

**ACME TOWNSHIP**  
**“ SPECIAL EVENT COMMITTEE”**

**NOTES**

**ACME TOWNSHIP HALL**  
**6042 Acme Road, Williamsburg MI 49690**  
**Monday, June 23, 2014, 5:30 p.m.**

Zollinger began the meeting stating this was a very informal gathering and the first meeting of this committee. As a result of the new Special Event Ordinance this committee was formed to review any Special Events in the Township. Zollinger was representing, Zoning Administrator, Lennox, Trustee, Aukerman, was representing the Board, K. Wentzloff, Chair of the Planning Commission and Township Planner, J. Iacoangeli.

Applicant, Karin Flint, and her attorney, Ed Roy were present. The property is located at 6535 Bates Road, Williamsburg, Michigan. This application is for an outdoor concert and festival.

J. Iacoangeli, reviewed the application and found it to be pretty straightforward. The concert is scheduled for August 8, 2014 followed by a car show on August 9, 2014. One of the largest concerns is the traffic especially on Friday evening. The applicant will coordinate with the sheriff's department. A contract between the applicant and the Sheriff's department will be in place.

The arrangement for the food was not completely given but there is a commercial kitchen on site and will be approved by the County Health Department. There will be porta johns placed near the entrance to the tent, on the route to the tent and near the entrance to the tent. It was recommended to have 16 in place for the amount of people expected. Liquor control permit to be issued closer to event date.

A permit from the Grand Traverse county construction office must be obtained for the Tent. Insurance documents must be reviewed by township counsel, J. Jocks.

Zollinger stated that the Township will issue a land use permit to applicant prior to the County issuing one.

**Motion by Wentzloff, seconded by Aukerman to approve the application submitted by Flint with the following conditions having been met**

- **Contract in place with the Sheriff's department for traffic control**
- **Approval from the Health Department**
- **County construction code permit for the tent**
- **Sanitation in place with more than 16 units**
- **Approval of insurance coverage by Township counsel**

**Motion carried.**