



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, June 2, 2015, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: J. Jocks, Legal Counsel
N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

B. Kelley, 4893 Ridge Crest Rd, thanked the Salary review committee for their work. Kelley commented that he would like to see a executive summary of our Township along with the Budget.

T. Phillips, 2986 Wild Juniper Trail, commented that some attachments were missing for a resolution that was in the packet. Zollinger said that the information came in late today and was on the table.

B. APPROVAL OF AGENDA:

Jenema asked to add a presentation from one of the Zoning Administrator applicants, Zollinger would like to add a SAD Resolution under New Business 4c.

Motion by White, seconded by Jenema to approve the agenda as presented with the two additions. Motion carried by unanimous vote.

Shawn Winter, an applicant for the Zoning Administrator position, was present to give a synopsis of his background, work history for the Board.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **Draft Unapproved Meeting Minutes:**
 - a. **Planning Commission 05/11/15**
- d. **Parks and Maintenance Report – Henkel**

2. APPROVAL:

- a. **Township Board Special Budget work session 04/30/15**
Regular meeting minutes of 05/12/15
- b. **Accounts Payable Prepaid of \$30,240.40 and Current to be approved of \$70,505.35 (Recommend approval: Cathy Dye, Clerk)**

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Jenema asked for the Treasurer's report to be removed.,

Motion by Jenema, seconded by White, to approve the Consent Calendar as presented with the removal of the Treasurer's report. Motion carried by unanimous roll call vote.

Jenema gave a more detail summary of the correlation between the Clerk's and Treasurer's reports.

Motion by Dye, seconded by LaPointe, to approve the Treasurer's report as presented. Motion carried by unanimous vote.

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. REPORTS: Received and filed

- 1. Sheriff's Report – Deputy: Ken Chubb**
- 2. County Commissioner's Report - Crawford**

H. CORRESPONDENCE:

1. Email dated 06/01/15 detailing a meeting about Climate Change in the Grand Traverse Region, Wednesday, June 17, 2015, at the Great Wolf Lodge.

I PUBLIC HEARING:

**Acme township 2015/2016 Budget Hearing
Budget Resolutions to be approved**

- 1. Resolution R-2015-16 Stipends Health Insurance**

Motion by LaPointe, seconded by Scott, to approve Resolution R-2015-16 in Support of Stipends for Township employees who qualify for health insurance. Motion carried by unanimous roll call vote.

- 2. Resolution Resolution R-2015-17 Elected Officials Stipends for extra duties performed**

Motion by LaPointe, seconded by Scott to approve Resolution R-2015-17 in Support of Stipends for Elected Officials for extra duties performed above Statuary duties with a dollar value along with the percentage added to the resolution. Motion carried by a roll call vote of 5 (Aukerman, Jenema, LaPointe, Scott, White) in favor, 1 opposing (Dye) and 1 Abstaining (Zollinger)

- 3. Resolution R-2015-18 Supervisor's Salary**

Zollinger recused himself and turned the gavel over to the Trustee, White.

Motion by LaPointe, seconded by Jenema to pass Resolution # 2015-18 that the salary of the office of Supervisor shall be \$37,000. Motion carried by a roll call vote of 6 in favor (Aukerman, Dye, Scott, LaPointe, Jenema, White) and 1 abstaining (Zollinger)

- 4. Resolution # R-2015-19 Clerk's Salary**

Zollinger reassumed the gavel and Dye recused herself.

Motion by Jenema, seconded by Aukerman to approve Resolution # 2015-19 that states the salary the Clerk shall be \$37,008. Motion carried by a roll call vote of 6 in favor (Aukerman, Jenema, LaPointe, Scott, White, Zollinger) and 1 abstaining (Dye).

- 5. Resolution # R-2015-20 Treasurer's Salary**

Dye rejoined the Board and Jenema recused herself.

Motion by Scott, seconded by White to approve Resolution # 2015-20 that states the salary of the Treasurer shall be \$25,159. Motion carried by a roll call vote of 6 in favor (Zollinger, Scott, White, Dye, LaPointe, Aukerman) and 1 abstaining (Jenema)

- 6. Resolution # R-2015-21 Trustees' Salaries**

Motion by Jenema, seconded by Dye to approve Resolution R-2015-21 that states the salaries of the Trustees shall be \$6,000. Motion carried by unanimous roll call vote.

7. Resolution # R-2015-22 Budget approval Fiscal year 2015/16

Motion by Jenema, seconded by White to approve Resolution # R-2015-22 approving the 2015/16 Budget as presented. Motion carried by a unanimous roll call vote.

J. NEW BUSINESS:

1. Annual Supervisor's recommendations for Planning Commission and various committees

Motion by Jenema, with modification to Larry Belcher's term on the ZBA, to expire 07/15/2018 instead of 07/15/16. Seconded by White. Motion carried by unanimous vote.

2. 2% Grant applications

a. Yuba Schools

Motion by White, seconded by Scott to approve the 2% grant application of the Yuba School. Motion carried by unanimous vote.

b. Sayler Park Boat Launch

Aukerman stated that the MDNR Waterways grant for \$91,485 has been awarded to Acme Township.

Motion by Scott, seconded by Jenema to approve the 2% grant application for Sayler Park Boat launch. Motion carried by unanimous vote.

3 Resolution # R-2015-23 Support of Left turn signal US31 S/M72 E

Motion by Jenema, seconded by Scott to approve Resolution # R-2015-23 supporting a left turn signal from US 31 S to M 72E. Motion carried by unanimous vote.

4. Resolutions for approval

a. Resolution R # 2015-24 Budget amendments various funds

Motion by LaPointe, seconded by Dye, to approve Resolution R-2015-24 for various fund moves adjustments for the 2014/15 Township Budget. Motion carried by unanimous roll call vote.

b. Resolution R # 2015-25 Budget amendments to support 2014/15 Audit

Motion by LaPointe, seconded by White to approve Resolution R-2015-25 for budget amendments to support 2014/15 Audit. Motion carried by unanimous roll call vote.

c. Resolution R # 2015-26 SAD various moves adjustments

Motion by LaPointe, seconded by Dye, to approve Resolution R-2015-26 for SAD various fund moves adjustments. Motion carried by unanimous roll call vote.

5. Set date for Parks strategic direction/Study session

A Special Board meeting will be held, Thursday, June 11, 2015, 7:00 p.m.

K. OLD BUSINESS:

1. County CPO contract agreement

Motion by LaPointe , seconded by White to approve the CPO contract should the numbers not exceed 5%. Motion carried by unanimous roll call vote.

2. Final review of new FOIA procedures

Motion by Scott, seconded by LaPointe to approve adoption of Resolution R-2015-27 for Freedom of Information Act for Procedures and Guidelines. Motion carried by unanimous roll call vote.

Motion by Scott, seconded by Jenema to adopt Resolution R-2015-28 for Fees and Costs for Freedom of Information Act Responses. Motion carried by unanimous roll call vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Adjourned at 9:30 pm



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, June 2, 2015, 7:00 p.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE

ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. INQUIRY AS TO CONFLICTS OF INTEREST:

D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. Draft Unapproved Meeting Minutes:
 - 1. Planning Commission 05/11/15
- d. Parks and Maintenance Report – Henkel

2. APPROVAL:

- a. Township Board Special Budget work session 04/30/15
Regular meeting minutes of 05/12/15
- b. Accounts Payable Prepaid of \$30,240.40 and Current to be approved of \$70,505.35 (Recommend approval: Cathy Dye, Clerk)

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____
- 2. _____
- 3. _____

F. SPECIAL PRESENTATIONS/DISCUSSIONS:

G. REPORTS:

- 1. Sheriff's Report– Deputy: Ken Chubb
- 2. County Commissioner's Report-Carol Crawford
- 3. Road commission report-Marc McKellar

H. CORRESPONDENCE:

I. PUBLIC HEARING: Acme Township 2015/2016 Budget Hearing-Supervisor

Budget Resolutions to be approved

1. Resolution R-2015 Stipends Insurance
2. Resolution R-2015 Stipends Extra Duties performed
3. Resolution R-2015 Supervisor's Salary
4. Resolution R-2015 Clerk's Salary
5. Resolution R-2015 Treasurer's Salary
6. Resolution R-2015 Trustees' Salary
7. Resolution R-2015 Fiscal Year 2015-16 Budget approval

J. NEW BUSINESS:

1. Annual recommendations to various committees
2. 2% Grant applications
 - a. Saylor Park Boat Launch
 - b. Yuba School
3. Resolution R-2015 Supporting new left turn signal US 31 South & M72 East
4. Resolutions for approval
 - a. Resolution R-2015 Budget amendment various funds
 - b. Resolution R-2015 Budget amendment to support 2014/15 Audit
5. Set date for Parks strategic direction/Study session

K. OLD BUSINESS:

1. County CPO contract Agreement--Supervisor
2. Final review of New FOIA procedures.--Dye

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN

ACME TOWNSHIP - Monthly Treasurer's Report

Reconciled with Bank as of April 30, 2015

		FUND #	March 31, 2015 Account Balance	NET CHANGE	April 30, 2015 Account Balance
Chase Bank		101	\$ 1,114,155	\$ (50,465)	\$ 1,063,691
Chemical Bank - High Yield		101	\$ 156,731	\$ 6	\$ 156,737
Chemical Bank - Money Market Plus		101	\$ 297,149	\$ 12	\$ 297,161
Chemical Bank - Liquor Fund		101	\$ 12,192	\$ -	\$ 12,192
A	TOTAL BANK ACCOUNTS FOR GENERAL FUND		\$ 1,580,228	\$ (50,447)	\$ 1,529,781
	Self Funded Accts Payable 6 Months	<i>Committed</i> 101	\$ 351,177	\$ -	\$ 351,177
	Saylor Park Boat Launch Imp	<i>Committed</i> 101	\$ 95,868	\$ -	\$ 95,868
	Septage Plant Bond Buyout	<i>Committed</i> 101	\$ 202,246	\$ -	\$ 202,246
	Hoxsie House Relocation	<i>Committed</i> 101	\$ -	\$ -	\$ -
	Water Engineering Study (GTB Grant)	<i>Restricted</i> 101	\$ 14,000	\$ -	\$ 14,000
	GTTC Engineer Project Management	<i>Committed</i> 101	\$ 40,000	\$ -	\$ 40,000
	Public Broadcast Equipment Fund	<i>Restricted</i> 101	\$ 6,864	\$ -	\$ 6,864
	PA48 Metro Fund -(PA 48 Twp Imp (SAD) \$20,401)	<i>Restricted</i> 101	\$ 83,282	\$ -	\$ 83,282
B	Sub-Total Assigned From GENERAL FUND	101	\$ 793,437	\$ -	\$ 793,437
Funds within General Fund Bank Account (Restricted or Committed)					
	Cemetery Fund	<i>Committed</i> 209	\$ 5,152	\$ -	\$ 5,152
	Fire Fund <i>Special Assessment</i>	<i>Restricted</i> 206	\$ 82,008	\$ (2,907)	\$ 79,101
	Police Fund <i>Special Assessment</i>	<i>Restricted</i> 207	\$ 155,768	\$ 1,836	\$ 157,604
	Liquor Fund	<i>Restricted</i> 212	\$ 826	\$ -	\$ 826
	Township Improvement (SAD)	<i>Committed</i> 246	\$ 50,000	\$ -	\$ 50,000
C	SUB-TOTAL (Restricted or Committed)		\$ 293,754	\$ (1,071)	\$ 292,683
	BALANCE	101	\$ 493,037		\$ 443,661
			Note ((A)-(B+C))		Note ((A)-(B+C))
RESTRICTED BY BOARD RESOLUTION ACCOUNTS:					
	Shoreline Preserv. Fund	<i>Committed</i> 224	\$ 1,377	\$ 0	\$ 1,377
	Parks & Recreation	<i>Committed</i> 226	\$ 16,098	\$ 1	\$ 16,099
	Parks/Shoreline Fund (New Urbanist to Park/Shoreline)	<i>Committed</i> 227	\$ 27,887	\$ -	\$ 27,887
D	SUB-TOTAL		\$ 45,362		\$ 45,363
RESTRICTED BY MILLAGE:					
	Farmland <i>Millage Chemical Bank</i>	<i>Restricted</i> 225	\$ 5,197	\$ 0	\$ 5,197
	Farmland <i>Millage Chase Bank</i>	<i>Restricted</i> 225	\$ 198,497	\$ 8,944	\$ 207,441
	Farmland Totals		\$ 203,694	\$ 8,944	\$ 212,638
	Tax Collection	<i>Temporary Funds</i> 703	\$ 22,468	\$ (9)	\$ 22,459
E			\$ 226,162		\$ 235,097
RESTRICTED BY REVENUE SOURCE ACCOUNTS:					
	Sewer Fund Chemical Bank	<i>Restricted</i> 590	\$ 196,713	\$ 8	\$ 196,721
	Sewer Fund Chase Bank	<i>Restricted</i> 590	\$ 1,227,604	\$ (230,376)	\$ 997,228
	Sewer Fund Totals	<i>Restricted</i> 590	\$ 1,424,317	\$ (230,368)	\$ 1,193,949
	Planning Review Fees (Trust & Agency) Escrow	<i>Restricted</i> 701	\$ 35,958	\$ (15,105)	\$ 20,853
	Holiday Hills Special Assessment	<i>Restricted</i> 818		\$ 3,725	\$ 3,725
F	ACME TOWNSHIP RESTRICTED FUNDS		\$ 1,460,275		\$ 1,218,527
ACME TOWNSHIP ALL ACCOUNT BALANCES			\$ 3,312,028		\$ 3,028,768
			NOTE: (A+D+E+F)		NOTE: (A+D+E+F)

Amy Jenema, Treasurer

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2014 to 4/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.1 GENERAL FUND							
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	214,300.00	214,300.00	217,716.28	8,979.18	0.00	-3,416.28	101.6
403.000 STATE SHARED SALES TAX	0.00	0.00	-539.00	0.00	0.00	539.00	0.0
412.000 PERSONAL PROP TAXES	10,467.00	10,467.00	0.00	0.00	0.00	10,467.00	0.0
420.000 DELQUENT PERS PROP TAX	500.00	500.00	0.00	0.00	0.00	500.00	0.0
445.020 PENALTIES& INTEREST	500.00	500.00	417.80	91.87	0.00	82.20	83.6
446.000 DEL PERS INTEREST & PENALTY	300.00	300.00	0.00	0.00	0.00	300.00	0.0
447.000 ADMINISTRATIVE FEE 1%	102,059.00	102,059.00	102,297.15	3,585.81	0.00	-238.15	100.2
448.000 CABLE TV FEE	82,224.00	82,224.00	42,786.22	0.00	0.00	39,437.78	52.0
465.000 PASSPORT FEES	3,000.00	3,000.00	3,234.50	275.00	0.00	-234.50	107.8
574.000 ST SHARED SALES TAX	335,358.00	335,358.00	176,382.00	0.00	0.00	158,976.00	52.6
577.000 SWAMP TAX	750.00	750.00	1,035.39	0.00	0.00	-285.39	138.1
602.000 GRANTS	0.00	0.00	66,000.00	0.00	0.00	-66,000.00	0.0
607.000 CHARGES FOR SERVICES	200.00	200.00	212.81	5.10	0.00	-12.81	106.4
608.000 ZONING ORDINANCES	0.00	0.00	230.00	150.00	0.00	-230.00	0.0
608.001 Zoning Fees	15,000.00	15,000.00	16,795.38	990.00	0.00	-1,795.38	112.0
610.000 Revenues for Escrow Account	500.00	500.00	4,358.55	1,100.00	0.00	-3,858.55	871.7
631.000 CONS INDUSTRY ANNUAL MAINT FEE	6,785.00	6,785.00	6,645.54	0.00	0.00	139.46	97.9
665.000 INTEREST ON INVESTMENTS	1,800.00	1,800.00	329.40	18.65	0.00	1,470.60	18.3
665.001 INTEREST SEPTAGE RECEIVED	1,500.00	1,500.00	1,472.89	0.00	0.00	27.11	98.2
667.000 RENT-PARKS	200.00	200.00	175.00	50.00	0.00	25.00	87.5
671.000 MISC REVENUES	0.00	0.00	1,367.44	0.00	0.00	-1,367.44	0.0
676.000 REIMBURSEMENTS	27,000.00	27,000.00	18,078.25	735.51	0.00	8,921.75	67.0
687.000 REFUNDS & REBATES	1,500.00	1,500.00	708.00	708.00	0.00	792.00	47.2
Dept: 000	803,943.00	803,943.00	659,703.60	16,689.12	0.00	144,239.40	82.1
Revenues	803,943.00	803,943.00	659,703.60	16,689.12	0.00	144,239.40	82.1
Expenditures							
Dept: 000							
465.001 POSTAGE FOR PASSPORTS	400.00	400.00	599.92	0.00	0.00	-199.92	150.0
992.000 CONTINGENCY	70,000.00	34,681.50	0.00	0.00	0.00	34,681.50	0.0
994.000 TC TALUS CONTRACT SERVICES	800.00	800.00	0.00	0.00	0.00	800.00	0.0
998.000 GT COUNTY ROAD COMMISION TART	1,520.00	1,520.00	800.00	0.00	0.00	720.00	52.6
999.000 TRANSFER TO OTHER FUNDS	0.00	50,000.00	7,423.00	0.00	0.00	42,577.00	14.8
Dept: 000	72,720.00	87,401.50	8,822.92	0.00	0.00	78,578.58	10.1
Dept: 101 TOWNSHIP BOARD OF TRUSTEES							
702.000 SALARIES	24,000.00	24,000.00	20,000.00	2,000.00	0.00	4,000.00	83.3
703.001 SECRETARY	28,614.00	28,614.00	24,050.98	3,263.20	0.00	4,563.02	84.1
705.001 PER DIEM TRUSTEES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
710.000 UNEMPLOYMENT EXPENSE	0.00	9,055.50	7,205.00	0.00	0.00	1,850.50	79.6
714.000 FICA LOCAL SHARE	4,000.00	4,000.00	3,137.16	382.68	0.00	862.84	78.4
726.000 SUPPLIES & POSTAGE	3,000.00	3,000.00	1,940.48	39.37	0.00	1,059.52	64.7
801.000 ACCOUNTING & AUDIT	12,000.00	12,000.00	9,934.99	0.00	0.00	2,065.01	82.8
801.001 INTERNAL ACCOUNTANT	7,000.00	7,000.00	4,390.00	495.00	0.00	2,610.00	62.7
802.001 ATTORNEY SERVICES LITIGATION	3,000.00	3,000.00	559.50	0.00	0.00	2,440.50	18.7
802.002 ATTORNEY SERVICES	17,000.00	17,000.00	17,064.64	1,740.42	0.00	-64.64	100.4
802.005 CONTRACTED COMMUNITY SERVICES	0.00	59,000.00	59,000.00	0.00	0.00	0.00	100.0
803.003 ENGINEERING SERVICES	30,000.00	44,000.00	19,235.75	3,550.00	0.00	24,764.25	43.7
804.000 SOFTWARE SUPPORT & PROCESSING	18,495.00	22,195.00	21,578.52	1,660.65	0.00	616.48	97.2
860.000 TRAVEL & MILEAGE	1,000.00	1,000.00	135.60	135.60	0.00	864.40	13.6
874.000 RETIREMENT/PENSION	2,861.00	2,861.00	0.00	0.00	0.00	2,861.00	0.0
900.000 PUBLICATIONS	1,800.00	1,800.00	6,761.29	73.50	0.00	-4,961.29	375.6
910.000 INSURANCE	6,600.00	6,600.00	5,976.00	652.53	0.00	624.00	90.5
946.001 SUPPLIES/POSTAGE	0.00	0.00	109.00	0.00	0.00	-109.00	0.0
956.000 MISCELLANEOUS	0.00	0.00	480.00	0.00	0.00	-480.00	0.0
958.000 EDUCATION/TRAINING/CONVENTIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
960.000 dues subscriptions	5,350.00	5,350.00	163.95	0.00	0.00	5,186.05	3.1

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2014 to 4/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.1 GENERAL FUND							
Fund: 101 - GENERAL FUND							
Expenditures							
TOWNSHIP BOARD OF TRUSTEES	166,220.00	251,975.50	201,722.86	13,992.95	0.00	50,252.64	80.1
Dept: 171 SUPERVISOR EXPENDITURES							
702.000 SALARIES	37,000.00	37,000.00	30,453.88	4,269.24	0.00	6,546.12	82.3
714.000 FICA LOCAL SHARE	2,812.00	2,812.00	2,329.60	326.58	0.00	482.40	82.8
726.000 SUPPLIES & POSTAGE	200.00	200.00	13.77	0.00	0.00	186.23	6.9
860.000 TRAVEL & MILEAGE	500.00	500.00	357.08	0.00	0.00	142.92	71.4
874.000 RETIREMENT/PENSION	3,700.00	3,700.00	0.00	0.00	0.00	3,700.00	0.0
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
SUPERVISOR EXPENDITURES	45,712.00	45,712.00	33,154.33	4,595.82	0.00	12,557.67	72.5
Dept: 191 ELECTION EXPENDITURES							
702.000 SALARIES	11,000.00	11,000.00	6,537.50	0.00	0.00	4,462.50	59.4
714.000 FICA LOCAL SHARE	0.00	0.00	48.47	0.00	0.00	-48.47	0.0
726.000 SUPPLIES & POSTAGE	4,000.00	4,000.00	4,341.61	968.55	0.00	-341.61	108.5
900.000 PUBLICATIONS	700.00	700.00	518.20	0.00	0.00	181.80	74.0
ELECTION EXPENDITURES	15,700.00	15,700.00	11,445.78	968.55	0.00	4,254.22	72.9
Dept: 209 ASSESSOR'S EXPENDITURES							
702.000 SALARIES	5,000.00	5,000.00	4,166.70	416.67	0.00	833.30	83.3
714.000 FICA LOCAL SHARE	383.00	383.00	318.70	31.87	0.00	64.30	83.2
726.000 SUPPLIES & POSTAGE	2,500.00	2,500.00	1,874.41	49.40	0.00	625.59	75.0
803.002 ASSESSING CONTRACT SERVICES	30,000.00	30,000.00	25,000.00	2,500.00	0.00	5,000.00	83.3
803.004 ASSESSOR'S EVALUATION SERVICES	1,000.00	1,000.00	480.96	0.00	0.00	519.04	48.1
804.000 SOFTWARE SUPPORT & PROCESSING	2,000.00	2,000.00	1,699.00	0.00	0.00	301.00	85.0
956.000 MISCELLANEOUS	150.00	150.00	0.00	0.00	0.00	150.00	0.0
ASSESSOR'S EXPENDITURES	41,033.00	41,033.00	33,539.77	2,997.94	0.00	7,493.23	81.7
Dept: 215 CLERK'S EXPENDITURES							
702.000 SALARIES	37,008.00	37,008.00	30,460.30	4,270.14	0.00	6,547.70	82.3
703.000 WAGES DEPUTY/SEC/PRT TIME	16,640.00	16,640.00	13,088.00	1,652.00	0.00	3,552.00	78.7
714.000 FICA LOCAL SHARE	4,105.00	4,105.00	2,761.93	403.49	0.00	1,343.07	67.3
726.000 SUPPLIES & POSTAGE	1,500.00	1,500.00	1,109.37	354.00	0.00	390.63	74.0
804.000 SOFTWARE SUPPORT & PROCESSING	3,000.00	3,000.00	707.72	707.72	0.00	2,292.28	23.6
860.000 TRAVEL & MILEAGE	1,000.00	1,000.00	1,457.84	925.62	0.00	-457.84	145.8
874.000 RETIREMENT/PENSION	5,600.00	5,600.00	0.00	0.00	0.00	5,600.00	0.0
910.000 INSURANCE	11,200.00	11,200.00	9,149.20	960.71	0.00	2,050.80	81.7
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
CLERK'S EXPENDITURES	81,553.00	81,553.00	58,734.36	9,273.68	0.00	22,818.64	72.0
Dept: 247 BOARD OF REVIEW							
702.000 SALARIES	800.00	800.00	570.00	0.00	0.00	230.00	71.3
714.000 FICA LOCAL SHARE	61.00	61.00	43.62	0.00	0.00	17.38	71.5
900.000 PUBLICATIONS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
956.000 MISCELLANEOUS	0.00	140.00	265.08	0.00	0.00	-125.08	189.3
BOARD OF REVIEW	961.00	1,101.00	878.70	0.00	0.00	222.30	79.8
Dept: 253 TREASURER'S EXPENDITURES							
702.000 SALARIES	25,159.00	25,159.00	20,707.67	2,902.95	0.00	4,451.33	82.3
703.000 WAGES DEPUTY/SEC/PRT TIME	25,159.00	25,159.00	20,707.68	2,902.95	0.00	4,451.32	82.3
714.000 FICA LOCAL SHARE	3,825.00	3,825.00	3,084.41	435.80	0.00	740.59	80.6
726.000 SUPPLIES & POSTAGE	5,000.00	5,000.00	2,920.18	6.72	0.00	2,079.82	58.4
804.000 SOFTWARE SUPPORT & PROCESSING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
860.000 TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 RETIREMENT/PENSION	3,451.00	3,451.00	0.00	0.00	0.00	3,451.00	0.0
900.000 PUBLICATIONS	100.00	100.00	8.15	0.00	0.00	91.85	8.2
910.000 INSURANCE	2,500.00	2,500.00	992.05	91.62	0.00	1,507.95	39.7
958.000 EDUCATION/TRAINING/CONVENTIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
TREASURER'S EXPENDITURES	67,694.00	67,694.00	48,420.14	6,340.04	0.00	19,273.86	71.5

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2014 to 4/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.1 GENERAL FUND							
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 265 TOWNHALL EXPENDITURES							
726.000 SUPPLIES & POSTAGE	2,400.00	2,400.00	784.39	146.70	0.00	1,615.61	32.7
851.000 CABLE INTERNET SERVICES	4,500.00	4,500.00	3,825.94	325.70	0.00	674.06	85.0
920.000 ELECTRIC UTILITIES TOWNHALL	9,500.00	9,500.00	8,070.99	69.70	0.00	1,429.01	85.0
921.000 STREET LIGHTS	12,000.00	12,000.00	8,268.86	881.00	0.00	3,731.14	68.9
922.000 MICH CON GAS	4,000.00	4,000.00	3,462.96	548.53	0.00	537.04	86.6
923.000 SEWER TOWNSHIP HALL	900.00	900.00	540.00	0.00	0.00	360.00	60.0
930.000 REPAIRS & MAINT	7,000.00	7,000.00	5,615.56	325.17	0.00	1,384.44	80.2
TOWNHALL EXPENDITURES	40,300.00	40,300.00	30,568.70	2,296.80	0.00	9,731.30	75.9
Dept: 410 PLANNING & ZONING EXPENDITURES							
702.002 ZONING ADMIN SALARY	27,300.00	27,300.00	19,087.29	2,164.23	0.00	8,212.71	69.9
705.000 PER DIEM PLANNING/ZBA	13,600.00	13,600.00	6,862.00	0.00	0.00	6,738.00	50.5
714.000 FICA LOCAL SHARE	2,074.00	2,074.00	2,147.70	165.57	0.00	-73.70	103.6
726.000 SUPPLIES & POSTAGE	400.00	400.00	156.60	96.26	0.00	243.40	39.2
802.002 ATTORNEY SERVICES	18,000.00	18,000.00	11,170.86	2,524.58	0.00	6,829.14	62.1
803.000 PLANNER SERVICES	20,000.00	20,000.00	21,825.47	5,146.10	0.00	-1,825.47	109.1
803.001 PLANNING CONSULTANT	30,000.00	30,000.00	20,455.52	1,230.00	0.00	9,544.48	68.2
804.000 SOFTWARE SUPPORT & PROCESSING	400.00	400.00	0.00	0.00	0.00	400.00	0.0
860.000 TRAVEL & MILEAGE	500.00	500.00	136.56	33.34	0.00	363.44	27.3
874.000 RETIREMENT/PENSION	2,730.00	2,730.00	0.00	0.00	0.00	2,730.00	0.0
900.000 PUBLICATIONS	2,500.00	2,500.00	490.65	220.00	0.00	2,009.35	19.6
949.000 RENTAL OF SPACE	250.00	250.00	150.00	0.00	0.00	100.00	60.0
958.000 EDUCATION/TRAINING/CONVENTIONS	2,000.00	2,000.00	640.00	0.00	0.00	1,360.00	32.0
960.000 dues subscriptions	350.00	350.00	350.00	0.00	0.00	0.00	100.0
PLANNING & ZONING EXPENDITURES	120,104.00	120,104.00	83,472.65	11,580.08	0.00	36,631.35	69.5
Dept: 750 MAINT & PARKS EXPENDITURES							
702.000 SALARIES	47,660.00	47,660.00	39,221.92	5,498.40	0.00	8,438.08	82.3
703.000 WAGES DEPUTY/SEC/PRT TIME	8,000.00	8,000.00	6,505.00	0.00	0.00	1,495.00	81.3
714.000 FICA LOCAL SHARE	4,230.00	4,230.00	2,882.14	342.41	0.00	1,347.86	68.1
726.000 SUPPLIES & POSTAGE	1,000.00	1,000.00	509.85	0.00	0.00	490.15	51.0
874.000 RETIREMENT/PENSION	4,766.00	4,766.00	0.00	0.00	0.00	4,766.00	0.0
910.000 INSURANCE	9,100.00	9,100.00	9,181.60	964.10	0.00	-81.60	100.9
930.000 REPAIRS & MAINT	34,875.00	34,875.00	14,839.04	1,003.59	0.00	20,035.96	42.5
930.001 PARK EQUIP MAINT	3,500.00	3,500.00	857.82	743.50	0.00	2,642.18	24.5
956.000 MISCELLANEOUS	2,500.00	29,500.00	25,640.00	0.00	0.00	3,860.00	86.9
MAINT & PARKS EXPENDITURES	115,631.00	142,631.00	99,637.37	8,552.00	0.00	42,993.63	69.9
Dept: 861 RETIREMENT/PENSION							
874.000 RETIREMENT/PENSION	1,200.00	1,200.00	430.00	0.00	0.00	770.00	35.8
RETIREMENT/PENSION	1,200.00	1,200.00	430.00	0.00	0.00	770.00	35.8
Dept: 865 INSURANCE							
910.000 INSURANCE	14,000.00	14,000.00	10,319.00	0.00	0.00	3,681.00	73.7
INSURANCE	14,000.00	14,000.00	10,319.00	0.00	0.00	3,681.00	73.7
Dept: 966 TRANSFER TO OTHER FUNDS							
999.000 TRANSFER TO OTHER FUNDS	0.00	7,423.00	0.00	0.00	0.00	7,423.00	0.0
TRANSFER TO OTHER FUNDS	0.00	7,423.00	0.00	0.00	0.00	7,423.00	0.0
Expenditures	782,828.00	917,828.00	621,146.58	60,597.86	0.00	296,681.42	67.7
Net Effect for GENERAL FUND	21,115.00	-113,885.00	38,557.02	-43,908.74	0.00	-152,442.02	-33.9
Change in Fund Balance:			38,557.02				
Net Effect for GENERAL FUND	21,115.00	-113,885.00	38,557.02	-43,908.74	0.00	-152,442.02	
Fund Type: 1.2 SPECIAL REVENUE FUNDS							

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2014 to 4/30/2015

Fund Type: 1.2 SPECIAL REVENUE FUNDS

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 206 - FIRE FUND							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	705,178.00	705,178.00	678,318.27	29,396.05	0.00	26,859.73	96.2
671.000 MISC REVENUES	0.00	0.00	-521.98	0.00	0.00	521.98	0.0
698.000 TRANS IN FRM OTHER FUNDS	1,190.00	8,613.00	7,423.00	0.00	0.00	1,190.00	86.2
Dept: 000	706,368.00	713,791.00	685,219.29	29,396.05	0.00	28,571.71	96.0
Revenues	706,368.00	713,791.00	685,219.29	29,396.05	0.00	28,571.71	96.0
Expenditures							
Dept: 000							
802.004 CONTRACTED EMPLOYEE SERVICES	85,810.00	88,410.00	55,953.39	6,582.75	0.00	32,456.61	63.3
805.000 METRO FIRE CONTRACT	620,557.00	620,557.00	635,015.00	25,719.98	0.00	-14,458.00	102.3
964.000 REIMBURSEMENTS	0.00	0.00	5,019.00	0.00	0.00	-5,019.00	0.0
Dept: 000	706,367.00	708,967.00	695,987.39	32,302.73	0.00	12,979.61	98.2
Expenditures	706,367.00	708,967.00	695,987.39	32,302.73	0.00	12,979.61	98.2
Net Effect for FIRE FUND	1.00	4,824.00	-10,768.10	-2,906.68	0.00	15,592.10	-223.2
Change in Fund Balance:			-10,768.10				
Fund: 207 - POLICE PROTECTION							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	43,000.00	43,000.00	42,376.89	1,836.47	0.00	623.11	98.6
671.000 MISC REVENUES	26,846.00	26,846.00	-31.32	0.00	0.00	26,877.32	-0.1
698.000 TRANS IN FRM OTHER FUNDS	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Dept: 000	78,346.00	78,346.00	50,845.57	1,836.47	0.00	27,500.43	64.9
Revenues	78,346.00	78,346.00	50,845.57	1,836.47	0.00	27,500.43	64.9
Expenditures							
Dept: 000							
802.000 COMMUNITY POLICING CONTRACT	78,000.00	78,000.00	38,007.50	0.00	0.00	39,992.50	48.7
956.000 MISCELLANEOUS	200.00	200.00	0.00	0.00	0.00	200.00	0.0
Dept: 000	78,200.00	78,200.00	38,007.50	0.00	0.00	40,192.50	48.6
Expenditures	78,200.00	78,200.00	38,007.50	0.00	0.00	40,192.50	48.6
Net Effect for POLICE PROTECTION	146.00	146.00	12,838.07	1,836.47	0.00	-12,692.07	8,793.2
Change in Fund Balance:			12,838.07				
Fund: 209 - CEMETERY FUND							
Revenues							
Dept: 000							
643.000 CEMETARY lot & plots	3,000.00	3,000.00	800.00	0.00	0.00	2,200.00	26.7
646.000 BURIAL FEE PAYMENTS	3,500.00	3,500.00	1,700.00	0.00	0.00	1,800.00	48.6
Dept: 000	6,500.00	6,500.00	2,500.00	0.00	0.00	4,000.00	38.5
Revenues	6,500.00	6,500.00	2,500.00	0.00	0.00	4,000.00	38.5
Expenditures							
Dept: 000							
726.000 SUPPLIES & POSTAGE	150.00	150.00	16.13	0.00	0.00	133.87	10.8
802.004 CONTRACTED EMPLOYEE SERVICES	2,000.00	2,000.00	1,200.00	0.00	0.00	800.00	60.0
930.000 REPAIRS & MAINT	4,000.00	4,000.00	763.39	0.00	0.00	3,236.61	19.1
Dept: 000	6,150.00	6,150.00	1,979.52	0.00	0.00	4,170.48	32.2

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2014 to 4/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.2 SPECIAL REVENUE FUNDS							
Fund: 209 - CEMETERY FUND							
Expenditures	6,150.00	6,150.00	1,979.52	0.00	0.00	4,170.48	32.2
Net Effect for CEMETERY FUND	350.00	350.00	520.48	0.00	0.00	-170.48	148.7
Change in Fund Balance:			520.48				
Fund: 212 - LIQUOR FUND							
Revenues							
Dept: 000							
443.000 LIQUOR LICENSE FEES	9,000.00	9,000.00	8,661.40	0.00	0.00	338.60	96.2
665.000 INTEREST ON INVESTMENTS	0.00	0.00	7.29	0.50	0.00	-7.29	0.0
Dept: 000	9,000.00	9,000.00	8,668.69	0.50	0.00	331.31	96.3
Revenues	9,000.00	9,000.00	8,668.69	0.50	0.00	331.31	96.3
Expenditures							
Dept: 000							
999.000 TRANSFER TO OTHER FUNDS	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Dept: 000	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Expenditures	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Net Effect for LIQUOR FUND	500.00	500.00	168.69	0.50	0.00	331.31	33.7
Change in Fund Balance:			168.69				
Fund: 225 - FARMLAND PRESERVATION							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	0.00	0.00	217,179.93	8,940.14	0.00	-217,179.93	0.0
665.000 INTEREST ON INVESTMENTS	0.00	0.00	127.35	5.17	0.00	-127.35	0.0
Dept: 000	0.00	0.00	217,307.28	8,945.31	0.00	-217,307.28	0.0
Revenues	0.00	0.00	217,307.28	8,945.31	0.00	-217,307.28	0.0
Expenditures							
Dept: 000							
802.002 ATTORNEY SERVICES	0.00	4,000.00	3,676.44	0.00	0.00	323.56	91.9
802.004 CONTRACTED EMPLOYEE SERVICES	30,000.00	30,000.00	25,995.00	7,500.00	0.00	4,005.00	86.7
941.000 PDR PYMT TO LANDOWNERS	100,000.00	624,726.00	624,725.25	0.00	0.00	0.75	100.0
942.000 APPRASAL EXPENSES	0.00	2,500.00	2,205.00	0.00	0.00	295.00	88.2
Dept: 000	130,000.00	661,226.00	656,601.69	7,500.00	0.00	4,624.31	99.3
Expenditures	130,000.00	661,226.00	656,601.69	7,500.00	0.00	4,624.31	99.3
Net Effect for FARMLAND PRESERVATION	-130,000.00	-661,226.00	-439,294.41	1,445.31	0.00	-221,931.59	66.4
Change in Fund Balance:			-439,294.41				
Fund: 226 - PARK and RECREATION FUND							
Revenues							
Dept: 000							
600.000 CONTRIBUTIONS FROM RESIDENTS	0.00	0.00	5,980.68	0.00	0.00	-5,980.68	0.0
665.000 INTEREST ON INVESTMENTS	90.00	90.00	3.55	0.40	0.00	86.45	3.9
676.000 REIMBURSEMENTS	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.0
Dept: 000	27,890.00	27,890.00	5,984.23	0.40	0.00	21,905.77	21.5
Revenues	27,890.00	27,890.00	5,984.23	0.40	0.00	21,905.77	21.5
Expenditures							

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2014 to 4/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.2 SPECIAL REVENUE FUNDS							
Fund: 226 - PARK and RECREATION FUND							
Expenditures							
Dept: 000							
902.000 BANK CHARGES	20.00	20.00	0.00	0.00	0.00	20.00	0.0
930.002 PARKS & RECREATION EXPENDITURE	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.0
930.003 PHRAGMITES ERADICATION	60.00	60.00	0.00	0.00	0.00	60.00	0.0
Dept: 000	27,880.00	27,880.00	0.00	0.00	0.00	27,880.00	0.0
Expenditures	27,880.00	27,880.00	0.00	0.00	0.00	27,880.00	0.0
Net Effect for PARK and RECREATION FUND	10.00	10.00	5,984.23	0.40	0.00	-5,974.23	842.3
Change in Fund Balance:			5,984.23				
Fund: 227 - NEW URBANIST TOWN CENTER							
Revenues							
Dept: 000							
665.000 INTEREST ON INVESTMENTS	0.00	0.00	6.97	0.69	0.00	-6.97	0.0
Dept: 000	0.00	0.00	6.97	0.69	0.00	-6.97	0.0
Revenues	0.00	0.00	6.97	0.69	0.00	-6.97	0.0
Net Effect for NEW URBANIST TOWN CENTER	0.00	0.00	6.97	0.69	0.00	-6.97	0.0
Change in Fund Balance:			6.97				
Fund: 818 - HOLIDAY HILLS AREA IMPROVEMENT							
Revenues							
Dept: 000							
672.020 PREPAID ASSESSMENTS	0.00	0.00	3,725.00	3,725.00	0.00	-3,725.00	0.0
698.000 TRANS IN FRM OTHER FUNDS	0.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
Dept: 000	0.00	100,000.00	3,725.00	3,725.00	0.00	96,275.00	3.7
Revenues	0.00	100,000.00	3,725.00	3,725.00	0.00	96,275.00	3.7
Net Effect for HOLIDAY HILLS AREA IMPROVEMENT	0.00	100,000.00	3,725.00	3,725.00	0.00	96,275.00	3.7
Change in Fund Balance:			3,725.00				
Net Effect for SPECIAL REVENUE FUNDS	-128,993.00	-555,396.00	-426,819.07	4,101.69	0.00	-128,576.93	
Fund Type: 1.3 CAPITAL PROJECTS FUNDS							
Fund: 246 - TWP IMPROVEMENT REVOLVING FUND							
Expenditures							
Dept: 000							
999.000 TRANSFER TO OTHER FUNDS	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Dept: 000	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Expenditures	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Net Effect for TWP IMPROVEMENT REVOLVING FUND	0.00	-50,000.00	0.00	0.00	0.00	-50,000.00	0.0
Change in Fund Balance:			0.00				
Net Effect for CAPITAL PROJECTS FUNDS	0.00	-50,000.00	0.00	0.00	0.00	-50,000.00	
Fund Type: 2.1 ENTERPRISE FUNDS							
Fund: 224 - SHORELINE PPRESERVATION							
Revenues							
Dept: 000							
600.000 CONTRIBUTIONS FROM RESIDENTS	1,430.00	1,430.00	0.00	0.00	0.00	1,430.00	0.0
665.000 INTEREST ON INVESTMENTS	0.00	0.00	0.32	0.03	0.00	-0.32	0.0
Dept: 000	1,430.00	1,430.00	0.32	0.03	0.00	1,429.68	0.0

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2014 to 4/30/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 2.1 ENTERPRISE FUNDS							
Fund: 224 - SHORELINE PPRESERVATION							
Revenues	1,430.00	1,430.00	0.32	0.03	0.00	1,429.68	0.0
Expenditures							
Dept: 000							
902.000 BANK CHARGES	0.00	150.00	59.96	0.00	0.00	90.04	40.0
Dept: 000	0.00	150.00	59.96	0.00	0.00	90.04	40.0
Expenditures	0.00	150.00	59.96	0.00	0.00	90.04	40.0
Net Effect for SHORELINE PPRESERVATION	1,430.00	1,280.00	-59.64	0.03	0.00	1,339.64	-4.7
Change in Fund Balance:			-59.64				
Fund: 590 - ACME RELIEF SEWER							
Revenues							
Dept: 000							
460.000 USAGE&CONNECTION FEES	849,297.00	849,297.00	547,483.70	0.00	0.00	301,813.30	64.5
665.000 INTEREST ON INVESTMENTS	658.00	658.00	404.37	35.25	0.00	253.63	61.5
668.000 INTEREST & FEES	3,747.64	3,747.64	0.91	0.00	0.00	3,746.73	0.0
687.000 REFUNDS & REBATES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Dept: 000	854,702.64	854,702.64	547,888.98	35.25	0.00	306,813.66	64.1
Dept: 550 HOPE VILLAGE- WATER							
445.020 PENALTIES& INTEREST	0.00	0.00	0.23	0.00	0.00	-0.23	0.0
450.000 USAGE FEES	0.00	0.00	10,499.89	0.00	0.00	-10,499.89	0.0
698.000 TRANS IN FRM OTHER FUNDS	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
HOPE VILLAGE- WATER	8,000.00	8,000.00	10,500.12	0.00	0.00	-2,500.12	131.3
Revenues	862,702.64	862,702.64	558,389.10	35.25	0.00	304,313.54	64.7
Expenditures							
Dept: 000							
802.002 ATTORNEY SERVICES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
803.003 ENGINEERING SERVICES	15,000.00	15,000.00	12,185.00	6,535.00	0.00	2,815.00	81.2
950.020 PRINCIPAL PMTS ON JOINT VENTUR	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
956.001 OPERATING & MAINT EXP	263,000.00	263,000.00	246,823.30	36,852.63	0.00	16,176.70	93.8
956.003 HOCH ROAD #697 EXP	1,364.00	1,364.00	183.89	0.00	0.00	1,180.11	13.5
995.001 INTEREST on BONDS	450,155.00	450,155.00	214,957.21	185,390.58	0.00	235,197.79	47.8
Dept: 000	739,019.00	739,019.00	474,149.40	228,778.21	0.00	264,869.60	64.2
Dept: 550 HOPE VILLAGE- WATER							
956.001 OPERATING & MAINT EXP	5,000.00	5,000.00	9,135.21	1,623.93	0.00	-4,135.21	182.7
HOPE VILLAGE- WATER	5,000.00	5,000.00	9,135.21	1,623.93	0.00	-4,135.21	182.7
Expenditures	744,019.00	744,019.00	483,284.61	230,402.14	0.00	260,734.39	65.0
Net Effect for ACME RELIEF SEWER	118,683.64	118,683.64	75,104.49	-230,366.89	0.00	43,579.15	63.3
Change in Fund Balance:			75,104.49				
Net Effect for ENTERPRISE FUNDS	120,113.64	119,963.64	75,044.85	-230,366.86	0.00	44,918.79	
Grand Total Net Effect:	12,235.64	-599,317.36	-313,217.20	-270,173.91	0.00	-286,100.16	

BALANCE SHEET

Page: 1
5/26/2015
4:53 pm

ACME TOWNSHIP

As of: 4/30/2015

Balances

Fund: 101 - GENERAL FUND

Assets

001.000 CASH-CHECKING	762,778.66
004.000 MONEY MARKET	297,161.35
005.000 HIGH YIELD	156,737.91
072.000 G.T. COUNTY SEPTAGE BOND/LOAN	138,410.66
102.000 DUE FROM OTHER FUNDS	79,836.71

Total Assets

1,434,925.29

Liabilities

202.000 ACCOUNTS PAYABLE	-25.46
231.200 OTHER PAYROLL DEDUCTIONS	2,073.91
339.000 DEFERRED REVENUE	65,766.20

Total Liabilities

67,814.65

Reserves/Balances

390.000 Fund Balance	916,633.62
393.000 Assigned Fund Balance	411,920.00
398.000 Change in Fund Balance	38,557.02

Total Reserves/Balances

1,367,110.64

Total Liabilities & Balances

1,434,925.29

Fund: 206 - FIRE FUND

Assets

001.000 CASH-CHECKING	79,101.53
123.000 PREPAID EXPENSE	290,657.08

Total Assets

369,758.61

Reserves/Balances

390.000 Fund Balance	380,526.71
398.000 Change in Fund Balance	-10,768.10

Total Reserves/Balances

369,758.61

Total Liabilities & Balances

369,758.61

Fund: 207 - POLICE PROTECTION

Assets

001.000 CASH-CHECKING	157,604.07
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Total Assets

157,604.07

Reserves/Balances

390.000 Fund Balance	144,766.00
398.000 Change in Fund Balance	12,838.07

Total Reserves/Balances

157,604.07

BALANCE SHEET

ACME TOWNSHIP

As of: 4/30/2015

Balances

Total Liabilities & Balances		157,604.07
Fund: 209 - CEMETERY FUND		
Assets		
001.000 CASH-CHECKING		5,152.07
Total Assets		5,152.07
Liabilities		
Total Liabilities		0.00
Reserves/Balances		
390.000 Fund Balance		4,631.59
398.000 Change in Fund Balance		520.48
Total Reserves/Balances		5,152.07
Total Liabilities & Balances		5,152.07
Fund: 212 - LIQUOR FUND		
Assets		
001.000 CASH-CHECKING		825.54
004.000 MONEY MARKET		12,192.77
Total Assets		13,018.31
Reserves/Balances		
390.000 Fund Balance		12,849.62
398.000 Change in Fund Balance		168.69
Total Reserves/Balances		13,018.31
Total Liabilities & Balances		13,018.31
Fund: 224 - SHORELINE PPRESERVATION		
Assets		
001.000 CASH-CHECKING		1,377.31
Total Assets		1,377.31
Reserves/Balances		
390.000 Fund Balance		1,436.95
398.000 Change in Fund Balance		-59.64
Total Reserves/Balances		1,377.31
Total Liabilities & Balances		1,377.31
Fund: 225 - FARMLAND PRESERVATION		
Assets		

BALANCE SHEET

Page: 3
5/26/2015
4:53 pm

ACME TOWNSHIP

As of: 4/30/2015

Balances

Fund: 225 - FARMLAND PRESERVATION

Assets

001.000 CASH-CHECKING	199,941.93
004.000 MONEY MARKET	5,197.37
102.000 DUE FROM OTHER FUNDS	1,129.00

Total Assets 206,268.30

Liabilities

214.000 DUE TO OTHER FUNDS	11,290.00
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Total Liabilities 11,290.00

Reserves/Balances

390.000 Fund Balance	634,272.71
398.000 Change in Fund Balance	-439,294.41

Total Reserves/Balances 194,978.30

Total Liabilities & Balances 206,268.30

Fund: 226 - PARK and RECREATION FUND

Assets

001.000 CASH-CHECKING	16,099.25
-----------------------	-----------

Total Assets 16,099.25

Liabilities

202.000 ACCOUNTS PAYABLE	279.08
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Total Liabilities 279.08

Reserves/Balances

390.000 Fund Balance	9,835.94
398.000 Change in Fund Balance	5,984.23

Total Reserves/Balances 15,820.17

Total Liabilities & Balances 16,099.25

Fund: 227 - NEW URBANIST TOWN CENTER

Assets

001.000 CASH-CHECKING	27,887.64
-----------------------	-----------

Total Assets 27,887.64

Reserves/Balances

390.000 Fund Balance	27,880.67
398.000 Change in Fund Balance	6.97

Total Reserves/Balances 27,887.64

Total Liabilities & Balances 27,887.64

Fund: 246 - TWP IMPROVEMENT REVOLVING FUND

BALANCE SHEET

ACME TOWNSHIP

As of: 4/30/2015

Balances

Fund: 246 - TWP IMPROVEMENT REVOLVING FUND

Assets

001.000 CASH-CHECKING 50,000.00

Total Assets 50,000.00

Reserves/Balances

390.000 Fund Balance 50,000.00

Total Reserves/Balances 50,000.00

Total Liabilities & Balances 50,000.00

Fund: 590 - ACME RELIEF SEWER

Assets

001.000 CASH-CHECKING 997,228.87

004.000 MONEY MARKET 196,721.01

132.000 SEPTIC PLANT 470,853.00

133.000 ACCUMULATED DEPRECIATION -65,737.06

152.000 WATER SYSTEMS 177,000.00

153.000 ACCUMULATED DEPRECIATION-WATER -60,475.00

154.000 SEWER SYSTEMS 11,611,103.07

155.000 ACCUMULATED DEPREC-SEWER -5,180,171.06

160.000 LOAN ACQUISITION FEES 1,723.00

161.000 ACCUM AMORT LOAN ACCQU FEES -1,723.00

Total Assets 8,146,522.83

Liabilities

202.000 ACCOUNTS PAYABLE 1,471.63

250.000 BONDS PAYABLE LONG TERM 1,187,782.00

250.001 ACCR.INTEREST ON BONDS 9,130.00

250.100 Current portion of Bonds 206,362.00

251.002 PREMIUM OF REFUNDED BONDS 59,054.00

300.000 BONDS: SEPTAGE LONG TERM 309,215.00

Total Liabilities 1,773,014.63

Reserves/Balances

390.000 Fund Balance 963,651.49

395.000 RETAINED EARNINGS 5,334,752.22

398.000 Change in Fund Balance 75,104.49

Total Reserves/Balances 6,373,508.20

Total Liabilities & Balances 8,146,522.83

Fund: 701 - TRUST AND AGENCY

Assets

001.000 CASH-CHECKING 20,853.83

100.100 IMMANUAL/BATES ACCT RECEIVABLE 65,766.20

Total Assets 86,620.03

BALANCE SHEET

Page: 5
5/26/2015
4:53 pm

ACME TOWNSHIP

As of: 4/30/2015

Balances

Fund: 701 - TRUST AND AGENCY

Liabilities

214.000 DUE TO OTHER FUNDS	69,675.71
255.000 ESCROW DEPOSITS	1,572.26
282.054 TRAVERSE CITY BULL DOGS ATHLE	4.97
282.064 ARLINGTON RIDGE/GTTC	865.00
282.072 GRAVLIN, BEVERLY/PROPERTY TAX	200.00
282.073 TRAVERSE BAY RV RST 5555 M72	1,640.00
282.074 GRAND TRAVERSE RESORT	1,500.00
282.141 AMENDMENT 141 IMMANUEL REZONIN	9,505.16
282.210 EASTWOOD CUSTOM HOMES	511.00
282.901 VGT PHASE 1 SITE PLAN/SUP	1,145.93

Total Liabilities 86,620.03

Total Liabilities & Balances 86,620.03

Fund: 703 - CURRENT TAX COLLECTION

Assets

001.000 CASH-CHECKING	22,089.65
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Total Assets 22,089.65

Liabilities

202.000 ACCOUNTS PAYABLE	335,858.77
273.000 UNDISTRIBUTED TAX	-425,452.16
274.000 EARNED INTEREST UNDISTRIBUTED	133,361.16

Total Liabilities 43,767.77

Reserves/Balances

390.000 Fund Balance	-21,678.12
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Total Reserves/Balances -21,678.12

Total Liabilities & Balances 22,089.65

Fund: 817 - ARNOLD ROAD SPECIAL ASSESSMENT

Assets

045.000 RECEIVABLE-CURRENT	505.53
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Total Assets 505.53

Liabilities

339.000 DEFERRED REVENUE	505.53
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Total Liabilities 505.53

Total Liabilities & Balances 505.53

Fund: 818 - HOLIDAY HILLS AREA IMPROVEMENT

Assets

BALANCE SHEET

Page: 6

5/26/2015

4:53 pm

ACME TOWNSHIP

As of: 4/30/2015

Balances

Fund: 818 - HOLIDAY HILLS AREA IMPROVEMENT

Assets

001.000 CASH-CHECKING

3,725.00

Total Assets

3,725.00

Reserves/Balances

398.000 Change in Fund Balance

3,725.00

Total Reserves/Balances

3,725.00

Total Liabilities & Balances

3,725.00



DRAFT UNAPPROVED
ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
May 11, 2015 7:00 p.m.
MINUTES

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE: 7:07pm

ROLL CALL:

Members Present: D. Rosa, J. DeMarsh, M. Timmins, B. Ballentine, S. Feringa, K. Wentzloff, T. Forgette

Members Excused: None

Staff Present: N. Lennox, Zoning Administrator; J. Jocks, Township Counsel

A. LIMITED PUBLIC COMMENT: Opened at 7:08pm

J. Heffner, 4050 Bayberry Lane – Notified commission members of an upcoming free presentation by Doug Tallamy, “Saving the Environment, One Backyard at a Time” on May 18th the HERTHA building in Elk Rapids. Dr. Tallamy is a renowned naturalist and bird habitat expert.

Brian Foster, M-37 Mesick. Inquired commission on opening of a Great Lakes Living Hands here in Acme and to bring the best possible product in a good space. This is a donation based service and is interested in going through any steps to open one here and to run the operation similar to those in Detroit. He was advised to speak with the zoning administrator. J. Jocks indicated that it is a non-conforming use. K. Wentzloff indicated research needed to be done.

Closed at 7:18pm

B. Presentation by Julie Clark TART Trails

J. Clark provided a status update on recent work with the TART trails. They are working with group of stake holders to extend the trail from Acme (Bunker Hill) to Charlevoix. Over past two years, they have broken the segment up. Non-motorized, multiple use. For those interested in updated information, go to the website <http://traversecitytocharlevoix.org>. They used “Choosing by Advantages” as criteria measurement for scoring routes. Restrictions for private involvement would rely on zoning. The DNR lists trails as a top priority which is way to get more points to get grant. The rail corridor to Lautner Road was considered but expensive and they are unable to get land owner approval. A map of proposed and existing routes is attached.

It is important for the Trail to get people down to the shoreline along Bunker Hill. Conclusion: More connections and alternative routes are best. It makes sense to have a trail run through the Bay Park property. LochenHeath owners have shown interest in integrating trail into their development as well. There is excitement about making Acme a connected community. Getting a plan together in common format for all entities to work from in order to start the grant process is key.

C. APPROVAL OF AGENDA:

Motion to approve agenda by M. Timmins; support by T. Forgette. Motion passed unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

a) RECEIVE AND FILE:

1. Draft Unapproved Minutes of:

1. Township Board minutes 04/07/15

2. Zoning Administrators monthly report March-April

3. ~~DEQ, Administrative Consent Order/The Village at Grand Traverse, L.L.C.~~

b) ACTION:

1. Draft Unapproved Minutes of:

1. Planning Commission minutes: 04/13/15

F. ITEMS REMOVED FROM THE CONSENT CALENDAR:

1. DEQ, Administrative Consent Order/The Village at Grand Traverse, L.L.C

Motion by M. Timmis to approve consent calendar with removal of DEQ Administrative Consent Order supported by B. Ballentine. Motion passed unanimously.

J. Jocks provided a review and summary of the April 17, 2015 received copy of the signed Administrative Consent Order between the Michigan DEQ and The Village at Grand Traverse. A copy of ACO-000265 is attached to the minutes. This settlement agreement between the DEQ and VGT sets out requirements and standards to go with project and has specific requirements on items such vegetating, sampling, and requirement of certified storm water agent onsite during rain or discharge events to name a few. By October 31st all of the property is to be "buttoned-up". Penalties would be applied for any non-compliance. Next month J. Iacoangeli will have the final engineered plan for review. C. Abernathy asked if plans would be available to the public. K. Wentzloff indicated that they would be available with next month packet.

Motion by M. Timmins to receive and file the DEQ Administrative Consent Order, supported by T. Forgette. Motion passed unanimously.

G. CORRESPONDENCE: Township received notice from Whitewater Township Planning Commission of their completed Master Plan.

H. PUBLIC HEARINGS: None

I. NEW BUSINESS: None

J. OLD BUSINESS:

a) Sign amendment: Electronic message/price signs

The revised sign ordinance was reviewed. J. Jocks discussed some possible changes to be made to J. Iacoangeli's revisions and recommended updated language. Discussion among planning commissioners regarding scope and the purpose of limitations.

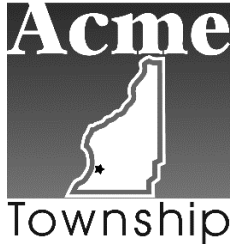
Motion by M. Timmins to schedule a public hearing for next meeting for an amendment to the sign ordinance with changes to 12a, "Shall only be used on premises for a motel/hotel vacancy sign or gas station price per gallon of gas", and 12c, "No digital sign shall be permitted to flash, blink, scroll, oscillate or have animation. All digital signs shall have "instant" changes with no animated effects", and removal of item 12d. Second by S. Feringa. Motion passed unanimously.

K. PUBLIC COMMENT & OTHER PC BUSINESS

1. Zoning Administrator update on projects: N. Lennox indicated residential land use permits seem to be picking up
2. Planning Consultant: None
3. P C Education etc.: Steve Feringa: Trails. GT Resort & Spa is working with TART and VGT on getting a spur from M-72 to the Resort; and connecting West side of property to Hope Road; and on southeast side crossing of TART trail on S. Lautner near Redwood development to get to VASA trail. M. Timmins - tomorrow night study session for boat launch at Saylor Park. K. Wentzloff indicated several planning commission members are attending a green infrastructure conference workshop on June 4th which will discuss green infrastructure and planning.

PUBLIC COMMENT: None. Closed at 8:18pm.

ADJOURN: Motion to adjourn meeting by M. Timmins, supported by B. Ballentine. Motion passed. Meeting adjourned at 8:18pm.



To: Acme Township Board of Trustees

From: Tom Henkel, Facilities & Parks Manager

Date: May 2015

Re: Monthly Update

The Following is a summary of key activities underway.

Parks:

All parks opened 5/21/2015

All parks Mowed and trimmed for Memorial Day weekend.

3-Water Rescue Stations deployed 5/21/2015

Bunker Hill Park #1

Bayside Park Swim Area #2

Sayler Park Swim Area #3

These contain a Life Ring with rope, instruction signs and locator signs visible from 360 degrees. Cost was split with the Northwestern Water Safety Network from donations and our park budget.

Trash cans on order for new parts of Bayside.

Spring cleanup ongoing at parks.

Seasonal help on the job.

Cemeteries:

Fall cleanups completed.

All Cemeteries mowed, trimmed and Flags deployed for Memorial Day.

Water in Cemeteries start up delayed, due to cold temperatures. Should happen last week in May.

Sayler fence finish should be shortly.

Buildings/Grounds:

Solicited 3 local bids for painting Hall, received one back.

Equipment/Fixtures:

First round of potable water tests done as required by the state, all passed bacteria tests. Nitrate tests in August.

Surface Water Quality Testing:

Completed for the month.

Beach Water Quality Testing:

Starts end of June.

Invasive Species:

Nothing to report.

Planning:

Nothing to report.

General Activities':

Fertilizing everything, should commence shortly after fence.
Normal routines.

T.K.H.



ACME TOWNSHIP SPECIAL BOARD MEETING
BUDGET WORK SESSION
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Thursday, April 30, 2015, 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:01 p.m.

Members present: J. Aukerman, C. Dye, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: A. Jenema
Staff present: None

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA:

Motion by LaPointe, seconded by White, to approve the agenda as presented. Motion carried by unanimous vote.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. NEW BUSINESS:

1. 2015-16 Budget work session

Zollinger stated that we are here tonight for a 2015/16 Budget work session.

Gordie LaPointe presented who was on the Wage study committee and a brief discussion about going out to obtain data. He then turned the presentation over to Ken Crawford.

Ken Crawford, a member of the ad hoc salary review team presented the following recommendations:

1. Supervisor:

Team discussed the many variables that exist between Supervisors of townships polled as responsibility are varied depending in part on size of staff and functions provided by the County i.e. Kalkaska, Cheboygan and Emmet counties.

Consensus: Raise Acme Supervisor's salary to at least \$40,000 plus health care benefits, if health care is not taken pay a \$5,000 stipend. Current salary for Acme Township Supervisor is too low.

NOTE: No township polled has a Township Manager on staff.

2. Treasurer and Clerk departments:

Very similar duties to other townships polled.

Consensus: Lower Acme Treasurer department salary total by \$5.0 (**Avg: \$45.5**) ; lower Acme Clerk department by \$13.0 Salary and external bookkeeper (**Avg: \$49.7**).

3. Trustee:

Very similar duties to other townships polled

Consensus: Lower from \$6.0 /year to \$5.0 /year.(**Avg \$4,607**)

4. Secretary/Receptionist:

Consensus: No recommended changes.

5. Planning Commissioners, Zoning Board of Appeals, Board of Review, Election workers

Consensus: Recommend increase for PC, especially chair. Salary study team views others as Fairly compensated.

6 Building and Grounds Manager:

A typically high salary compared to other townships polled

Consensus: Lower from \$47.6 annual salary to \$35K.

- (1) Reduce hours in Winter months to match need while lowering annual salary, or (2) Outsource to achieve lower amount. See options below –

Building and grounds -

Hourly wage	Hours	Salary				
\$23.02	2080	\$47,881.60	Current			
\$16.83	2080	\$35,006.40	Option #1	Reduce hourly rate		
\$19.36	1808	\$35,002.88	Option #2	Reduce hourly rate and hours		
Option #2						
				weeks	hours per week	Total Annual hours
Winter	Nov 15 - March 15	3 day work week		17	24	408 \$7,898.88
Summer	March 16 - Nov 15	5 day work week		35	40	1400 \$27,104.00
				52		1808 \$35,002.88
Savings go toward additional part time Summer help and/or grant writing						
Create a volunteer program for projects and predictable maintenance						

Discussion was held that some of the comparisons used are not similar to Acme Township and were flawed. It was explained the data was an average, some are higher, some are lower. Board still felt the comparisons were not right and only some townships compared to Acme Township.

Motion by LaPointe, that we review elected officials salaries in a January/February time frame for the 2015/16 budget year, Seconded by Aukerman. Motion carried by unanimous vote.

Discussion on Parks & Rec Salary position.

Motion by LaPointe, per the ad-hoc committee that we reduce the Parks and Rec salary to approximately \$35,000.00 and give the individual the choice of two options \$19.36 for 1808 hrs or \$16.83 for 2080 hrs, with the insurance and 401 staying the same and if overtime is required, following the procedure for permission to do so. Aukerman seconded. Motion failed with a tied vote of 3 for (Aukerman, LaPointe, Zollinger) and 3 against (Dye, Scott, White)

Motion by LaPointe, to change the salary to \$36,000.00. No second. Motion failed.

Motion by Aukerman, that we consider what has been discussed tonight has the possible direction to go and Zollinger will get figures on overtime, exempt and non-exempt to be discussed at the next scheduled budget meeting. Seconded by White. Motion carried by roll call vote of 5 in favor (Aukerman, Dye, Scott, White, Zollinger) and 1 opposing (LaPointe).

Zollinger/Dye will gather the information on overtime and exempt and non-exempt employees and will report back to the Board.

Zollinger thanked Ken Crawford and the salary review committee for the work performed.

Zollinger would like to discuss the Assessing contract as Kuhns was present to do so.

Zollinger and Assessor, Kuhns, have had discussions on how the township is growing, how much is commercial properties and how the Township approaches it. Commercial is different than residential. We have some commercial but know that more will come and will be met with more Tax challenges then in the past. The Township's contract with A & D Assessing is up in October.

Kuhns stated that in the last eight years A & D has not had an increase. One reason was if there was a 3% increase for cost of living every year it would not take long to outbid themselves and secondly the economy changed and Kuhns and Jenema did not want to ask for increases during that period of recession. Kuhns stated that they charge \$10.00/per parcel. Grant Township is \$11.00/Mayfield \$13.25. Additional discussion followed. A sample per parcel cost was handed out to support this discussion.

Motion by LaPointe, seconded by Scott, to enter into a new three year contract with A & D Assessing with an increase for Commercial work and a for a 2% yearly increase on the first and second anniversary of the contract. Motion carried by unanimous roll call vote.

Zollinger continued a line by line discussion on the Budget, but time ran out so an addition work session will be scheduled.

Adjourned at 10:45pm



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, May 12, 2015, 7:00 p.m.**

Study session on Sayler Park Boat Launch at 6:15 p.m.

Klaus Heinert, landscape architect/engineer from Gosling Czubak returned for an update on the Sayler Boat launch from the April 7th Board meeting. Board's recommendations discussed at that meeting were: What is cost to add a second boat ramp to Gosling Czubak's design and What is cost to add "tie-ups?" Cost of recommendations for adding a second boat ramp \$100k; adding "tie-ups" \$12.5K. Trustee, Aukerman gave a revised update on Funding plans.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:15 p.m.

Members present: J. Aukerman, A. Jenema, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: C. Dye
Staff present: J. Jocks, Legal Counsel
N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

B Kelley, 4893 Ridge Crest Rd, read a prepared statement into record which is attached to the minutes.

B. APPROVAL OF AGENDA:

Motion by LaPointe, seconded by Aukerman to approve the agenda as presented. Motion carried by unanimous vote.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **Draft Unapproved Meeting Minutes:**
 - 1. **Planning Commission 04/13/15**
- d. **Metro Newsletters March April**
- e. **Parks and Maintenance Report – Henkel**
- f. **Zoning Report - Lennox**
- g. **Grand Traverse County 2015 Equalization Report**
- h. **DEQ, Administrative Consent Order/The Village at Grand Traverse, L.L.C.**

2. APPROVAL:

- 1. **Township Board meeting minutes of 04/07/2015**
- 2. **Accounts Payable Prepaid of \$217,201.30 and Current to be approved of \$57,960.72 (Recommend approval: Cathy Dye, Clerk)**

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Jenema asked that the Treasurer's report be removed for clarification to the Board. LaPointe requested the Clerk's Revenue/Expenditure report be removed.

Motion by Jenema, seconded by White to approve the consent calendar with the removal of the Treasurer's Report and the Clerk's Revenue/Expenditure report. Motion carried by unanimous roll call vote.

Motion by LaPointe, seconded by White to approve the Treasurer's report as presented. Motion carried by unanimous roll call vote.

Motion by Jenema, seconded by LaPointe to approve the Clerk's Revenue/Expenditure report as presented. Motion carried by unanimous roll call vote.

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. REPORTS: Received and filed

- 1. Sheriff's Report – Deputy: Ken Chubb**
- 2. County Commissioner's Report - Crawford**
- 3. Road commission report – McKellar**

H. CORRESPONDENCE: None

I. PUBLIC HEARING: None

J. NEW BUSINESS:

- 1. SAD Resolution on contract with GTCRC on SAD bonds & contract for construction costing**

Motion by Jenema, seconded by White to approve Resolution R-2015-15 approving the contract with the Board of County Road commissioners regarding the issuance of the Michigan Transportation fund bonds, Series 2015 for SAD contract for construction costs. Motion carried by unanimous roll call vote.

- 2. Budget Resolution on Tax reserve to General Funds**

Motion by LaPointe, seconded by Jenema to approve Resolution R-2015-16 approving various fund budget moves adjustments. Motion carried by unanimous roll call vote.

- 3. Presentation for approval of final Acme FOIA act changes**

Zollinger stated that the final charges from Clerk, Dye, were not on the form yet so the Board would not be approving this meeting. Jocks briefly explained the changes in FOIA procedures. Jocks also addressed questions raised earlier by Dye. Board was reminded that approval must be before July 1st.

K. OLD BUSINESS:

- 1. Traverse Bay RV Park Site Plan Approval Board**

Fred Campbell, JML Design Grp and Dave Scheppe of Scheppe Investments, owner of the Traverse Bay RV park, were present requesting to construct 12 additional RV sites that can be used for "Park Model" cabins. The Planning Commission (PC) recommended approval of the SUP amendment to the Township Board, subject to stipulations of the PC April 11, 2015, motion. Additional discussion followed.

Motion by White, to approve major amendments to SUP 99-03 including stipulations 1-8 of the Planning Commission motion as presented, Seconded by LaPointe. Motion carried by unanimous roll call vote.

Recessed for five minutes

2. **2015/16 Budget continued discussion from 4/30/15 Budget meeting**
Zollinger reviewed the enterprise (police, cemetery) funds, Trust & Agency funds, Sewer, Insurance liability coverage. Scott asked about unemployment for the Parks workers.

The next scheduled Budget work session is Tuesday, May 19, 2015, at 7:00 p.m.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Trustee, Jenema, commented that we have received 6 applications for the Zoning Administrator position. The deadline for submitting applications is May 28, 2015.

Adjourned at 9:30 pm

May 12, 2015

Good evening,

The RV Park expansion was described by John Iacoangeli at the Planning Commission meeting as a "Mini VGT". It has a trifeca of challenges - extremely steep slopes, a lot of clay, and close proximity to Yuba Creek wetlands.

The PC held a public hearing for an 80 unit expansion. The Record Eagle advertisement was for an 80 unit expansion. The suggested motion was for an 80 unit expansion. When it became clear that would not be approved, the application was modified for a 12 unit expansion. However, there were no plans for a 12 unit expansion. Planning Commissioners approved the project without final plans. Final plans will eventually be approved by Beckett and Raider.

This is a Special Use Permit project, in an environmentally sensitive area near a cold water trout stream. The Planning Commission required final plans for Tractor Supply, and they required final plans for the Auto parts store. To not require the same for a Special Use Permit project so close to the creek seems counter to the protections required in our Master Plan.

As you know, 96% of community survey respondents indicated protected^{ing} Acme Creeks, wetlands and shoreline ~~were~~^{is} a Priority for the township.

The complexity of this site needs a thorough environmental impact study by an independent expert. That expert would determine what needs to occur for this project to not adversely impact our creek. That expert would also verify that appropriate setbacks are maintained in regard to wetlands. Only an independent expert can make these determinations.

This is a SUP. You can and should require this, to be paid for by the developer.

Thank you,

Brian Kelley

Check Register Report

PREPAID

Date: 05/26/2015

Time: 5:01 pm

Page: 1

Acme Township

BANK: CHASE BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
CHASE BANK Checks							
23108	04/08/2015	Printed		000000300	ACE HARDWARE	SUPPLIES	236.04
23109	04/08/2015	Printed		000002875	CHARTER COMMUNICATIONS	INTERNET/PHONE	325.70
23110	04/08/2015	Printed		000003300	CONSUMERS ENERGY	STREET LIGHTS	519.93
23111	04/08/2015	Printed		000000503	AMERICAN WASTE	GARBAGE	50.00
23113	04/08/2015	Printed		000004460	DTE ENERGY	GAS	548.53
23114	04/16/2015	Printed		00002880	CHASE USA	SCANNER.TRAVEL.WOOD FOR PIC TA	2,256.55
23115	04/16/2015	Printed		000007950	GRAND TRAVERSE METRO ESA	2014 APRIL TAX SETTLEMENT	25,719.98
23116	04/16/2015	Printed		4416	NEOFUNDS BY NEOPOST	POSTAGE	400.00
23117	04/16/2015	Printed		0000020450	SHELL OIL COMPANY	GAS	183.67
Total Checks: 9						Checks Total (excluding void checks):	30,240.40
Total Payments: 9						Bank Total (excluding void checks):	30,240.40

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 05/27/2015

Time: 1:54 pm

Page 1

Acme Township

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	A & D ASSESSING	06/02/2015	CHASE	ASSESSING	
	4949 BREEDS HILL TRL	06/02/2015	N		2,500.00
14444	WILLIAMSBURG	06/02/2015	N	N	0.00
0000000520	MI 49690	06/02/2015	0.00	Y 0	0.00
	<Emailing Stub Disabled>	06/02/2015			2,500.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-209-803.002	ASSESSING CONTRACT SERVICES	2,500.00	0.00
Distribution Total		2,500.00	0.00

Vendor Total: 2,500.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	BAIRD, COTTER & BISHOP, P.C.	06/02/2015	CHASE	ACCOUNTING	
	134 WEST HARRIS STREET	06/02/2015	N		485.00
14448	CADILLAC,	06/02/2015	N	N	0.00
BAIRD	MI 49601	06/02/2015	0.00	N 0	0.00
	<Emailing Stub Disabled>	06/02/2015	28207		485.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-801.001	INTERNAL ACCOUNTANT	485.00	0.00
Distribution Total		485.00	0.00

Vendor Total: 485.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	BAK SPECIALTY SALES	06/02/2015	CHASE	GRAVE FLAGS	
	7108 HAWLEY ROAD	06/02/2015	N		235.12
14442	WILLIAMSBURG	06/02/2015	N	N	0.00
0000000890	MI 49690	06/02/2015	0.00	N 0	0.00
	<Emailing Stub Disabled>	06/02/2015	70515		235.12

GL Number	Account Name	Pay Amount	Relieve Amount
209-000-726.000	SUPPLIES & POSTAGE	235.12	0.00
Distribution Total		235.12	0.00

Vendor Total: 235.12

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	CULLIGAN WATER, MCCARDEL	06/02/2015	CHASE	WATER	
	40 HUGHES DRIVE	06/02/2015	N		24.50
14437	TRAVERSE CITY	06/02/2015	N	N	0.00
0000003400	MI 49686	06/02/2015	0.00	N 0	0.00
	<Emailing Stub Disabled>	06/02/2015			24.50

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	24.50	0.00
Distribution Total		24.50	0.00

Vendor Total: 24.50

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	DELL SONICWALL	07/01/2015	CHASE	COMPREHENSIVE GATEWAY SEC	
	P.O. BOX 49042	06/02/2015	N		340.00
14449	SAN JOSE	06/02/2015	N	N	0.00
DELL	CA 95161-9955	06/02/2015	0.00	N 0	0.00
	<Emailing Stub Disabled>	06/02/2015	COEAE42AAE4C		340.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-804.000	SOFTWARE SUPPORT & PROCESSING	340.00	0.00
Distribution Total		340.00	0.00

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 05/27/2015

Time: 1:54 pm

Page 2

Acme Township

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 340.00

14433	GINOP SALES	06/02/2015		CHASE	MOWER BLADES, CLUTCH	114.24
	9040 M 72 EAST	06/02/2015		N		
0000007250	WILLIAMSBURG	06/02/2015		N	N	0.00
	MI 49690	06/02/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/02/2015				114.24

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT	114.24	0.00
Distribution Total		114.24	0.00

Vendor Total: 114.24

14436	GRAND TRAVERSE COUNTY	06/02/2015		CHASE	CONTRACT LAW ENFORCEMENT	19,147.00
	FINANCE DEPT. ACCTS RECEIVA	06/02/2015		N		
7890	TRAVERSE CITY	06/02/2015		Y	N	0.00
	MI 49684	06/02/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/02/2015	90213			19,147.00

GL Number	Account Name	Pay Amount	Relieve Amount
207-000-802.000	COMMUNITY POLICING CONTRACT	19,147.00	0.00
Distribution Total		19,147.00	0.00

14438	GRAND TRAVERSE COUNTY	06/02/2015		SEWER	SEWER, WATER	23,779.21
	FINANCE DEPT. ACCTS RECEIVA	06/02/2015		N		
7890	TRAVERSE CITY	06/02/2015		Y	N	0.00
	MI 49684	06/02/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/02/2015				23,779.21

GL Number	Account Name	Pay Amount	Relieve Amount
590-000-956.001	OPERATING & MAINT EXP	21,871.66	0.00
590-000-956.003	HOCH ROAD #697 EXP	394.93	0.00
590-550-956.001	OPERATING & MAINT EXP	1,512.62	0.00
Distribution Total		23,779.21	0.00

Vendor Total: 42,926.21

14439	GRAND TRAVERSE METRO ESA	06/02/2015		CHASE	PT EMS STAFFING APRIL 2015	11,165.36
	897 PARSONS ROAD	06/02/2015		N		
0000007950	TRAVERSE CITY	06/02/2015		N	N	0.00
	MI 49686	06/02/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/02/2015	767			11,165.36

GL Number	Account Name	Pay Amount	Relieve Amount
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	11,165.36	0.00
Distribution Total		11,165.36	0.00

Vendor Total: 11,165.36

14434	GREATAMERICA FINANCIAL SVC	06/02/2015		CHASE	COMPUTERS	623.30
	P.O. BOX 660831	06/02/2015		N		
GREAT	DALLAS	06/02/2015		N	N	0.00
	TX 75266-0831	06/02/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/02/2015	16993721			623.30

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-804.000	SOFTWARE SUPPORT & PROCESSING	623.30	0.00

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 05/27/2015

Time: 1:54 pm

Page 3

Acme Township

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					623.30	0.00
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Vendor Total: 623.30

14440	INTEGRITY BUSINESS SOLUTION	06/02/2015		CHASE	OFFICE SUPPLIES	
	1302 INDUSTRY B	06/02/2015		N		73.44
0000010300	TRAVERSE CITY	06/02/2015		N	N	0.00
	MI 49696	06/02/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/02/2015				73.44

GL Number	Account Name	Pay Amount	Relieve Amount
101-215-726.000	SUPPLIES & POSTAGE	26.97	0.00
101-265-726.000	SUPPLIES & POSTAGE	46.47	0.00
Distribution Total		73.44	0.00

Vendor Total: 73.44

14443	LARK LAWN AND GARDEN	06/02/2015		CHASE	TRIMMER LINE, TUNE UP BLOWE	
	4037 NORTON ROAD	06/02/2015		N		80.94
0000012650	GRAWN	06/02/2015		N	N	0.00
	MI 49637-9747	06/02/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/02/2015	210464,210779			80.94

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT	80.94	0.00
Distribution Total		80.94	0.00

Vendor Total: 80.94

14446	LOVASCO	07/01/2015		CHASE	ANNUAL 401	
		06/02/2015		N		450.00
LOVA		06/02/2015		N	N	0.00
		06/02/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/02/2015	1354			450.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-861-874.000	RETIREMENT/PENSION	450.00	0.00
Distribution Total		450.00	0.00

Vendor Total: 450.00

14441	MICHIGAN DEPT OF ENVIRONME	06/02/2015		CHASE	CONFERENCE N MI GR INFRASTI	
	CASHIER'S OFFICE-WRD-AQ	06/02/2015		N		150.00
MICHIGAN	LANSING	06/02/2015		N	N	0.00
	MI 48909-8157	06/02/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/02/2015				150.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-410-958.000	EDUCATION/TRAINING/CONVENTIONS	150.00	0.00
Distribution Total		150.00	0.00

Vendor Total: 150.00

14445	MICHIGAN MUNICIPAL LEAGUE	07/01/2015		CHASE	RENEWAL 7-1-15 TO 6-30-15	
		06/02/2015		N		1,937.00
0000014000	YPSILANTI	06/02/2015		N	N	0.00
	MI 48197-0835	06/02/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/02/2015	2009204			1,937.00

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 05/27/2015

Time: 1:54 pm

Page 4

Acme Township

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Pay Amount	Relieve Amount
101-865-910.000	INSURANCE	1,937.00	0.00
Distribution Total		1,937.00	0.00

Vendor Total: 1,937.00

14435	MICHIGAN TOWNSHIPS ASSOCIA	06/02/2015	CHASE	ANNUAL DUES 7-1-15 TO 6-30-16	
	P O BOX 80078	06/02/2015	N		5,397.20
0000014100	LANSING	06/02/2015	N	N	0.00
	MI 48908-0078	06/02/2015	N	0	0.00
	<Emailing Stub Disabled>	06/02/2015	0-1752		5,397.20

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-960.000	dues subscriptions	5,397.20	0.00
Distribution Total		5,397.20	0.00

Vendor Total: 5,397.20

14338	NEOFUNDS BY NEOPOST	04/16/2015	CHASE	POSTAGE	
	P.O. BOX 30193	04/16/2015	N		0.00
4416	TAMPA	04/16/2015	N	N	0.00
	FL 33630-3193	04/16/2015	N	0	0.00
	<Emailing Stub Disabled>	04/16/2015			0.00

GL Number	Account Name	Pay Amount	Relieve Amount
--		0.00	0.00
Distribution Total		0.00	0.00

Vendor Total: 0.00

14447	OCCOUTDOORS INC	06/02/2015	CHASE	TRASH RECEPTACLES	
	6925 S. CARROLL RD	06/02/2015	N		1,133.04
OCCO	INDIANAPOLIS	06/02/2015	N	N	0.00
	IN 46259	06/02/2015	N	0	0.00
	<Emailing Stub Disabled>	06/02/2015	1723		1,133.04

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT	1,133.04	0.00
Distribution Total		1,133.04	0.00

Vendor Total: 1,133.04

14432	OLSON,BZDOK&HOWARD,P.C	06/02/2015	CHASE	ATTORNEY	
	420 EAST FRONT ST.	06/02/2015	N		2,870.00
0000016245	TRAVERSE CITY	06/02/2015	N	N	0.00
	MI 49686	06/02/2015	Y	0	0.00
	<Emailing Stub Disabled>	06/02/2015			2,870.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-802.002	ATTORNEY SERVICES	845.00	0.00
101-410-802.002	ATTORNEY SERVICES	1,905.00	0.00
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	120.00	0.00
Distribution Total		2,870.00	0.00

Vendor Total: 2,870.00

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 05/27/2015

Time: 1:54 pm

Page 5

Acme Township

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Grand Total: 70,505.35

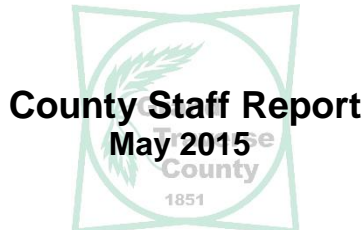
Less Credit Memos: 0.00

Net Total: 70,505.35

Less Hand Check Total: 0.00

Outstanding Invoice Total: 70,505.35

Total Invoices: 19



Strategic Goals

1. Maintain financial strength and stability
2. Strengthen and expand the County's use of technology
3. Address infrastructure needs
4. Continue community engagement and access to information
5. Ensure that County is viewed as a fair and equitable employer
6. Expand the capabilities of the Board of Commissioners
7. Advance the health and quality of life of the region
8. Protect and preserve County's water resources, forests, natural areas and scenic beauty

Administration (1)

- The Administrator/Controller's last day was May 1. The position is vacant and staff is working with the Board of Commissioners to ensure appropriate authority is given to staff to take on key responsibilities and continue the County's work until the position is filled.

Boardman River Dams Project (8)

- The US Army Corp of Engineers expects to have final comments from the regional office on the DPR/EA and expects to have a signed Finding of No Significant Impact in May.
- We are in the process of working with property owners to request construction access to the west side of the river.

Central Dispatch/911 (7)

- Finalized the restructuring of the 911 Board of Directors and the revised by-laws were adopted by the board.
- 911 Board of Directors sent letters to Senator Schmidt and Representative Inman in favor of a reduction or elimination of subscriber fees associated with the Michigan Public Safety Communication System. Dispatch staff met with both legislators during the special Board of Commissioners meeting to further discuss these issues. Senator Schmidt responded with correspondence indicating he is actively working with his colleagues to find an alternative solution.
- Next Generation 911 Technical Consultant is working with staff to develop transition plan for new technologies being funded by the increase in the 911 surcharge. Will be bringing recommendations forward in the next few weeks.
- Technical subcommittee continues to meet regularly to discuss the future of our public safety radio communications system. Also working with engineers to conduct a preliminary design and cost analysis for a possible simulcast VHF paging system.
- Preparing for upcoming compliance review to be conducted by the State 911 Committee – date to be determined.

Commission on Aging (7)

- NMC BBQ Each year, the Commission on Aging (GTCOA) participates in the Northwestern Michigan College BBQ by packaging and delivering meals to older adults who may be homebound or unable to stand in long lines. All packaging and delivery is done by volunteers, including board members, staff and community members at large. This will be the GTCOA's 18th year to participate. In 2014, 359 meals were packaged and delivered to older adults throughout Grand Traverse County.
- Senior Odyssey Winners The Commission on Aging Odyssey Team (coordinated by our Senior Center Network) took first place at the Senior Odyssey championship held in April. This was the first year for the team to compete. Sally Burden, Joan Dasef, Bob Nice, Barbara White, and Tina Allen (also the coach) made up the team. This competition is similar to the Odyssey of the Mind competition for school-age children. The competition promotes cognitive health and vitality in adults through creative problem solving and activities.
- 40th Anniversary of the Commission on Aging The Commission on Aging will be celebrating our 40th anniversary in June 2015. The GTCOA was first organized at the request of the Area Agency on Aging of Northwest Michigan, with approval by the County Board of Commissioners. The Commissioners then appointed a board, whose members provide expertise and guidance. There will be a celebration on Tuesday, June 9 from 2:00 – 4:00 p.m. More information and invitations will be sent soon.
- Older Americans Month May is Older Americans Month. This year's theme is "Get into the Act". The purpose of Older Americans Month is to bring awareness to the many contributions provided by older adults. Also in 2015, is the 50th anniversary of the Older Americans Act, first signed into law by President Lyndon B. Johnson in 1965. This law provides for a myriad of services that assist older adults as they age.

Finance (1)

- Concluded audit fieldwork during the month.
- Assisted Acme Township and the Road Commission with the Acme Township Special Assessment Road Improvement Project resolutions and reviewed and presented the county resolutions to the Board of Commissioners for consideration and approval.

GIS (4)

- LiDAR Flight took place on April 14-15. Expect final product in September.
- Preparing strategy for financing 2016 aerial imagery flight.
- Preparing proposal for Union Township tax maps.
- Updated new Tax Parcel Viewer to include property image.
- 2015 spatial data / assessment roll reconcile in progress.
- Created and implemented new "CFZ" layer to aid Central Dispatch operations during National Cherry Festival.

Health Department & Emergency Management (7)

Administration & Finance Division

- Employee Recognition- Dan Thorell, Tom Buss, Wendy Trute, Mike Lahey and Gregg Bird were nominated by Acting Traverse City Manager Penny Hill for their work with the Traverse City staff during the municipal water line freezing issues this past winter. According to Ms. Hill, the Health Department staff were extremely professional, making it easier to manage and be better prepared in the event of future emergencies.
- Essential Local Public Health Services Grant- Funding was reduced by \$15,111 by the State of Michigan. This cut reduced the funding for 2015 back to the same amount as the 2014 fiscal year grant. This funding cut will not affect services at the Health Department. Specific budgeted expenses within these programs will be reduced to be in-line with the 2014 budgeted amounts to account for this funding cut.
- Northwest Michigan Water Safety Network- Wendy Trute presented the work of the water safety network at the state Child Death Review conference and at the Great Lakes Beach Hazards and Water Safety Conference. The network team is currently working on installation of the water rescue stations and media coverage of the installations.
- Academic Health Department- Finalized the Michigan State University College of Human Medicine agreement to become an academic health department. GTCHD has been exploring this opportunity for the past year, after being approached by MSU, as it would enhance our public health reach into the medical community. Health Department staff would give lectures to local medical students/residents on various aspects of public health, participate in joint research projects and provide an elective public health rotation (3-4 weeks) for 3rd and 4th year residents placed at Munson Medical Center. This rotation would expose physicians to the various programs in public health (environmental health, immunizations, communicable diseases, maternal and child health programs, adolescent clinics, medical examiner, emergency preparedness, etc.) and our hope would be they would have a better appreciation and understanding for the preventative and population based approach of public health.
- Accreditation Cycle 6- Staff in Community Health, Environmental Health and Administration are busy preparing for accreditation this summer. Certain documentation must be submitted in early June and will be followed by a site visit the first week in August.
- Immunization Task Force: Wendy Trute participated as one of 5 panelists in a community discussion on immunization and school waivers. There were about 80 community members present with the majority being anti-vaccine. This followed a live radio debate that the Health Officer and Public Information Officer participated in during the month of February.

Medical Examiner Division

- Autopsy Service Provider Change- The Medical Examiner, Dr. Fliss, and Health Officer, Wendy Trute, held two meetings this spring with law enforcement, prosecutors and administrators from Benzie, Leelanau and Grand Traverse Counties to talk about changing service providers for autopsies. The group had many questions, which were researched and presented back to the group at a follow-up meeting along with medical examiner data supporting the need for a change. The group came to a consensus and we have already referred 3 cases for autopsy at Western Michigan School of Medicine

(WMed) in Kalamazoo. The transition process was very quick and has gone smoothly with transporters, law enforcement, medical examiner staff and WMed.

- Child Death Review- Coordinating the first 3-county child death review team with Benzie, Grand Traverse and Leelanau County representatives. The child death review team meets regularly to review all of the circumstances surrounding the death of a child. The purpose of child death review is to use the findings from the reviews to improve agency systems and to take action to prevent other deaths. The team is comprised of many community members including at a minimum the prosecutor, state, county and/or local law enforcement, representatives from DHS, local public health, the county medical examiners, EMS, mental health, education, pediatricians, hospital staff and other health care providers.

Environmental Health & Animal Control Division

- Food Manager Certification Training- Environmental Health staff provided an 8 hour Food Manager Certification Training (ServSafe) to 33 area food service managers on April 29. All food service establishments are required by Michigan Law to have at least one certified food manager on staff who has received training in food safety. To become certified, food managers must receive a score of at least 75% on the certification examination. The certification is good for five (5) years.
- Pig Quarantine- Animal Control and Health Department staff worked on a quarantine involving a Vietnamese Pot Belly Pig which had bitten its owner. The animal had to be quarantined for a 30 day time period to ensure it did not have rabies.

Emergency Management & Public Health Preparedness Division

Emergency Management

- FEMA Exercise- Participated in a large scale 4 day training and exercise class that was sponsored, funded and put on by FEMA specifically for Grand Traverse County public safety agencies.
- Emergency Management Intern- Worked with HR to create, advertise and interview local college students for Emergency Management intern program. This is an unpaid program that will provide students the ability to obtain operational experience in emergency management and homeland security, while assisting the department with critical tasks. Two successful interns will start on/around June 1 for the summer semester.
- Summer Event Planning- Planning meetings are well under way for public safety agencies for the Bayshore Marathon and National Cherry Festival.

Public Health Preparedness

- 2015 National Preparedness Summit- Emergency Preparedness Coordinator Mike Lahey attended the national preparedness summit in Atlanta Georgia where he gave a short presentation over the development of POD GoKits, a project that was completed by GTCHD in 2014. Additionally over 15 presentations were attended to gather ideas on how to improve health preparedness in Grand Traverse County.
- Community Outreach Campaign- In September, GTCHD office of Emergency Preparedness will launch a Community Outreach campaign that will cover a broad range of preparedness topics and concepts for residents.

- State Advisory Group Appointments- Both Mike Lahey and Wendy Trute are appointed to two state advisory groups to work directly with state preparedness staff to assist setting preparedness standards for next grant work plan.
- Distribution Coordination- Mike Lahey is leading a small group of state and local Emergency Preparedness Coordinators on developing templates for the Medical Counter Measures and distribution of prophylaxis operations in local health departments across the state.
- CDC- The Centers for Disease Control will be teaching a Mass Antibiotic Dispensing: Streamlining POD Design and Operations course to regional & public health emergency responders and the GTCHD will be playing host to this event. Mike Lahey will serve as the project planner of this work.

Community Health Division

Disease Control And Prevention Programs:

- Communicable Disease Program- Monitored and provided guidance to an extended care facility experiencing an influenza outbreak. Assisted TCAPS with multiple communicable diseases throughout their schools, including Norovirus and chicken pox.
- Reproductive Health – Updated clinical staff training on sexually transmitted diseases and partner services, human trafficking, counseling on reproductive life planning and counseling adolescents about sexual coercion and abuse.
- Adolescent Clinics- Patient satisfaction surveys done last quarter show over 95% patient satisfaction at both clinics.

Human Resources (5)

- Currently recruiting for 15 positions County-wide with a total 40 requisitions posted County-wide for the year. The HR department is involved in all the stages of the hiring process for several departments.
- Diana Harris, our new Human Resources Technician, started in April! We are excited to have her on board.
- A panel conducted Skype interviews on Thursday, April 30th for the new HR Director.
- Wellness Team is currently working on the Wellness luncheon. The date is set on August 7, 2015.
- The Employee Recognition Team held its Quarterly Making a Difference Reception in April with several great nominees. Those nominated were: Sharon Neumann/COA, Gary Robillard/Facilities Management, Vonnie Seidel, Gregg Bird, Dan Thorell, Mike Lahey, Tom Buss and Wendy Trute/Health Department, Warren Parrish and Linda Priest/Equalization, Cindy Green/Finance and Sally Dreves/Human Resources. The Employee Recognition Team selected Sally Dreves the winner of the four (4) hours of time off with pay for going above and beyond! Congrats to Sally and all our County employees who do this each and every day.

MSUE (7, 8)

- 4-H Children's China Art Exchange Thousands of Michigan kindergarten through sixth grade children participated in the 2015 Michigan 4-H Art Exchange with China. Of those thousands, one hundred pieces were selected to send to China. Artwork entitled "Winter Wonderland" by nine year old Paige Bell from Traverse City was part of that select group.



As part of the art exchange, Michigan children are asked to paint or draw "visual letters" for Chinese children their own ages. "A visual letter is like a written letter in that both tell stories, share important ideas and feelings, and connect children regardless of where they live. However, the medium is different in that visual letters use images, written letters use words" said Sarah Stevens, 4-H China Art volunteer for Grand Traverse County.



The Michigan children's artwork sent to China will be exhibited in schools in Shandong Province. The artwork will also be featured on the Michigan 4-H China Art website http://4h.msue.msu.edu/programs/arts/china_project.

In addition to the artwork sent to China, only a certain number were allowed to be sent to MSU for the selection process. Twenty six counties participated this year and sent area children's artwork selected to represent their schools and afterschool groups as part of the 2015 Michigan 4-H Art Exchange.

- 4-H Explore Educational Expo More than 150 4-H youth, leaders and families from our area and around the state attended this past weekend's 4-H Explore Educational Expo at the NW Michigan Fairgrounds. This event was organized by our Northwest Michigan 4-H Livestock Council and sponsored by Walmart and other area businesses.



4-H Explore was an opportunity for 4-H'ers and their families to learn from a wide range of speakers on nutrition, fitting and showing of livestock animals such as swine, cattle, goats, horses, etc. Traverse City State Bank offered two classes on marketing, Ebels General Store taught classes on processing, and others learned from MSU leaders on parliamentary procedure, zoonotics, youth/adult partnerships and storyboard/website development. It was a great weekend of 4-H experiential learning for everyone!

- MSU Extension Diagnostic Clinics MSU Extension will hold a series of diagnostic clinics for landscape and garden plant problems on Wednesdays, 10 am to 2 pm, from May 13 through September 2, 2015. MSU staff and volunteers will be on-hand to assist with the identification of plants, weeds, insects and diseases and to give advice on solving home landscape problems.

Except for the last Wednesdays of the month, the diagnostic clinics will be held at the Grand Traverse MSU Extension office, 520 W. Front Street, in Traverse City. On the last

Wednesday of each month, the clinic will be held at the Leelanau County MSU Extension office located at 8527 E. Governmental Center Drive off of M-206 west of Suttons Bay.

For assistance outside of clinic hours, feel free to contact MSU Extension's Lawn & Garden Hotline at 1-888-678-3464 (available Monday-Friday, 9am-noon / 1pm-4pm) or see the resources available at the migarden.msu.edu website.

Parks and Recreation (7)

- Easling Pool Easling Pool, which has been closed between 2 and 4 p.m. on weekdays since last fall due to a staffing shortage, will be open again during that time period beginning the week of June 15, 2015, when pool summer hours begin. Additional time changes related to summer hours for Easling Pool will be posted on line at www.grandtraverse.org/parks the week of June 1, 2015.

The first of three summer sessions of American Red Cross Learn-to-Swim Lessons at Easling Pool kicks off the week of June 15. For more information, visit www.grandtraverse.org/parks.

- Kids Kove Removal of Kids Kove playground began Monday, May 4. County Facilities Management staff, along with volunteers from SEEDS, Home Depot, and the Conservation District, dismantled the structure. Kids Kove Friends Committee flagged items from the playground, such as the pickets with donors' names, the Kids Kove sign, and more, to be salvaged and stored by the County for future use. The Business Development Team, a subcommittee of the County Parks and Recreation Commission, is developing a business plan for the Civic Center this year. In doing so, the team will make recommendations about ways to incorporate the salvaged items from Kids Kove into a memorial to honor the playground and the community members who built it. The team also will assess and make recommendations for improving the Civic Center property, including the possibility of developing a new playground in the future.
- Civic Center The "Center Building," located just west of the Skate Park and near the ball fields, is being lightly remodeled to accommodate a concession stand to be operated by the Pizza Wagon. It is anticipated that the building will be open for concessions sometime in June.

The use of e-cigarettes and related devices has been banned from the Civic Center, as a result of a Parks and Recreation Commission motion that passed during its regular meeting held in April 2015. The Parks and Recreation Park Rules have been amended, and now state that it is unlawful:

(5) To use tobacco or cause smoke from cigarettes or any form of tobacco smoke at the Grand Traverse County Civic Center. The Grand Traverse County Board of Commissioners has designated the Grand Traverse County Civic Center as a Smoke Free and Tobacco Free Facility as adopted in resolution 136-2010. As used in this rule, the word "smoke" means any of the following:

(a) using a cigarette, e-cigarette, cigar, pipe or vapors-tanks-mods or related product that contains tobacco, nicotine or any other related product that is lighted, burning or heated;

(b) lighting a cigarette, e-cigarette, cigar, pipe or vapors-tanks-mods or related product that contains tobacco, nicotine or any other related product;

(c) exhaling smoke or vapor from burning or heating tobacco, nicotine, or any other related product that is contained in a cigarette, e-cigarette, cigar, pipe or vapors-tanks-mods or related product.

A sign to help enforce the new rule has been posted at the Skate Park. As a reminder, all County Park Rules are enforceable as misdemeanors.

Planning/Brownfield/Economic Development/Housing (1, 3, 4, 7, 8)

- At a joint meeting of the County Board of Commissioners and the Traverse City Commission on April 13, the Park Place brownfield redevelopment project was introduced. The initial plan has four phases that includes redevelopment of the Park Place convention space, a new parking deck and housing at the Park Place, new development at the corner of Eighth Street and Boardman Avenue, and redevelopment of an office building on State Street. The project would be a multi-partner venture. At this time, an application is being prepared for the Brownfield Redevelopment Authority.
- A new long range capital improvement plan (CIP) was adopted by the Board of Commissioners on April 29. The plan provides priorities for improvement of County facilities with a primary focus to concentrate County operations on two primary campuses: the Boardman Avenue campus and the LaFranier Road campus. For information on the plan, visit: www.grandtraverse.org/planning and click on “Capital Improvement Plan” on the left.
- An amendment to the Traverse City Place Brownfield Plan was approved by the Brownfield Redevelopment Authority on April 29. Originally started in 2001, the plan comprises 23 parcels between Grandview Parkway and West Front Street. The key environmental components in the amended plan cover a mixed-use (commercial and housing) development along Grandview Parkway next to the Indigo Hotel and for mixed-use development at 124 West Front Street and at 145 West Front Street.

Prosecuting Attorney (7)

- Prosecution - As the County’s Chief Law Enforcement Officer, the Prosecuting Attorney is responsible for the prosecution of crimes including juvenile, misdemeanor and felony offenses, protection of abused and neglected children, and establishment of child support for needy children. For the month of April, we engaged in the following:
 - Authorized 251 misdemeanor warrants
 - Authorized 51 felony warrants
 - Authorized 18 juvenile petitions
 - Initiated 8 neglect/abuse case
 - Handled the following matters in Family Court:
 - 19 paternity cases
 - Obtained 13 judgments of child support
 - 3 mentally ill commitment hearings

Civil Counsel

- Contract Drafting and Review - As the County’s civil counsel, we assist various County departments in reviewing and drafting contracts and other agreements. Our involvement ranges from reviewing a contract and approving it “as to form,” to negotiating the terms and conditions of the contract with the other party. For the month of April, we reviewed seven contracts for the following departments:
 - Administration: two

- Central Dispatch: one
 - Commission on Aging: one
 - Health: one
 - Parks and Recreation: one
 - Resource Recovery: one
- FOIA Coordination - In 1997, the County Board of Commissioners designated the Prosecuting Attorney as the FOIA coordinator for Grand Traverse County. As the coordinator, we ensure that the various county departments are complying with Michigan's FOIA law including determining whether the requested information should be exempt from disclosure. For the month of April, we reviewed seven FOIA requests, and provided advice and consultation to the following departments:
- Central Dispatch: one
 - Finance: one
 - Sheriff: one
 - Prosecuting Attorney: four
- Board of Commissioners/Staff Questions - Part of our duties as Civil Counsel involves answering questions and/or preparing opinion memoranda for the Board of Commissioners and County staff related to a wide variety of issues, ranging from compliance with state and federal statutes to advising on exposure to liability. For the month of April, we answered questions/prepared memos for the Board of Commissioners and various departments including:
- Clerk
 - Sheriff
 - Parks and Recreation
- Ordinance Drafting - As you know, under MCL 46.11, a county board of commissioners has the authority to adopt ordinances related to county affairs. One of our responsibilities is to prepare, amend or repeal ordinances when requested by the Board of Commissioners. For April, we did not prepare any ordinances.
- Litigation - We represent the County in civil actions filed in the Grand Traverse County District and Circuit Courts as well as the Federal District Courts. For the month of April, we represented the County in the following cases:
- *David C. Baumann, et al v. Mary C. Kirby, et al.* Plaintiffs filed this action pursuant to Michigan's Land Division Act, in the Grand Traverse County Circuit Court seeking to vacate a portion of Grand Street and amend the Plat of Old Mission Harbor, located in Peninsula Township. Plaintiff has named over thirty individuals, businesses and other entities who may have an ownership interest located in the area of the plat to be amended. As required by state law, the County Drain Commissioner is named as a party. We represent the Drain Commissioner, and at this point we will be working with Plaintiffs to resolve this case whereby the plat would be amended but the existing drain would not be affected. On April 7th, we filed a second answer to Plaintiff's amended complaint.
 - *Grand Traverse County v. Jake Leatherman, et al.* In April, we filed 10 separate inmate reimbursement lawsuits seeking \$15,742.51 in total. As with the other lawsuits, we will seek to obtain multiple default judgments against those

defendants who fail to answer the complaints, and consent judgments for those defendants who are willing to pay the outstanding debt.

- Board of Commissioners' Meetings - We attend every Board meeting, committee meeting and any special meetings. For the month of April, Chris Forsyth attended the ways and means committee meeting, and the special joint meeting with the Traverse City Commission. Bob Cooney attended the resource management and administration committee meeting, and the regular board meeting.
- Miscellaneous - We are continuing to work with the Drain Commissioner in expanding the special assessment district for Duck Lake. We are also working with various county staff in drafting FOIA procedures and guidelines that are required to be implemented by July 1st, due to a recent and extensive amendment to the FOIA statutes.

Resource Recovery (8)

- RecycleSmart and TVC - Cherry Capital Airport launched an airport-wide recycling project in April. Residents and visitors traveling through the airport are now able to recycle all of the same materials they can at home through curbside or drop-off recycling in Grand Traverse County.
- The next Household Hazardous Waste Collection is scheduled for Thursday, May 28th. Residents and small businesses can make an appointment by calling the RecycleSmart hotline at 231-941-5555 or by making an online appointment at www.recyclesmart.info.
- Working with RecycleSmart, Garfield, Long Lake and East Bay Townships are offering residents a no-charge yard waste pass. Passes good for one trip and load of up to three yards of material and are valid for specific dates in May and June. Residents should contact their township to request a pass.

Treasurer (1)

- Foreclosed on 21 parcels in 9 of the townships and the City. Prepared individual parcel summary sheets including pictures from the fall posting for Land Bank. Worked with the Prosecutor to determine liability of functioning automotive business that was foreclosed.
- Processed and paid out delinquent tax purchase of \$5,504,078.62 to all taxing jurisdictions.
- Took over pick up of daily Civic Center deposits similar to Public Service Building.
- Made it to 4 remaining townships board meetings to present settlement numbers.
- Sent 2014 delinquent tax notices out early to allow more notice to taxpayers to pay before May interest is added to their bill.

Resolution of the Acme Township Board of Trustees
Resolution R-2015 _____
In Support of Stipends for Township Employees for Insurance
Date June 2, 2015

At a meeting of the Acme Township Board of Trustees, held on, June 2, 2015, the Acme Township Board of Trustees, on a motion made by, _____ and seconded by _____ the following resolution:

Whereas; The Acme Township Board of Trustees believes in the need to provide health insurance to all Employees.

Whereas; If an employee eligible for insurance chooses not to participate in the Health care offered by the Township the Township is offering a payment in the sum of \$4000 annually paid out in each pay period.

Whereas; Now therefore be it resolved that the Acme Township Board approves this Resolution in support of an Insurance stipend for Eligible employees

Township Board members present: Absent:

Upon roll call, the following vote was cast:

Nay:

Abstaining:

Jay B. Zollinger Date
Acme Township Supervisor

Cathy Dye Date
Acme Township Clerk

Resolution of the Acme Township Board of Trustees
Resolution R-2015 _____
In Support of Stipends for Elected Officials for Extra duties performed above
Statuary responsibilities as defined by MI State Law
Date June 2, 2015

At a meeting of the Acme Township Board of Trustees, held on, June 2, 2015, the Acme Township Board of Trustees, on a motion made by, _____ and seconded by _____ the following resolution:

Whereas; The Acme Township Board of Trustees recognize many times duties are performed by our elected officials, above and beyond the Statuary duties they are required to perform by Michigan State Law.

Whereas: Acme Township today is a general Law Township but is comprised of an major Urban area along with a major rural area and the duties to run a Township of this make up cut across what are defined as general law Statuary and Charter Township Statuary.

Whereas; When these duties are performed many times by our elected officials it is recognized that the time and energy required to perform these duties when done by an elected official entail many extra meeting's both Day and evening time.

Whereas; When these duties are assumed by an elected official it saves on a need for additional staffing, with no additional Benefit cost to the Township residents.

Whereas: This resolution will need to be approved at Annual Budget Hearings and only applies to elected officials if they are doing those duties shown on the attached sheet which shows, duties performed and percent of time spent on each where applicable.

Now therefore be it resolved that the Acme Township Board approves this Resolution in support of Exemplary service

Township Board members present: Absent:

Upon roll call, the following vote was cast:

Nay:

Abstaining:

Jay B. Zollinger Date
Acme Township Supervisor

Cathy Dye Date
Acme Township Clerk

Township Official

Supervisor- General Law Township

Moderates board and annual meetings
Chief assessing officer (if certified) (*1 Not A Duty I perform*)
Secretary to Board of Review
Township's legal agent
Must maintain records of supervisor's office
Responsible for tax allocation board budget (if applicable)
Develops township budget
Appoints planning commission members and other committees members with approval
by board.
Member of township elections commission
May call special meetings
May appoint a deputy

Items managed not stated as part of Statuary duties

Member of Metro Fire Board by Agreement=10%

Member of County DPW representing Acme Township (does not need to be Supervisor)=15%
Presently DPW Chairman for County

Oversees and has as a direct report the Manager of the Township Parks buildings and grounds
Including the Township Hall=10%

To manage and supervise all Public improvements works (sewer & Water), and
undertakings of the Township. Is main interface with Township Engineer of record.=10%

To be responsible for the preservation of property, tools and appliances of the
township=1%

Interface with developers on planning issues and has Zoning person as a direct
report.=2%

Member of TC-Talus and TC-Talus technical committee=5%

Acts as Township Network administer for Technology Computers/servers=10%

Manages and oversees administration Of Township Web site & interfaces with Web
developer=5%

Performs a lot of Administrative duties; Types budget resolutions ,most 2% tribal grants applications, reviews revenue and expense reports to keep budget in balance=15%

Provides Interface with County Road commission and MDOT. Attends many meetings during the day or evening as required.=10%

Meets monthly with Tribal council members.=2%

Assist with identification of and coordination of applications for funding opportunities in support of stated Township short- and long-term goals.=5%

**Resolution to Establish Acme Township Supervisor's Salary for Fiscal Year 2015-16
Resolution #R-2015-**

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on June 2, 2015, the ACME TOWNSHIP BOARD OF TRUSTEES, on a Motion made by _____, and seconded by _____ adopted the following Resolution:

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that no adjustment in the salary of the office of Supervisor is warranted at this time.

NOW, THEREFORE BE IT RESOLVED that as of July 1, 2015 the salary of the office of Supervisor shall be as follows:

Supervisor: \$40,000 salary

The above Resolution is adopted this 2nd day of June, 2015. By a Roll Call Vote

Ayes:

Nays:

Abstaining: Zollinger

Jay. Zollinger, Acme Supervisor

Cathy Dye, Acme Clerk

**Resolution to Establish Acme Township Clerk's Salary for Fiscal Year 2015-16
Resolution #R-2015-**

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on June 2, 2015, the ACME TOWNSHIP BOARD OF TRUSTEES, on a Motion made by _____, and seconded by, _____ adopted the following Resolution:

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that no adjustment in the salary of the office of Clerk is warranted at this time, in consideration of the need to closely monitor expenditures,

NOW, THEREFORE BE IT RESOLVED, that as of July 1, 2015 the salary of the office of Clerk shall be as follows:

Clerk: \$37,008 salary

The above Resolution is adopted this 2th day of June, 2015. By a roll call vote.

Ayes:
Nays:
Abstaining: Dye

Jay. Zollinger, Supervisor

Cathy Dye, Clerk

Resolution to Establish Acme Township Treasurer's Salary for Fiscal Year 2015-16
Resolution #R-2015- _____

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on June 2, 2015, the ACME TOWNSHIP BOARD OF TRUSTEES, on a Motion made by _____, and seconded by, _____ adopted the following Resolution:

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Treasurer is warranted at this time as an offset to a increase in the Treasurer's deputy's salary, in consideration of additional duties being assumed by the Deputy.

NOW, THEREFORE BE IT RESOLVED that as of July 1, 2014 the salary of the office of Treasurer shall be as follows:

Treasurer: \$25,159. Salary

The above Resolution is adopted this 2nd day of June, 2015. By a roll call vote

Ayes:

Nays: None

Abstaining: Jenema

Jay B Zollinger, Acme Supervisor

Cathy Dye, Acme Clerk

**Resolution to Establish Acme Township Trustees' Salaries for Fiscal Year 2015-16
Resolution #R-2015-**

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on June 2, 2015, the ACME TOWNSHIP BOARD OF TRUSTEES, on a Motion made by _____, and seconded by, _____ adopted the following Resolution:

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Trustee is not warranted at this time, in consideration of the need to closely monitor expenditures,

NOW, THEREFORE BE IT RESOLVED that as of July 1, 2014 the salary of the office of Trustee shall be as follows:

Trustee: \$6,000 salary
 \$50.00/ meeting per Diem for additional meetings, where the board has requested their attendance. This does not apply when being paid by another entity.

The above Resolution is adopted this 2nd day of June, 2015. By a Roll call vote.

Ayes:

Nays:

Abstaining: None

Jay B. Zollinger, Acme Supervisor

Cathy Dye, Acme Clerk

	A	B	C	D	E	F	G	H	I	J
1	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested Amount	Recommended	Adopted	Notes
2	Fund Type: 1.1 GENERAL FUND									First Draft for 4/21/2015 meeting
3	Fund: 101 - GENERAL FUND									2nd draft for 4/30 meeting/with 4/30 changes
4	Revenues									3rd draft 5/12/meeting
5	Dept: 000									4draft from 5/19 meet
6	402.000 CURRENT PROPERTY TAXES	203,772	214,300	\$ 214,300.00	\$ 208,734.00	0	\$ -	\$ 226,500.00	\$ -	
7										2015/16 Val \$310,758,561.00
8	403.000 STATE SHARED SALES TAX	0	0	\$ -	\$ (539.00)	0	\$ -	\$ -	\$ -	
9										
10	412.000 PERSONAL PROP TAXES	10,467	10,467	\$ 10,467.00	\$ -	0	\$ -	\$ 1,000.00	\$ -	Change in state formula on who pays
11										
12	420.000 DELQUENT PERS PROP TAX	293	500	\$ 500.00	\$ -	0	\$ -	\$ -	\$ -	
13										
14	423.000 ANY AND ALL OTHER TAXES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
15										
16	445.000 CURRENT TAXES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
17										
18	445.020 PENALTIES& INTEREST	3,103	500	\$ 500.00	\$ 332.00	0	\$ 500.00	\$ 500.00	\$ -	
19										
20	446.000 DEL PERS INTEREST & PENALTY	1,627	300	\$ 300.00	\$ -	0	\$ -	\$ -	\$ -	
21										
22	447.000 ADMINISTRATIVE FEE 1%	102,274	102,059	\$ 102,059.00	\$ 98,711.00	0	\$ -	\$ 104,600.00	\$ -	
23										
24	448.000 CABLE TV FEE	80,659	82,224	\$ 82,224.00	\$ 42,766.00	0	\$ 82,500.00	\$ 82,500.00	\$ -	
25										
26	465.000 PASSPORT FEES	3,395	3,000	\$ 3,000.00	\$ 2,385.00	0	\$ -	\$ 3,200.00	\$ -	
27										
28	477.000 LICENSES & PERMITS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
29										
30	480.000 BUSINESS LICENSE & PERMITS	50	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
31										
32	574.000 ST SHARED SALES TAX	328,728	335,358	\$ 335,358.00	\$ 176,382.00	0	\$ -	\$ 344,895.00	\$ -	\$339662 st half169831/\$350128 /half \$175064
33										
34	577.000 SWAMP TAX	690	750	\$ 750.00	\$ 1,035.00	0	\$ 1,000.00	\$ 1,000.00	\$ -	
35										
36	602.000 GRANTS	14,000	0	\$ -	\$ 66,000.00	0	\$ -	\$ 50,000.00	\$ -	2% and other-Yuba/Sayler park
37										
38	607.000 CHARGES FOR SERVICES	73	200	\$ 200.00	\$ 200.00	0	\$ -	\$ -	\$ -	
39										
40	607.001 WIRELESS TOWERS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
41										
42	608.000 ZONING ORDINANCES	0	0	\$ -	\$ 80.00	0	\$ -	\$ -	\$ -	
43										
44	608.001 Zoning Fees	73,118	15,000	\$ 15,000.00	\$ 15,430.00	0	\$ 12,000.00	\$ 14,500.00	\$ -	Lockenheath/Storage facilities/red wood /housing

1	A	B	C	D	E	F	G	H	I	J
45	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
46	609.000 ZONING BOARD OF APPEALS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
47										
48	610.000 Revenues for Escrow Account	5,110	500	\$ 500.00	\$ 3,249.00	0	\$ 1,000.00	\$ 60,000.00	\$ -	T&A Escrow Rev Developers (New This Budget)
49										
50	631.000 CONS INDUSTRY ANNUAL MAINT FEI	0	6,785	\$ 6,785.00	\$ 6,646.00	0	\$ -	\$ 6,600.00	\$ -	Metro act 48 ROW road use only
51										
52	643.000 CEMETARY lot &plots	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
53										
54	665.000 INTEREST ON INVESTMENTS	1,110	1,800	\$ 1,800.00	\$ 256.00	0	\$ -	\$ 500.00	\$ -	
55										
56	665.001 INTEREST SEPTAGE RECEIVED	2,998	1,500	\$ 1,500.00	\$ 1,473.00	0	\$ -	\$ 1,400.00	\$ -	interest pay back to twp on loan
57										
58	667.000 RENT-PARKS	45	200	\$ 200.00	\$ 75.00	0	\$ -	\$ 100.00	\$ -	
59										
60	671.000 MISC REVENUES	39	0	\$ -	\$ 1,367.00	0	\$ -	\$ 4,000.00	\$ -	GTRLC Endowment for parks?
61										
62	671.010 CIVIL INFRACTION FEES	250	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
63										
64	672.000 ASSESSMENTS CURRENT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
65										
66	672.010 INTEREST CURRENT ASSESSMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
67										
68	672.020 PREPAID ASSESSMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
69										
70	673.000 SALES OF FIXED ASSETS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
71										
72	676.000 REIMBURSEMENTS	22,733	27,000	\$ 27,000.00	\$ 17,324.74	0	\$ -	\$ 24,000.00	\$ -	Metro fire(HLP) School Tax collection TC/Elk rapids
73										
74	676.701 REIMBURSEMENTS FROM 701	0	0	\$ -	\$ -	0	\$ -	\$ 2,200.00	\$ -	\$ received for special meetings requested by developers (also for Notices Mailed and Published)
75										
76	687.000 REFUNDS & REBATES	1,720	1,500	\$ 1,500.00	\$ -	0	\$ -	\$ -	\$ -	Elections School
77										
78	698.000 TRANS IN FRM OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	Un Assigned fund balance has about \$434K
79										
80	Dept: 000	856,254	803,943	\$ 803,943.00	\$ 446,917.00	0	\$ -	\$ -	\$ -	
81	Dept: 101 TOWNSHIP BOARD OF TRUSTEES							\$ 927,495.00	\$ 927,495.00	Total Revenues
82	602.000 GRANTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
83										
84	TOWNSHIP BOARD OF TRUSTEES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
85	Total Revenues	856,254	803,943	\$ 803,943.00	\$ 446,917.00	0	\$ -	\$ 927,495.00	\$ -	Total
86	Expenditures									
87	Dept: 000									

1	A	B	C	D	E	F	G	H	I	J
1	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
88	465.001 POSTAGE FOR PASSPORTS	237	400	\$ 400.00	\$ 439.00	0	\$ 500.00	\$ 550.00	\$ -	
89										
90	802.000 COMMUNITY POLICING CONTRACT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
91										
92	902.000 BANK CHARGES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
93										
94	946.000 CHERRY CAPITAL CABLE FEE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
95										
96	953.001 DISBURSED BURIAL FEES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
97										
98	956.000 MISCELLANEOUS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
99										
100	964.000 REIMBURSEMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
101										
102	976.000 POLICING CONTRACT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
103										
104	992.000 CONTINGENCY	666	70,000	\$ 37,282.00	\$ -	0	\$ 50,000.00	\$ 65,000.00	\$ -	move money for Possible new planner included
105										
106	994.000 TC TALUS CONTRACT SERVICES	775	800	\$ 800.00	\$ -	0	\$ -	\$ 800.00	\$ -	Network Northwest Matt Skeels
107										
108	995.000 SENIOR CENTER	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
109										
110	996.000 GYPSY MOTH PROGRAM	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
111										
112	997.300 FOURTH OF JULY FIREWORKS	0	0	\$ -	\$ 250.00	0	\$ -	\$ 300.00	\$ -	TC Boom Boom Club \$250 in 2014/15 budget
113										
114	998.000 GT COUNTY ROAD COMMISION TAR	2,347	1,520	\$ 1,520.00	\$ 800.00	0	\$ -	\$ 1,530.00	\$ -	Brine roads 2015
115										
116	999.000 TRANSFER TO OTHER FUNDS	10,508	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	need to budget some amount ?
117										
118	Dept: 000	14,533	72,720	\$ 40,002.00	\$ 1,083.00	0	\$ -	\$ 68,180.00	\$ 68,180.00	
119	Dept: 101 TOWNSHIP BOARD OF TRUSTEES									
120	702.000 SALARIES	24,012	24,000	\$ 24,000.00	\$ 18,000.00	0	\$ 24,000.00	\$ 27,000.00	\$ -	12 meetings a year + duties above satauory=\$3000
121										
122	703.000 WAGES DEPUTY/SEC/PRT TIME	-513	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
123										
124	703.001 SECRETARY	29,453	28,614	\$ 28,614.00	\$ 21,842.00	0	\$ 30,720.00	\$ 29,700.00	\$ -	\$13.51 Per hour (.33Cents increase)+ 16 meetings at \$100 Minutes =\$100 per meeting
125										
126	703.002 TOWNSHIP MANAGER	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
127										
128	705.001 PER DIEM TRUSTEES	400	500	\$ 500.00	\$ -	0	\$ -	\$ 500.00	\$ -	\$50 dollars per extra meetings
129										
130	710.000 UNEMPLOYMENT EXPENSE	0	0	\$ 9,056.00	\$ 7,205.00	0	\$ -	\$ -	\$ -	None expected

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
131										
132	714.000 FICA LOCAL SHARE	4,069	4,000	\$ 4,000.00	\$ 2,449.00	0	\$ -	\$ 4,650.00	\$ -	Trustee +Secretary .076%=Extra Duties
133										
134	726.000 SUPPLIES & POSTAGE	1,156	3,000	\$ 3,000.00	\$ 1,833.00	0	\$ -	\$ 3,000.00	\$ -	Printer /office supplies
135										
136	801.000 ACCOUNTING & AUDIT	12,495	12,000	\$ 12,000.00	\$ 9,935.00	0	\$ -	\$ 11,000.00	\$ -	annual audit
137										
138	801.001 INTERNAL ACCOUNTANT	8,750	7,000	\$ 7,000.00	\$ 3,895.00	0	\$ 2,500.00	\$ 2,500.00	\$ -	Connie /accountant
139										
140	802.001 ATTORNEY SERVICES LITIGATION	2,503	3,000	\$ 3,000.00	\$ 560.00	0	\$ -	\$ 1,000.00	\$ -	bates crossing
141										
142	802.002 ATTORNEY SERVICES	23,372	17,000	\$ 17,000.00	\$ 15,324.00	0	\$ -	\$ 17,000.00	\$ -	Board part of Retainer,Covers Meeting Calls,FOIA reviews
143										
144	802.004 CONTRACTED EMPLOYEE SERVICES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	included in Secretary pay
145										
146	802.005 CONTRACTED COMMUNITY SERVICE	2,892	0	\$ 59,000.00	\$ 59,000.00	0	\$ -	\$ 50,000.00	\$ -	2% Partners pay out of grants/Yuba school /other
147										
148	803.000 PLANNER SERVICES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
149										
150	803.001 PLANNING CONSULTANT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
151										
152	803.003 ENGINEERING SERVICES	9,604	30,000	\$ 30,000.00	\$ 15,685.00	0	\$ -	\$ 25,000.00	\$ -	eng of record general &water planning
153										
154	804.000 SOFTWARE SUPPORT & PROCESSING	8,520	18,495	\$ 22,195.00	\$ 19,917.00	0	\$ 22,500.00	\$ 23,260.00	\$ -	Web mtce BH \$1400 computer lease +cloud support \$16800+
155										\$1760 fire wall up date +\$600 annual misc needs ,BS&A \$2700
156	807.001 DDA Consultant	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	Annual Mtc cost, BS&A original conversion \$35,000 (money put aside)
157										
158	855.000 ACME NEWSLETTER	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	four times per year
159										
160	860.000 TRAVEL & MILEAGE	281	1,000	\$ 1,000.00	\$ -	0	\$ -	\$ 1,000.00	\$ -	mta,trainingTrustees meeting travel
161										
162	874.000 RETIREMENT/PENSION	2,872	2,861	\$ 2,861.00	\$ -	0	\$ -	\$ 3,270.00	\$ -	Secretary 401k expence +extra duties
163										
164	900.000 PUBLICATIONS	2,015	1,800	\$ 1,800.00	\$ 6,523.00	0	\$ -	\$ 2,000.00	\$ -	
165										
166	910.000 INSURANCE	7,111	6,600	\$ 6,600.00	\$ 5,976.00	0	\$ -	\$ 8,084.00	\$ -	a secretary health insurance=increase?15%
167										
168	946.000 CHERRY CAPITAL CABLE FEE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
169										
170	946.001 SUPPLIES/POSTAGE	0	0	\$ -	\$ 109.00	0	\$ -	\$ 150.00	\$ -	
171										
172	956.000 MISCELLANEOUS	414	0	\$ -	\$ 480.00	0	\$ -	\$ -	\$ -	
173										
174	958.000 EDUCATION/TRAINING/CONVENTION	131	1,000	\$ 1,000.00	\$ -	0	\$ -	\$ 500.00	\$ -	

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
175										
176	960.000 dues subscriptions	5,696	5,350	\$ 5,350.00	\$ 132.00	0	\$ -	\$ 5,350.00	\$ -	MTA membership
177										
178	965.000 TWP CLEAN UP DAY	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
179										
180	TOWNSHIP BOARD OF TRUSTEES	145,233	166,220	\$ 237,976.00	\$ 168,784.00	0	\$ -	\$ 214,964.00	\$ 214,964.00	
181	Dept: 171 SUPERVISOR EXPENDITURES									
182	702.000 SALARIES	37,142	37,000	\$ 37,000.00	\$ 23,338.00	0	\$ 37,000.00	\$ 40,000.00	\$ -	
183										
184	714.000 FICA LOCAL SHARE	2,841	2,812	\$ 2,812.00	\$ 1,785.00	0	\$ 2,812.00	\$ 3,040.00	\$ -	ss=.062%/Medicade .014%
185										
186	726.000 SUPPLIES & POSTAGE	0	200	\$ 200.00	\$ 14.00	0	\$ -	\$ 100.00	\$ -	
187										
188	860.000 TRAVEL & MILEAGE	212	500	\$ 500.00	\$ -	0	\$ -	\$ 500.00	\$ -	MTA other meetings out of county
189										
190	874.000 RETIREMENT/PENSION	3,687	3,700	\$ 3,700.00	\$ -	0	\$ 3,700.00	\$ 4,000.00	\$ -	401 k
191										
192	910.000 INSURANCE	0	0	\$ -	\$ -	0	\$ -	\$ 4,000.00	\$ -	Stiepen In lew of insurance
193										
194	956.000 MISCELLANEOUS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
195										
196	958.000 EDUCATION/TRAINING/CONVENTION	291	1,500	\$ 1,500.00	\$ -	0	\$ -	\$ 1,000.00	\$ -	Attend MTA convention
197										
198	992.000 CONTINGENCY	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
199										
200	SUPERVISOR EXPENDITURES	44,173	45,712	\$ 45,712.00	\$ 25,137.00	0	\$ -	\$ 52,640.00	\$ 52,640.00	
201	Dept: 191 ELECTION EXPENDITURES									
202	702.000 SALARIES	5,818	11,000	\$ 11,000.00	\$ 6,538.00	0	\$ 12,000.00	\$ 10,000.00	\$ -	election /four per year
203										
204	714.000 FICA LOCAL SHARE	390	0	\$ -	\$ 48.00	0	\$ 380.00	\$ 380.00	\$ -	worker who will pay SS made over \$600 in year
205										
206	726.000 SUPPLIES & POSTAGE	2,803	4,000	\$ 4,000.00	\$ 3,027.00	0	\$ 5,000.00	\$ 5,000.00	\$ -	Election material/absence forms envelopes
207										
208	900.000 PUBLICATIONS	527	700	\$ 700.00	\$ 518.00	0	\$ 800.00	\$ 800.00	\$ -	official announcements Papar Ads
209										
210	956.000 MISCELLANEOUS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
211										
212	992.000 CONTINGENCY	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
213										
214	ELECTION EXPENDITURES	9,538	15,700	\$ 15,700.00	\$ 10,131.00	0	\$ -	\$ 16,180.00	\$ 16,180.00	
215	Dept: 209 ASSESSOR'S EXPENDITURES									
216	702.000 SALARIES	5,000	5,000	\$ 5,000.00	\$ 3,333.00	0	\$ 5,000.00	\$ 5,000.00	\$ -	Dawn K
217										

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
218	714.000 FICA LOCAL SHARE	382	383	\$ 383.00	\$ 255.00	0	\$ 383.00	\$ 383.00	\$ -	
219										
220	726.000 SUPPLIES & POSTAGE	1,870	2,500	\$ 2,500.00	\$ 1,488.00	0	\$ 2,500.00	\$ 2,500.00	\$ -	mailings annually
221										
222	803.002 ASSESSING CONTRACT SERVICES	27,200	30,000	\$ 30,000.00	\$ 20,000.00	0	\$ 30,000.00	\$ 40,000.00	\$ -	A &D assessing contract per month
223										Need additional \$ for Commerical evulations + price increase 10,00
224	803.004 ASSESSOR'S EVALUATION SERVICE	165	1,000	\$ 1,000.00	\$ 481.00	0	\$ 4,000.00	\$ 2,000.00	\$ -	attorney cost tax tribunals/ new developments ?
225										
226	804.000 SOFTWARE SUPPORT & PROCESSII	2,924	2,000	\$ 2,000.00	\$ 1,173.00	0	\$ 2,500.00	\$ 1,500.00	\$ -	BS&A needs
227										
228	860.000 TRAVEL & MILEAGE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
229										
230	900.000 PUBLICATIONS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
231										
232	956.000 MISCELLANEOUS	0	150	\$ 150.00	\$ -	0	\$ -	\$ -	\$ -	
233										
234	ASSESSOR'S EXPENDITURES	37,541	41,033	\$ 41,033.00	\$ 26,730.00	0	\$ -	\$ 51,383.00	\$ 51,383.00	
235	Dept: 215 CLERK'S EXPENDITURES									
236	702.000 SALARIES	37,150	37,008	\$ 37,008.00	\$ 24,766.00	0	\$ 37,008.00	\$ 37,008.00	\$ -	
237										
238	703.000 WAGES DEPUTY/SEC/PRT TIME	16,680	16,640	\$ 16,640.00	\$ 9,550.00	0	\$ 22,464.00	\$ 18,304.00	\$ -	hours 22 per week at \$16.00 per hour
239										
240	714.000 FICA LOCAL SHARE	2,987	4,105	\$ 4,105.00	\$ 2,038.00	0	\$ 4,550.00	\$ 4,231.00	\$ -	
241										
242	726.000 SUPPLIES & POSTAGE	1,502	1,500	\$ 1,500.00	\$ 524.00	0	\$ 1,500.00	\$ 1,500.00	\$ -	
243										
244	804.000 SOFTWARE SUPPORT & PROCESSII	2,820	3,000	\$ 3,000.00	\$ -	0	\$ 1,500.00	\$ 1,500.00	\$ -	\$1,500
245										
246	860.000 TRAVEL & MILEAGE	1,028	1,000	\$ 1,000.00	\$ 106.00	0	\$ 2,000.00	\$ 2,000.00	\$ -	New Deputy clerk traning Lansing,QVF and election certification
247										
248	874.000 RETIREMENT/PENSION	1,664	5,600	\$ 5,600.00	\$ -	0	\$ 3,708.00	\$ 5,538.00	\$ -	10% of wages paid + 401k deputy
249										
250	910.000 INSURANCE	10,628	11,200	\$ 11,200.00	\$ 7,228.00	0	\$ 13,000.00	\$ 12,200.00	\$ -	health care clerk only increase half year 8.6%
251										
252	956.000 MISCELLANEOUS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
253										
254	958.000 EDUCATION/TRAINING/CONVENTION	591	1,500	\$ 1,500.00	\$ -	0	\$ 2,000.00	\$ 2,000.00	\$ -	election training clerk+ MTA conv
255										
256	CLERK'S EXPENDITURES	75,050	81,553	\$ 81,553.00	\$ 42,789.00	0		\$ 84,281.00	\$ 84,281.00	
257	Dept: 247 BOARD OF REVIEW									
258	702.000 SALARIES	563	800	\$ 800.00	\$ 570.00	0	\$ 800.00	\$ 800.00	\$ -	\$15.00 per hour avg about 18 Hours annualy
259										
260	714.000 FICA LOCAL SHARE	43	61	\$ 61.00	\$ 43.62	0	\$ 61.00	\$ 61.00	\$ -	

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
261										
262	900.000 PUBLICATIONS	27	100	\$ 100.00	\$ -	0	\$ 100.00	\$ 100.00	\$ -	
263										
264	956.000 MISCELLANEOUS	70	0	\$ 140.00	\$ 265.08	0	\$ 200.00	\$ 200.00	\$ -	
265										
266	BOARD OF REVIEW	703	961	\$ 1,101.00	\$ 140.00	0	\$ -	\$ 1,161.00	\$ 1,161.00	
267	Dept: 253 TREASURER'S EXPENDITURES									
268	702.000 SALARIES	33,979	25,159	\$ 25,159.00	\$ 15,869.00	0	\$ -	\$ 25,159.00	\$ -	
269										
270	703.000 WAGES DEPUTY/SEC/PRT TIME	15,600	25,159	\$ 25,159.00	\$ 15,869.00	0	\$ -	\$ 25,159.00	\$ -	25 Hours per week Salary position for about 1300 hours
271										
272	714.000 FICA LOCAL SHARE	3,744	3,825	\$ 3,825.00	\$ 2,361.00	0	\$ -	\$ 3,825.00	\$ -	
273										
274	726.000 SUPPLIES & POSTAGE	4,332	5,000	\$ 5,000.00	\$ 2,920.00	0	\$ -	\$ 5,000.00	\$ -	Process & mailing Tax Bills
275										
276	801.000 ACCOUNTING & AUDIT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
277										
278	804.000 SOFTWARE SUPPORT & PROCESSING	1,085	1,000	\$ 1,000.00	\$ -	0	\$ -	\$ 1,000.00	\$ -	
279										
280	860.000 TRAVEL & MILEAGE	0	500	\$ 500.00	\$ -	0	\$ -	\$ 1,000.00	\$ -	annual treasurer up date training ,some millage
281										
282	874.000 RETIREMENT/PENSION	2,787	3,451	\$ 3,451.00	\$ -	0	\$ -	\$ 5,032.00	\$ -	
283										
284	900.000 PUBLICATIONS	37	100	\$ 100.00	\$ 8.00	0	\$ -	\$ -	\$ -	
285										
286	910.000 INSURANCE	1,455	2,500	\$ 2,500.00	\$ 809.00	0	\$ -	\$ 2,200.00	\$ -	Treasurer only
287										
288	930.000 REPAIRS & MAINT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
289										
290	956.000 MISCELLANEOUS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
291										
292	958.000 EDUCATION/TRAINING/CONVENTION	326	1,000	\$ 1,000.00	\$ -	0	\$ -	\$ 1,000.00	\$ -	Treasurer Annual MTA
293										
294	TREASURER'S EXPENDITURES	63,345	67,694	\$ 67,694.00	\$ 37,703.00	0	\$ -	\$ 69,375.00	\$ 69,375.00	
295	Dept: 265 TOWNHALL EXPENDITURES									
296	726.000 SUPPLIES & POSTAGE	4,761	2,400	\$ 2,400.00	\$ 784.39	0	\$ 1,500.00	\$ 1,500.00	\$ -	Petty cash+Office supplies general Copy paper/Envelopes Binders
297										
298	850.000 TELEPHONE	3,083	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	under internet charges
299										
300	851.000 CABLE INTERNET SERVICES	1,500	4,500	\$ 4,500.00	\$ 2,337.00	0	\$ 4,000.00	\$ 4,000.00	\$ -	
301										
302	860.000 TRAVEL & MILEAGE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
303										

1	A	B	C	D	E	F	G	H	I	J
Month: 2/28/2015		2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
304	920.000 ELECTRIC UTILITIES TOWNHALL	10,566	9,500	\$ 9,500.00	\$ 8,070.00	0	\$ 12,000.00	\$ 11,000.00	\$ -	
305										
306	921.000 STREET LIGHTS	12,170	12,000	\$ 12,000.00	\$ 8,268.00	0	\$ 8,000.00	\$ 12,500.00	\$ -	
307										
308	922.000 MICH CON GAS	4,381	4,000	\$ 4,000.00	\$ 2,027.00	0	\$ 4,000.00	\$ 4,000.00	\$ -	
309										
310	923.000 SEWER TOWNSHIP HALL	720	900	\$ 900.00	\$ 540.00	0	\$ 800.00	\$ 800.00	\$ -	
311										
312	930.000 REPAIRS & MAINT	7,672	7,000	\$ 7,000.00	\$ 6,204.00	0	\$ 8,000.00	\$ 5,500.00	\$ -	Trash Pick up,copier mtce ,Drinking water, Floor mats service
313										
314	956.000 MISCELLANEOUS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
315										
316	970.000 CAPITAL OUTLAY	458	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
317										
318	985.000 SKATING RINK MAINT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
319										
320	TOWNHALL EXPENDITURES	45,311	40,300	\$ 40,300.00	\$ 30,568.70	0		\$ 39,300.00	\$ 39,300.00	
321	Dept: 276 CEMETARY MAINTENANCE									
322	930.000 REPAIRS & MAINT	0	0	\$ -	\$ 400.00	0	\$ -	\$ -	\$ -	
323										
324	CEMETARY MAINTENANCE	0	0	\$ -	\$ 400.00	0	\$ -	\$ -	\$ -	
325	Dept: 301 POLICING CONTRACT SERVICES									
326	802.000 COMMUNITY POLICING CONTRACT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
327										
328	POLICING CONTRACT SERVICES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
329	Dept: 410 PLANNING & ZONING EXPENDITURES									
330	702.000 SALARIES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
331										
332	702.001 OFFICE & PLANNING COORDINATOR	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
333										
334	702.002 ZONING ADMIN SALARY	25,974	27,300	\$ 27,300.00	\$ 15,239.00	0	\$ 50,000.00	\$ 50,000.00	\$ -	\$24.00 X 2080 hours annually (17.50 x 30 hours)
335										
336	703.000 WAGES DEPUTY/SEC/PRT TIME	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
337										
338	705.000 PER DIEM PLANNING/ZBA	10,021	13,600	\$ 13,600.00	\$ 4,762.00	0	\$ 13,600.00	\$ 18,500.00	\$ -	16 meeting x\$950 +rewright of ordinaces/ZBA 6 meetings\$550
339										Chair at \$150. Members\$100 per meeting
340	714.000 FICA LOCAL SHARE	2,591	2,074	\$ 2,074.00	\$ 1,693.00	0	\$ 3,800.00	\$ 5,210.00	\$ -	
341										
342	726.000 SUPPLIES & POSTAGE	294	400	\$ 400.00	\$ 156.00	0	\$ 400.00	\$ 400.00	\$ -	Mailings on Zoaning issues not chargeg to Escrow accounts
343	726.001 Mailings T&A							\$ 100.00		T&A Mailings New item this year
344	802.000 COMMUNITY POLICING CONTRACT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
345										
346	802.001 ATTORNEY SERVICES LITIGATION	270	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
347										
348	802.002 ATTORNEY SERVICES	13,882	18,000	\$ 18,000.00	\$ 8,106.00	0	\$ 25,000.00	\$ 16,000.00	\$ -	5K rewright of ordinaces, Regular 11000K(new Zoaning Per)
349	802.003 Attorney T&A							\$ 20,000.00	\$ -	T&A Accounts \$20,000.(New this year)
350	803.000 PLANNER SERVICES	1,432	20,000	\$ 20,000.00	\$ 12,947.00	0	\$ 15,000.00	\$ 15,000.00	\$ -	vgt site inspection B&R/GC(storm water reviews)
351										
352	803.001 PLANNING CONSULTANT	36,805	30,000	\$ 30,000.00	\$ 17,916.00	0	\$ 45,000.00	\$ 18,000.00	\$ -	retainer 9k+ re write ordinances 7000K other township projects2K
353	803.003 planning Consultant T&A							\$ 29,000.00	\$ -	T&A Accounts,\$29,000.(New this year)
354	803.003 ENGINEERING SERVICES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
355	803.004 ENGINEERING SERVICES T&A							\$ 10,000.00	\$ -	T&A New this year
356	804.000 SOFTWARE SUPPORT & PROCESSING	164	400	\$ 400.00	\$ -	0	\$ -	\$ 500.00	\$ -	New LU permit and Sign permits system
357										
358	860.000 TRAVEL & MILEAGE	402	500	\$ 500.00	\$ 103.00	0	\$ -	\$ 500.00	\$ -	
359										
360	874.000 RETIREMENT/PENSION	2,566	2,730	\$ 2,730.00	\$ -	0	\$ 5,000.00	\$ 2,500.00	\$ -	401 K after first year service
361										
362	900.000 PUBLICATIONS	1,827	2,500	\$ 2,500.00	\$ 1,152.15	0	\$ 2,000.00	\$ 2,500.00	\$ -	RE ads for public hearings on Ordinances updates
363	900.001 Publications T&A							\$ 900.00	\$ -	T&A accounts \$900
364	910.000 INSURANCE	0	0	\$ -	\$ -	0	\$ -	\$ 10,000.00	\$ -	new person family policy-Average cost used
365										
366	949.000 RENTAL OF SPACE	0	250	\$ 250.00	\$ 150.00	0	\$ -	\$ 300.00	\$ -	off site meetings=2
367										
368	956.000 MISCELLANEOUS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
369										
370	958.000 EDUCATION/TRAINING/CONVENTION	1,055	2,000	\$ 2,000.00	\$ 640.00	0	\$ 2,000.00	\$ 2,500.00	\$ -	citizens planner classes 4
371										
372	960.000 dues subcriptions	350	350	\$ 350.00	\$ 350.00	0	\$ 2,500.00	\$ 500.00	\$ -	
373										
374	964.000 REIMBURSEMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
375										
376	PLANNING & ZONING EXPENDITURES	97,633	120,104	\$ 120,104.00	\$ 61,144.00	0	\$ -	\$ 202,410.00	\$ 202,410.00	
377	Dept: 750 MAINT & PARKS EXPENDITURES									
378	702.000 SALARIES	47,882	47,660	\$ 47,660.00	\$ 30,058.00	0	\$ -	\$ 47,600.00	\$ -	
379										
380	703.000 WAGES DEPUTY/SEC/PRT TIME	9,685	8,000	\$ 8,000.00	\$ 6,505.00	0	\$ -	\$ 9,000.00	\$ -	10 per hour x 450 hours x two pt folks=
381										
382	704.000 WAGES PARK MAINT SUPRVSR	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
383										
384	714.000 FICA LOCAL SHARE	3,738	4,230	\$ 4,230.00	\$ 2,322.00	0	\$ -	\$ 4,230.00	\$ -	
385										
386	726.000 SUPPLIES & POSTAGE	696	1,000	\$ 1,000.00	\$ 509.00	0	\$ -	\$ 2,000.00	\$ -	tp/papet towels/plastic trash bags for township hall +Parks
387										
388	860.000 TRAVEL & MILEAGE	0	0	\$ -	\$ -	0	\$ -	\$ 95.00	\$ -	Travel to Parks meetings with in State
389										

1	A	B	C	D	E	F	G	H	I	J
Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes	
390	874.000 RETIREMENT/PENSION	4,769	4,766	\$ 4,766.00	\$ -	0	\$ -	\$ 4,760.00	\$ -	401k Tom
391										
392	910.000 INSURANCE	11,321	9,100	\$ 9,100.00	\$ 7,253.00	0	\$ -	\$ 13,000.00	\$ -	15% increase2016
393										
394	930.000 REPAIRS & MAINT	25,757	34,875	\$ 34,875.00	\$ 14,839.04	0	\$ -	\$ 23,990.00	\$ -	See Sheet parks detail
395										
396	930.001 PARK EQUIP MAINT	3,433	3,500	\$ 3,500.00	\$ 857.82	0	\$ -	\$ -	\$ -	grills/ tables signs(Evulate additional quantity in 2015/16 budget
397										
398	956.000 MISCELLANEOUS	5,914	2,500	\$ 29,500.00	\$ 25,640.00	0	\$ 3,000.00	\$ 2,000.00	\$ -	e-Coli beach testing \$1600 Bayside Saylor
399									\$ -	Last years cost included Hoxsie house removal
400	970.000 CAPITAL OUTLAY	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
401										
402	MAINT & PARKS EXPENDITURES	113,195	115,631	\$ 142,631.00	\$ 85,050.00	0	\$ -	\$ 106,675.00	\$ 106,675.00	
403	Dept: 861 RETIREMENT/PENSION									
404	874.000 RETIREMENT/PENSION	620	1,200	\$ 1,200.00	\$ 430.00	0	\$ -	\$ 1,200.00	\$ 1,200.00	
405										
406	RETIREMENT/PENSION	620	1,200	\$ 1,200.00	\$ 430.00	0	\$ -	\$ -	\$ -	cost to manage plan vendor
407	Dept: 862 FICA LOCAL UNIT									
408	714.000 FICA LOCAL SHARE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
409										
410	FICA LOCAL UNIT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
411	Dept: 865 INSURANCE									
412	910.000 INSURANCE	12,625	14,000	\$ 14,000.00	\$ 10,319.00	0	\$ -	\$ 12,000.00	\$ 12,000.00	Libility property Insurance /MML + workmans compensation
413									\$ -	\$11035 Libility/ No workman comp at this time
414	INSURANCE					0	\$ -	\$ -	\$ -	
415	Dept: 866 SELF INSURANCE									
416	910.000 INSURANCE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
417										
418	SELF INSURANCE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
419	Dept: 900 MISC									
420	969.000 UNREALIZED LOSS ON INVESTMENT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
421										
422	MISC	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
423	Dept: 966 TRANSFER TO OTHER FUNDS									
424	999.000 TRANSFER TO OTHER FUNDS	29,599	0	\$ 4,823.00	\$ -	0	\$ -	\$ -	\$ -	
425										
426	TRANSFER TO OTHER FUNDS	29,599	0	\$ 4,823.00	\$ -	0	\$ -	\$ -	\$ -	
427	Dept: 970 CAPITAL IMPROVEMENTS									
428	750.000 MAINT & PARKS EXPENDITURES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
429										
430	971.000 TOWNSHIP BOARD	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
431										
432	972.000 SUPERVISOR'S CAPITAL IMPROVEM	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
433										
434	973.000 CLERK'S CAPITAL	2,265	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	election
435										
436	974.000 ELECTIONS CAPITAL IMPROVEMENT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
437										
438	975.000 TWNHALL CAPITAL IMPROVE	8,884	0	\$ -	\$ -	0	\$ 400.00	\$ 400.00	\$ -	Over head PC projector for Township hall
439										
440	977.000 TREASURER CAPITAL IMPROVEMEN	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
441										
442	CAPITAL IMPROVEMENTS	11,149	0	\$ -	\$ -	0	\$ -	\$ 400.00	\$ 400.00	
443	Total Expenditures	700,248	782,828	\$ 853,829.00	\$ 493,254.00	0	\$ -	\$ -	\$ 920,149.00	Total expences General Fund
444	Fund: 102 - TWP ZONING TAKINGS SELF-INSURA									
445	Revenues									
446	Dept: 000									
447	665.000 INTEREST ON INVESTMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
448										
449	671.000 MISC REVENUES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
450										
451	698.000 TRANS IN FRM OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	Note 10k assessing 35K BS&A
452										
453	Dept: 000	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
454	Total Revenues	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
455	Expenditures									
456	Dept: 000									
457	802.001 ATTORNEY SERVICES LITIGATION	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
458										
459	Dept: 000	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
460	Dept: 966 TRANSFER TO OTHER FUNDS									
461	999.000 TRANSFER TO OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
462										
463	TRANSFER TO OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
464	Total Expenditures	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
465	GENERAL FUND	156,006	21,115	\$ (49,886.00)	\$ (46,337.00)	0	\$ -	\$ -	\$ -	
466	Fund Type: 1.2 SPECIAL REVENUE FUNDS									
467	Fund: 206 - FIRE FUND									
468	Revenues									
469	Dept: 000									
470	402.000 CURRENT PROPERTY TAXES	654,118	705,178	\$ 705,178.00	\$ 349,004.00	0	\$ -	\$ 733,463.00	\$ -	Fire \$645,447.12 Ambulance \$88,025.52
471										
472	402.001 VOTED MILLAGES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
473										
474	412.000 PERSONAL PROP TAXES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
475										

1	A	B	C	D	E	F	G	H	I	J
Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes	
476	420.000 DELQUENT PERS PROP TAX	38,054	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
477										
478	423.000 ANY AND ALL OTHER TAXES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
479										
480	445.000 CURRENT TAXES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
481										
482	445.020 PENALTIES& INTEREST	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
483										
484	446.000 DEL PERS INTEREST & PENALTY	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
485										
486	665.000 INTEREST ON INVESTMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
487										
488	671.000 MISC REVENUES	10,163	0	\$ -	\$ (522.00)	0	\$ -	\$ -	\$ -	
489										
490	672.000 ASSESSMENTS CURRENT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
491										
492	676.000 REIMBURSEMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
493										
494	698.000 TRANS IN FRM OTHER FUNDS	0	1,190	\$ 6,013.00	\$ -	0	\$ -	\$ 4,000.00	\$ -	Might need mid year transfer fro general fund
495										
496	699.000 APPROPRIATIONS MISC INCOME	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
497										
498	Dept: 000	702,335	706,368	\$ 711,191.00	\$ 348,482.00	0	\$ -	\$ 737,463.00	\$ -	
499	Total Revenues	702,335	706,368	\$ 711,191.00	\$ 348,482.00	0	\$ -	\$ -	\$ -	
500	Expenditures									
501	Dept: 000									
502	702.000 SALARIES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
503										
504	714.000 FICA LOCAL SHARE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
505										
506	802.004 CONTRACTED EMPLOYEE SERVICES	82,084	85,810	\$ 88,410.00	\$ 49,370.00	0	\$ 90,000.00	\$ 91,300.00	\$ -	Ambulance Driver includes possible increase in year
507										
508	805.000 METRO FIRE CONTRACT	572,353	620,557	\$ 620,557.00	\$ 310,183.00	0	\$ 640,500.00	\$ 645,447.12	\$ -	Metro fire
509										
510	850.000 TELEPHONE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
511										
512	874.000 RETIREMENT/PENSION	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
513										
514	910.000 INSURANCE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
515										
516	920.000 ELECTRIC UTILITIES TOWNHALL	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
517										
518	922.000 MICH CON GAS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	

1	A	B	C	D	E	F	G	H	I	J
Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes	
519										
520	930.000 REPAIRS & MAINT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
521										
522	956.000 MISCELLANEOUS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
523										
524	964.000 REIMBURSEMENTS	5,144	0	\$ -	\$ 5,019.00	0	\$ -	\$ -	\$ -	This was C gap from State Received sent to metro
525										
526	970.000 CAPITAL OUTLAY	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
527										
528	Dept: 000	659,581	706,367	\$ 706,367.00	\$ 357,990.00	0	\$ -	\$ -	\$ -	
529	Dept: 265 TOWNHALL EXPENDITURES									
530	805.000 METRO FIRE CONTRACT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
531										
532	923.000 SEWER TOWNSHIP HALL	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
533										
534	TOWNHALL EXPENDITURES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
535	Dept: 336 FIRE FUND CONTRACT									
536	804.000 SOFTWARE SUPPORT & PROCESSING	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
537										
538	805.000 METRO FIRE CONTRACT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
539										
540	FIRE FUND CONTRACT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
541	Dept: 861 RETIREMENT/PENSION									
542	805.000 METRO FIRE CONTRACT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
543										
544	RETIREMENT/PENSION	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
545	Dept: 865 INSURANCE									
546	956.000 MISCELLANEOUS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
547										
548		0	0	\$ -	\$ -	0	\$ -	\$ 736,747.12	\$ -	
549	Total Expenditures	659,581	706,367	\$ 706,367.00	\$ 357,990.00	0	\$ -	\$ -	\$ -	
550	Fund: 207 - POLICE PROTECTION									\$155,768 Fund Balance
551	Revenues									
552	Dept: 000									
553	402.000 CURRENT PROPERTY TAXES	43,137	43,000	\$ 43,000.00	\$ 34,640.00	0	\$ 43,850.00	\$ 43,850.00	\$ -	
554										
555	412.000 PERSONAL PROP TAXES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
556										
557	420.000 DELQUENT PERS PROP TAX	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
558										
559	443.000 LIQUOR LICENSE FEES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
560										
561	445.020 PENALTIES& INTEREST	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	

1	A	B	C	D	E	F	G	H	I	J
Month: 2/28/2015		2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
562										
563	446.000 DEL PERS INTEREST & PENALTY	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
564										
565	665.000 INTEREST ON INVESTMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
566										
567	671.000 MISC REVENUES	0	26,846	\$ 26,846.00	\$ (31.00)	0	\$ 25,550.00	\$ 27,550.00	\$ -	from fund balance in fund 297
568										
569	676.000 REIMBURSEMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
570										
571	698.000 TRANS IN FRM OTHER FUNDS	8,500	8,500	\$ 8,500.00	\$ 8,500.00	0	\$ 8,600.00	\$ 8,600.00	\$ -	from fund 212 liquor
572										
573	Dept: 000	51,637	78,346	\$ 78,346.00	\$ 30,272.00	0	\$ -	\$ 80,000.00	\$ -	
574	Total Revenues	51,637	78,346	\$ 78,346.00	\$ 30,272.00	0	\$ -	\$ -	\$ -	
575	Expenditures									
576	Dept: 000									
577	802.000 COMMUNITY POLICING CONTRACT	75,088	78,000	\$ 78,000.00	\$ 38,008.00	0	\$ 77,509.00	\$ 78,500.00	\$ -	is based on new contract
578										
579	850.000 TELEPHONE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
580										
581	956.000 MISCELLANEOUS	191	200	\$ 200.00	\$ -	0	\$ -	\$ -	\$ -	
582										
583	964.000 REIMBURSEMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
584										
585	999.000 TRANSFER TO OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
586										
587	Dept: 000	75,279	78,200	\$ 78,200.00	\$ 38,008.00	0	\$ -	\$ 78,500.00	\$ -	
588	Total Expenditures	75,279	78,200	\$ 78,200.00	\$ 38,008.00	0	\$ -	\$ -	\$ -	
589	Fund: 209 - CEMETERY FUND									\$5152 .Fund Balance
590	Revenues									
591	Dept: 000									
592	600.001 CONTRIBUTIONS FOR ACME CEMET	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
593										
594	600.003 CONTRIBUTIONS FOR YUBA CEMET	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
595										
596	643.000 CEMETARY lot &plots	2,800	3,000	\$ 3,000.00	\$ 800.00	0	\$ 2,500.00	\$ 2,400.00	\$ -	6 lots sold
597										
598	646.000 BURIAL FEE PAYMENTS	4,300	3,500	\$ 3,500.00	\$ 1,700.00	0	\$ 3,500.00	\$ 3,000.00	\$ -	six burials
599										
600	649.000 DISINTERMENT FEE PAYMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
601										
602	665.000 INTEREST ON INVESTMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
603										
604	671.000 MISC REVENUES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
605										
606	698.000 TRANS IN FRM OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
607										
608	Dept: 000	7,100	6,500	\$ 6,500.00	\$ 2,500.00	0	\$ -	\$ 5,400.00	\$ -	
609	Total Revenues	7,100	6,500	\$ 6,500.00	\$ 2,500.00	0	\$ -	\$ -	\$ -	
610	Expenditures									
611	Dept: 000									
612	726.000 SUPPLIES & POSTAGE	0	150	\$ 150.00	\$ 16.00	0	\$ 80.00	\$ 500.00	\$ -	Flags, holders for veterans?
613										
614	802.004 CONTRACTED EMPLOYEE SERVICES	5,000	2,000	\$ 2,000.00	\$ 1,200.00	0	\$ 2,000.00	\$ 2,000.00	\$ -	
615										
616	804.000 SOFTWARE SUPPORT & PROCESSING	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
617										
618	902.000 BANK CHARGES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
619										
620	930.000 REPAIRS & MAINT	3,684	4,000	\$ 4,000.00	\$ 363.00	0	\$ 2,000.00	\$ 2,500.00	\$ -	Fencing?/water line repairs
621										
622	Dept: 000	8,684	6,150	\$ 6,150.00	\$ 1,579.00	0	\$ -	\$ 5,000.00	\$ -	
623	Total Expenditures	8,684	6,150	\$ 6,150.00	\$ 1,579.00	0	\$ -	\$ -	\$ -	
624	Fund: 212 - LIQUOR FUND									\$826. Fund Balance
625	Revenues									
626	Dept: 000									
627	443.000 LIQUOR LICENSE FEES	8,950	9,000	\$ 9,000.00	\$ 8,606.00	0	\$ 9,000.00	\$ 9,000.00	\$ -	New License Meijer
628										
629	665.000 INTEREST ON INVESTMENTS	12	0	\$ -	\$ 5.00	0	\$ -	\$ -	\$ -	
630										
631	698.000 TRANS IN FRM OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
632										
633	Dept: 000	8,962	9,000	\$ 9,000.00	\$ 8,611.00	0	\$ -	\$ 9,000.00	\$ -	
634	Total Revenues	8,962	9,000	\$ 9,000.00	\$ 8,611.00	0	\$ -	\$ -	\$ -	
635	Expenditures									
636	Dept: 000									
637	956.000 MISCELLANEOUS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
638										
639	999.000 TRANSFER TO OTHER FUNDS	8,500	8,500	\$ 8,500.00	\$ 8,500.00	0	\$ -	\$ 8,660.00	\$ -	
640										
641	Dept: 000	8,500	8,500	\$ 8,500.00	\$ 8,500.00	0	\$ -	\$ -	\$ -	
642	Dept: 330 LIQUOR FUND									
643	702.000 SALARIES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
644										
645	806.000 POLICING CONTRACT COUNTY	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
646										
647	LIQUOR FUND	0	0	\$ -	\$ -	0	\$ -	\$ 8,660.00	\$ -	

	A	B	C	D	E	F	G	H	I	J
1	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
648	Total Expenditures	8,500	8,500	\$ 8,500.00	\$ 8,500.00	0	\$ -	\$ -	\$ -	
649	Fund: 225 - FARMLAND PRESERVATION									\$203,694. Fund Balance
650	Revenues									.9203 mils
651	Dept: 000									
652	401.001 ROTARY CHARITIES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
653										
654	401.003 ELK RAPIDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
655										
656	401.004 MILTON TOWNSHIP	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
657										
658	401.005 TORCH LAKE TOWNSHIP	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
659										
660	401.006 WHITEWATER TOWNSHIP	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
661										
662	402.000 CURRENT PROPERTY TAXES	255,777	0	\$ -	\$ 107,009.00	0	\$ 180,000.00	\$ 265,000.00	\$ -	
663										
664	412.000 PERSONAL PROP TAXES	13,138	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
665										
666	420.000 DELQUENT PERS PROP TAX	151	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
667										
668	445.020 PENALTIES& INTEREST	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
669										
670	445.040 DEL PERSN INT /PENALTY	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
671										
672	446.000 DEL PERS INTEREST & PENALTY	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
673										
674	602.000 GRANTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
675										
676	602.001 AMERICANA OPTIONS GRANT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
677										
678	605.000 BOND/NOTE PROCEEDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
679										
680	665.000 INTEREST ON INVESTMENTS	600	0	\$ -	\$ 114.00	0	\$ 1.00	\$ 10.00	\$ -	
681										
682	671.000 MISC REVENUES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
683										
684	676.000 REIMBURSEMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
685										
686	698.000 TRANS IN FRM OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
687								\$ 265,010.00	\$ -	
688	Dept: 000	269,666	0	\$ -	\$ 107,123.00	0	\$ -	\$ -	\$ -	
689	Total Revenues	269,666	0	\$ -	\$ 107,123.00	0	\$ -	\$ -	\$ -	
690	Expenditures									

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
691	Dept: 000									
692	802.002 ATTORNEY SERVICES	4,259	0	\$ 4,000.00	\$ 2,210.00	0	\$ -	\$ 3,000.00	\$ -	
693										
694	802.004 CONTRACTED EMPLOYEE SERVICES	0	30,000	\$ 30,000.00	\$ 18,495.00	0	\$ 20,000.00	\$ 20,000.00	\$ -	cost GTRLC land specialis contract
695										
696	809.000 FARMLAND TRUST	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
697										
698	899.000 costs related to dev.rightsacq	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
699										
700	902.000 BANK CHARGES	1,790	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
701										
702	941.000 PDR PYMT TO LANDOWNERS	0	100,000	\$ 624,726.00	\$ 624,725.00	0	\$ -	\$ 200,000.00	\$ -	
703										
704	941.001 PDR OPTION PAYMENTS TO LANDOV	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	Probably none in current year
705										
706	942.000 APPRASAL EXPENSES	2,920	0	\$ 2,500.00	\$ 2,205.00	0	\$ -	\$ 2,500.00	\$ -	
707										
708	943.000 TITLE WORK EXPENSES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
709										
710	944.000 CLOSING EXPENSES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
711										
712	945.000 STEWARDSHIP/ENFORCEMENT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
713										
714	956.000 MISCELLANEOUS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
715										
716	964.000 REIMBURSEMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
717										
718	999.000 TRANSFER TO OTHER FUNDS	194,425	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
719										
720	Dept: 000	203,394	130,000	\$ 661,226.00	\$ 647,635.00	0	\$ -	\$ 225,500.00	\$ -	
721	Total Expenditures	203,394	130,000	\$ 661,226.00	\$ 647,635.00	0	\$ -	\$ -	\$ -	
722	Fund: 226 - PARK and RECREATION FUND									\$16089. Fund Balance
723	Revenues									
724	Dept: 000									
725	600.000 CONTRIBUTIONS FROM RESIDENTS	92	0	\$ -	\$ 5,981.00	0	\$ -	\$ 5,200.00	\$ -	
726										
727	600.005 SHORELINE DECON CONTRIBUTION	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
728										
729	602.000 GRANTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
730										
731	665.000 INTEREST ON INVESTMENTS	10	90	\$ 90.00	\$ 2.00	0	\$ -	\$ 5.00	\$ -	
732										
733	670.000 LEASE REVENUE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
734										
735	676.000 REIMBURSEMENTS	0	27,800	\$ 27,800.00	\$ -	0	\$ -	\$ -	\$ -	
736										
737	698.000 TRANS IN FRM OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
738								\$ 5,205.00		
739	Dept: 000	102	27,890	\$ 27,890.00	\$ 5,983.00	0	\$ -	\$ -	\$ -	
740	Total Revenues	102	27,890	\$ 27,890.00	\$ 5,983.00	0	\$ -	\$ -	\$ -	
741	Expenditures									
742	Dept: 000									
743	902.000 BANK CHARGES	15	20	\$ 20.00	\$ -	0	\$ -	\$ -	\$ -	
744										
745	930.002 PARKS & RECREATION EXPENDITUR	0	27,800	\$ 27,800.00	\$ -	0	\$ -	\$ -	\$ -	
746										
747	930.003 PHRAGMITES ERADICATION	-135	60	\$ 60.00	\$ -	0	\$ -	\$ -	\$ -	
748										
749	930.005 SHORELINE REDEVELOPMENT	0	0	\$ -	\$ -	0	\$ -	\$ 5,000.00	\$ -	
750										
751	999.000 TRANSFER TO OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
752								\$ 5,000.00		
753	Dept: 000	-120	27,880	\$ 27,880.00	\$ -	0	\$ -	\$ -	\$ -	
754	Total Expenditures	-120	27,880	\$ 27,880.00	\$ -	0	\$ -	\$ -	\$ -	
755										
756	Fund: 818 - HOLIDAY Hills Area Road Improvements									
757	Revenues									
758	Dept: 000									
759	445.000 CURRENT TAXES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
760										
761	445.010 INT ASSESSMENT CURRENT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
762										
763	445.020 PENALTIES& INTEREST	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
764										
765	665.000 INTEREST ON INVESTMENTS	0	0	\$ -	\$ -	0	\$ -	\$ 150.00	\$ -	
766										
767	671.000 MISC REVENUES	0	0	\$ -	\$ -	0	\$ -	\$ 2,560.00	\$ -	Audoban home owners \$2560
768										
769	672.000 ASSESSMENTS CURRENT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	based on 186 parcelsx\$ 466 per year
770										
771	672.010 Interest current Assessments									
772										
773	672.020 PREPAID ASSESSMENTS	0	0	\$ -	\$ -	0	\$ -	\$ 55,610.00	\$ -	Based on 10 parcels pre pay at \$5561 per parcel
774										
775	Dept: 000	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
776	Total Revenues	0	0	\$ -	\$ -	0	\$ -	\$ 58,320.00	\$ 58,320.00	

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
777	Expenditures									
778	Dept: 000									
779	808.000 Road Construction	0	0	\$ -	\$ -	0	\$ -		\$ -	\$1350,000-GTCRC Match \$250,000=h779
780										
781	900.000 Publications	0	0	\$ -	\$ -	0	\$ -	\$ 500.00	\$ -	\$94.57Mailings to property owners
782										
783	956.000 Miscellaneous	0	0	\$ -	\$ -	0	\$ 40,000.00		\$ -	bond cost+John A Firm fee
784										
785	990.000 Transfer in Out	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
786										
787	995.001 Interest on Bonds	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
788										
789	997.000 Debt Payment To county	0						\$ 22,818.75		Annual Bond payment March 1,2016
790										September 2017 payment \$60212.5 Next Years Budget
791	997.100 Debt Payment- Contractors	0								
792										
793	999.000 Transfer to other Funds	0		\$						
794			0		\$ -	0	\$ -	\$ -	\$ -	
795	Total Expenditures	0	0	\$ -	\$ -	0	\$ -	\$ 23,318.75	\$ 23,318.75	
796										
797	Total Expenditures	100,999	0	\$ 150.00	\$ 120.00	0	\$ -	\$ -	\$ -	
798	Fund: 590 - ACME RELIEF SEWER									\$1,424,317. Fund Balance
799	Revenues									
800	Dept: 000									
801	402.000 CURRENT PROPERTY TAXES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
802										
803	420.000 DELQUENT PERS PROP TAX	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
804										
805	460.000 USAGE&CONNECTION FEES	884,178	849,297	\$ 849,297.00	\$ 527,754.00	0	\$ -	\$ 870,000.00	\$ -	
806										
807	613.000 RECEIVING FUND COLLECTIONS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
808										
809	665.000 INTEREST ON INVESTMENTS	8,200	658	\$ 658.00	\$ 283.00	0	\$ -	\$ 525.00	\$ -	
810										
811	668.000 INTEREST & FEES	3,748	3,748	\$ 3,748.00	\$ -	0	\$ -	\$ -	\$ -	
812										
813	671.000 MISC REVENUES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
814										
815	671.001 BLAIR DPW BUY-IN	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
816										
817	672.000 ASSESSMENTS CURRENT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
818										
819	672.003 SPEC ASSESS PENALTIES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
820										
821	672.010 INTEREST CURRENT ASSESSMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
822										
823	674.000 COUNTY CONTRIBUTIONS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
824										
825	675.000 Unrealized Gain on Investments	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
826										
827	676.000 REIMBURSEMENTS	27	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
828										
829	687.000 REFUNDS & REBATES	1,008	1,000	\$ 1,000.00	\$ -	0	\$ -	\$ -	\$ -	
830										
831	698.000 TRANS IN FRM OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
832										
833	Dept: 000	897,161	854,703	\$ 854,703.00	\$ 528,037.00	0	\$ -	\$ -	\$ -	
834	Dept: 500 SEPTAGE TREATMENT PLANT									
835	698.000 TRANS IN FRM OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
836										
837	SEPTAGE TREATMENT PLANT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
838	Dept: 550 HOPE VILLAGE- WATER									
839	445.020 PENALTIES& INTEREST	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
840										
841	450.000 USAGE FEES	14,000	0	\$ -	\$ 7,000.00	0	\$ -	\$ 14,000.00	\$ -	
842										
843	460.000 USAGE&CONNECTION FEES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
844										
845	698.000 TRANS IN FRM OTHER FUNDS	0	8,000	\$ 8,000.00	\$ -	0	\$ -	\$ -	\$ -	
846										
847	HOPE VILLAGE- WATER	14,000	8,000	\$ 8,000.00	\$ 7,000.00	0	\$ -	\$ -	\$ -	
848	Dept: 555 LOCHENHEATH WATER									
849	445.020 PENALTIES& INTEREST	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
850										
851	450.000 USAGE FEES	20	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
852										
853	671.000 MISC REVENUES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
854										
855	676.000 REIMBURSEMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
856										
857	698.000 TRANS IN FRM OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
858										
859	LOCHENHEATH WATER	20	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
860	Dept: 560 ORCHARD SHORES									
861	445.020 PENALTIES& INTEREST	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
862										

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
863	450.000 USAGE FEES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
864										
865	460.000 USAGE&CONNECTION FEES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
866										
867	698.000 TRANS IN FRM OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
868										
869	ORCHARD SHORES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
870	Dept: 565 LOCHENHEATH SEWER									
871	445.020 PENALTIES& INTEREST	4,200	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
872										
873	676.000 REIMBURSEMENTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
874										
875	698.000 TRANS IN FRM OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
876										
877	LOCHENHEATH SEWER	4,200	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
878	Total Revenues	915,381	862,703	\$ 862,703.00	\$ 535,037.00	0	\$ -	\$ 868,500.00	\$ -	
879	Expenditures									
880	Dept: 000									
881	802.002 ATTORNEY SERVICES	0	1,500	\$ 1,500.00	\$ -	0	\$ -	\$ -	\$ -	
882										
883	803.003 ENGINEERING SERVICES	380	15,000	\$ 15,000.00	\$ 3,000.00	0	\$ 30,000.00	\$ 45,000.00	\$ -	Phase 2 Acme Sewer Construction and updates
884										East Bay TWP by-pass
885	902.000 BANK CHARGES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
886										
887	940.000 CAPACITY LEASE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
888										
889	950.000 RENTAL OF CAPACITY	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
890										
891	950.020 PRINICPAL PMTS ON JOINT VENTUR	0	8,000	\$ 8,000.00	\$ -	0	\$ -	\$ -	\$ -	
892										
893	956.000 MISCELLANEOUS	5,987	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
894										
895	956.001 OPERATING & MAINT EXP	293,330	263,000	\$ 263,000.00	\$ 138,056.00	0	\$ -	\$ 451,254.00	\$ -	Membrains replacement TC Processing plant \$137,424.
896										
897	956.002 SEPTAGE #696 EXPENSES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
898										
899	956.003 HOCH ROAD #697 EXP	521	1,364	\$ 1,364.00	\$ 184.00	0	\$ -	\$ 1,550.00	\$ -	
900										
901	956.009 DPW EXP MTHLY	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
902										
903	956.010 LSS DPW EXPENSES	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
904										
905	956.011 SEWAGE #2 DISPOASL BONDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
906										
907	968.000 DEPRECIATION	245,179	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
908										
909	968.001 DPREC APPLIED CONTRI CAPITAL	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
910										
911	969.000 UNREALIZED LOSS ON INVESTMENT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
912										
913	995.001 INTEREST on BONDS	51,405	450,155	\$ 450,155.00	\$ 29,567.00	0	\$ -	\$ 250,000.00	\$ -	
914										
915	995.002 PRINCIPAL ON JOINT VENTURE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
916										
917	995.004 FEES ON BONDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
918										
919	999.000 TRANSFER TO OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
920										
921	Dept: 000	596,802	739,019	\$ 739,019.00	\$ 170,807.00	0	\$ -	\$ -	\$ -	
922	Dept: 500 SEPTAGE TREATMENT PLANT									
923	950.020 PRINICIPAL PMTS ON JOINT VENTUR	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
924										
925	955.000 SEPTAGE EXPENSE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
926										
927	968.000 DEPRECIATION	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
928										
929	995.001 INTEREST on BONDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
930										
931	995.004 FEES ON BONDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
932										
933	SEPTAGE TREATMENT PLANT	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
934	Dept: 550 HOPE VILLAGE- WATER									
935	956.001 OPERATING & MAINT EXP	7,329	5,000	\$ 5,000.00	\$ -	0	\$ -	\$ -	\$ -	
936										
937	968.000 DEPRECIATION	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
938										
939	HOPE VILLAGE- WATER	7,329	5,000	\$ 5,000.00	\$ -	0	\$ -	\$ 14,000.00	\$ -	
940	Dept: 555 LOCHENHEATH WATER									
941	956.001 OPERATING & MAINT EXP	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
942										
943	968.000 DEPRECIATION	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
944										
945										
946	MISC	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
947	Total Expenditures	604,131	744,019	\$ 744,019.00	\$ 170,807.00	0	\$ -	\$ 761,804.00	\$ -	
948										

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
949	Fund: 246-TWP Improvement Revolving Fund							\$ -		zero Balance
950	Revenues									
951	Dept 000									
952										
953	665.000 Interest On Investments				\$ -					
954	698.000 Trans in from other Funds				\$ -					
955	699.000 Appropriations Misc Income				\$ -					
956										
957	Revenues									
958										
959	Expendituers									
960	Dept 000									
961										
962	956.000 Miscellaneous				\$ -					
963	999.000 Transferred to other funds				\$ -					
964										
965	dept: 449 Road commission				\$ -					
966	967.000 project Cost not cap outlay				\$ -					
967										
968										
969	Net effect for TWP Improvement Revolving Fund									
970										
971										
972	Fund:227 New Urbanist/Parks fund									Has Fund baance of \$27886.00
973										
974										
975	Revenues									
976	Dept: 000									
977	600.000 CONTRIBUTIONS FROM RESIDENTS	92	0	\$ -		0	\$ -		\$ -	
978										
979	600.005 SHORELINE DECON CONTRIBUTION	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
980										
981	602.000 GRANTS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
982										
983	665.000 INTEREST ON INVESTMENTS	10	90		\$ 5.55	0	\$ -	\$ 4.00	\$ -	
984										
985	670.000 LEASE REVENUE	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
986										
987	676.000 REIMBURSEMENTS	0	27,800		\$ -	0	\$ -	\$ -	\$ -	
988										
989	698.000 TRANS IN FRM OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
990										
991	Dept: 000	102	27,890			0	\$ -	\$ 4.00	\$ -	

1	A	B	C	D	E	F	G	H	I	J
	Month: 2/28/2015	2013/14 actual	Budget2014/15	Amended Budget	YTD actual expense	Total	Requested	Recommended	Adopted	Notes
992	Total Revenues	102	27,890		\$ 5.55	0	\$ -	\$ -	\$ -	
993	Expenditures									
994	Dept: 000									
995	902.000 BANK CHARGES	15	20		\$ -	0	\$ -	\$ -	\$ -	
996										
997	930.002 PARKS & RECREATION EXPENDITUR	0	27,800		\$ -	0	\$ -	\$ 10,000.00	\$ -	
998										
999	930.003 PHRAGMITES ERADICATION	-135	60		\$ -	0	\$ -	\$ -	\$ -	
1000										
1001	930.005 SHORELINE REDEVELOPMENT	0	0	\$ -	\$ -	0	\$ -		\$ -	
1002										
1003	999.000 TRANSFER TO OTHER FUNDS	0	0	\$ -	\$ -	0	\$ -	\$ -	\$ -	
1004										
1005	Dept: 000	-120	27,880		\$ -	0	\$ -		\$ -	
1006	Total Expenditures	-120	27,880		\$ -	0	\$ -	\$ 10,000.00	\$ -	
1007										

930 repairs Maintenance	Fixed and mobile equipment, fuel, service, repairs.	\$0			First draft started 3/14/14 JBZ Second draft 4/3/14 JBZ
(See Line 23 below for breakdown)	Infrastructure maintenance or replacement See line 23 below	\$5,790.00			
	Propane for heat shop	\$ 1,200.00			
	Septic pump out parks 3 year cycle next time 2017 (700.00)	\$0			due in 2017
	Parks tree maintenance (Varies)	\$4,000.00			dead trees Saylor parks ,Bayside and Bunker Hill
	Annual water well Testing Required by MDEQ	\$ 1,000.00			Both Parks
	Park building retrofit- Bayside outbuilding	\$ 1,500.00			install Garage doors and set up Secure storage
	Shop alarm system monitoring \$600 per year	\$ 650.00			Yuba Parke Maintenance shop
	Trash removal	\$ 1,000.00			Waste mtg Saylor park +Bayside during season
	Fertilizer repair parts, paint.	\$ 5,250.00			Bayside park to Bunker Hill +Cemetearies Around Hoxsie house
	Flowers for parks, township hall by Garden club	\$ 600.00			Repair of equipment and Annual cleaning supplies for instriment
	Stream water monitoring, reagents & repairs	\$ 1,000.00			By annual treatment in Acme TWP Dock rd north along east bay
	Phragmites maintenance /treatment/permit	\$2,000.00			
					Will assess and do if required every other year.
		\$23,990.00	Total		
930.001 Park equipment maintenace	Replacement Tables, Benches, Grilles, Buoy				
956.000 Miscellaneous	E Coli Testing Bayside Saylor Parks	\$ 2,000.00			
726.00 supplies	Maint. supplies Paper, Soap, consumables. All operations	\$ 2,000.00			
Fuel, trucks equipmentand other Misc Maintenance supplies					
	Gas Annually, truck +small gas blowers,Weed wackers Trim	\$ 2,500.00			About 10,000 miles annually at 2.75 per gal
	Diesel for Tractor mowers	\$ 500.00			
	oil and filters for equipment	\$ 265.00			
	repair parts for all equipment	\$ 1,000.00			
	New mower blades (5 times per year)	\$ 300.00			
	repair parts general , Lights, Plumbing misc parts	\$ 475.00			
	Annual State permits for Drinking Water in Parks	\$ 265.00			
	Membership in State and national Parks Groups	\$ 485.00			
		\$ 5,790.00	Total		

5. Target Population: 1,058 Children 1,760 Adults 1,557 Elders (over 55 years)
 (Indicate the number of GTB members) 33 Total GTB member Community _____ Others

6. Counties Impacted: Antrim Benzie Charlevoix
 Grand Traverse Leelanau Manistee

7. Brief Description (purpose of funding); include statement of need:

Acme Township seeks to build a boat access site (BAS) on township-owned Saylor Park property which is a 22-acre family-friendly park with the most amenities of any park in Acme Township. Today, there is a road-end launch owned by the Grand Traverse County Road Commission and modestly managed by Acme Township's Park Operations Manager, Mr. Tom Henkel. The launch is in disrepair, and Acme Township has received numerous complaints about its condition, inefficiencies, and safety concerns. In 2013, Acme conducted a Community Survey and the need for an "improved boat launch" was a major outcry from resident respondents. In response to the Community, Acme Township pressed ahead. The Board earmarked \$55k as a match; a MDNR Waterways grant was submitted for the April 1, 2014, cycle – and awarded on May 17, 2014; and Acme now needs to identify \$32.5k to fulfill the total budget amount necessary to complete this project.

8. This question only pertains to Public School Systems. If you are not a Public School system, skip to question 9.

(a) **Program formula: (1) \$5,000. Per school + (\$1,000 x # of GTB member students) = allocation.**
Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000 per school, based on the school's GTB membership count.

(b) Recommendation from Parent Committee: _____ YES _____ NO

(c) Describe parent involvement in project: _____

(d) Does the school receive Title IX Indian Education Funds? _____ YES _____ NO
 If yes, how much: _____

9. What are the start and completion dates of the proposed project?
 Start Construction: Fall, 2015 Completion September, 2016

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

X YES NO. If yes, please list the start and end dates and amount:

<u>06/2006</u>	<u>\$25,000.00</u>
<u>06/2008 - 06/2009</u>	<u>14,350.00</u>
<u>12/2009 – 06/2010</u>	<u>75,000.00</u>
<u>06/2010 – 11/2010</u>	<u>25,000.00</u>
<u>12/2010 – 12/2011</u>	<u>35,350.00</u>
<u>12/2010 – 12/2011</u>	<u>50,000.00</u>
<u>12/2010 - 12/2011</u>	<u>15,000.00</u>
<u>12/2011 – 12/2012</u>	<u>20,000.00</u>
<u>12/2012 – 12/2012</u>	<u>4,480.00</u>
<u>02/2013 – 04/2013</u>	<u>15,000.00</u>
<u>05/2013 – 09/2013</u>	<u>4,825.00</u>
<u>06/2013 - 8/2/2013</u>	<u>2,892.21</u>
<u>12/2013 – 08/2/2014</u>	<u>14,000.00</u>
<u>06/2014-8/2014</u>	<u>22,000.00</u>

11. Are all of the previous allocations expended? YES X NO.

If no, what are the start and end dates and amounts:

Fall 2015 – December 2016 and amounts: \$7,000.

-
 -
 -

12. Is the proposed project new or a continuation project X

If this is a continuation project, please explain why there is a need to continue funding:

. The final engineering has been completed, and additional cost will be incurred to make this Boat launch better able to endure the harsher winters and lake freezing we have experienced over the last few years. Additional sheet

piling and Rip Rap have been added along with additional Tie off spots for more boats.

13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).

Availability of an improved boat access site on East Grand Traverse Bay within Acme Township will bring more people – fishermen and families, residents and tourists -- to the area for recreational use of the bay as well as enjoyment of other area local amenities including the Grand Traverse Resort and casino. With increased usage of the new boat launch and adjoining park area, more time (jobs) will be necessary to maintain and sustain the area to an expected standard.

14. How will the success of the project be assessed (evaluation plan)?

Once the boat launch is constructed and opened (Late Summer, 2015), this launch facility will become *the only* Improved site on East Grand Traverse Bay south of Elk Rapids and north of Mission Peninsula's launch on Center Road. Preliminary discussions have recommended that Acme Township charge \$5/boat or admittance with a Park Pass to launch a boat. With this tracking ability, Acme will be able to identify and document the amount of traffic the launch is receiving from local, regional, and tourist users. And since the fishing on East Grand Traverse Bay is already highly acclaimed, it would not be a surprise if sportsmen television shows filmed at this site highlighting the bounty of fish – and ease of access – at Acme's Saylor Park would substantially increase, bringing more attention and related tourism to the area.

15. If new staff is required, will preference be given to Native American applicants?

 X YES NO

16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

Note: **A final report on expenditure of funds and project results will be due to the Tribal Council 30 days after project completion.**

Attachments

(1) Scope of items

The planned, improved boat access site includes the following:

- Site demolition, tree clearing and removal
- Upland grading
- Dredging
- Installation of new parking surface
- Temporary cofferdam
- Cast in-place ramp
- Skid pier
- Parking bumpers
- Restoration
- Educational signage on proper boat cleaning, invasive species, etc.

NOTE:

Because Acme Township has been awarded a Waterways Grant, the Township will enter into discussions with Grand Traverse County to eliminate the existing, outdated, road-end launch on Yuba Park Road.

(2) Budget and Estimated Costs

Please see the attached, detailed engineering plans on which this cost estimate is based.

Revenue

Acme Township	\$ 55,000
2% Tribal Council grant request	32,448
2% Tribal Council grant award, August 2014	7,000
State Grant Funds (Waterways Program)	94,447
Total Revenue	\$188,895

Expenses (as detailed in 2008 Preliminary Plan)

Site demolition, tree clearing and removal	\$ 8,500
Upland grading	8,400
Dredging	32,500
21AA gravel drive/parking surface	17,000
AREA #4 stone bedding and fabric liner	6,600

Temporary cofferdam	22,000
Cast in-place ramp	28,125
Skid pier	6,500
Parking bumpers	1,250
Restoration	6,000
ESTIMATED CONSTRUCTION COST	\$136,875
10% CONTINGENCY	13,687
ENGINEERING, ADMINISTRATION, CONSTR SRVS	12,900
12.5% INFLATION OVER 2008 EST	20,433
SIGNAGE	5,000
GRAND TOTAL	\$188,895

NOTES:

- Dredging cost assumes that material may be used for beach nourishment (not to be hauled to upland site)
- If dredged material is to be hauled to upland site, assume +\$16.00/CY
- These costs are based on site conditions and speculated unit prices as of October, 2008
- 12.5% has been added for labor and materials increase per December, 2013, input form Gourdie-Fraser
- This cost estimate is approximate. Actual construction bids may vary significantly from this statement of probable costs due to timing of construction, changed conditions, labor rate changes, or other factors beyond the control of Gourdie-Fraser.

(3) Estimated Construction Schedule

July, 2015 through September, 2015



Possible Funding Sources
 A = GTCRC (Residual road improvement funding)
 B = MDNR Waterways (2016 Phase 2 app.)
 C = MDNR Wat Oleson Foundation

Project: Saylor Park Boat Launch (BAS Grant)
 Acme Township, Grand Traverse County, MI

Date: March 20, 2015
 Project No.: 2014390.06
 By: RMV
 Revised: May 07, 2015
 By: KDH

Comparative Preliminary Opinion of Probable Cost

Item No.	MDOT Item No.	Item Description	Estimated Quantity	Unit	Unit Price	Unit Price Ph.2	Amount Ph.1 (BAS Project)	Amount Ph.2 (future)	Possible Funding
1.0 Boat Launch									
1.1	1000001	Mobilization	0.75	LS	\$17,000.00		\$12,750.00		B
1.2	2020002	Tree, Rem, 19 inch to 36 inch	10	Ea	\$650.00		\$6,500.00		
1.3	2020004	Tree, Rem, 6 inch to 18 inch	10	Ea	\$250.00		\$2,500.00		
1.4		Concrete Ramp Removal	50	Syd	\$18.00		\$900.00		
1.5		Dredging (haul & rough grade onsite)	700	Cyd	\$25.00		\$17,500.00		
1.6		Dewatering	1	LS	\$8,500.00		\$8,500.00		
1.7		Ramp Excavation	80	Cyd	\$18.00		\$1,440.00		
1.8	2080036	Erosion Control, Silt Fence	165	Fl	\$2.00		\$330.00		
1.9	2080042	Erosion Control, Turbidity Curtain, Deep	475	Fl	\$20.00		\$9,500.00		
1.10	3020016	Aggregate Base, 6 inch	1,820	Syd	\$6.00	\$6.00	\$10,920.00		
1.11		Aggregate, 6AA	50	Cyd	\$28.00	\$50.00	\$1,400.00		
1.12	3050002	HMA Base Crushing and Shaping	1,000	Syd	\$1.50	\$1.50	\$1,500.00		
1.13	5010005	HMA Surface, Rem	100	Syd	\$5.00	\$5.00	\$500.00		
1.14	5010033	HMA, 13A	320	Ton	\$65.00	\$65.00	\$20,800.00		A
1.15		Reinforced Concrete, 8 inch	2,450	Sft	\$9.50		\$23,275.00		
1.16	7040001	Steel Sheet Piling, Permanent	3,170	Sft	\$25.00		\$79,250.00		B
1.16B	7040001	Steel Sheet Piling, 15' Extensions	660	Sft	\$25.00		\$16,500.00		B
1.17	7040002	Steel Sheet Piling, Temp	484	Sft	\$16.00		\$7,744.00		
1.18		Skid Pier	1	LS	\$11,000.00		\$11,000.00		
1.19		Trench Drain	22	Fl	\$100.00		\$2,200.00		
1.20		Concrete Ramp Curb	22	Fl	\$68.00		\$1,496.00		
1.21		Storm Drain Outlet Structure	1	Ea	\$1,500.00		\$1,500.00		
1.22	8020016	Curb and Gutter, Conc, Det B2	35	Fl	\$25.00		\$875.00		
1.23		Riprap, 10-15 inch	15	Ton	\$38.00		\$570.00		
1.24		Riprap, 16-24 inch	225	Ton	\$75.00		\$16,875.00		B
1.25		Restoration	870	Syd	\$4.00		\$3,480.00		
1.26		Signage	8.00	EA	\$200.00	\$200.00	\$1,600.00		
1.27		Pavement Marking	0.50	LS	\$2,500.00	\$2,500.00	\$1,250.00		A
Boat Launch Subtotal							\$262,655.00	\$0.00	
2.0 Upland Improvements									
2.1	1000001	Mobilization	0.25	LS	\$17,000.00		\$4,250.00		
2.2	2010001	Clearing	1	Acre	\$8,500.00		\$8,500.00		
2.3	2050010	Embankment, CIP	500	Cyd	\$5.00		\$2,500.00		
2.4	2050016	Excavation, Earth	500	Cyd	\$5.00		\$2,500.00		
2.5	2080036	Erosion Control, Silt Fence	435	Fl	\$2.00		\$870.00		
2.6	3020016	Aggregate Base, 6 inch	3,030	Syd	\$6.00		\$18,180.00		
2.7	5010033	HMA, 13A	530	Ton	\$65.00	\$65.00	\$34,450.00	\$24,450.00	A
2.8	8030044	Sidewalk, Conc, 4 inch	4,890	Sft	\$5.00	\$5.00	\$24,450.00		B,C
2.9		Restoration	1,530	Syd	\$4.00		\$6,120.00		
2.10		Signage	6.00	EA	\$200.00	\$200.00	\$1,200.00		
2.11		Pavement Marking	0.20	LS	\$2,500.00	\$2,500.00	\$500.00		
Upland Improvements Subtotal							\$44,120.00	\$59,400.00	
Subtotal 1.0 & 2.0							\$306,775.00	\$59,400.00	
Contingency (10%)							\$30,677.50	\$5,940.00	
Final Engineering / CE (13%)							\$43,868.83	\$9,801.00	
Total							\$381,322.00	\$75,141.00	

Work Category Description	2015 GCES OPC	2008 GFA Option B
Site Demo and Tree Removal	\$17,500	\$8,500
Upland Grading	\$6,440	\$8,400
Dredging	\$17,500	\$32,500
21AA gravel/parking	\$31,300	\$17,000
Area 4 Stone	\$1,970	\$6,600
Temporary Cofferdam	\$7,744	\$22,000
Cast-in-place ramp	\$24,771	\$28,125
Skid Pier	\$11,000	\$6,500
Parking Wheel Stops	\$1,250	\$1,250
Restoration	\$9,600	\$6,000
Subtotal	\$129,075	\$136,875
10% contingency	\$12,908	\$13,688
Final Engineering / CE / Admin.	\$18,458	\$12,900
12.5% Inflation over 2008 est.		\$20,433
Signage	\$2,800	\$5,000
Total	\$163,240	\$188,895
Item must be added	2015 Additional Recommendations	
X	De-watering	\$8,500 not included
X	Erosion Control (permit items)	\$10,700.00 not included
X	Storm drain outlet structure	\$1,500.00 not included
	Steel Sheet piling (permanent)	\$79,250.00 not included
	Rip-Rap around sheet piling	\$16,875.00 not included
X	Old Ramp Removal/Disposal	\$800.00 not included
X	Mobilization	\$17,000.00 not included
X	Concrete Curb & Gutter	\$875.00 not included
	HMA Paving	\$22,800.00 not included
	Pavement Markings	\$1,250.00 not included
	Steel Sheet piling (15' (x2) extendec	\$16,500.00 not included
Subtotal		\$176,150
10% contingency		\$17,615
Final Engineering / CE / Admin.		\$25,189
Total		\$218,954
Grand Total*		\$382,195
* = Not including HMA paving, sidewalk, prmt markings		
X	Total (Items must be added)	39,475
	ADD \$10K to temp cofferdam if full sheet pile launch is not opted.	8,000
	10% contingency	\$4,748
	Final Engineering / CE / Admin.	\$7,121
	Additional Funding Needed	\$59,344

(Indicate the number of GTB members)

1,209 Total GTB member Community _____ Others
5-Kalkaska, 616-Grand Traverse, 88-Antrim, 500-Charlevoix

6. **Counties Impacted:** X Antrim _____ Benzie _____ Charlevoix
 X Grand Traverse _____ Leelanau _____ Manistee

7. **Brief Description (purpose of funding); include statement of need:**

YHS has already accomplished several infrastructure projects, including heating, air conditioning, windows, updated handicapped ramp, three custom-made five-panel doors for the three exterior doors and electrical work. And last year a new roof to protect the building Interior from damage, Thanks to the Tribe. Two updated handicapped accessible restrooms are under construction. The next major projects are: (1) installing a new well, \$4,000, (2) installing a new septic system and tiled field, \$8,000 and (3) renovating the classrooms (lathe, plaster, trim, paint, hardwood floors), \$8,000 and program planning/implementation, \$5,000.. We anticipate hiring professional contractors to do the well and septic system projects. But we think there will be plenty of opportunity for casual labor by the Grand Traverse Band of Ottawa and Chippewa Indians, should it want to participate, when we renovate the classrooms. Our own YHS volunteers will also be involved as well as some professional contractors.

We eagerly anticipate working with GTBOCI volunteers as well as paid professionals to help plan our programming and memorabilia (artifacts, wagons, antique cars and more) for a living-history museum and presentations to showcase early American education. Therefore, we have submitted a blended application that has capital and some planning aspects of the project. The almost 150 year old two-room school will soon be reopened as a living-history museum and cultural/community center.

Statement of Need and Intent

Yuba is a small, rural community in northwest Lower Michigan that has no building that functions as a community and cultural center. Because of the town’s small size and the design of U.S. 31, Yuba is typically a pass-through community for area residents and tourists, because, except for a Nature Conservancy, bayside Saylor Park and a historic grave site, there are few compelling reasons to stop. We plan to change that.

Our plan is to showcase **Yuba School** and become a destination to visit historic **Yuba Village**, which will consist initially of the two-room school started in 1860 – as a living-history museum as well as a cultural and community center. Later, after much additional work, a **Village Walking Tour** will feature a Native American Indian Village, a replica of the first long cabin built in 1852, a restored baseball field once used by the Yuba Indians baseball team, a carriage house to display buggies, wagons and antique cars as well as memorabilia and artifacts from the 1880s through the 1920s – and possibly even a revived Yuba Trading Post.

Today Yuba has become merely a small *drive-by* corner in Acme Township, but it has a truly remarkable 150-year history. Both Native Peoples and settlers moved through and settled along Yuba Creek and Grand Traverse Bay. A title search of the property uncovered original ownership by the Federal Government. Also there is some very unique history of Native American Indians serving in the Civil War as valuable members of Company K.

Working with Elk Rapids Schools, YHS will enhance an already enjoyable place to visit, allowing young students to enjoy a glimpse into the past of their ancestors and compare what it was like to go to school 100 years ago to what it is like for them today.

Even more broadly, we plan to help future generations become more aware and appreciate the lives, sacrifices, joys, hard work and community support of the past eight generations who created the cornerstones for our present communities of Acme, Elk Rapids, Kalkaska and Traverse City.

When others in Michigan refused to educate Native American children, Yuba School petitioned the state for the right to continue this education and won. Therefore, Yuba School has had an excellent relationship with the indigenous community. We plan to include this information as part of our heritage in our new cultural and educational center.

To accomplish our plan, YHS successfully raises funds from several sources: donations, fundraisers and grants. We are currently renovating the school and plan to be operational, with programming about early American education as well as a living-history museum, within two years. Then we'll create the other aspects of a historical, renovated Yuba Village. We would very much appreciate additional assistance from GTBOCI to make this happen.

This question only pertains to Public School Systems. If you are not a Public School system, skip to question 9.

(a) **Program formula: (1) \$5,000. Per school + (\$1,000 x # of GTB member students) = allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000 per school, based on the school's GTB membership count.

(b) Recommendation from Parent Committee: _____ YES _____ NO

(c) Describe parent involvement in project: _____

(d) Does the school receive Title IX Indian Education Funds? _____ YES _____ NO

If yes, how much: _____

8. What are the start and completion dates of the proposed project?

Start: Summer 2015 End: Fall 2015

9. Has applicant received prior awards through the Tribe's 2% funding allocation?

YES NO. If yes, please list the start and end dates and amount:

<u>06/2006</u>	-	<u> </u>	<u>\$25,000.00</u>
<u>12/2008</u>	-	<u>06/2009</u>	<u>\$14,350.00</u>
<u>12/2009</u>	-	<u>06/2010</u>	<u>\$75,000.00</u>
<u>06/2010</u>	-	<u>11/2010</u>	<u>\$25,000.00</u>
<u>12/2010</u>	-	<u>-12-2011</u>	<u>\$35,350.00</u>
<u>12/2010</u>	-	<u>12/2011</u>	<u>\$50,000.00</u>
<u>12/2010</u>	-	<u>12/2011</u>	<u>\$15,000.00</u>
<u>12/2011</u>	-	<u>12/2012</u>	<u>\$20,000.00</u>
<u>12/2012</u>	-	<u>12/2012</u>	<u>\$4480.00</u>
<u>02/2013</u>	-	<u>04/2013</u>	<u>\$15000.00</u>
<u>05/2013</u>	-	<u>09/2013</u>	<u>\$4825.00</u>
<u>06/2013</u>	-	<u>08/2013</u>	<u>\$2892.21</u>
<u>12/2013</u>	-	<u>08/2014</u>	<u>\$14,000.00</u>
<u>06/2014</u>	-	<u>08/2014</u>	<u>\$22,000.00</u>

11. Are all of the previous allocations expended? YES NO.

If no, what are the start and end dates and amounts:

Roof Replacement -

12. Is the proposed project new or a continuation project ?

Now that we have completed fundraising for the initial YHS Capital Project and roof replacement is completed, Yuba Historic Society needs further capital improvements to protect our already considerable investment, and we now must plan for programming and memorabilia

acquisition/display. Our need for timely completion is greater than our current ability to raise money to self-fund all projects.

If this is a continuation project, please explain why there is a need to continue funding:

13. **Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).**

The Yuba School, situated on US 31 N in northern Acme Township, is 5.2 road miles from the Turtle Creek Casino. This building has been shuttered for 20+ years and therefore it is difficult to determine the casino's direct or indirect effect on it, but it is likely that the casino as well as Grand Traverse Resort significantly increase the traffic on U.S. 31. The local governmental units, like the Elk Rapids Schools (with Mill Creek Elementary) and Acme Township, have been occupied with infrastructure, education, public safety, economic development, land use and other priority matters. This focus may be part of the reason why the Yuba School has been all-but-forgotten for so many years.

However, the restoration of Yuba School will benefit the Yuba area, both economically and culturally. Just as Turtle Creek Casino and Grand Traverse Resort are destinations in our area, so will a restored Yuba School bring people to our area for the benefit of the Acme area community.

14. **How will the success of the project be assessed (evaluation plan)?**

For the capital portions of the project, YHS will hire competent qualified contractors to do most of the work. Therefore, the work will be top quality. In addition, several YHS members are familiar with construction and will monitor the work as it is performed. For programming, we anticipate that interested volunteers from YHS and possible GTBOCI will work with programming resources at Elk Rapids Schools and likely a paid professional from the surrounding area to develop and implement the programming as well as decide what memorabilia and artifacts to display.

Another means of assessment will come from seeing how well the YHS integrates the Yuba School with other attractions within the Acme area such as the Grand Traverse Resort, Turtle Creek Casino, Yuba Nature Preserve, Tart Cherry Trail, Saylor Park in Yuba, area farms and other nearby destinations.

15. **If new staff is required, will preference be given to Native American applicants?**

YES NO

16. **Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.** Attached.

Note: A final report on expenditure of funds and project results will be due to the Tribal Council 30 days after project completion.

BEFORE YOU MAIL, PLEASE REMEMBER TO:

- 1) Execute authorized signature
- 2) Attach 1-page budget
- 3) Submit **before the deadline from the cover letter you received**

YHS Project Budget

June 1, 2015

Item	Estimated Expense
New Well	\$ 4,000
New Septic System and Tiled Field	8,000
Classrooms Renovation	8,000
Program Planning	<u>5,000</u>
TOTAL	\$25,000

Descriptions

New Well, \$4,000

New Septic System/Tiled Field, \$8,000

Classrooms Renovation, \$8,000

Program Planning, \$5,000

Resolution of the Acme Township Board of Trustees
Resolution # R2015-_____
In Support of new left Turn Signal US31South & M72 East
Date June 2, 2015

At a meeting of the Acme Township Board of Trustees, held on, June 2, 2015, the Acme Township Board of Trustees, on a motion made by, _____ and seconded by _____ the following resolution:

Whereas; In 2007 The Michigan Department of Transportation provided major improvements to the Intersection of US 31 S and M72 E in Acme Township for which Acme is very appreciative. At this time Traffic Signals were improved to aide in the flow of Traffic. A left turn lane was provided for traffic coming south on US 31S wanting to turn onto M72 east but no turn light was provided for this lane.

Whereas; As the traffic volumes have increased for using a left turn lane and with the approaching opening of our New Town center Meijer's happening in the fall of 2015 it's anticipated that left turn volumes will continue to increase not just in the summer season but throughout the year.

Whereas; Many of our townships residents and business have been complaining about the short time they have to make a left turn and are concerned about their safety. (See attached letters of support)

Whereas; Acme Township board supports the need for a MDOT Study to be done to support this need for a left turn light to be added on US31S at the M72 E intersection.

Now therefore be it resolved that the Acme Township Board approves this Resolution in support of adding a left Turn light at US 31S and M72 East.

Township Board members present: Absent:

Upon roll call, the following vote was cast:

Nay:

Abstaining:

Jay B. Zollinger Date
Acme Township Supervisor

Cathy Dye Date
Acme Township Clerk



Attention: MDOT

5-26-2015

Dear Madam/Sir;

The Acme Business Association represents approximately 40 businesses in Acme Township. The Acme Business Association supports a new left turn light to be installed on South bound US 31, turning left onto East bound M-72.

Our organization feels the light will facilitate turning by alleviating confusion at this intersection which will ultimately help with traffic flow.

Thank you for your consideration.

Robert Evina
Acme Business Association
President

**NORTHERN
MICHIGAN
VETERINARY
HOSPITAL**

May 22, 2015

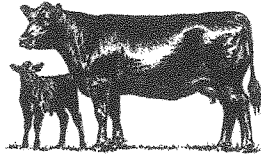
Acme Township
6042 Acme Rd
Williamsburg, MI 49690

To Whom It May Concern:

This letter is in support of a new traffic light on South bound US 31 turning left onto East bound M-72. As resident and business owners in Acme Township we believe that this would be a necessary improvement to our roadways. From personal experience we have seen many "close calls" when people are trying to turn left without the assistance of a left turn arrow. When dropping kids off at school at Bertha Vos or shopping at Toms or K-Mart and then heading to our office on M-72 we always take the cut-off on Huffman Rd to Holt Rd to avoid the dangerous left turn at the light on US-31 turning onto M-72. Please accept our sincere recommendation that this addition of a left turn arrow is necessary. Please feel free to contact us with any other questions.

Sincerely,

Eric & Kara Peck
Northern Michigan Veterinary Hospital
4180 M-72 East
Williamsburg, MI 49690
231-938-9500



**Chuck and Carol Walter
Wagon Wheel Farm
6584 Bates Rd.
Williamsburg, MI 49690
231 267-5942**

May 25, 2015

Nikki Lennox
Zoning Administrator
Acme Township

With regard to the potential of a left turn signal from US 31 onto M-72 East, Carol and I fully support this potential change. This goes back to several MDOT Open Houses in which this particular subject has been totally ignored. Close calls are the norm at this intersection! Let's get this situation rectified!!

Thank you for the opportunity to express our views.

Sincerely,

Chuck and Carol Walter

May 6, 2015
4266 Westridge Dr
Williamsburg, Mi 49690

Jay B. Zollinger
6042 Acme Road
Williamsburg, Mi. 49690

Dear Mr. Zollinger:

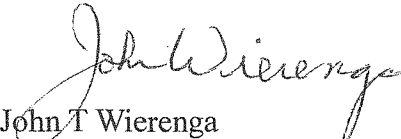
As an area resident I commonly shop at Tom's Groceries and proceed home by coming back south on US 31, turning left at M72. If it is busy (often) or cars are already lined up to turn left I take an alternate route, going farther south to Bunker Hill. Here I face the same left hand turn without an arrow, but the more normal 90 degree intersection insures that at least 2 cars are able to complete the turn when the light changes.

I have on occasion been second in line in the left turn lane at the M72 intersection, which is the subject of this letter, and have decided to complete the turn regardless. Regardless! Especially when it is busy it just seems necessary for everyone that more than a single car be able to complete this turn. Well, in the roughly six years I have resided at my present address I must now admit that I have only tried this 2 or 3 times. Each time I have been severely honked at and worse by individuals waiting on M72 to turn left onto US 31 heading south

This non-functional intersection has I assume been left this way because of the very low density of residential housing in the area and the apparently few people who travel south on 31 intending to make a left at M72. The new Meijer is clearly going to change this situation markedly.

I surely hope the State intends to correct this before Meijer opens and have been just assuming this would happen. Haven't seen it yet and decided it is time to write. Please forward my comment to the appropriate State of Michigan transportation official.

Sincerely with thanks,


John T Wierenga

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2015
Resolution on Budget Amendments
June 2, 2015

At a meeting of the Acme Township Board of Trustees, held on June, 2, 2015, the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____

The following resolution was passed:

Whereas, at the Acme Township Board meeting held June 2, 2015, Resolution R-2015-___ was approved to make budget corrections to bring the Budget in balance and improve our 2014-15 audit, shown as Item No. 1 on table below.

Whereas; The Funds being moved in Item No 2 to No.4 will be used to help pay for our new BS&A software once installed. The funds will also be shown on Treasurer's Monthly Report as assigned committed to this project since billing should be done in new Budget year starting July 1, 2015

Whereas; The Fund listed below have the similar type of budget corrections to be made, but just in different amounts. All of the following Fund changes will bring our budget tracking audit trail of financial change in line with Board actions. Please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
No.1	From	Amend Budget	101	000	602.000	66,000.00	0	66,000.00
No.2.	From	Show funds as From T&A	701.	400	282.141	\$9505.16	\$9505.16	\$0
	To	Committed For BS&A	101	000	102.000	\$9505.16	\$15552.44	\$25057.60
No.3	From	Show funds as From T&A	701	000	214.000	\$3909.51	\$60170.55	\$56261.04
	To	Committed For BS&A	101	000	102.000	\$3909.51	\$25057.60	\$28967.11
No.4	From	Show funds as From T&A	701	000	255.000	\$1572.26	\$ 2083.26	\$511
	To	Committed For BS&A	101	000.	610.000	\$1572.26	\$4358.55	\$5930.80

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members

Present:

Absent: 0

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

Jay B. Zollinger Acme Township Supervisor

Cathy Dye Acme Township Clerk

05/20/2015

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
 RESOLUTION #R-2015 - ____
Resolution on Budget Amendments
Various fund moves adjustments 2014/15 Township Budget
 June 2, 2015

At a meeting of the Acme Township Board of Trustees, held on June 2, 2015, the Acme Township Board of Trustees, on a motion made by ____ and seconded by ____.

The following resolution:

Whereas, at the Acme Township Board meeting held June 2, 2015, Resolution R-2015-__ was approved to move a balance in Transfer in FRM other funds . This was originally move on Resolution 2015-16 as Tax funds account 703.000.273.000 which has been carried forward many years to the General fund per suggestion of Township Auditor to clear this balance out. **The Auditor has now suggested these be moved to Administrative fee fund 101.000.447.000**

Whereas; The Funds being moved will be used to help pay for our new BS&A software once installed. the funds will also be shown on Treasurer Report as assigned committed to this project since billing should be done in new Budget year starting July 1, 2015

Whereas; The Fund's listed below have a budget correction to be made in our Fund balance system as an amended Budget of \$21,000.00 in account , please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
No.1	From	Transfer in FRM other funds	101	000	698.000	\$21,000.00	\$22089.65	\$0
	To	Adm Fee 1%	101	000	447.000	\$21,000.00	\$102,059	\$123,059
No.2.	From							
	To							
No.3	From							
	To							
No.4								

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members Present: Absent:

Upon roll call, the following vote was cast:

Nay: 0

Abstaining:0

 Jay B. Zollinger Acme Township Supervisor Cathy Dye Acme Township Clerk

AGREEMENT FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES

AGREEMENT FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES, made this _____ day of _____, 20____, between THE COUNTY OF GRAND TRAVERSE (County), 400 Boardman, Traverse City, Michigan, and (the Township of) and THE SHERIFF OF GRAND TRAVERSE COUNTY (Sheriff), 851 Woodmere, Traverse City, Michigan.

RECITALS:

- A. The County and Sheriff are willing and able to provide certain supplemental law enforcement services to the Township;
- B. The Township desires such supplemental law enforcement services for the benefit of its citizens.

THEREFORE, the parties agree:

Supplemental Services

- I. The County and Sheriff shall provide supplemental law enforcement to the Township which shall consist of services of one full time deputy and patrol vehicle over and above those services otherwise provided by regular patrol. MCL 41.181; MSA 5.45(1).
- II. The patrol vehicles used by the deputies, in addition to normal markings, shall be lettered by magnetic signs or painted with the words "NAME OF TOWNSHIP". The patrol vehicles shall at all times be the property of the County. The County shall be solely responsible for the cost of maintaining and appropriately equipping the vehicles.
- III. The County/Sheriff agrees to provide all necessary ancillary equipment for the deputies, including but not limited to: uniforms, sidearm, portable radio, mobile data terminals, etc. In addition, the County/Sheriff shall provide the following services: law enforcement records, dispatch, LEIN/NCIC, detectives and evidence technicians, K-9 (canine) officer, dive team, marine division, snowmobile, ORV, and all necessary forms and miscellaneous supplies.

IV. The Sheriff shall provide all necessary administrative services, supervision, and training for the (TOWNSHIP) Deputy. (The Township) acknowledge the necessity of the deputies to be excused from Township duties to attend training, as well as vacation, sick leave, personal days, and other contractually mandated leave.)

Duties to be performed within contracted municipality shall be determined by both the Sheriff's department and local municipal officials together, in order to better serve the community. Additional discussion may be necessitated by changes in community condition to allow for minor changes to hours and duties.

V. As is common in all law enforcement jurisdictions, it is occasionally necessary for an officer to provide emergency assistance to a neighboring jurisdiction. In cases of life threatening emergencies or other serious crimes in progress, the Sheriff's shift supervisor may authorize the Township Deputies to provide assistance to a neighboring jurisdiction; the Deputy shall return to the Township as soon as reasonably possible.

VI. Should the township desire to remove a contracted employee from their assignment in the Township the Official designated by the Township need only request the deputy removal and state a valid reason. It has been found that employees occasionally do not fit into a particular Township. If a Deputy is not compatible with the Township in which they are assigned, the Deputy may be removed from the Township by the Sheriff.

VII. INDEMNIFICATION AND SUPERVISION

The Township assumes neither responsibility nor liability for the use of said vehicles nor for the Deputies operating same or the execution of their duties as a police officer. The County agrees to indemnify and save harmless and defend the Township from any and all claims, demands, and causes of action and judgments which may occur by virtue of the use of the patrol vehicle in the Township or by the provision of the law enforcement services. The Deputies shall be under the jurisdiction of and solely responsible to the Sheriff.

VIII. RECORDS

The Sheriff shall maintain a record or log showing the time and circumstances of

incidents occurring within the Township and will provide this information and the Daily Activity report for each officer to the Township Supervisor on a month to month basis. Additionally, upon request of the Township, the Sheriff or County will provide reasonable information to the Township specific to the services provided by any Deputy assigned to their Township including information specific to billings.

IX. CONSULTING SERVICES

The Sheriff, or his representative, shall be available at reasonable times upon reasonable advance notice for consultation and assistance to the Township Board on matters relative to law enforcement services, crime prevention, public safety, traffic safety and any other matters relative to the general safety and peace of the Township.

X. PAYMENT FOR SERVICES

Payment for supplemental law enforcement services will be at the rate of \$76,588.00 per Officer, and the Annual increase will be determined by the Attachment. The County shall submit a quarterly invoice, due and payable within ten (10) days after receipt thereof.

Any special requests for additional hours to be worked for the township will be billed separately and at the contract rate of pay established by the Board of Commissioners.

XI. TERM

This agreement shall commence January _____, _____, 2015, and continue until such time that any party provides written notice, at least 90 days in advance to the other two parties, of the intent to terminate or re-negotiate this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first written above.

COUNTY OF GRAND TRAVERSE

Dated: _____

Christine Maxbauer, Chairperson
Board of Commissioners

Dated: _____

Thomas J. Bensley, Sheriff
Grand Traverse County Sheriff's Office

TOWNSHIP

Dated: _____

, Supervisor

Dated: _____

, Clerk

Attachment to Supplemental Sheriff Law Enforcement Services

Calculations for direct costs

	Year 2015
Salary & Wages *1	49,550
Holiday Pay	1,769
Overtime	1,650
Personal Leave	953
FICA	4,125
Hlth/Dental/Optical	12,257
Disabilty	285
Pmt in Lieu of Health	0
Life Ins.	106
DC Retirement *2	4,853
Workers Comp	1,040
TOTAL	76,588

*1 Salary & Wages based on POAM contract for third year officer.

*2 Defined Contribution cost for typical 3 year employee.

All other numbers based on adopted county budget.

ACME TOWNSHIP

**Resolution of the Township Board of Trustees
To Adopt Freedom of Information Act Procedures and Guidelines,
Summary, and Documents**

**Resolution No: R2015-____
June 2, 2015**

At a regular meeting of the Acme Township Board of Trustees held on June 2, 2015, the Township Board adopts the following resolution:

WHEREAS the Michigan Legislature amended the Freedom of Information Act, MCL 15.231 *et seq*, as amended (“FOIA”) effective July 1, 2015;

WHEREAS the FOIA requires Acme Township to adopt Procedures and Guidelines, and a Procedures and Guidelines Summary;

WHEREAS the Township Board has reviewed and considered a FOIA Procedures and Guidelines, and a FOIA Summary of Procedures and Guidelines;

WHEREAS the Township Board has also reviewed and considered a FOIA Request Form, a FOIA Notice of Extension Form, a FOIA Denial Form, and a FOIA Cost Worksheet; and

WHEREAS Acme Township has found the above referenced documents to be satisfactory and appropriate according to the FOIA.

Now therefore be it resolved that the Acme Township Board adopts the following documents which are attached to this Resolution:

1. The Acme Township Freedom of Information Act Procedures and Guidelines.
2. The Acme Township Freedom of Information Act Procedures and Guidelines Summary.
3. The Acme Township Freedom of Information Act Request Form.
4. The Acme Township Freedom of Information Act Notice of Extension Form.
5. The Acme Township Freedom of Information Act Notice of Denial Form.
6. The Acme Township Freedom of Information Act Cost Worksheet.

This resolution will become effective July 1, 2015.

The above resolution is adopted this 2nd day of June, 2015.

Yes: _____

No: _____

Abstain: _____

Jay Zollinger, Supervisor

Cathy Dye, Clerk

ACME TOWNSHIP FREEDOM OF INFORMATION ACT PROCEDURES AND GUIDELINES

Pursuant to Michigan's Freedom of Information Act, Public Act 442 of 1976, as amended, ("FOIA") including Section 4(4) of the FOIA, Acme Township adopts these FOIA Procedures and Guidelines.

1. Purpose. It is the public policy of the State of Michigan and Acme Township that all persons, except those persons incarcerated in state or local correctional facilities, are entitled to full and complete information regarding the affairs of Acme Township and the official acts of those who represent them as public officials and public employees, consistent with the FOIA.

2. FOIA Coordinator. Acme Township's FOIA Coordinator shall be the Township Clerk. The FOIA Coordinator may designate another individual to act on his or her behalf. The FOIA Coordinator shall be responsible for accepting and processing requests for the Township's public records and shall be responsible for approving a denial under the FOIA.

3. FOIA Requests. All requests for public record must be in writing to the FOIA Coordinator. Requests must describe the requested public record sufficiently to enable Acme Township to find the record. Acme Township shall provide a FOIA request form that requesters may choose to use. Any Acme Township official or employee that receives a FOIA request shall immediately provide the request to the FOIA Coordinator.

a. Exceptions. No FOIA request is necessary for the following: 1) Copies of assessment/tax records by the property owner of his/her own property; 2) Copies of assessment/tax records that are reasonable and readily available at the time of request; 3) Copies of all current meeting agendas; and 4) Copies of meeting minutes are available on the Acme Township website, if hard copies are requested then copy charges will apply.

b. FOIA Request Sufficiency. All FOIA requests must contain the following:

- i. The name of the requester.
- ii. The mailing address of the requester or, if no mailing address, a statement that the requester will return on the fifth business day to receive the Township's response.
- iii. A statement indicating that the requester will pay the costs allowable under the FOIA, or documentation that the requester is receiving public assistance or other facts showing inability to pay due to indigence.
- iv. A description of the public record sought by the requester and whether the requester would like to inspect, copy, or receive copies of the public record (if copies, what form of copy is desired, e.g., paper, disc, email, etc.).

c. Alternative Delivery of FOIA Request. A written request made by facsimile, electronic mail, or other electronic transmission shall be considered received 1 business day after the transmission is made. If the transmission is delivered to a spam or junk-mail folder, then the transmission shall be considered received 1 business day after the transmission is discovered.

d. Oral Requests.

- i. The FOIA Coordinator shall accept a disabled person's oral FOIA request by assisting with the writing out of that request and then treating that request as a formal written FOIA Request.
- ii. If an oral request for information is for information on Acme Township's website, the Acme employee receiving said request shall inform the requester of the website address to the extent practicable. If hard copies are requested then a written FOIA request will be required.

4. FOIA Processing. The FOIA Coordinator shall process each FOIA Request according to the following procedures:

a. FOIA Response. Once received, the FOIA Coordinator shall respond to a FOIA Request within 5 business days by doing one of the following (unless otherwise agreed to by the requester):

- i. Granting the request;
- ii. Issuing a signed written notice denying the request that contains:
 - (1) an explanation of the basis under the act for which the FOIA Coordinator found the record exempt from disclosure,
 - (2) a certificate that the public record does not exist by the name given or another name reasonably know to the Coordinator,
 - (3) a description of the public record that is separated or deleted, and
 - (4) the following verbatim *"If you receive written notice that your request was denied in whole or in part, you may, at your option, either 1) submit to the FOIA Coordinator a written appeal that specifically states the word "appeal" and identifies the reason(s) you believe the denial should be reversed; or 2) file a civil action in the Grand Traverse County Circuit Court to compel Acme Township's disclosure of public records within 180 days after Acme Township's final determination to deny a request. If, after judicial review, the Circuit Court determines that Acme Township has not complied with the FOIA and orders disclosure of all or a portion of a public record, you may be awarded attorney's fees and damages as provided by Section 10 of the FOIA."*
- iii. Granting the request in part and issuing a signed written notice denying the request in part which includes the requirements in subsection ii. above; or
- iv. Issuing a notice extending for not more than 10 business days the period during which the FOIA Coordinator shall respond to the request which includes the reason for extension and the date by which he or she shall respond in a manner set out in this subsection 4(a)(i) through (iii).

b. Additional Writing to Requestor. All responses to a FOIA request shall also include the following:

- i. An invoice containing a detailed itemization of the fee charged pursuant to Section 5, below;
- ii. Information indicating where to inspect or receive copies, and pay the charged fee;
- iii. If the public record is available on Acme Township’s website, the web address where such information is available and a statement that there will be additional charge for copies of those records;
- iv. The following statement: *“The Township does not warrant or guarantee the accuracy of the information provided. Rather, it provides the documents only to comply in good faith with the Michigan Freedom of Information Act, and not for any other purpose.”*

c. Failure to Respond. Failure to respond pursuant to subsection 4(a), above, shall constitute a final determination to deny the request if either of the following applies:

- i. The failure was willful and intentional; or
- ii. The written request made the request for public records within the first 250 words of the request, or specifically included the following on the front of an envelope or in the subject line of the request: 1) “freedom of information”, 2) “information”, 3) “FOIA”, 4) “copy”, 5) a recognizable misspelling of the preceding, or 6) reference to the FOIA Act or code.

5. FOIA Fees and Costs. The FOIA Coordinator may charge a fee for copies and actual mailing costs for a FOIA response. In addition, the FOIA Coordinator may charge a fee for the cost of search, examination, review, and the deletion and separation of exempt from non-exempt records if failure to charge a fee would result in unreasonably high costs to Acme Township because of the nature of the request in the particular instance, and the FOIA Coordinator identifies the nature of those unreasonably high costs in the FOIA response. All charged fees and costs shall be determined and adopted by separate resolution of the Acme Township Board, and shall be reviewed and amended from time to time, as necessary.

a. Material, Equipment and Mailing Costs.

Black and White Photocopies	\$0.10 per page
Compact Disc	\$1.80 per disc and holder
Mailing	Actual mailing costs
Contracted Services for Producing Copies	Actual invoiced charge to Acme Township

b. Labor Costs. Labor costs shall be charged in increments of 15 minutes, with all partial time increments rounded down. Costs for labor are as follows:

i. Copies. Labor charges for making copies, creating compact discs, scanning documents, or faxing documents to respond to a FOIA request shall be at the hourly wage of the lowest-paid Acme Township clerical employee, regardless of who makes said copies, plus fringe benefits set out below.

ii. Searching, Locating and Examining. Labor charges for the necessary searching for, locating, and examining of public records to respond to a FOIA request shall be at the hourly wage of the lowest-paid Acme Township employee capable of searching for, locating and examining of public records, regardless of who actually does such work, plus fringe benefits set out below.

iii. Separation and Deletion of Exempt Information. Labor charge for the necessary review associated with separating and deleting exempt information from non-exempt information shall be at the hourly wage of the lowest-paid Acme Township employee capable of separating and deleting exempt information from non exempt information, regardless of who actually does such work, plus fringe benefits set out below.

If Acme Township does not employ a person capable of separating and deleting exempt information, then it may charge actual contracted hourly wage labor costs if the detailed itemization includes the name of the contracted person or firm. However, the hourly wage shall not exceed an amount equal to 6 times the state minimum hourly wage as determined by Public Act 138 of 2014, as amended.

No charge for separation and deletion shall be made for public records already available on Acme Township's website.

iv. Fringe Benefits. Acme Township shall charge a multiplier for fringe benefits of employees for the labor charges set out above in 5(b)(i) through (iii). The appropriate multiplier shall not exceed the actual fringe benefits of the employee, and in no case shall be greater than 50% of the charged hourly wage. However, if the public records requested are available on Acme Township's website and the requester stipulates that he or she wants copies then there is no 50% limitation and actual labor plus actual fringe benefit costs may be charged for those copies.

c. Waiver or Reduction of Fees and Costs. Fees and costs may be waived or reduced under the following circumstances and shall be reflected in the detailed itemization:

i. Public Interest. Upon request in a FOIA request, Acme Township may reduce or waive fees and costs it determines that searching for or furnishing the public record primarily benefits the general public.

ii. Waiver of first \$20.00. When a requester meets either of the following the first \$20.00 of the fee shall be waived:

(1) The requestor submits an affidavit stating he or she is indigent by either showing that he or she receives public assistance, or provides facts demonstrating the inability to pay the cost. Unless the requestor has previously received this waiver from Acme Township twice during that calendar year, or the requestor makes the request in conjunction with another party offering payment for the request. In the case of denial, the FOIA Coordinator shall provide the reason in the FOIA response.

(2) The requestor is a non-profit designated by the state to carry out activities under subtitle C of Public Law 106-402 of 2000 and Public Law 99-313, makes the request on its own or its clients' behalf, the reason is consistent with Section 931 of Public Act 258 of 1974 and is accompanied by documentation of its designation.

d. Good-Faith Deposit. A FOIA response under Section 4(a), above, may include the requirement for a good-faith deposit prior to providing the requested public records if:

- i. A detailed itemization estimate or charge is completed and the detailed itemization exceeds \$50.00;
- ii. The FOIA response include the detailed itemization;
- iii. The required deposit does not exceed ½ of the total charge on the detailed itemization; and
- iv. The FOIA response includes a best efforts estimate of the time to comply with the FOIA.

e. Full Deposit. The FOIA Coordinator shall require a 100% deposit of an estimated fee for a FOIA request if Acme Township has not been paid in full for a previous FOIA response to the same requester if all of the following apply:

- i. The final charge for the previous response did not exceed 105% of the estimate;
- ii. The public records compiled for the previous response remain in Acme Township's possession;
- iii. The previous response was timely;
- iv. Ninety days have passed since the FOIA Coordinator notified the requestor of the previous response's availability;
- v. The requestor cannot show proof of payment for the previous response;
- vi. The FOIA Coordinator provides a complete detailed itemization estimate; and
- vii. No more than 364 days have passed since the date of the FOIA request for which the requester did not make payment.

f. Failure to Respond in a Timely Manner. If Acme Township fails to respond to a FOIA request in a timely manner as required by Section 4 above, it shall do the following:

- i. Reduce labor charges by 5% for each day the FOIA response is untimely with a maximum 50% reduction, if either of the following applies:

- (1) the late response was willful and intentional; or
- (2) the written request made the request for public records within the first 250 words of the request, or specifically included the following on the front of an envelope or in the subject line of the request: 1) “freedom of information”, 2) “information”, 3) “FOIA”, 4) “copy”, 5) a recognizable misspelling of the preceding, or 6) reference to the FOIA Act or code.

ii. Fully note and account for a required charge reduction in the detailed itemization.

6. FOIA Disclosure Appeals. A requester may file an appeal of a disclosure denial to the Acme Township FOIA Coordinator and/or the Grand Traverse County Circuit Court. When a requester submits an appeal of a disclosure denial to the FOIA Coordinator, the FOIA Coordinator shall provide that appeal to the Acme Township Board of Trustees at its next regularly scheduled meeting at which time the appeal shall be considered received.

a. Because the FOIA requires a response to the appeal within 10 business days of receipt, the Township Board shall consider and decide the appeal at the regularly scheduled meeting at which the appeal received and instruct the FOIA Coordinator to do one of the following:

- i. Reverse the disclosure denial and provide the public records to the requester;
- ii. Issue a written notice to the requester upholding the disclosure denial; or
- iii. Reverse the disclosure denial in part and issue a written notice to the requesting person upholding the disclosure denial in part.

b. If Acme Township fails to respond or if it upholds in whole, or part, the disclosure denial then the requester may seek judicial review pursuant to Section 10 of the FOIA.

7. FOIA Fee Appeals. A requester may file an appeal of fees to the Acme Township FOIA Coordinator and/or the Grand Traverse County Circuit Court. When a requester submits a fee appeal to the FOIA Coordinator, the FOIA Coordinator shall provide that appeal to the Acme Township Board of Trustees at its next regularly scheduled meeting at which time the appeal shall be considered received.

a. Because the FOIA requires a response to the appeal within 10 business days of receipt, the Township Board shall consider and decide the appeal at the regularly scheduled meeting at which the appeal received and instruct the FOIA Coordinator to do one of the following:

- i. Waive the fee;
- ii. Reduce the fee and issue a written determination to the requestor indicating the specific basis under section 4 of the FOIA that supports the remaining fee. The determination shall include a certification from the Township Board that the statements in the determination are accurate and that the reduced fee amount complies with its publicly available procedures and guidelines and section 4; or

iii. Uphold the fee and issue a written determination to the requestor indicating the specific basis under section 4 of the FOIA that supports the required fee. The determination shall include a certification from the Township Board that the statements in the determination are accurate and that the fee amount complies with the public body's publicly available procedures and guidelines and section 4.

b. If Acme Township fails to respond or if it upholds in whole, or part, the fee then the requester may seek judicial review pursuant to Section 10a of the FOIA.

8. FOIA Response Retention.

a. The FOIA Coordinator shall hold an un-retrieved completed FOIA response and all public records associated with that response for one year and one day from the date of completion. If the requester fails to pay the fee or retrieve the response and public documents prior to expiration of that time, then the FOIA Coordinator may recycle, destroy or return the documents to the appropriate department.

b. The FOIA Coordinator shall maintain a chronological file of all FOIA requests processed by him or her together with a copy of all public records provided as part of that response, letters and invoices for a period of one year and one day from the date of the completed response.

ACME TOWNSHIP FREEDOM OF INFORMATION ACT PROCEDURES AND GUIDELINES SUMMARY

The following is a summary of the Acme Township Freedom of Information Act (“FOIA”) Procedures and guidelines. The purpose of this summary is to provide a summary regarding how to submit written requests, and to explain how to understand written responses, deposit requirements, fee calculations, and avenues for challenge and appeal. Note this is a summary of the Procedures and Guidelines which implements the FOIA (MCL 15.231 *et seq*).

1. Submission of Written FOIA Requests:

If you would like to view or to have copies of public documents then you must submit a written request to Acme Township. You can submit your own request or use the Township’s FOIA form. Deliver each FOIA request to the Acme Township Clerk by hand delivery, mail, email or fax. Each request must contain the following:

- a. Your name and address
- b. A statement that this is a FOIA request in the heading or first sentence
- c. A clear and concise description of the documents you are requesting
- d. Whether you would like copies (paper, disc, email, etc) or would like to view them at the Township Hall.

2. Acme Township’s Written Response

You will receive a response from Acme Township within 5 days of the receipt of your FOIA request. The response will take the form of one of the following:

- a. A grant of your request with either an invoice for a good faith deposit or the requested documents and an invoice. If a good faith deposit is required it must be paid prior to receipt of the documents. If you requested to view the documents, the time and place for viewing.
- b. A certificate that the documents you requested do not exist.
- c. A complete or partial denial. Any denial will include the reasons for denial and describe your rights to appeal the denial.
- d. An extension for 10 days. If you receive an extension response, you can expect a second response taking the form of a.-c. above within the time line of the extension.

3. FOIA Costs

Acme Township will charge for copies and actual mailing costs for FOIA responses. It will also charge for document searches, examination, review, and deletion or separation of exempt documents, when failure to do so would result in unreasonably high costs to the Township. Your invoice will be attached to the FOIA response as set out above. Costs will be set out on the attached invoice form. In cases where the charges are estimated to exceed \$50.00, you will be required to make a good-faith deposit of 50% of the estimated charges.

4. Appeals

If your FOIA request is denied in part or whole, you will have the right to appeal. You can appeal in one of two ways.

- a. You can appeal to the Township Board asking for the Board to reverse the denial;
or
- b. You can appeal to the Grand Traverse County Circuit Court asking a judge to reverse the denial.

5. FOIA Questions

If you have further questions, the Acme Township Freedom of Information Act Procedures and Guidelines sets out the rules in more detail. You may also ask the Acme Township Clerk.

Acme Township
FOIA Coordinator: Acme Township Clerk
6042 Acme Road
Williamsburg, MI 49690
Phone (231) 938-1350 Fax (231) 938-1510

Notice to Extend Response Time for FOIA Request
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Name	Phone	
Firm/Organization	Fax	
Street	Email	
City	State	Zip

RE: Request for Copy Certified copy Record inspection Subscription to record
Delivery Method (*upon payment of balance due*): Pick up records in person Mail to address below

Date Request Received: _____ Date of This Response: _____

Record(s) Requested: _____

We are extending the date to respond until _____ (*month, day, year*) _____.
(*This date can be no more than 15 business days from the date that the original request was received by the township.*)

If you have any questions regarding this extension, contact the Acme Township Clerk at (231) 938-1350.

Reason for Extension:

1. The township needs to search for, collect, or appropriately examine or review a voluminous amount of separate and distinct public records pursuant to your request. Specifically, the township must:

2. The township needs to collect the requested public records from other facilities, or other establishments that are located apart from the township office. Specifically, the township must coordinate documents from the following locations: _____

3. Other (describe): _____

Signature of FOIA Coordinator:	Date:
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Acme Township
FOIA Coordinator: Acme Township Clerk
6042 Acme Road
Williamsburg, MI 49690
Phone (231) 938-1350 Fax (231) 938-1510

Notice of Denial of FOIA Request

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Name	Phone	
Firm/Organization	Fax	
Street	Email	
City	State	Zip

RE: Request for Copy Certified copy Record inspection Subscription to record

Date Request Received: _____ Date of This Response: _____

Record(s) Requested: _____

All or part of your request for records has been denied. Please refer to this form for an explanation. If you have any questions regarding this denial, contact _____ at _____.

Reason for Denial:

1. This item is exempt from disclosure under FOIA Section 13, Subsection _____ (insert number), because: _____

2. This item does not exist under the name provided in your request or by another name reasonably known to the township. A certificate that the public record does not exist under the name given is enclosed.

3. A portion of the requested record had to be separated or deleted as it is exempt under FOIA Section 13, Subsection _____ (insert number), because: _____

A brief description of the information that had to be separated or deleted: _____

Notice of Requestor's Right to Seek Judicial Review

If you receive written notice that your request was denied in whole or in part, you may, at your option, either 1) submit to the FOIA Coordinator a written appeal that specifically states the word "appeal" and identifies the reason(s) you believe the denial should be reversed; or 2) file a civil action in the Grand Traverse County Circuit Court to compel Acme Township's disclosure of public records within 180 days after Acme Township's final determination to deny a request. If, after judicial review, the Circuit Court determines that Acme Township has not complied with the FOIA and orders disclosure of all or a portion of a public record, you may be awarded attorney's fees and damages as provided by Section 10 of the FOIA. (See back of this form for additional information on your rights.)

Signature of FOIA Coordinator: _____

Date: _____

(Adopted July 2015)

Acme Township Freedom of Information Act Request Cost Worksheet

<p>Pursuant to Section 4 of the Michigan Freedom of Information Act, MCL 15.234, the following costs will be charged for responses to FOIA requests, according to the FOIA Fee Schedule adopted and periodically revised by the township board.</p>		
<p>Copying (per copy cost): Copying costs may be charged if a copy of a public record is requested, or if a copy is required to allow for blacking out exempt information, to protect old or delicate original records, or because the original record is a digital file or database not available for public inspection.</p> <p style="text-align: right;">Letter or Legal size: 10 cents per page Other: _____ Cost per page: _____ Compact Disc & holder Cost: \$1.80</p>	<p>Number of pages: x _____ = x _____ = x _____ = x _____ = x _____ = x _____ = x _____ =</p>	<p>Total Cost \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____</p>
<p>Labor Cost for Copying Emailing Faxing or Scanning (hourly wage): Hourly Wage Charged: _____ Actual Outside Copying Cost: _____</p>	<p>Number of minutes: x _____ =</p>	<p>Total Cost \$ _____</p>
<p>Mailing:</p> <p style="text-align: right;">No. 10 Business Envelope: .07 cents 9 x 12 Envelope: .26 cents 10 x 13 Envelope: .33 cents Other: _____ cents</p> <p style="text-align: right;">Postage (at going rate): \$ _____</p>	<p>Number of envelopes: x _____ = x _____ = x _____ = x _____ =</p> <p>Actual Postage: x _____ =</p>	<p>Total Cost \$ _____ \$ _____ \$ _____ \$ _____ \$ _____</p>
<p>Labor Cost for Searching, Locating and Examining (hourly wage): Due to the nature of the request, a labor charge may be charged for the search, examination, and review, as provided in Section 4 of the Freedom of Information Act, MCL 15.234. This fee is being charged because failure to do so would result in unreasonably high costs to the township, specifically:</p> <p>_____ _____ _____ _____</p> <p style="text-align: right;">Hourly Wage Charged: _____</p>	<p>Number of minutes (15 minute increments with partial increments rounded down): x _____ =</p>	<p>Total Cost \$ _____</p>
<p>Labor Cost for Separating Exempt from Non-Exempt Information (hourly wage): Due to the nature of the request, a labor charge may be charged for the deletion and separation of exempt from non-exempt information as provided in Section 4 of the Freedom of Information Act, MCL 15.234. This fee is being charged because failure to do so would result in unreasonably high costs to the township, specifically:</p> <p>_____ _____ _____ _____</p> <p style="text-align: right;">Hourly Wage Charged: _____</p>	<p>Number of minutes (15 minute increments with partial increments rounded down): x _____ =</p>	<p>Total Cost \$ _____</p>
	Subtotal	\$ _____
Proof or Affidavit of Indigency Submitted	Subtract \$20.00	\$ _____
	Estimated Cost	\$ _____
<p>Note: Estimated Cost Exceeds \$50.00. Good Faith Deposit of 50% Required <u>Before</u> Request Will Be Processed</p>	<p>50% Deposit Date Paid: _____</p>	<p>\$ _____</p>
<p>Note: Request Will Be Processed, But Balance Must Be Paid <u>Before</u> Copies May Be Picked Up, Delivered, or Mailed</p>	<p>Balance Due Date Paid: _____</p>	<p>\$ _____</p>

ACME TOWNSHIP

**Resolution of the Township Board of Trustees
To Adopt Fees and Costs for Freedom of Information Act Responses**

**Resolution No: R2015-____
June 2, 2015**

At a regular meeting of the Acme Township Board of Trustees held on June 2, 2015, the Township Board adopts the following resolution:

WHEREAS the Township Board of Trustees has adopted Freedom of Information Act Procedures and Guidelines, and a Freedom of Information Act Summary of Procedures and Guidelines as required by the Freedom of Information Act, MCL 15.231 *et seq*, as amended (“FOIA”);

WHEREAS according to the Procedures and Guidelines the Township Board shall adopt fees and costs for responses to FOIA requests by separate resolution; and

WHEREAS Acme Township has reviewed the official, employee and agent salaries and costs, as well as the fringe benefit costs for the same.

Now therefore be it resolved that the Acme Township Board adopts the following fees and costs for responses to FOIA Requests.

1. Copying costs for letter or legal size shall be 10 cents per page. Copying costs for other sizes must be done by a copy shop and costs shall be the actual costs charged by the copy shop.

2. Labor for copying, emailing, faxing, scanning and similar activities shall be at the hourly wage of the Township’s lowest-paid employee capable of doing said work. The hourly wage is: \$13.18. Labor for said work that must be done by a copy shop shall be at that actual costs charged by the copy shop.

3. Labor for searching for, locating, and examining public records shall be at the hourly wage of the Township’s lowest-paid employee capable of doing said work. In addition, the Township chooses to include the fringe benefits of that employee which amount to 42% of the hourly wage. This task may be done by the Township Secretary, the Township Zoning Administrator, the

Township Clerk, the Township Treasurer, or the Township Supervisor depending on the FOIA request.

- a. The hourly wage plus fringe benefits for the Secretary is: \$18.69.
- b. The hourly wage plus fringe benefits for the Zoning Administrator is: \$20.59.
- c. The hourly wage plus fringe benefits for the Clerk is: \$26.65.
- d. The hourly wage plus fringe benefits for the Treasurer is: \$15.20.
- e. The hourly wage plus fringe benefits for the Supervisor is: \$20.93.

4. Labor for review directly associated with separating and deleting exempt information from nonexempt information shall be at the hourly wage of the Township's lowest-paid employee capable of doing said work. In addition, the Township chooses to include the fringe benefits of that employee which amount to 42% of the hourly wage. This task may be done by the Township Secretary, the Township Zoning Administrator, the Township Clerk, the Township Treasurer, the Township Supervisor, or Township contracted labor (Attorney or otherwise) depending on the FOIA request.

- a. The hourly wages set out in Paragraph 3 above are incorporated respectively.
- b. The actual hourly costs for contracted labor shall be charged, but in no case shall the hourly cost exceed 6 times the state minimum hourly wage determined under section 4 of the workforce opportunity wage act, as amended. Said hourly cost is currently \$48.90. Beginning January 1, 2016 said hourly cost shall be \$51.00. Beginning January 1, 2017 said hourly cost shall be \$53.40. Beginning January 1, 2018 said hourly cost shall be \$55.50.

This resolution will become effective July 1, 2015.

The above resolution is adopted this 2nd day of June, 2015.

Yes: _____

No: _____

Abstain: _____

Jay Zollinger, Supervisor

Cathy Dye, Clerk