funeral. It was an incredible tribute to a fellow brother and friend. I have included in this newsletter a eulogy that I prepared but never had the opportunity to read at his funeral. Also enclosed is a copy of the letter I received from Randy's family. Rest in peace Brother Randy!

I drove back to the office this afternoon on the new Autobahn which is US 31 North. What a beautiful new road! I can't believe we've survived these past 9 weeks. Thanks to everyone for their patience and keen sense of situational awareness in making the right decisions on how to respond to emergencies. It looks like we have a few more weeks of LaFranier Hill and then we will have a reprieve from road construction but an increase in vacation and Cherry Festival traffic. Let's just operate defensively and SLOW down.

We are still moving ahead on Station 8 and hopefully will settle on a piece of land North on US 31 in the next couple of weeks. I hope to still come out of the ground this fall. Congratulations to our newest full time employee Jake Della Pia. Congratulations to Kyle Clute who fills the position of Public Educator vacated by Meredith and Randy. We look forward to great things from you both. Thanks to the employees who are also changing shifts. These changes are in the best interests of the Department.

Until next time,
Be Safe Out There!
Chief Parker

Summer
is here!



Visit Us Online www.gtmetrofire.org





The Metro Insider

Proudly serving Acme, East Bay and Garfield Townships since 1980

Page 2

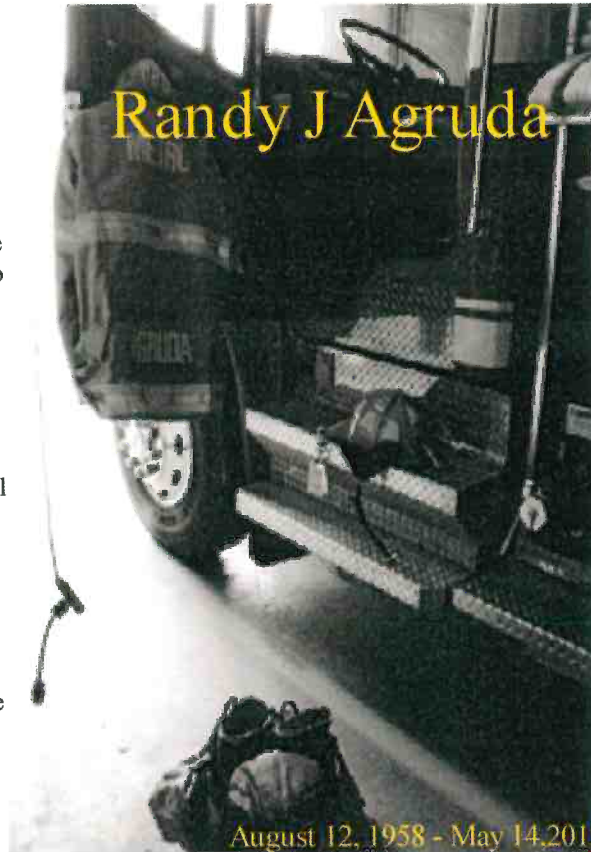
Lt. Randy J Agruda Memorial

Good morning. I am Pat Parker Chief of the GTMFD. On behalf of the 89 Men and Women of the Department, we pass along our deepest condolences to Jenifer, Kyle, Janice, his brothers and sisters, family, friends and fellow firefighters across the region. We share deeply in your loss. His passing has left a huge hole in our hearts. When I received the call last Thursday night, I stopped breathing for a while myself and said a little prayer that, "God if it's your will to let Randy survive this, please give the paramedics and firefighters the tools to help." My sincere thanks to those Metro Fire and North Flight EMS crews who valiantly tried to save Randy. God had a plan, and he wanted Randy with him!

My lovely wife called me the next morning on her way to work to tell me what two songs had just been played on the radio Kiss "Hide your Heart" followed by Motley Crue "Wild Side". I don't listen to Hair Nation in the AM but she does and both of those song exemplified Randy, one was the huge heart he had for everyone and the second was that he had just a little wild side.

Randy was one of those unique people who could light up a room with his presence. You knew when Randy was in the building. I might hear Chief Flynn yell out, "Oh no Agruda's in the building." He would poke his head in my office and say Lt. 723 Reporting for Duty. In our Department we have radio designations. I have the number 701 and he had 723. The conversations often went "01, 23 here. Yes 0123." Or in recent times he would gobble like a turkey or

poke his head in and say, Let us pray! He always loved that gold Station 8 ring and he would poke it in my face and ask why I didn't have one? Or a Fraternal Order of Beavers Challenge Coin with its secret hand shake and password.



With Randy a stranger was a friend he had not met yet. He lived the "golden rule" to treat other people as we would want to be treated.

We appreciate your 22 years of service as a firefighter, lieutenant, member of the Metro Board, Acme Township Trustee, State Firefighter Training Council member, and serving youth as our Juvenile Fire Setter Intervention Specialist II (he

always wanted me to know he was an Intervention Specialist II). We recently offered him a full time job to be our Fire & Life Safety Public Educator. Can you imagine what it would have been like turning Randy loose on young kids, senior citizens and the functionally impaired? I do and it would have been awesome.

Last week he told everyone about coming full circle from where he started in the fire service and that God had a plan. During this time when we mourn his loss, remember what Randy brought to the job. He was full of life, humor, compassion and dedication. Randy wanted to get back and give back and there is no better way than through preventing fires and injuries through education. A dream job!

Make his love and dedication be his lasting legacy. Educate the people you protect whenever you are given the chance knowing Randy will be looking down upon you with a smile. Say hello to everyone you met whether a friend or a stranger. You never know, you might change a person's life. Randy knew that.

May we all find comfort in each other knowing we share the incredible gift of being chosen to be firefighters as tough days surround you. Stand tall, stand united and take care of each other.

723 stand down; we will take it from here.

Visit Us Online www.gtmetrofire.org



/GTMESA



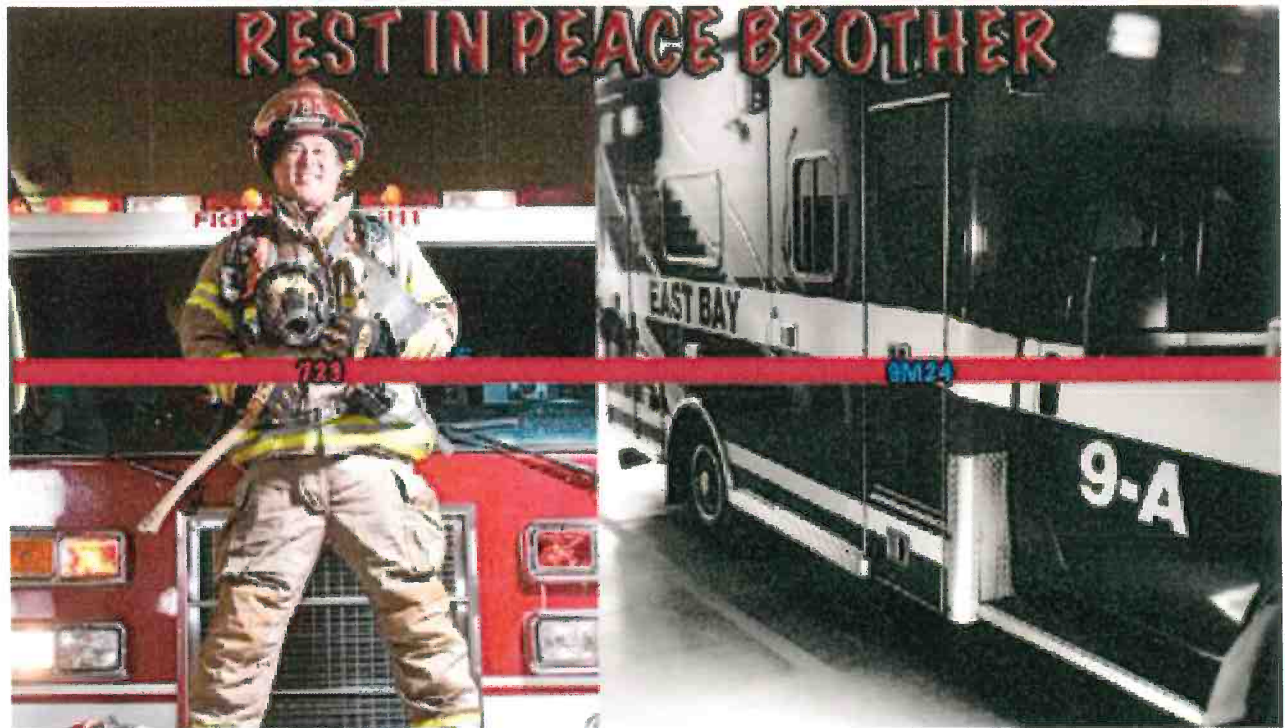
@gtmctrofire



The Metro Insider

Proudly serving Acme, East Bay and Garfield Townships since 1980

Page 3



□ e chair is turned to the West to watch the sun set, raise a glass of
□ he bourbon and grab a □ he cigar and embrace what life has for us!



Visit Us Online www.gtmctrofire.org



/GTMESSA



@gtmctrofire



The Metro Insider

Proudly serving Acme, East Bay and Garfield Townships since 1980

Page 4

May 29, 2015

Grand Traverse Emergency Services Authority
897 Parsons Road
Traverse City, Michigan 49686

Dear Chief Parker & Everyone at Grand Traverse Metro:

On behalf of the entire family of Randy Agruda, we can not begin to thank you enough for the wonderful support and services you have provided to our family in the wake of our dad's passing.

Grand Traverse Metro and the surrounding fire departments have played such an integral role in our dad's life, and we have fond memories from various times in our lives of our dad's involvement with the fire department. He was overjoyed and proud of having recently accepted the position of Public Education/Life Safety Officer, and felt that he had come "full circle" in his life and his career. In his final days, he shared with us that returning to work full-time with Grand Traverse Metro was his "dream job" and that he was finally "pursuing his passion." We were, and continue to be, so proud of him.

When dad passed, in spite of our initial shock and the whirlwind of emotion, we were comforted to be surrounded by some of "his guys" both in the emergency room, and in the following days. Special thanks to Wayne and Adam Mervau, Mike Bryan, Brian Belcher, and everyone who surrounded us in those difficult moments. We are deeply comforted by the outpouring of memories and kind words on social media. We are also incredibly grateful to ALL of the firefighters, first responders, EMS and police who paid tribute to our dad and provided their love and support to make our dad's funeral service one of the most poignant and touching services we have ever observed. For over twenty years, my dad spoke of how honorable it would be to have a Firefighter's Funeral, and we are beyond grateful to all of you for going above and beyond in helping us to achieve his final dream.

In honor of our dad, we requested that donations be made to Grand Traverse Metro, and we are pleased to present to you \$735 in donations that our family alone has received. It is our wish that these donations are used to carry on our father's passion of fire prevention and public education programs.

Again, thank you seems so inadequate for everything you have done for us, but we are immensely grateful to all of you. We can truly recognize and appreciate why our dad felt such a love and familial bond for his brothers and sisters at Grand Traverse Metro.

Sincerely,

Jennifer Kuz, Kyle Agruda
& The Agruda Family

Visit Us Online www.gtmctrofire.org



/GTIMESA



@gtmctrofire



The Metro Insider

Proudly serving Acme, East Bay and Garfield Townships since 1980

Page 5

FREE Admission

Tuesday, July 7th
8:00-11:00^{PM}

2015

Ages 16-20



heat

West End Beach

MUSIC
GAMES
FOOD
PRIZES

Like us on



heat event - July 7th 8-11 PM
West End Beach

THANK YOU
TO OUR FRIENDS AT:

National Cherry Festival - Z93 - EPS Security - Pepsi - Northern DJ Connection
Safe Kids North Shore - Seung N - Grand Traverse Metro Fire Department - SNAP! Printing
Traverse City Fire Department - Child and Family Services/Third Level - American Red
Cross of Northwest Michigan - Grand Traverse Bay Sail and Power Squadron



GET LOW AND GO!

Visit Us Online www.gtmetrofire.org





The Metro Insider

Proudly serving Acme, East Bay and Garfield Townships since 1980

Page 6

Full Time Hire - Jacob Della Pia

Metro Fire added to their Full Time suppression roster Jacob Della Pia. Effective June 2015, Jacob Della Pia will join the ranks as a Full Time Firefighter.

Jake Della Pia is an 8 year veteran of the fire service and has been with Metro for almost the last two years. He holds a Lifesaving Medal of Valor from his previous fire department. He has impressed us with his attitude and willingness to learn.

Jake is a Captain in the US Army National Guard and is a combat veteran with tours in Iraq and Afghanistan. He was second on the list of potential candidates to hire and will start his new position on June 14th.



Congratulations FF Della Pia



Fire & Life Safety Public Educator

Lt. Kyle Clute has accepted the Fire & Life Safety Public Educator position. He has a passion for public education evidenced by his involvement in numerous public education events and has been the go to in getting things organized for our Open Houses, HEAT events at the Cherry Festival, Mall events and others.

He will retain his Lieutenant status at Station 11 and will continue on as our Public Information Officer. Kyle will start his new position on June 15th.

Congratulations Lt. Clute!



The Metro Insider

Proudly serving Acme, East Bay and Garfield Townships since 1980

Page 7

Lt. Mike Vaughn Retirement

Lt. Vaughn announced his retirement on May 13th after more than 25 years with Metro Fire. Lt. Vaughn served as Safety Oficer for the last 10 years and his final position was that of Health & Safety Oficer. Mike will still be involved in our community and the future generations through teaching at the Regional Fire Training Center.

Please help us in not only thanking Lt. Vaughn for his many years of service but also congratulating him on his retirement from Metro Fire.

Congratulations Lt. Vaughn!



Visit Us Online www.gtmetrofire.org





The Metro Insider

Proudly serving Acme, East Bay and Garfield Townships since 1980

Page 8

From the desk of Fire & Life Safety Public Educator...

First and foremost I'd like to thank each and every one of you for your support the past few weeks, despite the sadness and tragedies we had to endure. I am extremely honored, humbled and excited to get to work in my new role with the department. I will miss working the trucks and being on shifts with all of you but I am also looking forward to representing the department in the non-emergency spectrum with the public on a daily basis.

We've already hit the ground running as requests for our education programs are pouring in. Programs like Risk Watch, Hoarders Task force and Safe Neighborhood are in full swing. Events such as Lowes safety days and the Heat event are planned and approaching fast! It's your dedication to our citizens that make these programs and events a huge success! We are always looking for volunteers for these efforts. New programs are already being requested and on the drawing board. So keep an eye out as there will be plenty of opportunities to get involved.

If you are on social media keep an eye on our media outlets as we will use them more often as a way to disseminate information to our community and followers.

This past week NFPA announced this year's Fire Prevention weeks theme, Please check out some of the links on our web page and see what it's all about as we will be pushing the message these next few months leading up to Fire Prevention week this October!

If you have any question, comments, suggestions or ideas please do not hesitate to get ahold of me! I'll be in touch soon!

- Lt. Kyle Clute

Hear the **BEEP**
where you **SLEEP**

**EVERY BEDROOM
NEEDS A WORKING
SMOKE ALARM.**

FIRE PREVENTION WEEK
OCTOBER 4-10, 2015

firepreventionweek.org

Smiley® is a trademark of NFPA.

Visit Us Online www.gtmetrofire.org





The Metro Insider

Proudly serving Acme, East Bay and Garfield Townships since 1980

Page 9



Fireworks Safety

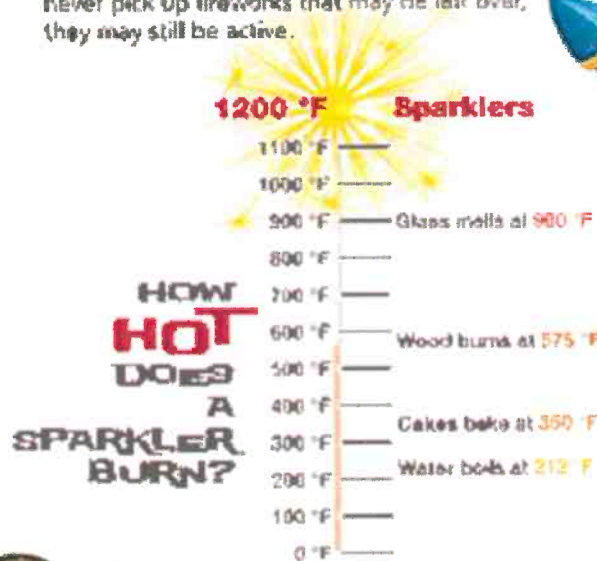
Fireworks during the Fourth of July are as American as apple-pie, but did you know that more than twice the number of fires are reported on that day than on any other day of the year in the United States? Two out of five of these fires are caused by fireworks. The good news is you can enjoy your holiday and the fireworks, with just a few simple safety tips:

PROCEED WITH CAUTION!

- » Leave fireworks to the professionals. Do not use consumer fireworks.
- » The safest way to enjoy fireworks is to attend a public display conducted by trained professionals.
- » After the firework display, children should never pick up fireworks that may be left over, they may still be active.

CONSUMER FIREWORKS

include sparklers and firecrackers. The tip of a sparkler burns at a temperature of more than 1,200 degrees Fahrenheit, which is hot enough to cause third-degree burns.



FACTS

- ❗ Each July Fourth, thousands of people, most often children and teens, are injured while using consumer fireworks.
- ❗ The risk of fireworks injury is highest for children ages 5-14.
- ❗ More than 80% of emergency room fireworks injuries involve fireworks consumers are permitted to use.

www.nfpa.org/education



Your Source for SAFETY Information

Visit Us Online www.gtmetrofire.org



/GTMESA



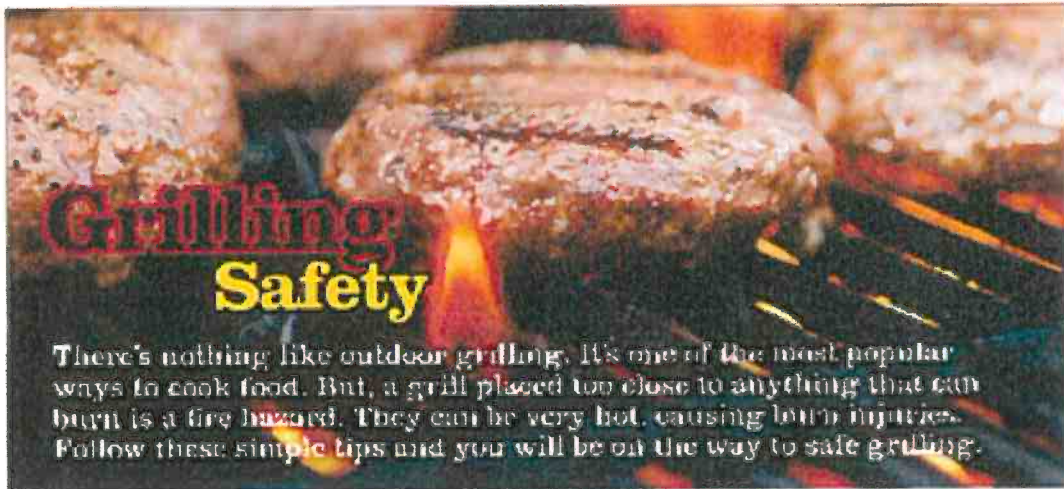
@gtmetrofire



The Metro Insider

Proudly serving Acme, East Bay and Garfield Townships since 1980

Page 10



There's nothing like outdoor grilling. It's one of the most popular ways to cook food. But, a grill placed too close to anything that can burn is a fire hazard. They can be very hot, causing both injuries. Follow these simple tips and you will be on the way to safe grilling.

Safety Tips

- » Propane and charcoal BBQ grills should only be used outdoors.
- » The grill should be placed well away from the home, deck railing and out from under eaves and overhanging branches.
- » Keep children and pets at least three feet away from the grill area.
- » Keep your grill clean by removing grease or fat buildup from the grills and in trays below the grill.
- » Never leave your grill unattended.
- » Always make sure your gas grill lid is open before lighting it.

Charcoal Grills

- » There are several ways to get charcoal ready to use. Charcoal chimney starters allow you to start the charcoal using newspaper as a fuel.
- » If you use a starter lid, use only charcoal starter lid. Never add charcoal lid or any other flammable liquids to the fire.
- » Keep charcoal lid out of the reach of children and away from heat sources.
- » There are also electric charcoal starters, which do not use fire. Be sure to use an extension cord for outdoor use.
- » When you are finished grilling, let the coals completely cool before disposing in a metal container.



Your Source for SAFETY Information

PROPANE Grills

Check the gas tank hose for leaks before using it for the first time each year. Apply a light soap and water solution to the hose. A propane leak will release bubbles. If your grill has a gas leak, by smell or the soapy bubble test, and there is no flame, turn off the gas tank and grill. If the leak stops, get the grill serviced by a professional before using it again. If the leak does not stop, call the fire department. If you smell gas while cooking, immediately get away from the grill and call the fire department. Do not move the grill.

FACTS

- 1 July is the peak month for grill fires.
- 1 More than half of home grill structure fires begin on either a courtyard terrace or patio, or an exterior balcony or open porch.
- 1 Roughly half of the injuries involving grills are thermal burns.



www.nfpa.org/education

Visit Us Online www.gtm.metrofire.org



/GTMESA



@gtmetrofire

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 05/01/2015 AND 05/31/2015; AND Response Zone IS ACME TWSP-28; AND No Group; AND No Group; AND Yes

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
NORTH FLIGHT INC							
Dispatched							
7138	5/1/2015	NF 10: NF 10	22:56:25	Prehospital		10106 US 31 N	MUNSON CADILLAC HOSP ER
Crew: OSBURN, RICK METRO, GT <None>							
7199	5/3/2015	NF 8: NF 8	10:01:34	Prehospital		HOPE VILLAGE LOBBY	MUNSON MEDICAL CENTER ER
Crew: WIGGINS, AMY WINKLER, AMANDA <None>							
7210	5/3/2015	NF 10: NF 10	15:02:27	Prehospital		5200 MUNSON AVE CRESTWOOD MOTEL RM 9	
Crew: GRATTOPP, DAVE METRO, GT <None>							
7287	5/4/2015	NF 10: NF 10	13:54:39	Community Benefit		FIRE, STANDBY2345 MUNSON AVE	
Crew: OLSON, TERRIE METRO, GT <None>							
7293	5/4/2015	NF 10: NF 10	16:35:28	Prehospital	CANCEL, PREHOSPITAL	HOPE VILLAGE	
Crew: OLSON, TERRIE METRO, GT <None>							
7307	5/4/2015	NF 8: NF 8	23:16:28	Prehospital	CANCEL, PREHOSPITAL	5719 RIDGE RD	
Crew: MERRILL, LENNY COURSON, MIKE <None>							
7342	5/5/2015	NF 10: NF 10	15:17:20	Community Benefit		SERVICE, OTHERHOPE VILLAGE	
Crew: OSBURN, RICK METRO, GT <None>							
7362	5/6/2015	NF 17: NF 17	01:00:57	Prehospital		4075 SHERWOOD FOREST DR	MUNSON CADILLAC HOSP ER
Crew: SALYER, JOSH THOMPSON, KELSEY <None>							
7506	5/9/2015	NF 8: NF 8	06:00:48	Prehospital	<Unknown>	3435 HOLIDAY RD	
Crew: DYMORA, DANIELLE TATE, ROSE <None>							
7512	5/9/2015	NF 4: NF 4	08:29:40	Prehospital		3597 BUNKER HILL RD ACE HARDWARE	
Crew: SOPHA, JASON METRO, GT <None>							
7545	5/9/2015	NF 4: NF 4	19:36:23	Prehospital		2854 HOLIDAY PINES RD	MUNSON MEDICAL CENTER ER
Crew: SOPHA, JASON METRO, GT <None>							

* Shaded records indicate that trip has been cancelled

RescueNet™ Reporting

E:\REPORTS32\GENERAL\TRIP RELATED\LISTS\DSTSHORT.RPT

Printed on 6/23/2015, 2:33:56PM

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 05/01/2015 AND 05/31/2015; AND Response Zone IS ACME TWSP-28; AND No Group; AND No Group; AND Yes

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
7564	5/10/2015	NF 4: NF 4 Crew: OLSON, TERRIE METRO, GT	10:24:23	Prehospital <None>		4375 FIVE MILE RD	MUNSON MEDICAL CENTER ER
7572	5/10/2015	NF 4: NF 4 Crew: OLSON, TERRIE METRO, GT	12:48:06	Prehospital <None>	S	4693 WESTRIDGE DR	MUNSON MEDICAL CENTER ER
7586	5/10/2015	NF 4: NF 4 Crew: OLSON, TERRIE METRO, GT	20:58:31	Prehospital <None>		6181 US 31 N	MUNSON MEDICAL CENTER ER
7593	5/11/2015	NF 8: NF 8 Crew: SOPHA, JASON BIRGY, KAYLIE	02:30:40	Prehospital <None>		HOPE VILLAGE	
7714	5/12/2015	NF 4: NF 4	13:48:22	Prehospital		10106 US 31 NORTH SHORELINE FRUIT	MUNSON MEDICAL CENTER ER

NORTH FLIGHT INC (cont.)

Dispatched (cont.)

		Crew: OLSON, TERRIE METRO, GT		<None>			
7813	5/14/2015	NF 4: NF 4 Crew: OSBURN, RICK METRO, GT	21:31:45	Prehospital <None>		4013 MAPLEWOOD LN	MUNSON MEDICAL CENTER ER
7817	5/15/2015	NF 17: NF 17 Crew: PATTON, DANIEL COURSON, MIKE	02:56:20	Prehospital <None>	CANCEL, PREHOSPITAL	HOPE VILLAGE	
7837	5/15/2015	NF 4: NF 4 Crew: GRATTOPP, DAVE METRO, GT	13:12:31	Prehospital <None>		3749 HOLIDAY VILLAGE RD	MUNSON MEDICAL CENTER ER
7848	5/15/2015	NF 4: NF 4 Crew: GRATTOPP, DAVE METRO, GT	18:59:46	Prehospital <None>		4259 HOLIDAY RD	
7849	5/15/2015	NF 17: NF 17 Crew: MERRILL, LENNY COURSON, MIKE	18:59:46	Prehospital <None>		4263 HOLIDAY RD	MUNSON MEDICAL CENTER ER
7874	5/16/2015	NF 4: NF 4 Crew: OSBURN, RICK METRO, GT	10:23:36	Prehospital <None>		GRAND TRAVERSE RESORT	MUNSON MEDICAL CENTER ER
7969	5/18/2015	NF 4: NF 4 Crew: OSBURN, RICK METRO, GT	12:47:23	Prehospital <None>		4070 PARK LN	MUNSON MEDICAL CENTER ER
8026	5/19/2015	NF 4: NF 4	12:23:56	Prehospital		4185 WOLVERINE DRIVE	

* Shaded records indicate that trip has been cancelled

RescueNet™ Reporting

E:\REPORTS32\GENERAL\TRIP RELATED\LISTS\DSTSHORT.RPT

Printed on 6/23/2015, 2:33:56PM

Page 1

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 05/01/2015 AND 05/31/2015; AND Response Zone IS ACME TWSP-28; AND No Group; AND No Group; AND Yes

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
Crew: GRATTOPP, DAVE METRO, GT <None>							
8055	5/19/2015	NF 4: NF 4	20:43:45	Prehospital		5520 US 31 N	MUNSON MEDICAL CENTER ER
Crew: GRATTOPP, DAVE METRO, GT <None>							
8060	5/20/2015	NF 17: NF 17	05:57:02	Prehospital	CANCEL, PREHOSPITAL	HOPE VILLAGE 1109	
Crew: SALYER, JOSH COURSON, MIKE <None>							
8119	5/21/2015	NF 4: NF 4	11:50:32	Prehospital		3878 M 72 E GOODWILL STORE	MUNSON MEDICAL CENTER ER
Crew: SOPHA, JASON METRO, GT <None>							
8122	5/21/2015	NF 8: NF 8	12:48:10	Prehospital		HOPE VILLAGE	MUNSON MEDICAL CENTER ER
Crew: BOTTOMLEY, LOTTIE GREZESZAK, PAULA <None>							
8125	5/21/2015	NF 4: NF 4	15:24:43	Prehospital	CANCEL, PREHOSPITAL	2831 HOLIDAY PINES RD	
Crew: SOPHA, JASON METRO, GT <None>							
8128	5/21/2015	NF 5: NF 5	16:04:13	Prehospital	CANCEL, PREHOSPITAL	FIVE MILE & US 31 N	
Crew: BIRGY, KAYLIE PATTON, DANIEL <None>							
8132	5/21/2015	NF 4: NF 4	17:22:27	Prehospital		10106 US-31N	MUNSON MEDICAL CENTER ER
Crew: SOPHA, JASON METRO, GT <None>							
8147	5/22/2015	NF 8: NF 8	00:23:39	Prehospital		7775 SAYLER RD	MUNSON MEDICAL CENTER ER
Crew: ALLARD, ROBERT METRO, GT <None>							

NORTH FLIGHT INC (cont.)

Dispatched (cont.)

8152	5/22/2015	NF 8: NF 8	06:09:01	Prehospital		3749 PLEASANT RIDGE DRIVE	MUNSON MEDICAL CENTER ER
Crew: ALLARD, ROBERT METRO, GT <None>							
8169	5/22/2015	NF 8: NF 8	11:17:28	Prehospital		KIRKLAND AND US 31 PARK ACROSS FROM BAYVIEW	MUNSON MEDICAL CENTER ER
Crew: FRIEND, JEFF MERRILL, ELIZABETH <None>							
8192	5/22/2015	NF 4: NF 4	21:32:09	Prehospital		GRAND TRAVERSE RESORT 16 FLOOR	MUNSON MEDICAL CENTER ER
Crew: OSBURN, RICK METRO, GT <None>							
8266	5/24/2015	NF 4: NF 4	16:12:45	Prehospital		GRAND TRAVERSE RESORT governors hall	MUNSON MEDICAL CENTER ER
Crew: GRATTOPP, DAVE METRO, GT <None>							

* Shaded records indicate that trip has been cancelled

RescueNet™ Reporting

E:\REPORTS32\GENERAL\TRIP RELATED\LISTS\DSTSHORT.RPT

Printed on 6/23/2015, 2:33:56PM

Page 1

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 05/01/2015 AND 05/31/2015; AND Response Zone IS ACME TWSP-28; AND No Group; AND No Group; AND Yes

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
8596	5/28/2015	NF 4: NF 4	07:26:34	Prehospital		4264 W TIMBERWOOD DR	MUNSON MEDICAL CENTER ER
<i>Crew: SOPHA, JASON METRO, GT <None></i>							
8705	5/29/2015	NF 4: NF 4	18:13:37	Prehospital	CANCEL, PREHOSPITAL	7930 PEACEFULL VALLEY RD	
<i>Crew: OLSON, TERRIE METRO, GT <None></i>							

Total Calls Dispatched: 38 **Total Transports: 23**

Total Calls for NORTH FLIGHT INC: 38 **Total Transports: 23**

* Shaded records indicate that trip has been cancelled

RescueNet™ Reporting

E:\REPORTS32\GENERAL\TRIP RELATED\LISTS\DSTSHORT.RPT

Printed on 6/23/2015, 2:33:56PM

Page 1

B R i
Beckett&Raeder

Landscape Architecture
Planning, Engineering &
Environmental Services

June 18, 2015

Steve Schooler
Director of Construction
J.R. Anderson Real Estate
Rookwood Tower
3805 Edwards Road, #700
Cincinnati, OH 45209

i
initiative

Re: Grand Traverse Town Center
VGT-Phase 1 SUP#2009-1P
Storm Water Riser Height Waiver

Dear Steve,

As you know the review of the VGT Final Stormwater Collection and Treatment System has been determined to be complete and satisfactory. However, during the June 8, 2015 Planning Commission meeting it was pointed out that Gosling Czubak Engineer Robert Verschaeve's report states that the outlet risers in both basins are 36 inches in diameter, but that the Acme Stormwater Ordinance requires them to be 48 inches in diameter.

According to Mr. Verschaeve the purpose of having a 48 inch diameter riser is for cleaning of the riser. As stated in his report and attached memo, it is his opinion that a 36 inch riser is acceptable. Nonetheless, the 36 inch diameter riser is a technical violation of the Ordinance. Therefore, as we discussed it is my belief that a Waiver is appropriate in this case. Section 11 of the Stormwater Ordinance allows for a waiver from ordinance requirements upon a finding that both of the following are met:

- A. The application of the ordinance provisions will present or cause practical difficulties for a development or development site; provided, however, that practical difficulties shall not include the need for the developer to incur additional reasonable expenses in order to comply with the ordinance; and
- B. The granting of the relief requested will not substantially prevent nor result in less effective management of storm water runoff.

I have found that both A and B are met in this case. There will be practical difficulties for the development site if VGT is required to remove the current riser pipe and replace it. As demonstrated over the last year the VGT development site is mostly clay which has caused

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103

734 663.2622 ph
734 663.6759 fx

Petoskey Office
616 Petoskey St., Suite 100
Petoskey, MI 49770

231 347.2523ph
231 347.2524fx

Traverse City Office
921 West 11th St., Suite 2E
Traverse City, MI 49684

231 933.8400ph
231 944.1709fx

Toledo
419.242.3428ph

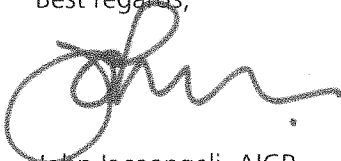
i
initiative

runoff into Acme Creek and resulted in an MDEQ ACO. Neither Acme Township nor the VGT want any additional impact to Acme Creek. Unnecessary construction activity would open up the clay laden site and risk runoff containing sediment discharging into Acme Creek if there were to be a storm event. Furthermore, the MDEQ has required, and Acme Township agrees, that the VGT site should be vegetated to the maximum extent possible within the shortest time possible. Re-opening the basins to install new risers would set back the site vegetation which could result in another winter with unsatisfactory vegetative cover. The above amounts to practical difficulties for the development site and therefore A is met.

The use of a 36 inch riser pipe will not substantially prevent nor result in less effective management of stormwater runoff. As stated by Mr. Verschaeve, the 48 inch diameter requirement is unnecessary. A 36 inch riser will not impact the system in any way and can be adequately cleaned. Furthermore, a 36 inch riser meets the MDEQ Best Management Practices manual. The VGT stormwater system will function equally as well with a 36 inch riser and therefore B is met. To conclude, the requirement for a 48 inch riser in the basins for this phase of the stormwater system is waived and 36 inch diameter risers are sufficient.

This waiver does not apply to any future stormwater review or construction. Please let me know if you have any questions.

Best regards,



John Iacoangeli, AICP
Principal

Cc: Jay Zollinger, Township Supervisor
Karly Wentzloff, Chairperson, Acme Township Planning Commission
Nikki Lennox, Zoning Administrator
Jeff Jocks, Township Attorney

Technical Memo – Storm Water Review

To: John Iacoangeli - Beckett & Raeder, Inc.

From: Robert Verschaeve, P.E. – Gosling Czubak Engineering Sciences, Inc.

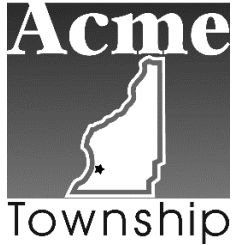
Date: June 18, 2015



RE: Grand Traverse Town Center
Basin Outlet Risers

It is our understanding that a waiver from the requirements of the Acme Township Storm Water Control Ordinance is being requested for the 36 inch diameter outlet riser pipes at Basin #1 and Basin #2. The Ordinance requires a minimum diameter of 24 inches and risers greater than 5 feet in height shall be 48 inches. The existing 36 inch riser pipes at both basins are greater than 5 feet in height and the request is for deviation from the 48 inch diameter requirement.

Granting a waiver for this situation will not substantially prevent nor result in less effective management of storm water runoff. The main function of the outlet riser is to control the runoff release rate and promote the removal of sediment, nutrients, and pollutants. This function is accomplished through the orifices located on the side of the riser through which all the runoff flows. The diameter of the riser has no effect on the orifices or their function. The diameter is more of a maintenance function. The MDEQ Nonpoint Source Best Management Practices Manual description for a Wet Detention Basin states that "All outlets should have an accessible, above-ground cap to allow easy cleaning. The outlet should be designed so that trapped trash and debris can be easily removed." The existing outlets meet these criteria.



To: Acme Township Board of Trustees

From: Tom Henkel, Facilities & Parks Manager

Date: 6/29/2015

Re: Monthly Update June 2015

The Following is a summary of key activities underway.

Parks:

Prepping Swim areas beaches for grooming, grooming should follow.

New ADA signage at Bayside Park parking lot.

Mowing every other week.

Tree work completed for now.

Resident's from the condos next to Bayside were allowed to park in the south end of the park for a day, on the lawn while their parking lot was seal coated.

Bunker Hill temporary parking lot expansion turned over to township engineers for certified drawings due to permitting requirements.

New trash cans for Shoreline Park should be distributed.

Started cutting autumn olive in front of YCNA US31n Parking lot, will finish as time permits.

Swim area buoys will be deployed as time and weather permits.

No Lifeguard/No glass on Beach signs for the new part of the Shoreline Park are on hand. Soon as I can construct the posts they will go in.

Tree and shrub pruning ongoing at parks, hence brush piles which will be removed.

Cemeteries:

Yuba Cemetery fence complete.
Mowing every other week.
Tree work completed in Acme Cemetery.
3 burials in June in Acme Cemetery.
Pulled out old shrubs at Yuba Cemetery per request. Will seed area.
Tree and shrub pruning ongoing in both cemeteries, hence the brush piles which will be removed soon.

Buildings/Grounds:

Waiting for bid on garage door for Bayside shed building.
Only one bid received on painting the exterior of the Fire station/Town hall.
One coat prep and caulk. Doors and jambs \$11000.00
ASAP new Dumpster screens will be constructed at the Hall and Bayside Park. The New dumpsters do not fit the old ones, plus the old ones are past their prime for sure.

Equipment/Fixtures:

Researching styles for as needed replacements for park restrooms.

Surface Water Quality Testing:

Completed for June.

Beach Water Quality Testing:

Commenced 3rd week of June.

Invasive Species:

Nothing to report.

Planning:

Attended Northwest Water Safety Network Meeting. Working on a numbering system for beach stations. Would like to see it become regional. This would give emergency services a point to go to when needed.

General Activities:

I think I'm going to wait until after July dry dormant season (if we have one) to fertilize the unirrigated lawns.

Most of the supply's for cleaning and restrooms including trash bags, for the year are on hand.



ACME TOWNSHIP SPECIAL BOARD MEETING
BUDGET WORK SESSION
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, May 19, 2015, 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:01 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

D. Dunville, 3771 Crest Haven Lane, encouraged the Board to think about all the things, Henkel, Parks & Rec Manager, does for the Township in the course of day as the Board goes into discussion about the 2015/16 Budget.

B. APPROVAL OF AGENDA:

Motion by LaPointe, seconded by White, to approve the agenda as presented. Motion carried by unanimous vote.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. NEW BUSINESS:

1. Continuation of the 2015/16 Budget work session

Zollinger stated that we are here tonight to look at 101 accounts. Zollinger had an update on the Clerk's department (Page 6/Line 23). The hours for the deputy clerk will be reduced to 22 hrs from 26 hours.

Scott raised the question of unemployment expense for the part time parks workers. Zollinger had not yet research the rule but Treasurer Jenema did on line and said we were ok .

Zollinger recused himself while the Board discussed the Supervisor's wages. Trustee, White, led the discussion. LaPointe referred to the survey that the Salary review committee had provided earlier. It was recommended the Supervisor wages be moved to \$40,000.

LaPointe reviewed the statutory duties of the Supervisor and what Zollinger does above and beyond those duties. Board also discussed stipends regarding health insurance. It was agreed that a health Insurance stipend was offered it needed to be offered to all employees, and should be paid in their normal pay not at one time. The recommended amount was \$4,000 if Township insurance is not taken, and that the supervisor would prepare a resolution to cover that for our public hearing meeting on the Budget. It also was recommended a resolution be prepared for work above statutory duties be available for Budget hearing. This stipend would show up under the Trustees budget line.

There was a long discussion on Parks Maintenance Supervisor, duties and how Acme Township compared to other Townships as done by the wage committee.

Motion by Scott to "Red Line" wages of the Parks Maintenance Supervisor at \$47,882.00. A Personnel Committee will be re-established to reset the duties and responsibilities of the Parks Maintenance Supervisor. Seconded by White. Motion carried by unanimous vote.

Motion by Jenema, seconded by White, to have the Supervisor, Clerk and one Trustee to reestablish the Personnel committee Motion carried by unanimous vote.

Scott asked about the job description and expectations for the Parks Maintenance Supervisor. LaPointe and Jenema will "brainstorm" the job description and how to administrant. Personnel committee will review and return for Board approval.

No Public comments:

Supervisor Zollinger commented that we need to have a Study Session to discuss strategic directions for the Township Parks. We will pick a date at the June 2nd Board meeting.

Adjourned at 9:20 p.m.



ACME TOWNSHIP SPECIAL BOARD MEETING
WORK SESSION ON PARKS
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Thursday, June 11, 2015, 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

C.Abernethy, 4312 Westridge Dr, read a prepared statement into the record and are attached to the minutes.

P. Salathiel, 4888 Five Mile Rd, expressed her concerns with not having pedestrian crossings into our parks, she asked if the Township would be resubmitting for the Michigan Natural Resources Trust fund grant that we did not get earlier,

B. APPROVAL OF AGENDA:

Motion by White, seconded by Scott, to approve the agenda as presented. Motion carried by unanimous vote.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CORRESPONDENCE:

1. E-mail dated 06/11/15 from John Zaloudek, 10351 Kay Ray Road, regarding the possible acquisition of the campground immediately to the east and adjacent to Saylor Park

E. NEW BUSINESS:

1. Decision on Zoning Administrator position

Jenema read a prepared statement into record and are attached to the minutes.

Motion by Scott, seconded by LaPointe to offer the position of Zoning Administrator as presented to Shawn Winter, with two paid work days in September while a presenter at the International Bicycle Urbanism Symposium in Richmond, Virginia. Motion carried by unanimous roll call vote.

Matt McDonough and Mike Okma from the Grand Traverse Regional Land Conservancy, were present to talk about the possible acquisition of the campground adjacent to Saylor Park. He gave a history of the property ownership which is now in the hands of Chemical Bank. McDonough has spoken to the Realtor. The property is currently listed for \$199,000.00 with a tax assessment of \$136,000.00. This is a foreclosure being held by Chemical Bank. There is a balance owing of \$65,000.00. McDonough has spoken with the Realtor and Chemical Bank regarding a community partnership with the Township to purchase the property for \$65,000.00. Discussion still ongoing. McDonough would like to know the level of interest from the Board. Also what would be the Township's intention for the property. Discussion followed.

2. Parks & Recreation Work session

Marcie Timmins, Chair of the Parks Advisory, read into record a statement which is also attached to the minutes.

Trustee, Aukerman gave an update on the funding for the Sayler Board launch.

Motion by Scott, to commit \$122,190.00 to the Sayler boat launch and additional up to \$75,000.00 for matching grants on Parks improvements

Discussion followed

K. Guy, 7894 Peaceful Valley Road, stated she was thrilled to be having this study session tonight. She commented that there were many people who are present tonight and not present who worked hard to create a different way of life in Acme. Guy encouraged an implementation team that would bring the best minds and people together to create a shoreline.

Motion carried by unanimous roll call vote.

Motion by Scott to have a representative of the Board, Conservancy, Parks Advisory and Henkel form a committee to look at the long term goals for the Parks and return to the Board with the recommendations. Motion carried by unanimous vote.

LaPointe will represent the Board.

Motion by LaPointe to contract with Gosling Czubak to write a grant to Fishery Trust for the Fall deadline. Seconded by Aukerman. Motion carried by unanimous roll call vote.

Zollinger commented that Park Supervisor, Henkel, had recently finished installing the fence at Yuba Cemetary removing the brush pile from the Yuba Natural Area, removal of dead trees from Bayside Park. Henkel stated that he mows/trims on a two week rotation.

Adjourned at 9:05 p.m.

Charlene Abernethy
4312 Westridge

6-11-2015

After a long and contentious few years, Acme Township has a new resident. Not just any resident but one that has a major environmental influence.

VGT and Meijer have gotten off to a bad start with the community with illegal election tampering, lawsuits against local government officials who wouldn't give them what they wanted up to the runoff into Acme Creek last fall.

Now they both have the opportunity to become good neighbors.

- They are willing to work with the tart trail system.
- By the SUP aesthetics of the development are important. John I even says this will be nicest looking Meijer ever. Not sure what that means, but we'll see.
- Even I, as one of the vocal critics of VGT will admit that their storm water treatment plan has involved many hours of planning and the opinion of many engineers. Hopefully the storm water structures will work as promised and will create

a beautiful park area. Time will tell and I can only hope the engineers have this one right.

Our water is a major asset to this community. What flows into Acme Creek flows into East Bay and affects our beaches. Acme's beaches are crucial to the future of the township and may have a major impact on economic development, bringing tax dollars to the township.

So how are the parks and VGT and Meijer connected? Here is an opportunity for VGT and Meijer to become truly good neighbors.

Meijer likes to present the image of being a good community partner. Contributing to maintenance of Acme parks is a good way to start to heal the community.

VGT as a whole physically dominates the Acme environment. Their stewardship of Acme Creek will affect the whole shoreline and our beaches. And our beaches are not only important recreationally to residents but also the economic development of the community.

A property this big can also be a park in of itself. Here's hoping VGT and Meijer will step up to their new responsibility as influential Acme residents.

and participate in the care and maintenance of Acme parks

Please accept this recommendation from the Zoning Administrator Hiring Committee (Amy Jenema – Treasurer, Carly Wentzloff – PC Chair & Trae Forgette –ZBA & PC member)

Our committee met on June 1, 2015 and interviewed four candidates, all of which were qualified for the position. After that meeting we invited Shawn Winter and one other applicant to attend the June 2, 2015 Township Board meeting. Mr. Winter gave a brief presentation that touched on his background, education and some highlights of why he felt he would be a good fit for Acme Township. After that meeting our committee confirmed that Shawn Winter was the individual that we felt would meet the needs of the Zoning Administrator Position for Acme Township. Therefore on June 5, 2015, I made a call to his current supervisor Nick Britton from the Virginia Department of Rail and Public Transit, Mr. Britton gave a glowing recommendation.

Therefore at this time our committee is recommending that Shawn Winter be hired at a starting salary of \$45,000 plus benefits, with a \$1,500 increase upon a satisfactory review at the end of the first six months (\$46,500) and a \$2,500 increase upon a second satisfactory review in the second six months (\$49,000). This wage is based on the original range set by the Township Board of \$38,000-\$50,000. Mr. Winter has a Master's Of Urban and Regional Planning but most of his professional experience has been in transportation. However after interviewing Mr. Winter and speaking with Mr. Britton, we are confident that he will be a quick learner and will grasp the natural relationship between planning and zoning.

I spoke with Mr. Winter on June 5, 2015 and presented him with the recommendation that our committee was going to make to the Township Board along with a copy of our Employee Hand Book. I asked him to take the weekend to review our Employee Hand Book and we would touch base on Monday, June 8. Mr. Winter was agreeable to everything with one additional request. As part of the continued education that is encouraged in our Hand Book, he would like to attend a Bicycle Urbanism Symposium September 28-30, which he is already signed up for and is one of the presenters. As part of his request he would assume all additional costs associated with travel, accommodations and registration, unless otherwise offered by the township.

Hello everyone,

My name is Marcie Timmins. I live at 4261 Bartlett Rd. Many of you know me from the 5 years I have served on the Park and Rec. committee. Others may recognize me from Planning commission meetings. Thank you to the board for my recent re-appointment.

Tonight as we meet to collectively decide the direction the township plans to take with the parks, I would like to share my observations based on my direct involvement in the process that created the 5 year park plan and the township master plan. I urge all of those here tonight to look at the two plans because the 5 year Acme park plan is a subset of the overall Acme community master plan. I see these two plans as working together towards the overall vision for the township.

Being a small township with a growing base we need to be financially responsible, as well as planning for smart development that takes many aspects into consideration at the beginning of each project so that we don't end up having to redo areas that have already been developed. I urge the board to find a continuously supportable funding source— one that is feasible for the township to afford, while allowing for phased-in growth and ongoing maintenance of all parks. This board has demonstrated their ability and willingness to dig a little deeper and be open to creative solutions and I have no doubt that the same strategy can be employed in finding funding mechanisms that can work for park development.

The four cornerstones of the master plan that I see directly correlating with the park plan are as follows:

- 1) From page (p.52) Encourage recreation-based tourism. I believe that the boat launch is one project that will help encourage tourism as ^{one of} so few on East Bay, as well as being the number one request on the community survey.
- 2) Found on page (p.44) Develop a trail system that connects to local parks and the TART trail. Although this is a stand-alone cornerstone it would also boost recreational tourism and ranks among the top three park improvements for the community.
- 3) on (p.56) Create a community attractive to all age groups. I think that easier access to the parks, in the form of trails and/or parking, along with the boat launch; open spaces to play games and fly kites; and areas to picnic are all among the many things that will attract multi-generations. Our park plans may not be the fanciest but they do serve a varied age group with a little something for everyone.

The fourth cornerstone found on page (p.50) is to maintain and improve the quality of surface and groundwater throughout the township, region, and the Grand Traverse Bay watershed. This fourth cornerstone really makes sense when you factor in that, in all of our township parks, water is a main attraction. As well as driving tourism it brings new families, professionals and businesses to the area, thus helping to grow our tax base and filling the age gaps. As such, in my view water quality protection should be a natural consequence of any improvement projects the township engages in.

A good example of inclusive development within our township, from my stand point would be the VGT. With their consideration to work with TART Trails and the Grand Traverse Band in developing a trail system connecting places inside and out of the property, as well as working closely with the Tribe on a water restoration project for Acme Creek, they are not only upholding the cornerstones of the larger township master plan, but also creating a healthier more sustainable development. It is my vision that the township can come together to create the same kind of synchronicity as we move forward with future township projects.

I hope tonight as the board moves towards making a decisions they will keep all of the above in mind, as well as how to create a successful funding plan to support the maintenance and development of all the township parks.

Thank you.



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, June 2, 2015, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: J. Jocks, Legal Counsel
N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

B. Kelley, 4893 Ridge Crest Rd, thanked the Salary review committee for their work. Kelley commented that he would like to see a executive summary of our Township along with the Budget.

T. Phillips, 2986 Wild Juniper Trail, commented that some attachments were missing for a resolution that was in the packet. Zollinger said that the information came in late today and was on the table.

B. APPROVAL OF AGENDA:

Jenema asked to add a presentation from one of the Zoning Administrator applicants, Zollinger would like to add a SAD Resolution under New Business 4c.

Motion by White, seconded by Jenema to approve the agenda as presented with the two additions. Motion carried by unanimous vote.

Shawn Winter, an applicant for the Zoning Administrator position, was present to give a synopsis of his background, work history for the Board.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **Draft Unapproved Meeting Minutes:**
 - a. **Planning Commission 05/11/15**
- d. **Parks and Maintenance Report – Henkel**

2. APPROVAL:

- a. **Township Board Special Budget work session 04/30/15**
Regular meeting minutes of 05/12/15
- b. **Accounts Payable Prepaid of \$30,240.40 and Current to be approved of \$70,505.35 (Recommend approval: Cathy Dye, Clerk)**

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Jenema asked for the Treasurer's report to be removed.,

Motion by Jenema, seconded by White, to approve the Consent Calendar as presented with the removal of the Treasurer's report. Motion carried by unanimous roll call vote.

Jenema gave a more detail summary of the correlation between the Clerk's and Treasurer's reports.

Motion by Dye, seconded by LaPointe, to approve the Treasurer's report as presented. Motion carried by unanimous vote.

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. REPORTS: Received and filed

- 1. Sheriff's Report – Deputy: Ken Chubb**
- 2. County Commissioner's Report - Crawford**

H. CORRESPONDENCE:

1. Email dated 06/01/15 detailing a meeting about Climate Change in the Grand Traverse Region, Wednesday, June 17, 2015, at the Great Wolf Lodge.

I PUBLIC HEARING:

Acme township 2015/2016 Budget Hearing

Budget Resolutions to be approved

- 1. Resolution R-2015-16 Stipends Health Insurance**

Motion by LaPointe, seconded by Scott, to approve Resolution R-2015-16 in Support of Stipends for Township employees who qualify for health insurance. Motion carried by unanimous roll call vote.

- 2. Resolution Resolution R-2015-17 Elected Officials Stipends for extra duties performed**

Motion by LaPointe, seconded by Scott to approve Resolution R-2015-17 in Support of Stipends for Elected Officials for extra duties performed above Statuary duties with a dollar value along with the percentage added to the resolution. Motion carried by a roll call vote of 5 (Aukerman, Jenema, LaPointe, Scott, White) in favor, 1 opposing (Dye) and 1 Abstaining (Zollinger)

- 3. Resolution R-2015-18 Supervisor's Salary**

Zollinger recused himself and turned the gavel over to the Trustee, White.

Motion by LaPointe, seconded by Jenema to pass Resolution # 2015-18 that the salary of the office of Supervisor shall be \$37,000. Motion carried by a roll call vote of 6 in favor (Aukerman, Dye, Scott, LaPointe, Jenema, White) and 1 abstaining (Zollinger)

- 4. Resolution # R-2015-19 Clerk's Salary**

Zollinger reassumed the gavel and Dye recused herself.

Motion by Jenema, seconded by Aukerman to approve Resolution # 2015-19 that states the salary the Clerk shall be \$37,008. Motion carried by a roll call vote of 6 in favor (Aukerman, Jenema, LaPointe, Scott, White, Zollinger) and 1 abstaining (Dye).

- 5. Resolution # R-2015-20 Treasurer's Salary**

Dye rejoined the Board and Jenema recused herself.

Motion by Scott, seconded by White to approve Resolution # 2015-20 that states the salary of the Treasurer shall be \$25,159. Motion carried by a roll call vote of 6 in favor (Zollinger, Scott, White, Dye, LaPointe, Aukerman) and 1 abstaining (Jenema)

- 6. Resolution # R-2015-21 Trustees' Salaries**

Motion by Jenema, seconded by Dye to approve Resolution R-2015-21 that states the salaries of the Trustees shall be \$6,000. Motion carried by unanimous roll call vote.

7. Resolution # R-2015-22 Budget approval Fiscal year 2015/16

Motion by Jenema, seconded by White to approve Resolution # R-2015-22 approving the 2015/16 Budget as presented. Motion carried by a unanimous roll call vote.

J. NEW BUSINESS:

1. Annual Supervisor's recommendations for Planning Commission and various committees

Motion by Jenema, with modification to Larry Belcher's term on the ZBA, to expire 07/15/2018 instead of 07/15/16. Seconded by White. Motion carried by unanimous vote.

2. 2% Grant applications

a. Yuba Schools

Motion by White, seconded by Scott to approve the 2% grant application of the Yuba School. Motion carried by unanimous vote.

b. Sayler Park Boat Launch

Aukerman stated that the MDNR Waterways grant for \$91,485 has been awarded to Acme Township.

Motion by Scott, seconded by Jenema to approve the 2% grant application for Sayler Park Boat launch. Motion carried by unanimous vote.

3 Resolution # R-2015-23 Support of Left turn signal US31 S/M72 E

Motion by Jenema, seconded by Scott to approve Resolution # R-2015-23 supporting a left turn signal from US 31 S to M 72E. Motion carried by unanimous vote.

4. Resolutions for approval

a. Resolution R # 2015-24 Budget amendments various funds

Motion by LaPointe, seconded by Dye, to approve Resolution R-2015-24 for various fund moves adjustments for the 2014/15 Township Budget. Motion carried by unanimous roll call vote.

b. Resolution R # 2015-25 Budget amendments to support 2014/15 Audit

Motion by LaPointe, seconded by White to approve Resolution R-2015-25 for budget amendments to support 2014/15 Audit. Motion carried by unanimous roll call vote.

c. Resolution R # 2015-26 SAD various moves adjustments

Motion by LaPointe, seconded by Dye, to approve Resolution R-2015-26 for SAD various fund moves adjustments. Motion carried by unanimous roll call vote.

5. Set date for Parks strategic direction/Study session

A Special Board meeting will be held, Thursday, June 11, 2015, 7:00 p.m.

K. OLD BUSINESS:

1. County CPO contract agreement

Motion by LaPointe , seconded by White to approve the CPO contract should the numbers not exceed 5%. Motion carried by unanimous roll call vote.

2. Final review of new FOIA procedures

Motion by Scott, seconded by LaPointe to approve adoption of Resolution R-2015-27 for Freedom of Information Act for Procedures and Guidelines. Motion carried by unanimous roll call vote.

Motion by Scott, seconded by Jenema to adopt Resolution R-2015-28 for Fees and Costs for Freedom of Information Act Responses. Motion carried by unanimous roll call vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Adjourned at 9:30 pm

Prepaid

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 818 Holiday					
06/05/2015	818	100	0000000360	ACME TOWNSHIP	800.00
06/05/2015	818	101	0000000360	ACME TOWNSHIP	480.00
06/05/2015	818	102	0000000360	ACME TOWNSHIP	5,973.54
06/05/2015	818	103	0000000360	ACME TOWNSHIP	150.00
06/05/2015	818	104	0000000360	ACME TOWNSHIP	991.88

818 TOTALS:

Total of 5 Checks:	8,395.42
Less 0 Void Checks:	0.00
Total of 5 Disbursements:	8,395.42

Bank CHASE GENERAL FUND

06/03/2015	CHASE	23198	0000000300	ACE HARDWARE	115.08
06/03/2015	CHASE	23199	0000002875	CHARTER COMMUNICATIONS	326.04
06/03/2015	CHASE	23200	0000002900	CHERRYLAND RURAL ELECTRIC	424.41
06/03/2015	CHASE	23201	0000004460	DTE ENERGY	106.01
06/03/2015	CHASE	23202	0000025000	WASTE MANAGEMENT	73.94
06/11/2015	CHASE	23203	0000000503	AMERICAN WASTE	304.99
06/11/2015	CHASE	23204	0000003300	CONSUMERS ENERGY	547.09
06/11/2015	CHASE	23205	0000007900	GRAND TRAVERSE COUNTY -DPW	180.00
06/11/2015	CHASE	23206	4416	NEOFUNDS BY NEOPOST	40.00
06/23/2015	CHASE	23207	00002880	CHASE USA	2,376.76
06/23/2015	CHASE	23208	0000003300	CONSUMERS ENERGY	770.57
06/23/2015	CHASE	23209	0000020450	SHELL OIL COMPANY	295.03

CHASE TOTALS:

Total of 12 Checks:	5,559.92
Less 0 Void Checks:	0.00
Total of 12 Disbursements:	5,559.92

REPORT TOTALS:

Total of 17 Checks:	13,955.34
Less 0 Void Checks:	0.00
Total of 17 Disbursements:	13,955.34

ACME TOWNSHIP INVOICE APPROVAL LIST

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
JULY 6923	A & D ASSESSING ASSESSING SERVICE 101-209-803.002	07/01/2015 CATHY DYE	07/07/2015	2,500.00 2,500.00	2,500.00	O	N 07/07/2015
102040 6965	B S & A SOFTWARE B S & A PROGRAM AND CONVERSION 101-101-804.000	07/01/2015 CATHY DYE	07/07/2015	22,865.00 22,865.00	22,865.00	O	N 07/07/2015
2015-366 6929	BECKETT & RAEDER PROFESSIONAL SERVICES- RETAINER 101-410-803.001	05/01/2015 CATHY DYE	07/07/2015	750.00 750.00	750.00	O	N 06/30/2015
2015-290 6962	BECKETT & RAEDER ACME TWP-GTB RESORT PARKING LOT 701-400-282.074	04/01/2015 CATHY DYE	07/07/2015	1,470.00 1,470.00	1,470.00	O	N 06/30/2015
2015-388 6967	BECKETT & RAEDER PLANNING SERVICES-ELECTRONIC SIGNS 101-410-803.001	06/01/2015 CATHY DYE	06/30/2015	240.00 240.00	240.00	O	N 06/30/2015
2015-390 6968	BECKETT & RAEDER PROFESSIONAL SERVICE- PLANNING SER 101-410-803.001	06/01/2015 CATHY DYE	06/30/2015	750.00 750.00	750.00	O	N 06/30/2015
729734588 6938	CINTAS CORP #729 RUGS 101-265-930.000	06/02/2015 CATHY DYE	07/07/2015	43.12 43.12	43.12	O	N 06/30/2015
88644 6941	CITY OF TRAVERSE CITY TOWNSHIP SHARE OF AD PLACE IN TC R 101-101-900.000	05/28/2015 CATHY DYE	07/07/2015	45.14 45.14	45.14	O	N 06/30/2015
1055621 6932	CULLIGAN WATER, MCCARDEL WATER 101-265-930.000	05/29/2015 CATHY DYE	07/07/2015	8.00 8.00	8.00	O	N 06/30/2015
201513 6953	EAST BAY TOWNSHIP REIMBURSEMENT FOR ACME'S PORTION O CATHY DYE	06/11/2015	07/07/2015	9,856.26	9,856.26	O	N 06/30/2015

OPEN
 ACME TOWNSHIP INVOICE APPROVAL LIST

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	590-000-956.001	OPERATING & MAINT EXP		9,856.26			
A732317 6930	ENGINEERING PROTECTION SYSTEMS ALARM SYSTEM 7-1-2015 TO 9-30-201 101-750-930.000	06/01/2015 CATHY DYE REPAIRS & MAINT	07/07/2015	156.84 156.84	156.84	O	N 07/08/2015
WP48020 6948	GINOP SALES ANTI SCARP ROLLER REP 101-750-930.000	06/01/2015 CATHY DYE REPAIRS & MAINT	07/07/2015	48.00 48.00	48.00	O	N 06/30/2015
73034-73037-73014-73 6935	GOSLING CZUBAK ENGR MASTER SEWER PLAN WK ORDER3 101-101-803.003 101-101-803.003 101-410-803.000	05/29/2015 CATHY DYE PLANNING & CONSULTANT T&A INV 73037 PLANNING & CONSULTANT T&A INV 73014 PLANNER SERVICES INV 73033	07/07/2015	10,071.00 352.50 2,018.50 7,700.00	10,071.00	O	N 06/30/2015
73034 6950	GOSLING CZUBAK ENGR PROFESSIONAL FEES 590-000-956.001	05/29/2015 CATHY DYE OPERATING & MAINT EXP	07/07/2015	950.00 950.00	950.00	O	N 06/30/2015
JULY 15, 2015 6958	GRAND TRAVERE REGIONAL LAND CO CONTRACT SERVICE AGREEMENT 225-000-802.004	06/09/2015 CATHY DYE CONTRACTED EMPLOYEE SERVICES	07/07/2015	7,500.00 7,500.00	7,500.00	O	N 06/30/2015
90234 6940	GRAND TRAVERSE COUNTY SHERIFF COUNTY PATROL APRIL THRU J 207-000-802.000	05/27/2015 CATHY DYE COMMUNITY POLICING CONTRACT	07/07/2015	19,147.00 19,147.00	19,147.00	O	N 06/30/2015
90333, 90334 6956	GRAND TRAVERSE COUNTY SEWER, WATER MAY 2015 590-550-956.001 590-000-956.001 590-000-956.003	05/31/2015 CATHY DYE OPERATING & MAINT EXP OPERATING & MAINT EXP HOCH ROAD #697 EXP	07/07/2015	21,825.58 508.89 21,221.21 95.48	21,825.58	O	N 06/30/2015
7769 6952	GRAND TRAVERSE METRO ESA PT EMS STAFFING FOR MAY 2015 PAYRO 206-000-802.004	06/30/2015 CATHY DYE CONTRACTED EMPLOYEE SERVICES	07/07/2015	7,443.57 7,443.57	7,443.57	O	N 06/30/2015

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
 EXP CHECK RUN DATES 07/07/2015 - 07/15/2015
 UNJOURNALIZED
 OPEN

ACME TOWNSHIP INVOICE APPROVAL LIST

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
15111 6934	GRANTS STUMP REMOVAL SERVICE STUMP GRINDING 101-750-930.000	06/08/2015 CATHY DYE	07/07/2015	294.00	294.00	0	N 07/07/2015
	REPAIRS & MAINT			294.00			
5227 6943	GRD TRAV COUNTY ROAD COMM DUST CONTROL 101-000-998.000	05/26/2015 CATHY DYE	07/07/2015	1,508.63	1,508.63	0	N 06/20/2015
	GT COUNTY ROAD COMMISION TART			1,508.63			
1221544-0 6946	INTEGRITY BUSINESS SOLUTIONS PAPER COPY, LABELS 101-265-726.000	06/08/2015 CATHY DYE	07/07/2015	31.48	31.48	0	N 06/30/2015
	SUPPLIES & POSTAGE			31.48			
1229447-0 6961	INTEGRITY BUSINESS SOLUTIONS NAME PLATE 101-265-726.000	06/16/2015 CATHY DYE	07/07/2015	12.70	12.70	0	N 06/30/2015
	SUPPLIES & POSTAGE			12.70			
1230023-01 6969	INTEGRITY BUSINESS SOLUTIONS SUPPLIES- COPY PAPER, FILE FOLDERS 101-265-726.000	06/01/2015 CATHY DYE	06/30/2015	55.38	55.38	0	N 06/29/2015
	SUPPLIES & POSTAGE			55.38			
S103836160.001 6970	KENDALL ELECTRIC INC WELDER CABLE 101-750-930.000	06/23/2015 CATHY DYE	06/30/2015	80.39	80.39	0	N 06/30/2015
	REPAIRS & MAINT			80.39			
96140-96141 6936	KOPY SALES INC. COPY MACHINGE 101-265-930.000	06/02/2015 CATHY DYE	07/07/2015	176.30	176.30	0	N 06/30/2015
	REPAIRS & MAINT			176.30			
212426 6933	LARK LAWN AND GARDEN CHAIN SAW BLADES 101-750-930.000	06/10/2015 CATHY DYE	07/07/2015	17.73	17.73	0	N 06/30/2015
	REPAIRS & MAINT			17.73			
211573 6942	LARK LAWN AND GARDEN TIRE 101-750-930.000	05/26/2015 CATHY DYE	07/07/2015	88.83	88.83	0	N 06/30/2015
	REPAIRS & MAINT			88.83			
02-815 6937	LEONARDO'S TREE SERVICE, INC TREE WORK	06/02/2015 CATHY DYE	07/07/2015	1,760.00	1,760.00	0	N 06/30/2015

OPEN
 ACME TOWNSHIP INVOICE APPROVAL LIST

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-750-930.000	REPAIRS & MAINT		1,760.00			
MAY 13 2015							
6939	LOVASCO PLAN DOCUMENT RESTATEMENT FEE 101-861-874.000	05/13/2015 CATHY DYE RETIREMENT/PENSION	07/07/2015	795.00	795.00	O	N 07/07/2015
N5362713 6954	MAILFINANCE LEASE COVERAGE PERIOD 07-08-2015 T 101-101-726.000	06/06/2015 CATHY DYE SUPPLIES & POSTAGE	07/07/2015	154.32	154.32	O	N 07/07/2015
6-2-2015 6947	NIKKI LENNOX MILEAGE REIMBURSEMENT 101-410-860.000	06/02/2015 CATHY DYE TRAVEL & MILEAGE	07/07/2015	42.38	42.38	O	N 06/30/2015
271909 6949	NORTHERN FIRE AND SAFETY FIRE EXTINGUISHER 101-861-874.000	06/01/2015 CATHY DYE RETIREMENT/PENSION	07/07/2015	177.00	177.00	O	N 06/30/2015
18939 6963	NORTHERN MICHIGAN JANITORIAL S SUPPLIES TP PAPER, CLEANER,CAN LIN 101-750-726.000	06/18/2015 CATHY DYE SUPPLIES & POSTAGE	07/07/2015	1,112.55	1,112.55	O	N 06/30/2015
5385M 6957	OLSON, BZDOK&HOWARD, P.C ATTORNEY 101-101-802.002 101-410-802.002 101-410-802.002 101-101-802.002	06/09/2015 CATHY DYE ATTORNEY SERVICES-GENERAL MATTERS ATTORNEY SERVICES-GENERAL MATTERS ATTORNEY SERVICES-BUSIN FRM BASE CODE ATTORNEY SERVICES-FOIA POLICY	07/07/2015	3,394.52 1,494.52 1,255.00 165.00 480.00	3,394.52	O	N 06/30/2015
4852 6945	PINE HILL NURSERY FLOWERS 101-265-726.000	06/08/2015 CATHY DYE SUPPLIES & POSTAGE	07/07/2015	260.00	260.00	O	N 06/30/2015
70794 6964	PORCELAIN PATROL SERVICE CLEANING 101-265-930.000	06/15/2015 CATHY DYE REPAIRS & MAINT	07/07/2015	295.00	295.00	O	N 06/30/2015
90465 6931	PRINTING SYSTEMS INC CHECKS FOR SAD	05/26/2015 CATHY DYE	07/07/2015	116.65	116.65	O	N 06/30/2015

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
 EXP CHECK RUN DATES 07/07/2015 - 07/15/2015
 UNJOURNALIZED
 OPEN

ACME TOWNSHIP INVOICE APPROVAL LIST

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	818-000-726.000	SUPPLIES & POSTAGE		116.65			
402687 6971	THIRLBY AUTOMOTIVE SOLDER, CONNECTOR FOR WELDER 101-750-930.000	06/24/2015 CATHY DYE	06/30/2015	14.22	14.22	0	N 06/30/2015
	101-750-930.000	REPAIRS & MAINT		14.22			
05156 6928	TRAVERSE CITY RECORD EAGLE PUBLICATIONS 101-410-900.000 101-101-900.000	05/31/2015 CATHY DYE	07/07/2015	284.00	284.00	0	N 06/30/2015
	101-410-900.000	PUBLICATIONS		119.75			
	101-101-900.000	PUBLICATIONS		164.25			
025-126515 6955	TYLER TECHNOLOGIES, INC CEMETERY YEARLY MAINTENANCE 101-101-804.000	07/01/2015 CATHY DYE	07/07/2015	171.38	171.38	0	N 07/07/2015
	101-101-804.000	SOFTWARE SUPPORT & PROCESSIN		171.38			
MS17533 6944	WYANT COMPUTER SERVICES COMPUTER 101-101-804.000	06/08/2015 CATHY DYE	07/07/2015	1,089.00	1,089.00	0	N 06/30/2015
	101-101-804.000	SOFTWARE SUPPORT & PROCESSIN		1,089.00			

OPEN
 ACME TOWNSHIP INVOICE APPROVAL LIST

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
# of Invoices:	41	# Due:	41	Totals:	117,600.97		117,600.97
# of Credit Memos:	0	# Due:	0	Totals:	0.00		0.00
Net of Invoices and Credit Memos:					<u>117,600.97</u>		<u>117,600.97</u>

--- TOTALS BY GL DISTRIBUTION ---

101-000-998.000	GT COUNTY ROAD COMMISSION TART	1,508.63
101-101-726.000	SUPPLIES & POSTAGE	154.32
101-101-802.002	ATTORNEY SERVICES	1,974.52
101-101-803.003	ENGINEERING SERVICES	2,371.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	24,125.38
101-101-900.000	PUBLICATIONS	209.39
101-209-803.002	ASSESSING CONTRACT SERVICES	2,500.00
101-265-726.000	SUPPLIES & POSTAGE	359.56
101-265-930.000	REPAIRS & MAINT	522.42
101-410-802.002	ATTORNEY SERVICES	1,420.00
101-410-803.000	PLANNER SERVICES	7,700.00
101-410-803.001	PLANNING CONSULTANT	1,740.00
101-410-860.000	TRAVEL & MILEAGE	42.38
101-410-900.000	PUBLICATIONS	119.75
101-750-726.000	SUPPLIES & POSTAGE	1,112.55
101-750-930.000	REPAIRS & MAINT	2,460.01
101-861-874.000	RETIREMENT/PENSION	972.00
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	7,443.57
207-000-802.000	COMMUNITY POLICING CONTRACT	19,147.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	7,500.00
590-000-956.001	OPERATING & MAINT EXP	32,027.47
590-000-956.003	HOCH ROAD #697 EXP	95.48
590-550-956.001	OPERATING & MAINT EXP	508.89
701-400-282.074	GRAND TRAVERSE RESORT	1,470.00
818-000-726.000	SUPPLIES & POSTAGE	116.65

OPEN

ACME TOWNSHIP INVOICE APPROVAL LIST

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			49,291.91	49,291.91		
	206 - FIRE FUND			7,443.57	7,443.57		
	207 - POLICE PROTECTION			19,147.00	19,147.00		
	225 - FARMLAND PRESERVATION			7,500.00	7,500.00		
	590 - ACME RELIEF SEWER			32,631.84	32,631.84		
	701 - TRUST AND AGENCY			1,470.00	1,470.00		
	818 - HOLIDAY HILLS AREA IMPROVEM			116.65	116.65		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			67,838.80	67,838.80		
	101 - TOWNSHIP BOARD OF TRUSTEES			28,834.61	28,834.61		
	209 - ASSESSOR'S EXPENDITURES			2,500.00	2,500.00		
	265 - TOWNHALL EXPENDITURES			881.98	881.98		
	400 - SPECIAL USE PERMIT			1,470.00	1,470.00		
	410 - PLANNING & ZONING EXPENDITU			11,022.13	11,022.13		
	550 - HOPE VILLAGE- WATER			508.89	508.89		
	750 - MAINT & PARKS EXPENDITURES			3,572.56	3,572.56		
	861 - RETIREMENT/PENSION			972.00	972.00		



County Staff Report June 2015

Strategic Goals

1. Maintain financial strength and stability
2. Strengthen and expand the County's use of technology
3. Address infrastructure needs
4. Continue community engagement and access to information
5. Ensure that County is viewed as a fair and equitable employer
6. Expand the capabilities of the Board of Commissioners
7. Advance the health and quality of life of the region
8. Protect and preserve County's water resources, forests, natural areas and scenic beauty

Central Dispatch/911 (7)

- Received board approval to move forward with NG911 technology upgrades.
- Working with Region 7 Northern Michigan Mutual Aid Task Force to create streamlined notification processes.
- Technical subcommittee continues to work toward a recommendation for a countywide radio communications system.
- Working with Smart911 to incorporate Text to 911 functionality as well as facilities based data that can provide us vital information when responding to businesses.

Commission on Aging (4, 7)

- 2014 Annual Report The Commission on Aging 2014 Annual Report has been completed. The Annual report will be sent out electronically, as well as posted on the Commission on Aging web site after June 10, 2015.
- NMC Barbeque On May 17, the Commission on Aging took part in the Northwestern Michigan College Barbeque by packaging and delivering barbeque meals to older adults who may not otherwise be able to enjoy the event. Meals were packaged and delivered to 254 older adults using volunteers, including staff members, current and past board members, and persons from the public who kindly donated their time.
- 2015 Senior Expo Staff attended and participated in the 2015 BASA Senior Expo, held May 20 at the Civic Center. This year's theme was Steppin' Out. Over 1,400 persons attended. A set of hearing aids was won by a local older adult as part of the door prize give-aways. Our Baskets of Bounty program and Senior Center building fund were each the recipients of a \$1,000 award as a result of the funds raised from the Senior Expo. For the first time, Business After Hours was held after the Expo. Over 100 Chamber members attended and learned more about older adult services available in the community.

Equalization (1)

- Final State Equalization occurred May 26th after the May 11th Preliminary State Equalization. The Final State Equalization order was issued having the same values as County Equalization with no factors applied.
- Millage rollback fractions were calculated for the 26, out of 31 total, taxing jurisdictions that are considered “Primary” to Grand Traverse County. Long Lake Township, Paradise Township, Whitewater Township, and The Village of Fife Lake received a millage rollback this year.
- Equalization had an employee obtain his Michigan Certified Assessing Officer (MCAO) designation requiring 18 months of State Tax Commission education. Good Job Warren! Two vacant positions in the department were filled, and the new hires (Joel & Chris) are working out very well.

Finance (1)

- Updated economic and financial data that will be included in the Official Statement associated with the Road Commission Michigan Transportation Fund Bonds that will be issued to finance the special assessment road improvements in Acme Township.
- Also updated the 2016 Budget Manual in order for departments to be able to submit their 2016 Budget Requests based on established forms, procedures, and within the proposed timeline. Budget Guidelines for 2016 were also presented and discussed with the Board to provide the basic framework and parameters for development of the initial Budget Recommendation for 2016.

Health Department (7)

ADMINISTRATION & FINANCE DIVISION

- Accreditation - Finalized the Plan of Organization for review and approval by the Board of Commissioners and submission to the Michigan Department of Health and Human Services.
- Northwest Michigan Water Safety Network - 39 rescue stations were installed at 33 area beaches in May. A media event with a demonstration on how to use the life ring was held. We are working on a process so that other entities may purchase a rescue station from GTCHD and install it so that all the stations in the area are universal and supplies may be purchased in bulk. Several requests have already been made.
- Immunization Task Force - A regional immunization task force was formed after the outbreaks in the fall of 2014. The group is focused on education, advocacy and outreach in order to improve community immunization rates.
- FOIA Changes - The health department’s FOIA officer and deputy FOIA officer have participated in the FOIA review led by Chris Forsyth on changes to the FOIA process, fees and creating a FOIA specific page on the new county website.
- Ebola Monitoring Funding - Funding of \$16,850 will be received for Ebola monitoring, which can be used from April 1, 2015 through September 30, 2016. The required Ebola work plan was sent to the Office of Public Health Preparedness on May 29 by the Emergency Preparedness Coordinator.



- Immunization Waiver Education Funding - Approximately \$13,500 will be received from the State to be used towards the Immunization program for implementing waiver education. At this time, the State has a plan for the funding to be available in August 2015 and to be used through December 2015.
- WIC/Family Planning Financial Site Review - State auditors were here for two days performing a WIC and Family Planning financial review. The initial results during the exit meeting were positive.

MEDICAL EXAMINER DIVISION

- Child Death Review - Coordinating the first 3 county child death review team with Benzie, Grand Traverse and Leelanau County representatives. The first joint meeting will take place in June.
- Child Death Review Training - Dr. Fliss (Medical Examiner) and Jamie Warnes (Forensic Investigator) completed the state child death review training.

ENVIRONMENTAL HEALTH & ANIMAL CONTROL DIVISION

- National Cherry Festival Planning - GTCHD staff met with the National Cherry Festival (NCF) Officials and food vendors for the 2015 NCF which will occur in early July. This is an annual meeting to discuss our expectations for insuring the safety of food operations at the Open Space and Festival Midway for this major summer festival.

- Beach Monitors Stakeholders Meeting - The Beach Monitoring Stakeholders group held its monthly meeting for May at the National Parks Service (NPS) water lab in Empire, Michigan. The group was able to tour the newly refurbished laboratory.



- Animals in the Classroom - Two informative documents entitled “Animals in Schools and Daycare Settings” and “Managing Communicable Diseases in Schools” were distributed to 43 schools within Grand Traverse County. On occasion, public health officials must deal with situations involving the investigation of illness associated with animals in the classroom, at petting zoos or other animal encounters on the playground. The mailing was done in an attempt to be proactive in informing school administrators, teachers and custodians about common sense measures that can be implemented to reduce risks for both students and staff.



- Updated Rabies Protocol Distribution - Updated rabies protocol were sent to 23 Grand Traverse area veterinary clinics. The documents included: “*Rabies Protocol for Mammals Which Have Bitten People or Pets*” and “*Protocol for Dogs, Cats, Ferrets, or Livestock Possibly Exposed to Rabies*”. The Documents are provided by the Michigan Department of Agriculture & Rural Development (MDARD) and the Michigan Department of Community Health (MDCH) to prevent the transmission of rabies to humans and animal due to animal bites and scratches.



EMERGENCY MANAGEMENT & PUBLIC HEALTH PREPAREDNESS DIVISION

- Emergency Management - Hosted a 2 day training for Public Safety agency members from around the region. The federal Jurisdictional Threat and Hazard Identification Risk

Assessment course was presented by Texas A&M Engineering Extension Service (TEEX). This is the 1st in a 4 class series that gives your local public safety leaders a Master Certificate in Critical Infrastructure Protection. More classes to follow in September and October. The Emergency Management Coordinator and Health Officer participated along with 2 sheriff's deputies from the county; Unified command was completed for the monitoring of the Bayshore Marathon. Currently preparing for the unified command post at the Cherry Festival.

- Public Health Preparedness - A comprehensive public health preparedness campaign is being developed with additional public health funding, which will be broadcast on six local radio stations. Six commercials a day will touch on specific health preparedness capacities for 12 months.

COMMUNITY HEALTH DIVISION

DISEASE CONTROL AND PREVENTION PROGRAMS:

- Communicable Disease Program - Martha, Jodi and Wendy presented on our 2014/2015 pertussis outbreak and 2014 measles cases at the State Communicable Disease Conference. Our Health Department received an award from the State for our successful efforts at managing two significant outbreaks at the same time and conducting Ebola travel monitoring.
- Adolescent Clinics - Held Community Advisory Committee meetings for both Adolescent Health clinics with positive attendance at both. Concluded evidence based education program for target population students to help teens attain "safety" from substance abuse. The utilization of mental health counseling services at both clinics has increased significantly with visits tripling at K Town Youth Care since last year.

MATERNAL AND CHILD HEALTH PROGRAMS:

- Maternal Infant Health Program - GTCHD is participating in a newly formed Northern Michigan Home Visiting Leadership Group aimed at collaboration and coordination of care throughout the region to provide for seamless transitions for children and families receiving home visiting services. Additionally, we are participating in an Infant Mental Health Coordination workgroup aimed at improving access to services for our clients. In April, Jodi Kelly and Dr. Collins participated in a 7 & 4 news story on maternal smoking, receiving positive feedback from the Northern Michigan Maternal Smoking workgroup for efforts to increase awareness and decrease rates in the north.
- Healthy Futures - GTCHD, in collaboration with other Northern Michigan Public Health Alliance members, Munson, and the Great Start Collaborative, is exploring possible enhancements/changes to the program to include prenatal and postpartum home visiting. Currently, the program offers only postpartum home visiting.
- Children's Special Health Care Services - With a current caseload of 279, GTCHD has been focusing efforts on meeting the care planning and transition planning needs of clients entering ages 14-18 to ready families for the potential independence of the CSHCS client. We participated in the Celebration of the Young Child downtown Traverse City as outreach and distributed our annual client satisfaction surveys.
- Immunizations - GTCHD immunization lead and director attended bi-annual immunization coordinators meeting in Lansing, which helps to keep our local health department on track for meeting program requirements. Our immunization clinic is seeing an increase in immunization waiver appointments as a result of the TCAPs

change in policy to require all 2015-2016 entering students to either be up-to-date with immunizations or have a certified waiver issued by the health department. As a result, we have made some staffing adjustments and readied a second clinic room. Over the past 2 months, we collaborated with our vision and hearing department to staff kindergarten round ups. Our immunization lead nurse, Sheila Corner, presented at the Munson Nursing Conference, receiving positive feedback and raising awareness.

- Head Start - GTCHD met with teachers and administrators for Head Start to plan for September 2015 clinics for new students. As a team, we evaluated that having the clinics held at the health department and in the community of Kingsley, using the library facility and the adolescent health clinic facility worked much better than at the school locations.
- WIC - GTCHD is gradually increasing our participation rates, particularly through our nutrition education classes, reaching 74% for the month of May. We had several employees attend a 2 day WIC clerical training and all WIC and MIHP employees attend a 2 day annual WIC conference. Our State WIC consultant conducted a site visit in preparation for our management evaluation visit in July
- Hearing & Vision - GTCHD has made 456 referrals for vision care as a result of screenings thus far this year, surpassing the total referrals for all of 2014 already.
- Blood Lead Testing - GTCHD sent several staff to the regional lead training hosted at the Grand Traverse County Health Department. The team is re-evaluating our health department process for lead screening through the WIC program.

Human Resources (5)

- Currently recruiting for 15 positions County-wide with a total 50 requisitions posted County-wide for the year. The HR department is involved in all the stages of the hiring process for several departments.
- Public Service Recognition Week was significant in our County. We had several County employees share “why they serve”. The employees highlighted were Gregg Bird, Emergency Management Coordinator; Heidi Scheppe, Treasurer; Jamie Beck, Health Department; Charlie Hamlyn, Prosecuting Attorney’s Office; Sharon Neumann, Commission on Aging/Senior Center Network; and Wendy Trute, Health Department.
- FMLA Policy was updated.
- Wellness Team presented Lunch and Learns on savings and budgeting in May.
- Letters to potential vendors and exhibitors have been sent out for the Wellness Luncheon. Nominations are also being sought for employees who have made healthy lifestyle changes or promote wellness at the office. Nominations are due June 26th in our office.
- Nationwide Rep Chris Minkin presented a new aspect of services to members at a lunch and learn this month. It’s called Nationwide Advantage.
- The City and County held a joint blood drive in memory of Sgt. Dennis W. Finch over 2 days. The governmental building was busy with blood donors and we were over last year’s count with 28 donors and 5 first time donors.

- Paula Sagala is contracted in the HR Department and helping with employee concerns. Thank you Paula!

Information Technology (2)

- Created five servers for the City in the virtual server environment. The servers will be used for fleet maintenance, work order management, GIS, and database serving. I.T. has been assisting the City with implementing each of the applications in the server environment.
- The I.T. department, working with the City, has connected the Water Treatment Plant and Waste/Sewer Treatment Plant to the City/County network using TCL&P fiber. The new connections provide direct access to City servers at gigabit speeds as well as Internet access.
- The I.T. department and Sarah Adams continue to work with departments on a new County web site. The final design has been selected. The vendor will start converting content from our existing web sites to the new site on June 12th. Training to update the new web site will be provided on July 21-23 with an anticipated go-live date of August 20th.
- I.T. is coordinating the upgrade of surveillance cameras at the Civic Center and the Hall of Justice. The Civic Center upgrade is being reviewed by the Parks and Recreation Commission. A quote will be received for the Hall of Justice upgrade, which will then be requested in the 2016 budget with the possibility of grant funding to supplement the cost.
- The document imaging system that is utilized by the courts is being extended to the Michigan Department of Corrections (MDOC). The system will allow MDOC documents to be sent electronically to the courts for filing/processing and will also provide the MDOC with access to the court electronic case files.
- 77 new desktop phones were installed in County offices in April/May.

MSUE (7, 8)

- On May 15th, Safe Kids North Shore held a one day Child Passenger Safety Recertification course to recertify technicians whose certifications had expired due to temporary job assignments (ie: relocation, under cover assignments) etc. Fifteen students attended coming from various parts of the state and various career backgrounds, including law enforcement, engineering, social services, military, transportation and surgery. The class was funded through a grant that Safe Kids North Shore secured from the Office of Highway and Safety Planning.
- Project FRESH will begin coupon distribution in June at the Grand Traverse County Health Department. MSU Extension provides nutrition education to participants in this program to help increase WIC families' intake of fruits and vegetables while using their coupons at local farmers' markets.

Parks and Recreation (7)

- **Easling Pool** Summer hours for patrons and additional, special summer programs at Easling Pool begin the week of June 15. Visit www.grandtraverse.org/parks for more information.

The first of two summer sessions of American Red Cross Learn-to-Swim Lessons at Easling Pool kicks off the week of June 22, and registration is now open through June 19. Classes are filling up fast, so register on line, by phone, or in person today. For more information, visit www.grandtraverse.org/parks.

A Grand Traverse Summer Swim League, coached by competitive swimmer Erith Welch, LGI, WSI, and certified lifeguard, will meet this summer at Easling Pool. The league offers a competitive swimming opportunity for individuals aged 10 to 18 and meets Monday through Thursday, 5 to 6 p.m., June 15 through July 26. Cost is \$50. Call or sign up at the Easling Pool Business Office, 231-922-4818.

A high intensity, deep-water exercise class offering great cardio and stretching for adults who want to challenge themselves will be offered at Easling Pool on week nights at 6 p.m. Stayed tuned for more detailed information, to be posted online the week of June 8 at www.grandtraverse.org/parks.

- **Power Island** Shuttle service to Power Island has resumed for the summer. Schedule is Wednesdays, Saturdays, and Sundays, with pick-up at DNR Launch at Bowers Harbor at 10 a.m., returning to Bowers Harbor for drop-off at 4 p.m. Cost is \$100 for a County resident with up to six members of his/her party, and \$300 for a nonresident with up to six members of his/her party. Reservations are taken by the Grand Traverse County Parks and Recreation Department at 231-922-4818.
- **Twin Lakes Park** As a reminder, the swim area in North Twin Lake has been designated with buoys for the summer/fall. Swimming outside of the designated swim area is not permitted under Grand Traverse County Ordinance Number 31: Twin Lakes Park Ordinance. Violation of the ordinance could result in a \$100 fine, plus court costs. This rule has been in effect for two years, but now is enforceable as a civil infraction, rather than a misdemeanor. Park rangers are authorized to issue tickets. For more information, visit www.grandtraverse.org/parks.

Planning & Development (1, 3, 4, 7, 8)

- Staff is assisting the Village of Kingsley in obtaining assessment funding from the U.S. Environmental Protection Agency. Assessment grants provide funding to inventory, characterize, assess, and conduct planning and community involvement related to brownfields sites.
- A real estate agent has been identified for the Land Bank Authority in its efforts to assist Blair Township with the tax-foreclosed property at the corner of Rennie School Road and US-31. Marketing of the parcel is essential for development of the 70+ acre parcel and placing it back on the tax rolls.
- Following a meeting between the Bayshore Corridor Strategy communities and the Michigan Department of Transportation, MDOT has requested TC-TALUS funding to perform an access/corridor management study of the highway corridor from Acme to Greilickville. Access management is the planning, design and implementation of land use

and transportation tactics in an effort to maintain a safe flow of traffic while accommodating the access needs of adjacent development.

Prosecuting Attorney (7)

- Prosecution As the County's Chief Law Enforcement Officer, the Prosecuting Attorney is responsible for the prosecution of crimes including juvenile, misdemeanor and felony offenses, protection of abused and neglected children, and establishment of child support for needy children. For the month of May, we engaged in the following:
 - Authorized 204 misdemeanor warrants
 - Authorized 32 felony warrants
 - Authorized 32 juvenile petitions
 - Initiated 4 neglect/abuse case
 - Handled the following matters in Family Court:
 - 8 new paternity/child support cases filed
 - Obtained 6 judgments of child support
 - 6 mentally ill commitment hearings

Civil Counsel

- Litigation - We represent the County in civil actions filed in the Grand Traverse County District and Circuit Courts as well as the Federal District Courts. For the month of May, we represented the County in the following cases:
 - *Grand Traverse County v. Kristi Brewer, et al.* In May, we filed 15 separate inmate reimbursement lawsuits seeking \$31,258.90 in total. As with the other lawsuits, we will seek to obtain multiple default judgments against those Defendants who fail to answer the complaints, and consent judgments for those Defendants who are willing to pay the outstanding debt.

Resource Recovery (8)

- The last day to use no-charge yard waste passes provided by the townships to residents of Garfield, Long Lake and East Bay is June 9. Passes will not be accepted at the Keystone Brush Site after this date.

Passes are good for one trip and load of up to three yards of material and are valid for specific dates. Residents should contact their township to request a pass.

- The next Household Hazardous Waste Collection is scheduled for Thursday, August 27th. Residents and small businesses can make an appointment starting in mid-August by calling the RecycleSmart hotline at 231-941-5555 or by making an online appointment at recyclesmart.info.

Appointments are required and residents are encouraged to make an appointment at least one week prior to scheduled HHW events.

For the safety of staff and the collection and disposal contractors, residents should ensure that all HHW material brought to an event be in sealed, non-leaking containers.

Treasurer (1)

- Converted to new Fifth Third Direct online platform. We had a few hiccups with the first payroll processing on the new system but have worked through the issues and had an easier run the second payroll on the new system.

- Started creating 2015 tax databases for each township with the numbers reported by county Equalization. We will continue to update and maintain these databases throughout the year to balance and reconcile with the townships before their summer and winter tax bills are run.
- Started working on 2014 Treasurer's Report/Delinquent Tax Report to be presented to the board in June.
- Interviewed for Chief Deputy Treasurer position. Annette will be retiring June 12; her replacement David started June 1.

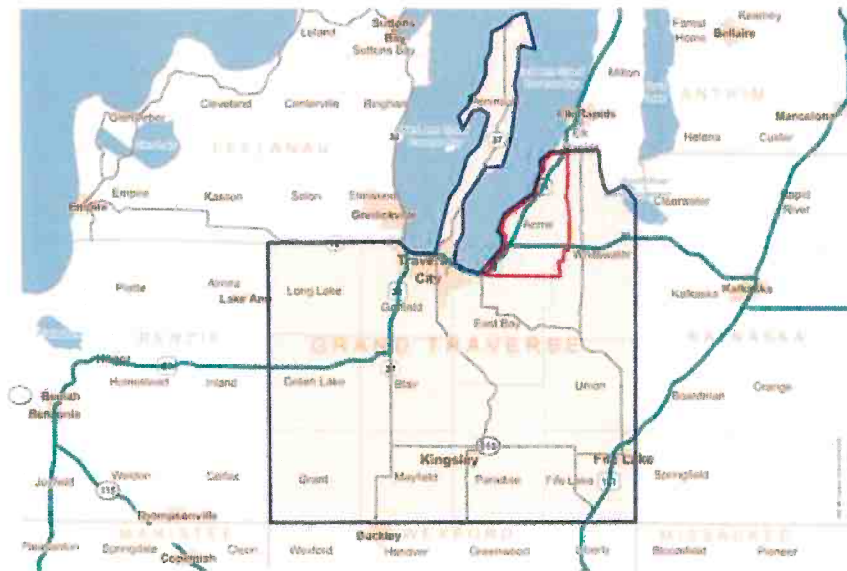
Request for Proposal for Legal Services for Acme Township, Grand Traverse County MI

Overview of Acme Township

Section A – Overview

Acme Township (“the Township”), is a municipality with a current population of approximately 4,500 located in the northeast portion of Grand Traverse County in northwestern Michigan. The township is approximately 3 miles north of Traverse City and lies along the shores of East Grand Traverse Bay in Grand Traverse County, Northwest Michigan. The southern and central portions of the township contain a mix of commercial, residential and resort-oriented development. The northern portions of the township contain some residential development but are primarily rural agricultural or conservation/natural parklands. Significant commercial development pressures are evident along the M-72 Corridor.

Location of Acme Township Within Grand Traverse County



The Township is governed by a seven member board. Three members of the board, Supervisor, Clerk and Treasurer, are full time officials. Presently, the Township has three full time employees and two part time deputies, one for Treasures and one for Clerks office. The Township cooperatively is a member of the Grand Traverse County Metro Fire Department with neighboring East Bay and Garfield Townships. Acme Township is part of The Grand Traverse

County DPW which supports Sewer and Septage needs for the Township .The township contracts with the Grand Traverse County Sheriff's Department for a Community Policing Officer.

Acme Township is in the latest census has about 4323 Residents and supports a Property Tax value of \$310,758,561 of Taxable value for 2015.

Procedure for Selection

The information in your proposal including experience, qualifications, and fee schedule will be reviewed for the purpose of selecting a firm to provide legal representation. Favorable fees will be a factor in the selection process. However, the firm's experience, qualifications, resources and level of proposed services will be key factors in determining the firm to represent Acme Township. A primary contact needs to be designated. Please refer to the instruction sheet for more detailed information on the scope of the proposal.

Services to be provided

Acme Township is seeking a "full service" legal firm with strong knowledge and five (5) years minimum experience in municipal or governmental law. The successful firm will provide legal support and render opinions on a variety of issues including:

1. General legal services - provide legal counsel to the Township on general issues including contracts, written policies and procedures, ordinances, and recommended changes. Provide legal counsel on enforcement of ordinances and other miscellaneous or unusual circumstances including litigation.
2. Personnel - provide legal support on personnel issues or other matters relating to employment such as workers compensation, retirement, health care, collective bargaining agreements, FMLA, ADA, FLSA, ACA, etc.
3. Intergovernmental Agreements - provide drafting and negotiating assistance.
4. Municipal finance matters – provide information and counsel to Acme on issues related to, financing, leases, and banking.

Occasionally the attorney may be required to attend monthly board meetings. This is usually only with significant issues affecting Acme Township on the agenda.

The Acme Township Board reserves the right to reject any and all proposals submitted. The Board will make the final selection based on evaluation of all responses, qualifications, and pricing. The firms selected for an interview should send a representative attorney that will be the primary contact person for the Township along with any other significant members of its legal team. The Township hopes to select a firm by the end of SEPTEMBER 1, 2015.

Your proposal and statement of qualification with seven (7) paper copies and one (1) electronic copy should be submitted on or before July 27, 2015 at 5:00 pm in a sealed envelope. The proposal should be delivered to the attention of Jay B. Zollinger, Acme Township Supervisor, 6042 Acme Road Rd, Williamsburg, MI 49690.

Thank you for your consideration of this request. Please feel free to contact us if you have questions.

Jay B. Zollinger, Acme Township Supervisor
E-mail: Jzollingr@Acmetownship.org
231-938-1350
Or

Instructions: Items to be included in RFP response

Generally, the substance of your proposal may cover any areas which you deem to be relevant to Acme Township. The proposal should minimally include the following information:

Legal Experience:

- Summary of legal experience as it relates to those specific areas listed above in the description of Acme Township's needs.
- Additional areas of legal expertise that might be useful to the Township.

The Law Firm:

- Names and brief biographical information of attorneys who will be generally responsible for providing services to the Township.
- The size of the firm including paralegal, clerical, law clerk support staff, and locations.
- Describe the firm's composition in terms of average number of years in practice of law Partners and Associates.
- Describe the firm's research capabilities.

Billing:

- The hourly fees of partners, associates, paralegal, interns, and all billable personnel.
- The minimum charges, if any, for telephone calls, file review, copying, facsimile, messenger service, etc.

- The firm's billing procedure, i.e. monthly, bi-monthly or otherwise. Please include a sample billing format. Priority consideration will be given to detailed billing forms.
- List those items for which the firm will expect reimbursement from the Township.
- Describe the firm's policy on staffing for deposition, trial work and rate increases.

Conflicts:

- Describe any actual or potential conflicts of interest which may exist by your representation of a current client and representation of Acme Township.
- List and describe any pending litigation in which you represent a client against any township, village, cities, or authority in Grand Traverse County or any of its officers, representatives, or agents.
- Describe how your firm would avoid conflicts of interest between your role as Acme Townships attorney and your other clients.

Representative Clients:

- List your other municipal clients and some of the services you have performed for them.
- List any other clients where you feel the representation of those clients and the knowledge gained will be of benefit to Acme Township.

References:

Please provide a list of references which you give us permission to contact, three (3) being municipal or governmental clients.

Firms to send RFP to

Dave Bieganowski 400 E. Eighth St 4 Traverse City, Michigan 49686

Kuhn & Rogers, PLC 412 S Union St Traverse City, Michigan 49686

Olson, Bzdok & Howard 420 East Front St Traverse City, Michigan 49686

Smith Haughey Rice & Roegge 101 N Park Street Ste. 100 Traverse City,
Michigan 49684

ACME TOWNSHIP
Resolution of the Township Board of Trustees
To Adopt Amended Fees and Costs for Freedom of Information Act
Responses
Resolution No: R2015-_____
July 7, 2015

At a regular meeting of the Acme Township Board of Trustees held on July 7, 2015, the Township Board adopted Resolution

WHEREAS the Township Board of Trustees has adopted Freedom of Information Act Procedures and Guidelines, and a Freedom of Information Act Summary of Procedures and Guidelines as required by the Freedom of Information Act, MCL 15.231 *et seq*, as amended (“FOIA”); on June 2, 2015

WHEREAS according to the Procedures and Guidelines the Township Board shall adopt fees and costs for responses to FOIA requests by separate resolution; and

WHEREAS Acme Township has reviewed the official, employee and agent salaries and costs, as well as the fringe benefit costs for the same.

Now therefore be it resolved that the Acme Township Board adopts the following amended fees and costs for responses to FOIA Requests

1. Copying costs for letter or legal size shall be 10 cents per page. Copying costs for other sizes must be done by a copy shop and costs shall be the actual costs charged by the copy shop.
2. Labor for copying, emailing, faxing, scanning and similar activities shall be at the hourly wage of the Township’s lowest-paid employee capable of doing said work. The hourly wage is: \$13.51. Labor for said work that must be done by a copy shop shall be at that actual costs charged by the copy shop.
3. Labor for searching for, locating, and examining public records shall be at the hourly wage of the Township’s lowest-paid employee capable of doing said work. In addition, the Township chooses to include the fringe benefits of that employee which amount to 42% of the hourly wage. This task may be done by the Township Secretary, the Township Zoning Administrator, the

Township Clerk, the Township Treasurer, or the Township Supervisor depending on the FOIA

request.

- a. The hourly wage plus fringe benefits for the Secretary is: \$19.63.
- b. The hourly wage plus fringe benefits for the Zoning Administrator is: \$20.59.
- c. The hourly wage plus fringe benefits for the Clerk is: \$26.65.
- d. The hourly wage plus fringe benefits for the Treasurer is: \$15.20.
- e. The hourly wage plus fringe benefits for the Supervisor is: \$24.90.

4. Labor for review directly associated with separating and deleting exempt information from nonexempt information shall be at the hourly wage of the Township's lowest-paid employee capable of doing said work. In addition, the Township chooses to include the fringe benefits of that employee which amount to 46% of the hourly wage. This task may be done by the Township Secretary, the Township Zoning Administrator, the Township Clerk, the Township Treasurer, the Township Supervisor, or Township contracted labor (Attorney or otherwise) depending on the FOIA request.

- a. The hourly wages set out in Paragraph 3 above are incorporated respectively.
- b. The actual hourly costs for contracted labor shall be charged, but in no case shall the hourly cost exceed 6 times the state minimum hourly wage determined under section 4 of the workforce opportunity wage act, as amended. Said hourly cost is currently \$48.90. Beginning January 1, 2016 said hourly cost shall be \$51.00. Beginning January 1, 2017 said hourly cost shall be \$53.40. Beginning January 1, 2018 said hourly cost shall be \$55.50.

This resolution will become effective July 1, 2015.

The above resolution is adopted this 7th day of July, 2015.

Yes: _____

No: _____

Abstain: _____

Jay Zollinger, Supervisor

Cathy Dye, Clerk

I. CONCLUSIONS AND RECOMMENDATIONS

The Acme Township sewer system is in fairly good condition from a capacity standpoint

Pump Station 6 has sufficient capacity to service current and immediate connection of the new Meijer store. However, future connections proposed for the Villages at Grand Traverse (VGT) will require upgrades to the pump station. Acme Township is limited by available capacities in the East Bay Sewer system it currently flows through on its way to the treatment facility.

Increase in Acme Township sewage flow will stress the East Bay Sewer system

The following issues should be the next steps taken by Acme Township:

1. Investigate the high flow per REU at Pump Station 4 (Arrowhead Estates) that is experienced during rainfall events.

Complete the proposed second phase of the Master Sewer Study. Important items to be covered in the second phase include:

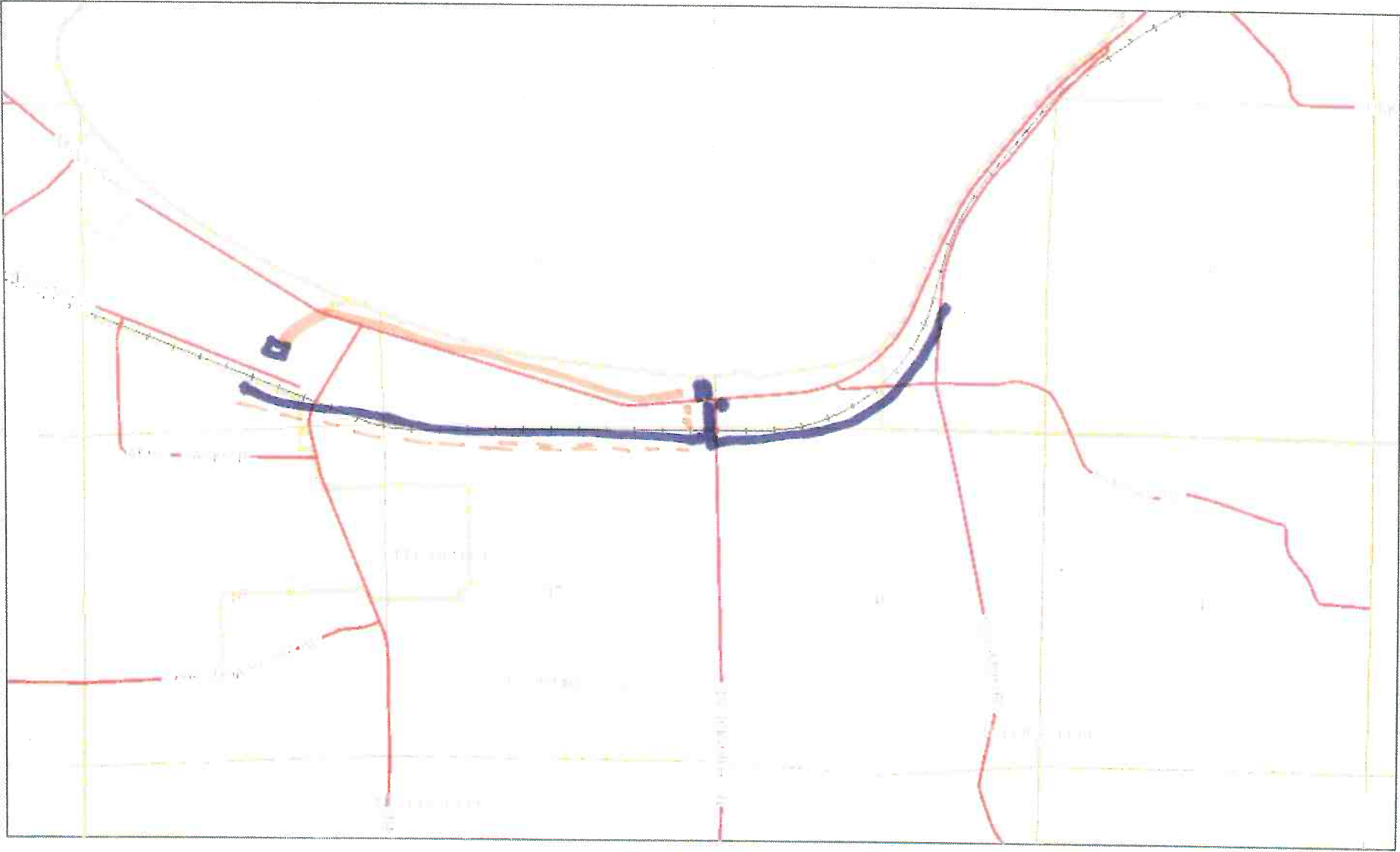
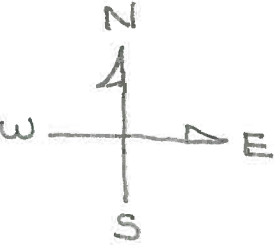
- a. Evaluate each pump station as to specific improvements or maintenance.
 - b. Identify growth areas and project sewer flows initial capacity calculations are valid.
 - c. Review sewer budgets and revenue and make recommendations on the Townships sewer rates and connection fees.
3. Verify the future flows tributary existing gravity sewer under Acme Creek on M72 capacity. If necessary open discussions with MDOT on potential replacement concurrent with road improvement work.

Initiate a preliminary design on the required modifications to Acme Township PS #1 to divert flow and potentially other flows from East Bay PS Initial negotiations between the Township and investigations are underway. Current plan is to have Acme #1 flows diverted by 2017. The project schedule is subject to Acme Township board approval.

After the May revisions were shown above, due to a problem in East Bay Township during the US31 rebuild, East Bay experienced four failures of the East Bay Township force main where pipe were found to be leaking when the pump was operating.

A meeting was held to discuss this issue with the DPW, Acme and East Bay and the conclusion was since Acme would need to build a bypass around East Bays system from Pump station at four mile road to Pump station at Parsons just west of three mile road at a cost of about \$1.3 Million we should probably build a bigger pipe for this bypass and both Townships use and share the Cost of construction at a Acme Percent 51.2% ,East Bay Percent 48.8%. The Routing being looked at is along the RR tracks from four mile to the three mile and Parsons Road pump station.

We are early in the design and engineering stage but will need to get completed so that Acme can continue to meet our sewer needs into the future.



— East Bay Force MAIN
— Acme TWP Force MAIN

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2015 -
Resolution on Budget Amendments
Fund moves adjustments 2015/16 Township Budget
July 7, 2015

At a meeting of the Acme Township Board of Trustees, held on July 7, 2015, the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____.

The following resolution:

Whereas, at the Acme Township Board meeting held July 7, 2015, Resolution R-2015-_____ was approved to move Committed 101 funds for BS&A to 101.101.804.000 to amend the 2015-16 budget .

Whereas; The Funds being moved will be used to pay for our new BS&A software once all installed and Training is complete.

Whereas; The Fund listed below have a budget correction to be made in our BS&A accounting system as an amended Budget of \$58,260 in account 101.101.804.000 Please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
No.1	From	Committed for BS&A	101	000	102.000	\$34,414.67	\$34,414.67	0
	To	Software Support & Processing	101	101	804.000	\$34,414.67	\$23,260.00	\$57,674.67
No.2.	From							
	To							
No.3	From							
	To							
No.4								

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members Present:

Absent:

Upon roll call, the following vote was cast

Nay:

Abstaining:

Jay B. Zollinger Acme Township Supervisor

Cathy Dye Acme Township Clerk

5/1/2015

GRAND TRAVERSE COUNTY AERIAL IMAGERY PROCUREMENT PROJECT FINANCIAL PARTNERSHIP (PROPOSED)

Product	Total Cost
6" Ortho Imagery	\$34,605

"Big Four" Contributors	Share
GTC-GIS	16.7% 5,768
GTC-RC	16.7% 5,768
GTC-ROD -Technology	16.7% 5,768
	\$17,303

DATE
6/24/2015

Local Contributors	DBOR Taxable			Square Feet			Opt Out & Miscellaneous Adjustments				Grid		
	Value	% Value	Share	Area	% Area	Share	Combined	Adjustment	Opt Out	Share	Count	Cost @ \$15	Difference
Acme	\$298,039,887	3.3%	\$1,138	674,551,322	2.5%	\$853	2.88%			\$996	143	\$2,145	-\$1,149
Blair	\$247,227,081	2.7%	\$944	1,004,320,003	3.7%	\$1,271	3.20%			\$1,107	185	\$2,775	-\$1,668
East Bay	\$516,316,992	5.7%	\$1,971	1,188,892,037	4.3%	\$1,504	5.02%			\$1,738	213	\$3,195	-\$1,457
Fife Lake	\$50,407,533	0.6%	\$192	1,002,201,067	3.7%	\$1,268	2.11%			\$730	186	\$2,790	-\$2,060
Garfield	\$850,788,415	9.4%	\$3,248	774,716,699	2.8%	\$980	6.11%			\$2,114	161	\$2,415	-\$301
Grant	\$49,514,993	0.5%	\$189	1,001,996,276	3.7%	\$1,268	2.10%			\$728	192	\$2,880	-\$2,152
Green Lake	\$273,997,338	3.0%	\$1,046	1,014,449,436	3.7%	\$1,283	3.37%			\$1,165	196	\$2,940	-\$1,775
Long Lake	\$425,803,401	4.7%	\$1,625	990,732,382	3.6%	\$1,253	4.16%			\$1,439	174	\$2,610	-\$1,171
Mayfield	\$55,575,112	0.6%	\$212	1,004,979,263	3.7%	\$1,271	2.14%			\$742	191	\$2,885	-\$2,123
Paradise	\$115,505,722	1.3%	\$441	1,475,706,272	5.4%	\$1,867	3.33%			\$1,154	264	\$3,960	-\$2,806
Peninsula	\$614,419,711	6.8%	\$2,345	778,010,689	2.8%	\$984	4.81%			\$1,665	184	\$2,760	-\$1,095
Union	\$24,165,599	0.3%	\$92	1,004,103,065	3.7%	\$1,270	1.97%			\$681	196	\$2,940	-\$2,259
Whitewater	\$182,750,738	2.0%	\$698	1,520,198,806	5.6%	\$1,923	3.79%			\$1,310	273	\$4,095	-\$2,785
Traverse City	\$828,238,939	9.1%	\$3,162	241,042,176	0.9%	\$305	5.01%			\$1,733	61	\$915	\$ 818
		50%	17,303		50%	17,303				17,303			



GRAND TRAVERSE COUNTY
GEOGRAPHIC INFORMATION SYSTEMS
400 BOARDMAN AVENUE
TRAVERSE CITY, MICHIGAN 49684-2577
(231) 922-4771 OR (231) 922-4775

October 01, 2014

Acme Township Board
c/o Cathy Dye - Clerk
6041 Acme Rd.
Acme, MI 49610

Re: Proposed New Road Names (proposed expansion of "TRAVERSE BAY RV PARK" (condo)

Dear Township Board Members:

Please be advised, of email correspondence which I've received from Mr. William Crain (Anderson & Crain, Inc.) requesting the naming of 3 streets within the proposed expansion of the TRAVERSE BAY RV PARK (condominium project), located in Sec. 36, T28N-R10W, Acme Twp., MI. I have approved and have reserved the "private" street names of:

MONACO BLVD.
SUNSET RIDGE DR.
DISCOVERY LN.

The road names have been reserved only, and requires action by your Township Board to become formally adopted. Appropriate signage will be required to be installed by the owner(s)/developer(s) of the land encompassing the proposed roads, at all road intersections in compliance with the Grand Traverse County "Street & Road and Numbering Ordinance (Ordinance No. 6 - amended 1998).

After acceptance, I would appreciate a note or copy of the minutes of your Township Board mailed or faxed (922-4658) to me, so that I may keep our files current regarding this matter.

If you have any questions or require further assistance regarding this matter, please contact me.

Sincerely yours,
Rainer E. Reichert
Grand Traverse County GIS

Cc: Dawn Plude, Assessor Acme Twp. (email)
William Crain (Anderson & Crain, Inc.) (email)



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



KEITH CREAUGH
DIRECTOR

June 11, 2014

Mr. Jay Zollinger
Township Supervisor
Acme Township
6042 Acme Road
Williamsburg MI 49690

Dear Mr. Zollinger,

Enclosed are two copies of a Waterways Grant Agreement (Agreement) between the Township of Acme (Township) and the Michigan Department of Natural Resources (DNR), as well as two copies of a Resolution for adoption by the City authorizing execution of the Agreement.

Please have both copies of the Agreement (do not date the first page) and the Resolution signed as appropriate. All copies should be returned to my attention. The Agreement will be signed and dated by the DNR, and a fully executed copy will be returned for your files.

If you have any questions, please contact me at DNR-Parks and Recreation Division, P.O. Box 30257, Lansing, MI 48909-7757.

Sincerely,

Paul R. Petersen
Waterways Grant Program Manager
Parks and Recreation Division
517-284-6122

Enclosures

WATERWAYS GRANT AGREEMENT

Boating Access Site Construction

THIS WATERWAYS GRANT AGREEMENT (the "Agreement") is made as of _____, 2015, between the Township of Acme, GRAND TRAVERSE COUNTY, MICHIGAN (the "Township") and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, a principal department of the State of Michigan (the "Department").

WHEREAS, the Township is an important center of recreational boating activity and serves as a refuge point for shallow-draft recreational vessels;

WHEREAS, the Township has asked that the Department assist the Township in the construction of boat launch improvements at the Saylor Park Boating Access Site (the facilities);

WHEREAS, the Township and Department jointly participated in the engineering study for the preparation of plans and specifications for the facilities; and

WHEREAS, the Department is willing to assist the Township to construct the facilities, which are estimated to cost One Hundred Eighty-two Thousand Nine Hundred Seventy dollars (\$182,970.00), with the Department agreeing to pay 50% of the estimated cost, and is not to exceed Ninety-one Thousand Four Hundred Eighty-five dollars (\$91,485.00).

NOW, THEREFORE, in consideration of the Agreement's mutual promises and undertakings, the parties agree as follows:

1. The Department shall:

(a) grant to the Township a sum of money equal to 50% of the cost of construction of the facilities called for by the plans and specifications, including final engineering costs, but not to exceed Ninety-one Thousand Four Hundred Eighty-five dollars (\$91,485.00). The words "plans and specifications" shall mean the plans and specifications developed for the Township for the facilities prepared by a consulting firm duly licensed to perform professional services within the State of Michigan (the "State").

(b) release State funds as reimbursement according to the following:

Acceptance by the Township of this Agreement, written Department approval of final plans and specifications (bidding documents), receipt of all necessary permits, award of contract to a competent contractor (licensed in the State of Michigan) to accomplish the work called for by

the plans and specifications following bidding procedures acceptable to the Department and Township, and receipt of payment reimbursement requests.

The final ten (10) percent shall be paid upon completion of work and receipt of progress payment requests from the contractor that are approved for payment by the designated project manager. The final ten (10) percent of State funds shall be paid upon completion of the project and 60 days after receipt of project cost documentation to the Department by the Township or completion of an audit of the expenditures for the facilities by the Department, whichever occurs first.

(c) make the resources of the Department and the experience gained by the Department operating similar boating projects available to the Township.

(d) provide for the routine inspection of the facilities, including all equipment and buildings.

2. The Township shall:

(a) immediately appropriate the sum of Ninety-one Thousand Four Hundred Eighty-five dollars (\$91,485.00) for the project, which represents 50% of the total cost of the project work called for by this Agreement. Any additional funds needed to complete this work, called for in this Agreement, shall be provided by the Township.

(b) construct the facilities to the satisfaction of the Department, and to provide the funds, services, and materials necessary to satisfy this Agreement. There shall be no deviation from the plans and specifications without the express written consent of Chief of the Parks and Recreation Division. Proceeding with unauthorized changes shall result in excluding the work from State fund eligibility. Upon completion of the project, a final set of "as built" plans shall be submitted to the Department on a CD in an appropriate format.

(c) use all funds granted by the Department to this Agreement solely for the conduct and completion of the project work within three (3) years from the date of this Agreement. The Township shall maintain satisfactory financial accounts, documents and records, and shall make them available to the Department for auditing at reasonable times. The Township shall retain all accounts, documents, and records for the facilities for not less than three (3) years following completion of construction.

(d) permit Department review and approval of all professional services agreements, project contracts, bidding documents, specifications and final engineering drawing

plans before being sent out to bid. The final engineering drawings shall provide, or conduct, soil boring data for any projects below the waterline. The Department must approve all change orders before being initiated. The Department shall have a representative on the selection panel for all contracts.

(e) ensure that all premises, buildings, and equipment-related procedures comply with all applicable State and Federal regulations for employee and public safety and with all applicable construction codes. All facilities shall comply with the barrier free design requirements of the Utilization of Public Facilities by Physically Handicapped Act, MCL 125.1351 *et seq.* The Township shall submit a written report to the Department annually in which any safety issues, identified through Department inspections, are listed and compliance procedures are outlined. If the Department determines the Township has failed to correct any safety issues, the Department will have the necessary work completed and the Township shall pay 105% of the cost of the work.

(f) construct the facilities authorized under this Agreement, and the land and water access ways to those facilities, only in accordance with the plans and specifications approved by the Department.

(g) certify to the best of its knowledge and belief that the Township and any principal, agent, contractor, and subcontractor of the Township:

(1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any State or Federal agency.

(2) have not been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property within a three-year period preceding this Agreement.

(3) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses.

(4) have not had one or more public transactions (Federal, State, or local) terminated for cause or default within three years preceding this Agreement.

(5) will comply with all applicable requirements of all Federal and State laws, rules, executive orders, regulations, and policies governing this program.

3. After the facilities are constructed, the Township shall:

(a) establish or assign a competent and proper agency of the Township to operate the facilities, to regulate the use of the facilities, and to provide for maintenance for the facilities to the satisfaction of the Department.

(b) provide to the Department for approval, a complete tariff schedule containing all charges to be assessed against watercraft utilizing the facilities and to provide any amendment to the schedule to the Department for approval before becoming effective. Any fee schedule adopted by the Township shall provide for sufficient income to defray operating and maintenance expenses of the project exclusive of depreciation. The Township shall not impose fees for the use of the facilities unless they have been specifically approved by the Department in writing. Any net revenues accruing from the operation of the facilities shall be separately accounted for and reserved in a restricted fund by the Township for the future maintenance or expansion of the facility or, with the Department's approval, for the construction of other recreational boating facilities. The Township shall request, no more than once annually, approval to vary from fee rates set by the Michigan State Waterways Commission.

(c) enforce all State statutes and local ordinances pertaining to marine safety, licensing of watercraft, and the dispensing of marine fuel within the Township.

(d) furnish the Department, upon request, detailed statements covering the annual operation of the facilities, including boat traffic, income, and expenses for the 12 months ending December 31 of each year.

(e) hold the State of Michigan and the Department harmless from damages or any suits brought against the Township due to construction, maintenance or operation of the facilities.

(f) maintain throughout the life of this Agreement suitable signs for both land and water approaches designating this project as having been constructed by the Township and the Department. The size, color, and design of these signs shall be approved by the Department before being constructed.

(g) adopt the ordinances or resolutions as required to effectuate this Agreement. The Township shall forward certified copies of all the ordinances and resolutions to the Department before their effective date.

4. Facility improvements are held in perpetuity. Perpetuity is defined as life of facilities. Life of facilities is defined as a minimum of 20 years from latest grant award. The

Township may request release from grant obligations after 20 years from date of last executed grant agreement.

5. The Township shall comply with all State and Federal statutes applicable to the facilities.

6. The Township must submit all reports, documents, or actions required by this Agreement to the Chief of the Parks and Recreation Division, Department of Natural Resources, P.O. Box 30257, Lansing, Michigan 48909. The Township must submit invoices for reimbursement within ninety (90) days of invoice date.

7. Nothing in this Agreement shall be in any way construed to impose any obligation of whatsoever nature, financial or otherwise, upon the Department for the operation or maintenance of any recreational boating facilities.

8. All of the facilities constructed pursuant to this Agreement, or pursuant to any amendments or extensions of this Agreement, shall be reserved in perpetuity by the Township for the exclusive use and/or rental, on a daily basis, by the operations of transient recreational watercraft, unless otherwise authorized in writing by the Department.

9. Commercial operations of any type shall not be permitted to regularly use any of the facilities or to be located on the facilities without the prior written approval of both the Township and the Department.

10. The facilities and the land and water access ways to the facilities shall be open to the public at all times on equal and reasonable terms, and that no individual shall be denied access to, or the use of, the facilities on the basis of race, color, religion, national origin, or ancestry contrary to the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 *et seq.* or the Persons with Disabilities Civil Rights Act 1976 PA 220, MCL 37.1101 *et seq.*, and any violation of this requirement shall be a material breach of contract, subject to penalties as provided in this Agreement.

In connection with this Agreement, the Township shall:

(1) comply with the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101 *et seq.*, and all other Federal, State and local fair employment practices and equal opportunity

laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Township agrees to include this covenant, not to discriminate in employment, in every subcontract entered into for the performance of this grant agreement. A breach of this covenant is a material breach of this Agreement.

(2) send, or its collective bargaining representative shall send, to each labor union representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative its commitments under this Agreement.

11. The Township represents that it possesses good and clear title to all lands involved in this project, and that it will defend any suit brought against either party which involves title, ownership, or specific rights, including appurtenant riparian rights of any lands connected with or affected by this project.

12. The facilities constructed under this Agreement shall not be wholly or partially conveyed, either in fee or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the title, ownership, or right of maintenance or control by the Township without the Department's prior written approval.

13. Any failure by the Township to abide by any of the conditions, promises, or undertakings contained in this Agreement shall constitute a material breach of this Agreement. A material breach of this Agreement could result in an "ineligibility" status with all Department-administered grant programs until the breach is corrected. Further, a material breach of this Agreement by the Township shall entitle the Department to the following options:

(a) To purchase the facilities and the right of access over Township property to the facilities at the existing value of the facilities, less any financial contribution made by the Department. The value of the facilities shall be determined by three competent appraisers; one to be selected by the Township, one to be selected by the Department, and the third to be selected by the first two appraisers. The Department and the Township shall equally share the

total fees of these appraisers, including expenses. The appraisal shall be limited to the value of the facilities for the construction, repair, or rehabilitation in which the facilities are located. No value shall be assigned to the right of access to the facilities over Township property. The Department shall have ninety (90) days from the date of receipt of the appraisals within which to exercise its option. If the Department does not exercise the option within that period, the Township shall pay to the Department a sum equal to the total financial contribution made by the Department towards the construction or maintenance of the facilities.

(b) To accept from the Township a sum equal to the total financial contribution made by the Department for the construction or maintenance of the facilities.

14. This Agreement shall not be effective until the Michigan Legislature appropriates the State funds for the facilities and the State Administrative Board approves their release.

15. The Department's rights under this Agreement shall continue in perpetuity.

16. Failure of either party to insist on the strict performance of this Agreement shall not constitute waiver of any breach of the Agreement.

17. This Agreement represents the entire agreement between the parties and supersedes all proposals or other prior agreements, oral or written, and all other communications between the parties.

18. No amendment to the Agreement shall be binding upon the parties unless it is in writing and signed by a duly authorized representative of both parties.

IN WITNESS WHEREOF, the parties execute this Agreement by the signatures of their duly authorized representatives.

WITNESSES:

TOWNSHIP OF ACME

By: _____

Title: _____

**MICHIGAN DEPARTMENT OF
NATURAL RESOURCES**

By: _____

Ronald A. Olson, Chief
Parks and Recreation Division

RESOLUTION

Upon motion made by _____, seconded by _____ the following Resolution was adopted:

"RESOLVED, that the Township of Acme, Michigan, accepts the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the Township agrees, but not by way of limitation, as follows:

1. To appropriate the sum Ninety-one Thousand Four Hundred Eighty-five dollars (\$91,485.00) to match the Ninety-one Thousand Four Hundred Eighty-five dollars (\$91,485.00) State grant authorized by the Department.

2. To maintain satisfactory financial accounts, documents, and records, and to make them available to the Department for auditing at reasonable times.

3. To construct the facilities and provide the funds, services, and materials as may be necessary to satisfy the terms of the Agreement.

4. To ensure that all premises, buildings, and equipment related procedures comply with all applicable State and Federal regulations.

5. To establish and appoint the _____ to regulate the use of the facilities constructed under this Agreement to assure the use thereof by the public on equal and reasonable terms.

6. To enforce all State statutes and local ordinances pertaining to marine safety and to enforce statutes of the State of Michigan within the confines of the Township pertaining to the licensing of watercraft. Watercraft not fully complying with the laws of the State of Michigan relative to licensing shall not be permitted to use the facility until full compliance with those laws has been made.

7. To comply with all terms of the Agreement, including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: _____

The following nay votes were recorded: _____

STATE OF MICHIGAN)
)
COUNTY OF GRAND TRAVERSE)

I, _____, Clerk of the Township of Acme, Michigan, certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which was adopted by the Township Board at a meeting held _____, 2015.

Dated: _____

Township Clerk