



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, September 2, 2014, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:01 P.M.

Members present: J. Aukerman, C. Dye, A. Jenema, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: J. Jocks, Township Counsel
N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

B. Kelley, 4893 Ridgcrest, read a prepared statement into the record (attached to minutes)

APPROVAL OF AGENDA:

Motion by White, seconded by LaPointe, to approve the agenda as presented. Motion carried by unanimous roll call vote.

B. INQUIRY AS TO CONFLICTS OF INTEREST: None Noted

C. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **Draft Unapproved Meeting Minutes:**
 - a. **Planning Commission 08/11/14 and 08/18/14**
 - b. **Parks & Rec Advisory 07/30/14**
- d. **Parks and Maintenance Report – Tom Henkel**
- e. **Metro Fire Newsletter July 2014**

2. ACTION – Consider approval:

1. **Township Board Regular 08/12/14 meeting minutes**
2. **Accounts Payable Prepaid of \$1,718.78 and Current to be approved of \$101,039.43 (Recommend approval: Cathy Dye, Clerk)**

D. ITEMS REMOVED FROM THE CONSENT CALENDAR:

LaPointe requested that under "Action 2B Current bills to be paid be removed. Scott and from the public, B. Kelley, asked for the 8/12/14 Board minutes Action 2A also to be removed.

Motion by LaPointe, Seconded by Scott, to approve the consent calendar with the removal of Current bills to be paid and also the 8/12/14 meeting minutes. Motion carried by unanimous roll call vote.

LaPointe questioned the \$15,000.00 check to Yuba Historic Society for contracted community services. Zollinger stated that was the 2% tribal grant that we received.

Motion by LaPointe, seconded by Scott, to approve the Current bills to be paid as presented. Motion carried by unanimous roll call vote.

Scott stated he was going to defer to a email from B. Kelley, but would let Kelley talk. Kelley stated that he had made some comments regarding the potential purchase of BS&A software at the 8/12/14. He emailed the the written form to the office and receive a call from the supervisor saying written comments must be submitted at the time of the meeting. He took issue with that. Jocks concurred with what the supervisor had said. Written comments are to be submitted at the time of the meeting.

Motion by Dye, seconded by Jenema to approve the 8/12/14 Board minutes as presented. Motion carried by unanimous vote.

E. SPECIAL PRESENTATIONS/DISCUSSIONS: None

F. REPORTS:

1. **Sheriff's Report – No report available**
2. **County Commissioner's Report – No report available**
3. **Road commission report – No report available**

G. CORRESPONDENCE:

B. Kelley, 4893 Ridgecrest, submitted letters to the Board regarding 8/12/14 meeting minutes

H. PUBLIC HEARING:

Acme Township Emergency services/Metro Fire, Ambulance, Community Policing officer

Chief Parker was in attendance at the August Board meeting. Zollinger stated that we presently have two ways to go with this approval process. One is to approve what Metro originally requested for a 2.31 millage along with the mills for ambulance would take us to 2.65 mills and adding the police mills it would be 3.80 mills over all. Zollinger said that if we give Metro the millage they originally asked for that would mean all the monies collected would pass to them. The second direction is to pass the millage discussed in our August Board meeting keeping it at 2.2. and if after careful tightening of the budget Metro needed additional monies the funds would come out of Township budget.

Scott asked about the surplus in the police funds. Zollinger stated that surplus originally came from the liquor funds.

Public comment opened at 7:36 p.m.

A. Ruggirello, 7874 Turnberry Circle, thought that all three townships which make up the Metro Authority (East Bay, Acme, Garfield) had to pass a millage which was the same. Zollinger stated he believed this was the intent as he talked with his peers.

B. Kelley, 4893 Ridgecrest, stated that he liked what LaPointe was saying. Kelley stated that Chief Parker said in the last meeting that a building for 1.7 could be built but would be very frugal. If they get 2 million Kelley questioned what would they do with the surplus. Kelley was disappointed that the Board packet for tonight did not include additional information from Metro Fire.

Public comment closed at 7:42 p.m.

Resolution establishing Acme Emergency Services Special Assessment Levy R # 2014-29 was passed on a motion by Scott, seconded by Aukerman, and approved by a unanimous roll call vote. The assessment will be set at 2.1 mills for Metro, ambulance would be .30 mills and Police at .15 mills for a total millage at 2.55 mills for Emergency services.

I. NEW BUSINESS:

1. The Watershed Center Presentation-E Coli Investigation/Phragmites Ordinance

Christine Crissman, Executive Director, of the The Watershed Center, was present to discuss the Bayside Park E. Coli Investigation results. Crissman discussed the process, conclusions and potential steps forward. Crissman also requested if Acme Township would consider revisiting the adoption of the Phragmites Ordinance. It was previously discussed in 2009 but was tabled to see how other municipalities fared with their Phragmites Ordinance.

Under the current process the township sends annual notice to all shoreline parcel owners, requesting permission to enter and treat their parcel for Phragmites. The permission process requires property owners to affirmatively “opt in” for treatment, parcels may avoid treatment for any or no reason. LaPointe asked what the return on this was. Zollinger said we are doing north of Dock Road this year and so far we have more than 50% forms returned. Zollinger also said that we have received over \$700.00 in donations from the residents for the cause.

Jocks, Township legal counsel stated that he was on the Watershed Center Board. He stated the Watershed Board reviews budgets, not issues like a phragmite ordinance. Jocks said he could find another attorney to do this if the Board so desired. The Board did not find an issue with Jocks involvement.

Motion by LaPointe to consider an ordinance patterned after Peninsula Township. Board will review at the next Board meeting, supported by Scott. Motion carried by unanimous vote.

2. Possible residential weed/grass height ordinance

Zollinger commented that we had a resident bring to the Board at a earlier meeting a concern with no Township restrictions on weed and grass height.

Jenema stated that she was of the opinion that this issue should be controlled by the covenants of the subdivision not the government.

Motion by Jenema, seconded by Scott, to not pursue this in residential areas. Motion carried by unanimous vote.

3. Acme Sewer Ordinance – Amended and Restated from original in 1975

Zollinger stated that in 2012 Acme and all the other peer townships in the DPW looked at their sewer ordinances updating for different usages and standards. At that time Jocks prepared a restatement of the ordinance. He has provided that in the packet tonight. We are reviewing tonight and then moving forward with the corrections. At a later date there will be a public hearing to review.

The current ordinance is 46 pages long. The original 1975 ordinance has been amended multiple times. Jocks cross-reference and created a document that would actually reflect the ordinance. He delated the old, replaced with the new, when an amended was made. Jocks stated that what was on the table tonight was the actually ordinance now. Jocks suggested that our engineer review.

Zollinger briefly reviewed sewer benefits from figures that the DPW created.

Motion by Scott, that the township have our engineer review the current ordinance, seconded by LaPointe. Motion carried by unanimous vote.

J. OLD BUSINESS:

1. Status on Hoxsie House Removal

Zollinger stated that as of this afternoon he had everything he needed to pull a land use permit for demolition of the Hoxsie House. Metro Fire 8 will be working on some drills at the house next week.

The contractor will begin after Metro Fire is done.

2. Acme Sewer Survey/Status work order# 3 Phase 2

Zollinger presented the Board with the next steps in the Master Sanitary Sewer Study by Gosling Czubak. This would be Phase 2 at a cost of \$15,420. This is already in the budget.

Motion by LaPointe, seconded by Scott, to approve work order # 3, Phase 2 as presented. Motion carried by unanimous roll call vote.

3. Approval of 6/12/14 Board minutes and Clerk’s Revenue/Expenditure Report tabled from 8/12/14 meeting

Memo provided to the Board requesting approval of the two above items.

Motion by LaPointe, seconded by White to approve the Clerk’s Revenue/Expenditure Report dated 8/12/14. Motion carried unanimously.

**Motion by Jenema, seconded by White to approve the 6/12/14 Board minutes with corrections.
Motion carried unanimously.**

4. Discussion and Resolution on possible two board meetings per month

Zollinger commented that this item has been discussed several times. He is asking for the Board's pleasure. LaPointe stated that originally he was in favor of the two meetings. He would be more in favor of "special" meetings that the Supervisor deems as necessary. Supervisor would notify Board by email. Jenema said that if a special meetings is needed it could be the third Tuesday. Scott realizes that during budget time he expects additional meeting but to just schedule another meeting because of the lateness of the hour he was not in favor. Scott expressed issue with coming to a special meeting and the agenda is changed. You can only make changes if you have full Board approval.

Motion by Scott, seconded by Aukerman to maintain the status quo of one meeting a month. If we need a second meeting it will be on the third Tuesday. Supervisor will notify Board by email. Motion carried by 6 (Aukerman, Dye, Jenema, LaPointe, Scott, Zollinger) in favor and 1 (White) opposing.

5. Continue discussion on Ethics and Procedures

After additional discussion, Aukerman, volunteered to work on the draft.

Motion by LaPointe, seconded by Jenema, to appoint Aukerman, working with Dye, to "condense and compact" Rules of Procedure Draft and when ready bring back to the Board for review. Motion carried by unanimous vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Karin Flynn, of the Bates Horse Park, was present to thank the Board for all they had done to have the concert on August 8, 2014, at the Bates Horse park. Flynn said it was a very special evening in Acme Township. She was very pleased.

Adjourn at 9:30 p.m



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, September 2, 2014, 7:00 p.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL**

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. INQUIRY AS TO CONFLICTS OF INTEREST:

- D. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Report and Balance Sheet**
- c. Draft Unapproved Meeting Minutes:
 - a. Planning Commission 08/11/14 and 8/18/14**
 - b. Parks & Rec Advisory 07/30/14****
- d. Parks and Maintenance Report – Tom Henkel**
- e. Planning and Zoning Report - Lennox**

2. APPROVAL:

- a. Township Board Regular meeting minutes of 08/12/14**
- b. Accounts Payable Prepaid of \$1,718.78 and Current to be approved of \$101,039.43 (Recommend approval: Cathy Dye, Clerk)**

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____
- 2. _____
- 3. _____

F. SPECIAL PRESENTATIONS/DISCUSSIONS:

G. REPORTS:

- 1. Sheriff's Report – Deputy: Ken Chubb**
- 2. County Commissioner's Report**
- 3. Road commission report-Bill Mouser**

H. CORRESPONDENCE:

- I. PUBLIC HEARING: Acme Township Emergency services/Metro Fire, Ambulance Community Policing officer**

- J. NEW BUSINESS:**
 - 1. The Watershed Center Presentation-E Coli Investigation/Phragmites Ordinance**
 - 2. Possible Residential weed /Grass Height Ordinance-Supervisor**
 - 3. Acme Sewer Ordinance –Amended and Restated from Original from 1975 and up Date to Schedule of Residential Equivalent –Benefits—Supervisor /Jocks**

- K. OLD BUSINESS:**
 - 1. Status on Hoxsie House Removal-Supervisor**
 - 2. Acme Sewer Survey/Status work order # 2 cost \$15,420 – In 2014/15 Budget Approval**
 - 3. Approval of 6/12/14 Board meeting minutes and Clerk’s Revenue/Expenditure Report tabled from 8/12/14 meeting**
 - 4. Discussion and Resolution on possible two board meetings per month**
 - 5. Continue discussion on Ethics and Procedures-Dye**

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN

ACME TOWNSHIP
MONTHLY TREASURER'S REPORT
RECONCILED WITH BANK AS OF July 31, 2014

		FUND #	June 30, 2014 Account Balance	NET CHANGE	July 31, 2014 Account Balance
A	TOTAL BANK ACCOUNTS (1 Checking & 2 Savings)		\$ 1,398,705	\$ (61,835)	\$ 1,336,870
Assigned From General Fund Balance:					
	Self Funded Accts Payable 6 Months	<i>Committed</i> 101	\$ 388,125	\$ -	\$ 388,125
	Saylor Park Boat Launch Imp	<i>Committed</i> 101	\$ 61,920	\$ -	\$ 61,920
	Septage Plant Bond Buyout	<i>Committed</i> 101	\$ 193,813	\$ -	\$ 193,813
	Hoxsie House Relocation	<i>Committed</i> 101	\$ 27,000	\$ -	\$ 27,000
	Water Engineering Study (GTB Grant)	<i>Restricted</i> 101	\$ 14,000	\$ -	\$ 14,000
	GTTC Engineer Project Management	<i>Committed</i> 101	\$ 40,000	\$ -	\$ 40,000
	Public Broadcast Equipment Fund	<i>Restricted</i> 101	\$ 6,864	\$ -	\$ 6,864
	PA48 Metro Fund -(PA 48 Twp Imp (SAD) \$20,401)	<i>Restricted</i> 101	\$ 76,636	\$ -	\$ 76,636
B	Sub-Total Assigned From GENERAL FUND		\$ 808,358	\$ -	\$ 808,358
Funds within General Fund Bank Account (Restricted or Committed)					
	Cemetery Fund	<i>Committed</i> 209	\$ 9,885	\$ (4,822)	\$ 5,063
	Fire Fund <i>Special Assessment</i>	<i>Restricted</i> 206	\$ 94,322	\$ -	\$ 94,322
	Police Fund <i>Special Assessment</i>	<i>Restricted</i> 207	\$ 144,766	\$ -	\$ 144,766
	Liquor Fund	<i>Restricted</i> 212	\$ 12,850	\$ (0)	\$ 12,850
	Township Improvement (SAD)	<i>Committed</i> 246	\$ 50,000	\$ -	\$ 50,000
C	SUB-TOTAL (Restricted or Committed)		\$ 311,823	\$ (4,822)	\$ 307,001
	UNRESTRICTED BALANCE (Net Assigned)		\$ 278,524		\$ 221,512
			Note ((A)-(B+C))		Note ((A)-(B+C))
RESTRICTED BY BOARD RESOLUTION ACCOUNTS:					
	Shoreline Preserv. Fund	<i>Committed</i> 224	\$ 1,407	\$ (15)	\$ 1,392
	Parks & Recreation	<i>Committed</i> 226	\$ 9,980	\$ 0	\$ 9,980
	Parks/Shoreline Fund (New Urbanist to Park/Shoreline)	<i>Committed</i> 227	\$ 28,016	\$ (0)	\$ 28,016
D	SUB-TOTAL		\$ 39,403		\$ 39,388
RESTRICTED BY MILLAGE:					
	Farmland <i>Millage</i>	<i>Restricted</i> 225	\$ 638,074	\$ 7,961	\$ 646,035
	Tax Collection	<i>Temporary Funds</i> 703	\$ 20,172	\$ 485,080	\$ 505,252
E			\$ 658,246		\$ 1,151,287
RESTRICTED BY REVENUE SOURCE ACCOUNTS:					
	Sewer Fund	<i>Restricted</i> 590	\$ 942,666	\$ 199,433	\$ 1,142,099
	Planning Review Fees (Trust & Agency) Escrow	<i>Restricted</i> 701	\$ 12,173	\$ 2,255	\$ 14,428
F	ACME TOWNSHIP RESTRICTED FUNDS		\$ 954,839	\$ 201,688	\$ 1,156,527
ACME TOWNSHIP ALL ACCOUNT BALANCES			\$ 3,051,193 NOTE: (A+D+E+F)		\$ 3,684,072 NOTE: (A+D+E+F)

Amy Jenema, Treasurer

Notes: Committed = Board Resolution Restricted= Law or Outside Agency Controls Use of Funds

OCME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014

Fund Type: 1.1 GENERAL FUND

Fund: 101 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Function:	72,720.00	72,720.00	8.75	8.75	0.00	72,711.25	0.0
Function: 410 GENERAL GOVERNMENT							
Dept: 101 TOWNSHIP BOARD OF TRUSTEES							
Acct Class: 5 Expenditures							
301.001 INTERNAL ACCOUNTANT	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
Expenditures	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
Acct Class: 700 WAGES							
702.000 SALARIES	24,000.00	24,000.00	2,000.00	2,000.00	0.00	22,000.00	8.3
703.001 SECRETARY	28,614.00	28,614.00	2,208.80	2,208.80	0.00	26,405.20	7.7
705.001 PER DIEM TRUSTEES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
714.000 FICA LOCAL SHARE	4,000.00	4,000.00	307.61	307.61	0.00	3,692.39	7.7
WAGES	57,114.00	57,114.00	4,516.41	4,516.41	0.00	52,597.59	7.9
Acct Class: 800 OTHER SERVICES & CHARGES							
726.000 SUPPLIES & POSTAGE	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
801.000 ACCOUNTING & AUDIT	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
802.001 ATTORNEY SERVICES LITIGATION	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
802.002 ATTORNEY SERVICES	17,000.00	17,000.00	0.00	0.00	0.00	17,000.00	0.0
803.003 ENGINEERING SERVICES	30,000.00	30,000.00	175.00	175.00	0.00	29,825.00	0.6
804.000 SOFTWARE SUPPORT & PROCESSING	18,495.00	18,495.00	4,198.98	4,198.98	0.00	14,296.02	22.7
860.000 TRAVEL & MILEAGE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
874.000 RETIREMENT/PENSION	2,861.00	2,861.00	0.00	0.00	0.00	2,861.00	0.0
900.000 PUBLICATIONS	1,800.00	1,800.00	63.50	63.50	0.00	1,736.50	3.5
910.000 INSURANCE	6,600.00	6,600.00	527.67	527.67	0.00	6,072.33	8.0
958.000 EDUCATION/TRAINING/CONVENTIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
960.000 dues subscriptions	5,350.00	5,350.00	35.00	35.00	0.00	5,315.00	0.7
OTHER SERVICES & CHARGES	102,106.00	102,106.00	5,000.15	5,000.15	0.00	97,105.85	4.9
TOWNSHIP BOARD OF TRUSTEES	166,220.00	166,220.00	9,516.56	9,516.56	0.00	156,703.44	5.7
Dept: 171 SUPERVISOR EXPENDITURES							
Acct Class: 700 WAGES							
702.000 SALARIES	37,000.00	37,000.00	2,846.16	2,846.16	0.00	34,153.84	7.7
714.000 FICA LOCAL SHARE	2,812.00	2,812.00	217.72	217.72	0.00	2,594.28	7.7
WAGES	39,812.00	39,812.00	3,063.88	3,063.88	0.00	36,748.12	7.7
Acct Class: 800 OTHER SERVICES & CHARGES							
726.000 SUPPLIES & POSTAGE	200.00	200.00	0.00	0.00	0.00	200.00	0.0
860.000 TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 RETIREMENT/PENSION	3,700.00	3,700.00	0.00	0.00	0.00	3,700.00	0.0
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
OTHER SERVICES & CHARGES	5,900.00	5,900.00	0.00	0.00	0.00	5,900.00	0.0
SUPERVISOR EXPENDITURES	45,712.00	45,712.00	3,063.88	3,063.88	0.00	42,648.12	6.7
Dept: 191 ELECTION EXPENDITURES							
Acct Class: 700 WAGES							
702.000 SALARIES	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	0.0
WAGES	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	0.0
Acct Class: 800 OTHER SERVICES & CHARGES							
726.000 SUPPLIES & POSTAGE	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
900.000 PUBLICATIONS	700.00	700.00	66.80	66.80	0.00	633.20	9.5
OTHER SERVICES & CHARGES	4,700.00	4,700.00	66.80	66.80	0.00	4,633.20	1.4
ELECTION EXPENDITURES	15,700.00	15,700.00	66.80	66.80	0.00	15,633.20	0.4

LCME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.1 GENERAL FUND							
Fund: 101 - GENERAL FUND							
Revenues							
Function:							
Dept: 000							
Acct Class:							
165.000 PASSPORT FEES	3,000.00	3,000.00	150.00	150.00	0.00	2,850.00	5.0
Acct Class:	3,000.00	3,000.00	150.00	150.00	0.00	2,850.00	5.0
Acct Class: 401 TAXES							
102.000 CURRENT PROPERTY TAXES	214,300.00	214,300.00	0.00	0.00	0.00	214,300.00	0.0
112.000 PERSONAL PROP TAXES	10,467.00	10,467.00	0.00	0.00	0.00	10,467.00	0.0
120.000 DELQUENT PERS PROP TAX	500.00	500.00	0.00	0.00	0.00	500.00	0.0
145.020 PENALTIES& INTEREST	500.00	500.00	82.04	82.04	0.00	417.96	16.4
146.000 DEL PERS INTEREST & PENALTY	300.00	300.00	0.00	0.00	0.00	300.00	0.0
147.000 ADMINISTRATIVE FEE 1%	102,059.00	102,059.00	0.00	0.00	0.00	102,059.00	0.0
177.000 SWAMP TAX	750.00	750.00	0.00	0.00	0.00	750.00	0.0
TAXES	328,876.00	328,876.00	82.04	82.04	0.00	328,793.96	0.0
Acct Class: 539 STATE GRANT							
174.000 ST SHARED SALES TAX	335,358.00	335,358.00	0.00	0.00	0.00	335,358.00	0.0
STATE GRANT	335,358.00	335,358.00	0.00	0.00	0.00	335,358.00	0.0
Acct Class: 600 CHARGES FOR SERVICES							
307.000 CHARGES FOR SERVICES	200.00	200.00	0.00	0.00	0.00	200.00	0.0
308.001 Zoning Fees	15,000.00	15,000.00	1,307.00	1,307.00	0.00	13,693.00	8.7
310.000 Revenues for Escrow Account	500.00	500.00	85.25	85.25	0.00	414.75	17.1
331.000 CONS INDUSTRY ANNUAL MAINT FEE	6,785.00	6,785.00	0.00	0.00	0.00	6,785.00	0.0
365.000 INTEREST ON INVESTMENTS	1,800.00	1,800.00	38.52	38.52	0.00	1,761.48	2.1
365.001 INTEREST SEPTAGE RECEIVED	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
367.000 RENT-PARKS	200.00	200.00	75.00	75.00	0.00	125.00	37.5
376.000 REIMBURSEMENTS	27,000.00	27,000.00	7,874.90	7,874.90	0.00	19,125.10	29.2
387.000 REFUNDS & REBATES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
CHARGES FOR SERVICES	54,485.00	54,485.00	9,380.67	9,380.67	0.00	45,104.33	17.2
Acct Class: 800 OTHER SERVICES & CHARGES							
448.000 CABLE TV FEE	82,224.00	82,224.00	0.00	0.00	0.00	82,224.00	0.0
OTHER SERVICES & CHARGES	82,224.00	82,224.00	0.00	0.00	0.00	82,224.00	0.0
Dept: 000	803,943.00	803,943.00	9,612.71	9,612.71	0.00	794,330.29	1.2
Function:	803,943.00	803,943.00	9,612.71	9,612.71	0.00	794,330.29	1.2
Revenues	803,943.00	803,943.00	9,612.71	9,612.71	0.00	794,330.29	1.2
Expenditures							
Function:							
Dept: 000							
Acct Class:							
465.001 POSTAGE FOR PASSPORTS	400.00	400.00	8.75	8.75	0.00	391.25	2.2
998.000 GT COUNTY ROAD COMMISSION	1,520.00	1,520.00	0.00	0.00	0.00	1,520.00	0.0
Acct Class:	1,920.00	1,920.00	8.75	8.75	0.00	1,911.25	0.5
Acct Class: 800 OTHER SERVICES & CHARGES							
992.000 CONTINGENCY	70,000.00	70,000.00	0.00	0.00	0.00	70,000.00	0.0
994.000 TC TALUS CONTRACT SERVICES	800.00	800.00	0.00	0.00	0.00	800.00	0.0
OTHER SERVICES & CHARGES	70,800.00	70,800.00	0.00	0.00	0.00	70,800.00	0.0
Dept: 000	72,720.00	72,720.00	8.75	8.75	0.00	72,711.25	0.0

REVENUE/EXPENDITURE REPORT

CME TOWNSHIP

for the Period: 7/1/2014 to 7/31/2014

Fund Type: 1.1 GENERAL FUND

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund: 101 - GENERAL FUND

Expenditures

Function: 410 GENERAL GOVERNMENT

Dept: 209 ASSESSOR'S EXPENDITURES

Acct Class: 700 WAGES

02.000 SALARIES	5,000.00	5,000.00	416.67	416.67	0.00	4,583.33	8.3
14.000 FICA LOCAL SHARE	383.00	383.00	31.87	31.87	0.00	351.13	8.3

WAGES	5,383.00	5,383.00	448.54	448.54	0.00	4,934.46	8.3
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Acct Class: 800 OTHER SERVICES & CHARGES

26.000 SUPPLIES & POSTAGE	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
03.002 ASSESSING CONTRACT SERVICES	30,000.00	30,000.00	2,500.00	2,500.00	0.00	27,500.00	8.3
03.004 ASSESSOR'S EVALUATION SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
04.000 SOFTWARE SUPPORT & PROCESSING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
56.000 MISCELLANEOUS	150.00	150.00	0.00	0.00	0.00	150.00	0.0

OTHER SERVICES & CHARGES	35,650.00	35,650.00	2,500.00	2,500.00	0.00	33,150.00	7.0
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ASSESSOR'S EXPENDITURES	41,033.00	41,033.00	2,948.54	2,948.54	0.00	38,084.46	7.2
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Dept: 215 CLERK'S EXPENDITURES

Acct Class: 700 WAGES

02.000 SALARIES	37,008.00	37,008.00	2,846.76	2,846.76	0.00	34,161.24	7.7
03.000 WAGES DEPUTY/SEC/PRT TIME	16,640.00	16,640.00	1,232.00	1,232.00	0.00	15,408.00	7.4
14.000 FICA LOCAL SHARE	4,105.00	4,105.00	240.10	240.10	0.00	3,864.90	5.8

WAGES	57,753.00	57,753.00	4,318.86	4,318.86	0.00	53,434.14	7.5
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Acct Class: 800 OTHER SERVICES & CHARGES

26.000 SUPPLIES & POSTAGE	1,500.00	1,500.00	15.96	15.96	0.00	1,484.04	1.1
304.000 SOFTWARE SUPPORT & PROCESSING	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
360.000 TRAVEL & MILEAGE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
374.000 RETIREMENT/PENSION	5,600.00	5,600.00	0.00	0.00	0.00	5,600.00	0.0
310.000 INSURANCE	11,200.00	11,200.00	865.13	865.13	0.00	10,334.87	7.7
358.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0

OTHER SERVICES & CHARGES	23,800.00	23,800.00	881.09	881.09	0.00	22,918.91	3.7
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CLERK'S EXPENDITURES	81,553.00	81,553.00	5,199.95	5,199.95	0.00	76,353.05	6.4
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Dept: 247 BOARD OF REVIEW

Acct Class: 700 WAGES

702.000 SALARIES	800.00	800.00	0.00	0.00	0.00	800.00	0.0
714.000 FICA LOCAL SHARE	61.00	61.00	0.00	0.00	0.00	61.00	0.0

WAGES	861.00	861.00	0.00	0.00	0.00	861.00	0.0
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Acct Class: 800 OTHER SERVICES & CHARGES

900.000 PUBLICATIONS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
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OTHER SERVICES & CHARGES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
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BOARD OF REVIEW	961.00	961.00	0.00	0.00	0.00	961.00	0.0
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Dept: 253 TREASURER'S EXPENDITURES

Acct Class: 700 WAGES

702.000 SALARIES	25,159.00	25,159.00	2,151.06	2,151.06	0.00	23,007.94	8.5
703.000 WAGES DEPUTY/SEC/PRT TIME	25,159.00	25,159.00	1,670.68	1,670.68	0.00	23,488.32	6.6
714.000 FICA LOCAL SHARE	3,825.00	3,825.00	283.94	283.94	0.00	3,541.06	7.4

WAGES	54,143.00	54,143.00	4,105.68	4,105.68	0.00	50,037.32	7.6
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Acct Class: 800 OTHER SERVICES & CHARGES

726.000 SUPPLIES & POSTAGE	5,000.00	5,000.00	932.68	932.68	0.00	4,067.32	18.7
804.000 SOFTWARE SUPPORT & PROCESSING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
860.000 TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 RETIREMENT/PENSION	3,451.00	3,451.00	0.00	0.00	0.00	3,451.00	0.0

LCME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.1 GENERAL FUND							
Fund: 101 - GENERAL FUND							
Expenditures							
Function: 410 GENERAL GOVERNMENT							
Dept: 253 TREASURER'S EXPENDITURES							
Acct Class: 800 OTHER SERVICES & CHARGES							
300.000 PUBLICATIONS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
310.000 INSURANCE	2,500.00	2,500.00	106.79	106.79	0.00	2,393.21	4.3
358.000 EDUCATION/TRAINING/CONVENTIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
OTHER SERVICES & CHARGES	13,551.00	13,551.00	1,039.47	1,039.47	0.00	12,511.53	7.7
TREASURER'S EXPENDITURES	67,694.00	67,694.00	5,145.15	5,145.15	0.00	62,548.85	7.6
Dept: 265 TOWNHALL EXPENDITURES							
Acct Class: 800 OTHER SERVICES & CHARGES							
726.000 SUPPLIES & POSTAGE	2,400.00	2,400.00	-911.97	-911.97	0.00	3,311.97	-38.0
350.000 TELEPHONE	0.00	0.00	27.89	27.89	0.00	-27.89	0.0
851.000 CABLE INTERNET SERVICES	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
920.000 ELECTRIC UTILITIES TOWNHALL	9,500.00	9,500.00	484.31	484.31	0.00	9,015.69	5.1
921.000 STREET LIGHTS	12,000.00	12,000.00	269.98	269.98	0.00	11,730.02	2.2
922.000 MICH CON GAS	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
923.000 SEWER TOWNSHIP HALL	900.00	900.00	0.00	0.00	0.00	900.00	0.0
930.000 REPAIRS & MAINT	7,000.00	7,000.00	626.65	626.65	0.00	6,373.35	9.0
OTHER SERVICES & CHARGES	40,300.00	40,300.00	496.86	496.86	0.00	39,803.14	1.2
TOWNHALL EXPENDITURES	40,300.00	40,300.00	496.86	496.86	0.00	39,803.14	1.2
Dept: 410 PLANNING & ZONING EXPENDITURES							
Acct Class: 700 WAGES							
702.002 ZONING ADMIN SALARY	27,300.00	27,300.00	2,219.53	2,219.53	0.00	25,080.47	8.1
705.000 PER DIEM PLANNING/ZBA	13,600.00	13,600.00	2,125.00	2,125.00	0.00	11,475.00	15.6
714.000 FICA LOCAL SHARE	2,074.00	2,074.00	332.35	332.35	0.00	1,741.65	16.0
WAGES	42,974.00	42,974.00	4,676.88	4,676.88	0.00	38,297.12	10.9
Acct Class: 800 OTHER SERVICES & CHARGES							
726.000 SUPPLIES & POSTAGE	400.00	400.00	0.00	0.00	0.00	400.00	0.0
802.002 ATTORNEY SERVICES	18,000.00	18,000.00	0.00	0.00	0.00	18,000.00	0.0
803.000 PLANNER SERVICES	20,000.00	20,000.00	120.00	120.00	0.00	19,880.00	0.6
803.001 PLANNING CONSULTANT	30,000.00	30,000.00	750.00	750.00	0.00	29,250.00	2.5
804.000 SOFTWARE SUPPORT & PROCESSING	400.00	400.00	0.00	0.00	0.00	400.00	0.0
860.000 TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 RETIREMENT/PENSION	2,730.00	2,730.00	0.00	0.00	0.00	2,730.00	0.0
900.000 PUBLICATIONS	2,500.00	2,500.00	83.00	83.00	0.00	2,417.00	3.3
958.000 EDUCATION/TRAINING/CONVENTIONS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
960.000 dues subscriptions	350.00	350.00	0.00	0.00	0.00	350.00	0.0
OTHER SERVICES & CHARGES	76,880.00	76,880.00	953.00	953.00	0.00	75,927.00	1.2
Acct Class: 900 PAYMENTS							
949.000 RENTAL OF SPACE	250.00	250.00	0.00	0.00	0.00	250.00	0.0
PAYMENTS	250.00	250.00	0.00	0.00	0.00	250.00	0.0
PLANNING & ZONING EXPENDITURES	120,104.00	120,104.00	5,629.88	5,629.88	0.00	114,474.12	4.7
Dept: 750 MAINT & PARKS EXPENDITURES							
Acct Class: 700 WAGES							
702.000 SALARIES	47,660.00	47,660.00	3,665.60	3,665.60	0.00	43,994.40	7.7
703.000 WAGES DEPUTY/SEC/PRT TIME	8,000.00	8,000.00	1,920.00	1,920.00	0.00	6,080.00	24.0
714.000 FICA LOCAL SHARE	4,230.00	4,230.00	371.57	371.57	0.00	3,858.43	8.8
WAGES	59,890.00	59,890.00	5,957.17	5,957.17	0.00	53,932.83	9.9
Acct Class: 800 OTHER SERVICES & CHARGES							
726.000 SUPPLIES & POSTAGE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
874.000 RETIREMENT/PENSION	4,766.00	4,766.00	0.00	0.00	0.00	4,766.00	0.0

REVENUE/EXPENDITURE REPORT

OCME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014

Fund Type: 1.1 GENERAL FUND

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund: 101 - GENERAL FUND

Expenditures

Function: 410 GENERAL GOVERNMENT
Dept: 750 MAINT & PARKS EXPENDITURES
Acct Class: 800 OTHER SERVICES & CHARGES

110.000 INSURANCE	9,100.00	9,100.00	868.22	868.22	0.00	8,231.78	9.5
130.000 REPAIRS & MAINT	34,875.00	34,875.00	3,044.91	3,044.91	0.00	31,830.09	8.7
130.001 PARK EQUIP MAINT	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
156.000 MISCELLANEOUS	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0

OTHER SERVICES & CHARGES 55,741.00 55,741.00 3,913.13 3,913.13 0.00 51,827.87 7.0

MAINT & PARKS EXPENDITURES 115,631.00 115,631.00 9,870.30 9,870.30 0.00 105,760.70 8.5

Dept: 861 RETIREMENT/PENSION
Acct Class: 800 OTHER SERVICES & CHARGES

174.000 RETIREMENT/PENSION	1,200.00	1,200.00	430.00	430.00	0.00	770.00	35.8
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OTHER SERVICES & CHARGES 1,200.00 1,200.00 430.00 430.00 0.00 770.00 35.8

RETIREMENT/PENSION 1,200.00 1,200.00 430.00 430.00 0.00 770.00 35.8

Dept: 865 INSURANCE
Acct Class: 800 OTHER SERVICES & CHARGES

191.000 INSURANCE	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00	0.0
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OTHER SERVICES & CHARGES 14,000.00 14,000.00 0.00 0.00 0.00 14,000.00 0.0

INSURANCE 14,000.00 14,000.00 0.00 0.00 0.00 14,000.00 0.0

GENERAL GOVERNMENT 710,108.00 710,108.00 42,367.92 42,367.92 0.00 667,740.08 6.0

Expenditures 782,828.00 782,828.00 42,376.67 42,376.67 0.00 740,451.33 5.4

Net Effect for GENERAL FUND 21,115.00 21,115.00 -32,763.96 -32,763.96 0.00 53,878.96 -155.2
Change in Fund Balance: -32,763.96

ACME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Net Effect for GENERAL FUND	21,115.00	21,115.00	-32,763.96	-32,763.96	0.00	53,878.96	
Fund Type: 1.2 SPECIAL REVENUE FUNDS							
Fund: 206 - FIRE FUND							
Revenues							
Function:							
Dept: 000							
Acct Class: 001 CURRENT ASSETS							
698.000 TRANS IN FRM OTHER FUNDS	1,190.00	1,190.00	0.00	0.00	0.00	1,190.00	0.0
CURRENT ASSETS	1,190.00	1,190.00	0.00	0.00	0.00	1,190.00	0.0
Acct Class: 401 TAXES							
402.000 CURRENT PROPERTY TAXES	705,178.00	705,178.00	0.00	0.00	0.00	705,178.00	0.0
TAXES	705,178.00	705,178.00	0.00	0.00	0.00	705,178.00	0.0
Dept: 000	706,368.00	706,368.00	0.00	0.00	0.00	706,368.00	0.0
Function:	706,368.00	706,368.00	0.00	0.00	0.00	706,368.00	0.0
Revenues	706,368.00	706,368.00	0.00	0.00	0.00	706,368.00	0.0
Expenditures							
Function:							
Dept: 000							
Acct Class: 800 OTHER SERVICES & CHARGES							
802.004 CONTRACTED EMPLOYEE SERVICES	85,810.00	85,810.00	6,582.76	6,582.76	0.00	79,227.24	7.7
805.000 METRO FIRE CONTRACT	620,557.00	620,557.00	0.00	0.00	0.00	620,557.00	0.0
OTHER SERVICES & CHARGES	706,367.00	706,367.00	6,582.76	6,582.76	0.00	699,784.24	0.9
Dept: 000	706,367.00	706,367.00	6,582.76	6,582.76	0.00	699,784.24	0.9
Function:	706,367.00	706,367.00	6,582.76	6,582.76	0.00	699,784.24	0.9
Expenditures	706,367.00	706,367.00	6,582.76	6,582.76	0.00	699,784.24	0.9
Net Effect for FIRE FUND	1.00	1.00	-6,582.76	-6,582.76	0.00	6,583.76	8,276.0
Change in Fund Balance:			-6,582.76				

ACME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.2 SPECIAL REVENUE FUNDS							
Fund: 207 - POLICE PROTECTION							
Revenues							
Function:							
Dept: 000							
Acct Class: 001 CURRENT ASSETS							
398.000 TRANS IN FRM OTHER FUNDS	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
CURRENT ASSETS							
	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
Acct Class: 401 TAXES							
402.000 CURRENT PROPERTY TAXES	43,000.00	43,000.00	0.00	0.00	0.00	43,000.00	0.0
TAXES							
	43,000.00	43,000.00	0.00	0.00	0.00	43,000.00	0.0
Acct Class: 600 CHARGES FOR SERVICES							
571.000 MISC REVENUES	26,846.00	26,846.00	0.00	0.00	0.00	26,846.00	0.0
CHARGES FOR SERVICES							
	26,846.00	26,846.00	0.00	0.00	0.00	26,846.00	0.0
Dept: 000							
	78,346.00	78,346.00	0.00	0.00	0.00	78,346.00	0.0
Function:							
	78,346.00	78,346.00	0.00	0.00	0.00	78,346.00	0.0
Revenues							
	78,346.00	78,346.00	0.00	0.00	0.00	78,346.00	0.0
Expenditures							
Function:							
Dept: 000							
Acct Class: 800 OTHER SERVICES & CHARGES							
802.000 COMMUNITY POLICING CONTRACT	78,000.00	78,000.00	19,003.75	19,003.75	0.00	58,996.25	24.4
956.000 MISCELLANEOUS	200.00	200.00	0.00	0.00	0.00	200.00	0.0
OTHER SERVICES & CHARGES							
	78,200.00	78,200.00	19,003.75	19,003.75	0.00	59,196.25	24.3
Dept: 000							
	78,200.00	78,200.00	19,003.75	19,003.75	0.00	59,196.25	24.3
Function:							
	78,200.00	78,200.00	19,003.75	19,003.75	0.00	59,196.25	24.3
Expenditures							
	78,200.00	78,200.00	19,003.75	19,003.75	0.00	59,196.25	24.3
Net Effect for POLICE PROTECTION							
Change in Fund Balance:	146.00	146.00	-19,003.75	-19,003.75	0.00	19,149.75	13,016.3

ACME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund Type: 1.2 SPECIAL REVENUE FUNDS

Fund: 209 - CEMETERY FUND

Revenues

Function:

Dept: 000

Acct Class:

646.000 BURIAL FEE PAYMENTS 3,500.00 3,500.00 500.00 500.00 0.00 3,000.00 14.3

Acct Class:

3,500.00 3,500.00 500.00 500.00 0.00 3,000.00 14.3

Acct Class: 600 CHARGES FOR SERVICES

643.000 CEMETARY lot & plots 3,000.00 3,000.00 0.00 0.00 0.00 3,000.00 0.0

CHARGES FOR SERVICES

3,000.00 3,000.00 0.00 0.00 0.00 3,000.00 0.0

Dept: 000

6,500.00 6,500.00 500.00 500.00 0.00 6,000.00 7.7

Function:

6,500.00 6,500.00 500.00 500.00 0.00 6,000.00 7.7

Revenues

6,500.00 6,500.00 500.00 500.00 0.00 6,000.00 7.7

Expenditures

Function:

Dept: 000

Acct Class: 800 OTHER SERVICES & CHARGES

726.000 SUPPLIES & POSTAGE 150.00 150.00 0.00 0.00 0.00 150.00 0.0

802.004 CONTRACTED EMPLOYEE SERVICES 2,000.00 2,000.00 0.00 0.00 0.00 2,000.00 0.0

930.000 REPAIRS & MAINT 4,000.00 4,000.00 101.45 101.45 0.00 3,898.55 2.5

OTHER SERVICES & CHARGES

6,150.00 6,150.00 101.45 101.45 0.00 6,048.55 1.6

Dept: 000

6,150.00 6,150.00 101.45 101.45 0.00 6,048.55 1.6

Function:

6,150.00 6,150.00 101.45 101.45 0.00 6,048.55 1.6

Expenditures

6,150.00 6,150.00 101.45 101.45 0.00 6,048.55 1.6

Net Effect for CEMETERY FUND

350.00 350.00 398.55 398.55 0.00 -48.55 113.9

Change in Fund Balance:

398.55

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014

Fund Type: 1.2 SPECIAL REVENUE FUNDS

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund: 212 - LIQUOR FUND

Revenues

Function:
Dept: 000
Acct Class: 401 TAXES

443.000 LIQUOR LICENSE FEES 9,000.00 9,000.00 0.00 0.00 0.00 9,000.00 0.0

TAXES 9,000.00 9,000.00 0.00 0.00 0.00 9,000.00 0.0

Acct Class: 600 CHARGES FOR SERVICES

665.000 INTEREST ON INVESTMENTS 0.00 0.00 1.03 1.03 0.00 -1.03 0.0

CHARGES FOR SERVICES 0.00 0.00 1.03 1.03 0.00 -1.03 0.0

Dept: 000 9,000.00 9,000.00 1.03 1.03 0.00 8,998.97 0.0

Function: 9,000.00 9,000.00 1.03 1.03 0.00 8,998.97 0.0

Revenues 9,000.00 9,000.00 1.03 1.03 0.00 8,998.97 0.0

Expenditures

Function:
Dept: 000
Acct Class: 800 OTHER SERVICES & CHARGES

999.000 TRANSFER TO OTHER FUNDS 8,500.00 8,500.00 0.00 0.00 0.00 8,500.00 0.0

OTHER SERVICES & CHARGES 8,500.00 8,500.00 0.00 0.00 0.00 8,500.00 0.0

Dept: 000 8,500.00 8,500.00 0.00 0.00 0.00 8,500.00 0.0

Function: 8,500.00 8,500.00 0.00 0.00 0.00 8,500.00 0.0

Expenditures 8,500.00 8,500.00 0.00 0.00 0.00 8,500.00 0.0

Net Effect for LIQUOR FUND 500.00 500.00 1.03 1.03 0.00 498.97 0.2

Change in Fund Balance: 1.03

ACME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.2 SPECIAL REVENUE FUNDS							
Fund: 225 - FARMLAND PRESERVATION							
Revenues							
Function:							
Dept: 000							
Acct Class: 600 CHARGES FOR SERVICES							
365.000 INTEREST ON INVESTMENTS	0.00	0.00	52.18	52.18	0.00	-52.18	0.0
CHARGES FOR SERVICES	0.00	0.00	52.18	52.18	0.00	-52.18	0.0
Dept: 000	0.00	0.00	52.18	52.18	0.00	-52.18	0.0
Function:	0.00	0.00	52.18	52.18	0.00	-52.18	0.0
Revenues	0.00	0.00	52.18	52.18	0.00	-52.18	0.0
Expenditures							
Function:							
Dept: 000							
Acct Class:							
941.000 PDR PYMT TO LANDOWNERS	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
942.000 APPRASAL EXPENSES	0.00	0.00	2,205.00	2,205.00	0.00	-2,205.00	0.0
Acct Class:	100,000.00	100,000.00	2,205.00	2,205.00	0.00	97,795.00	2.2
Acct Class: 800 OTHER SERVICES & CHARGES							
802.004 CONTRACTED EMPLOYEE SERVICES	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
OTHER SERVICES & CHARGES	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
Dept: 000	130,000.00	130,000.00	2,205.00	2,205.00	0.00	127,795.00	1.7
Function:	130,000.00	130,000.00	2,205.00	2,205.00	0.00	127,795.00	1.7
Expenditures	130,000.00	130,000.00	2,205.00	2,205.00	0.00	127,795.00	1.7
Net Effect for FARMLAND PRESERVATION	-130,000.00	-130,000.00	-2,152.82	-2,152.82	0.00	-127,847.18	1.7
Change in Fund Balance:			-2,152.82				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014

Fund Type: 1.2 SPECIAL REVENUE FUNDS

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund: 226 - PARK and RECREATION FUND

Revenues

Function:

Dept: 000

Acct Class: 600 CHARGES FOR SERVICES

665.000 INTEREST ON INVESTMENTS 90.00 90.00 0.25 0.25 0.00 89.75 0.3

676.000 REIMBURSEMENTS 27,800.00 27,800.00 0.00 0.00 0.00 27,800.00 0.0

CHARGES FOR SERVICES 27,890.00 27,890.00 0.25 0.25 0.00 27,889.75 0.0

Dept: 000 27,890.00 27,890.00 0.25 0.25 0.00 27,889.75 0.0

Function: 27,890.00 27,890.00 0.25 0.25 0.00 27,889.75 0.0

Revenues 27,890.00 27,890.00 0.25 0.25 0.00 27,889.75 0.0

Expenditures

Function:

Dept: 000

Acct Class:

902.000 BANK CHARGES 20.00 20.00 0.00 0.00 0.00 20.00 0.0

930.002 PARKS & RECREATION EXPENDITURE 27,800.00 27,800.00 0.00 0.00 0.00 27,800.00 0.0

930.003 PHRAGMITES ERADICATION 60.00 60.00 0.00 0.00 0.00 60.00 0.0

Acct Class: 27,880.00 27,880.00 0.00 0.00 0.00 27,880.00 0.0

Dept: 000 27,880.00 27,880.00 0.00 0.00 0.00 27,880.00 0.0

Function: 27,880.00 27,880.00 0.00 0.00 0.00 27,880.00 0.0

Expenditures 27,880.00 27,880.00 0.00 0.00 0.00 27,880.00 0.0

Net Effect for PARK and RECREATION FUND 10.00 10.00 0.25 0.25 0.00 9.75 2.5

Change in Fund Balance: 0.25

CME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.2 SPECIAL REVENUE FUNDS							
Fund: 227 - NEW URBANIST TOWN CENTER							
Revenues							
Function:							
Dept: 000							
Acct Class: 600 CHARGES FOR SERVICES							
65.000 INTEREST ON INVESTMENTS	0.00	0.00	0.71	0.71	0.00	-0.71	0.0
CHARGES FOR SERVICES	0.00	0.00	0.71	0.71	0.00	-0.71	0.0
Dept: 000	0.00	0.00	0.71	0.71	0.00	-0.71	0.0
Function:	0.00	0.00	0.71	0.71	0.00	-0.71	0.0
Revenues	0.00	0.00	0.71	0.71	0.00	-0.71	0.0
Net Effect for NEW URBANIST TOWN CENTER	0.00	0.00	0.71	0.71	0.00	-0.71	0.0
Change in Fund Balance:			0.71				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Net Effect for SPECIAL REVENUE FUNDS	-128,993.00	-128,993.00	-27,338.79	-27,338.79	0.00	-101,654.21	
Fund Type: 2.1 ENTERPRISE FUNDS							
Fund: 224 - SHORELINE PPRESERVATION							
Revenues							
Function:							
Dept: 000							
Acct Class: 600 CHARGES FOR SERVICES							
365.000 INTEREST ON INVESTMENTS	0.00	0.00	0.04	0.04	0.00	-0.04	0.0
CHARGES FOR SERVICES	0.00	0.00	0.04	0.04	0.00	-0.04	0.0
Acct Class: 800 OTHER SERVICES & CHARGES							
600.000 CONTRIBUTIONS FROM RESIDENTS	1,430.00	1,430.00	0.00	0.00	0.00	1,430.00	0.0
OTHER SERVICES & CHARGES	1,430.00	1,430.00	0.00	0.00	0.00	1,430.00	0.0
Dept: 000	1,430.00	1,430.00	0.04	0.04	0.00	1,429.96	0.0
Function:	1,430.00	1,430.00	0.04	0.04	0.00	1,429.96	0.0
Revenues	1,430.00	1,430.00	0.04	0.04	0.00	1,429.96	0.0
Expenditures							
Function:							
Dept: 000							
Acct Class:							
902.000 BANK CHARGES	0.00	0.00	44.96	44.96	0.00	-44.96	0.0
Acct Class:	0.00	0.00	44.96	44.96	0.00	-44.96	0.0
Dept: 000	0.00	0.00	44.96	44.96	0.00	-44.96	0.0
Function:	0.00	0.00	44.96	44.96	0.00	-44.96	0.0
Expenditures	0.00	0.00	44.96	44.96	0.00	-44.96	0.0
Net Effect for SHORELINE PPRESERVATION	1,430.00	1,430.00	-44.92	-44.92	0.00	1,474.92	-3.1
Change in Fund Balance:			-44.92				

ACME TOWNSHIP

for the Period: 7/1/2014 to 7/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 2.1 ENTERPRISE FUNDS							
Fund: 590 - ACME RELIEF SEWER							
Revenues							
Function:							
Dept: 000							
Acct Class:							
160.000 USAGE&CONNECTION FEES	849,297.00	849,297.00	210,734.10	210,734.10	0.00	638,562.90	24.8
Acct Class:	849,297.00	849,297.00	210,734.10	210,734.10	0.00	638,562.90	24.8
Acct Class: 600 CHARGES FOR SERVICES							
165.000 INTEREST ON INVESTMENTS	658.00	658.00	35.93	35.93	0.00	622.07	5.5
168.000 INTEREST & FEES	3,747.64	3,747.64	0.00	0.00	0.00	3,747.64	0.0
187.000 REFUNDS & REBATES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
CHARGES FOR SERVICES	5,405.64	5,405.64	35.93	35.93	0.00	5,369.71	0.7
Dept: 000	854,702.64	854,702.64	210,770.03	210,770.03	0.00	643,932.61	24.7
Dept: 550 HOPE VILLAGE- WATER							
Acct Class:							
450.000 USAGE FEES	0.00	0.00	-0.04	-0.04	0.00	0.04	0.0
Acct Class:	0.00	0.00	-0.04	-0.04	0.00	0.04	0.0
Acct Class: 001 CURRENT ASSETS							
698.000 TRANS IN FRM OTHER FUNDS	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
CURRENT ASSETS	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
HOPE VILLAGE- WATER	8,000.00	8,000.00	-0.04	-0.04	0.00	8,000.04	0.0
Function:	862,702.64	862,702.64	210,769.99	210,769.99	0.00	651,932.65	24.4
Revenues	862,702.64	862,702.64	210,769.99	210,769.99	0.00	651,932.65	24.4
Expenditures							
Function:							
Dept: 000							
Acct Class:							
950.020 PRINCIPAL PMTS ON JOINT VENTUR	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
Acct Class:	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
Acct Class: 800 OTHER SERVICES & CHARGES							
802.002 ATTORNEY SERVICES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
803.003 ENGINEERING SERVICES	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
OTHER SERVICES & CHARGES	16,500.00	16,500.00	0.00	0.00	0.00	16,500.00	0.0
Acct Class: 900 PAYMENTS							
956.001 OPERATING & MAINT EXP	263,000.00	263,000.00	47,636.37	47,636.37	0.00	215,363.63	18.1
956.003 HOCH ROAD #697 EXP	1,364.00	1,364.00	68.67	68.67	0.00	1,295.33	5.0
995.001 INTEREST on BONDS	450,155.00	450,155.00	0.00	0.00	0.00	450,155.00	0.0
PAYMENTS	714,519.00	714,519.00	47,705.04	47,705.04	0.00	666,813.96	6.7
Dept: 000	739,019.00	739,019.00	47,705.04	47,705.04	0.00	691,313.96	6.5
Dept: 550 HOPE VILLAGE- WATER							
Acct Class: 900 PAYMENTS							
956.001 OPERATING & MAINT EXP	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
PAYMENTS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
HOPE VILLAGE- WATER	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
Function:	744,019.00	744,019.00	47,705.04	47,705.04	0.00	696,313.96	6.4

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2014 to 7/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 2.1 ENTERPRISE FUNDS							
Fund: 590 - ACME RELIEF SEWER							
Expenditures	744,019.00	744,019.00	47,705.04	47,705.04	0.00	696,313.96	6.4
Net Effect for ACME RELIEF SEWER Change in Fund Balance:	118,683.64	118,683.64	163,064.95 163,064.95	163,064.95	0.00	-44,381.31	137.4
Net Effect for ENTERPRISE FUNDS	120,113.64	120,113.64	163,020.03	163,020.03	0.00	-42,906.39	
Grand Total Net Effect:	12,235.64	12,235.64	102,917.28	102,917.28	0.00	-90,681.64	

BALANCE SHEET

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8/27/2014

2:31 pm

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 101 - GENERAL FUND

Assets

001.000 CASH-CHECKING	603,905.17
004.000 MONEY MARKET	453,597.19
100.000 ACCOUNTS RECEIVABLE	167,130.11
101.000 DUE FROM STATE OF MICHIGAN	111,085.00
102.000 DUE FROM OTHER FUNDS	98,502.27

Total Assets

1,434,219.74

Liabilities

202.000 ACCOUNTS PAYABLE	8,575.48
214.000 DUE TO OTHER FUNDS	2,610.17
228.000 ACCURED PAYROLL	253.42
228.100 FICA	71.81
228.200 STATE WITHHOLDING TAXES	-224.42
229.000 FEDERAL WITH HOLDING TAX	61.94
231.200 OTHER PAYROLL DEDUCTIONS	4,899.11
231.300 FLEX PLAN	401.50
232.000 PASSPORT PAYABLE	-120.00
339.000 DEFERRED REVENUE	65,766.20

Total Liabilities

82,295.21

Reserves/Balances

390.000 Fund Balance	1,384,688.49
398.000 Change in Fund Balance	-32,763.96

Total Reserves/Balances

1,351,924.53

Total Liabilities & Balances

1,434,219.74

BALANCE SHEET

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8/27/2014

2:31 pm

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 206 - FIRE FUND

Assets

001.000 CASH-CHECKING

88,007.71

123.000 PREPAID EXPENSE

287,500.00

Total Assets

375,507.71

Liabilities

202.000 ACCOUNTS PAYABLE

9,739.84

Total Liabilities

9,739.84

Reserves/Balances

390.000 Fund Balance

372,350.63

398.000 Change in Fund Balance

-6,582.76

Total Reserves/Balances

365,767.87

Total Liabilities & Balances

375,507.71

BALANCE SHEET

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 207 - POLICE PROTECTION

Assets

001.000 CASH-CHECKING

144,766.00

Total Assets

144,766.00

Liabilities

202.000 ACCOUNTS PAYABLE

19,003.75

Total Liabilities

19,003.75

Reserves/Balances

390.000 Fund Balance

144,766.00

398.000 Change in Fund Balance

-19,003.75

Total Reserves/Balances

125,762.25

Total Liabilities & Balances

144,766.00

BALANCE SHEET

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8/27/2014
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ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 209 - CEMETERY FUND

Assets

001.000 CASH-CHECKING

5,062.93

Total Assets

5,062.93

Liabilities

202.000 ACCOUNTS PAYABLE

32.79

Total Liabilities

32.79

Reserves/Balances

390.000 Fund Balance

4,631.59

398.000 Change in Fund Balance

398.55

Total Reserves/Balances

5,030.14

Total Liabilities & Balances

5,062.93

BALANCE SHEET

Page: 5
8/27/2014
2:31 pm

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 212 - LIQUOR FUND

Assets

001.000 CASH-CHECKING

664.14

004.000 MONEY MARKET

12,186.51

Total Assets

12,850.65

Reserves/Balances

390.000 Fund Balance

12,849.62

398.000 Change in Fund Balance

1.03

Total Reserves/Balances

12,850.65

Total Liabilities & Balances

12,850.65

BALANCE SHEET

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 224 - SHORELINE PPRESERVATION

Assets

001.000 CASH-CHECKING

1,392.05

101.000 DUE FROM STATE OF MICHIGAN

-0.02

Total Assets

1,392.03

Reserves/Balances

390.000 Fund Balance

1,436.95

398.000 Change in Fund Balance

-44.92

Total Reserves/Balances

1,392.03

Total Liabilities & Balances

1,392.03

BALANCE SHEET

Page: 7

8/27/2014

2:31 pm

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 225 - FARMLAND PRESERVATION

Assets

001.000 CASH-CHECKING

545,862.90

004.000 MONEY MARKET

100,171.99

 Total Assets

 646,034.89

Liabilities

202.000 ACCOUNTS PAYABLE

2,625.00

214.000 DUE TO OTHER FUNDS

11,290.00

 Total Liabilities

 13,915.00

Reserves/Balances

390.000 Fund Balance

634,272.71

398.000 Change in Fund Balance

-2,152.82

 Total Reserves/Balances

 632,119.89

 Total Liabilities & Balances

 646,034.89

BALANCE SHEET

Page: 8

8/27/2014

2:31 pm

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 226 - PARK and RECREATION FUND

Assets

001.000 CASH-CHECKING

9,980.27

102.000 DUE FROM OTHER FUNDS

135.00

Total Assets

10,115.27

Liabilities

202.000 ACCOUNTS PAYABLE

279.08

Total Liabilities

279.08

Reserves/Balances

390.000 Fund Balance

9,835.94

398.000 Change in Fund Balance

0.25

Total Reserves/Balances

9,836.19

Total Liabilities & Balances

10,115.27

BALANCE SHEET

Page: 9
8/27/2014
2:31 pm

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 227 - NEW URBANIST TOWN CENTER

Assets

001.000 CASH-CHECKING

28,016.38

Total Assets

28,016.38

Liabilities

214.000 DUE TO OTHER FUNDS

135.00

Total Liabilities

135.00

Reserves/Balances

390.000 Fund Balance

27,880.67

398.000 Change in Fund Balance

0.71

Total Reserves/Balances

27,881.38

Total Liabilities & Balances

28,016.38

BALANCE SHEET

Page: 10

8/27/2014

2:31 pm

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 246 - TWP IMPROVEMENT REVOLVING FUND

Assets

001.000 CASH-CHECKING

20,400.57

Total Assets

20,400.57

Reserves/Balances

390.000 Fund Balance

20,400.57

Total Reserves/Balances

20,400.57

Total Liabilities & Balances

20,400.57

BALANCE SHEET

Page: 11

8/27/2014

2:31 pm

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 590 - ACME RELIEF SEWER

Assets

001.000 CASH-CHECKING	945,508.52
004.000 MONEY MARKET	196,590.10
007.000 CASH WITH FISCAL AGENT	0.40
045.000 RECEIVABLE-CURRENT	2,072.78
132.000 SEPTIC PLANT	470,853.00
133.000 ACCUMULATED DEPRECIATION	-56,320.00
152.000 WATER SYSTEMS	177,000.00
153.000 ACCUMULATED DEPRECIATION-WATER	-56,935.00
154.000 SEWER SYSTEMS	11,611,103.07
155.000 ACCUMULATED DEPREC-SEWER	-4,947,949.00
160.000 LOAN ACQUISITION FEES	1,723.00
161.000 ACCUM AMORT LOAN ACCQU FEES	-1,723.00

Total Assets

8,341,923.87

Liabilities

202.000 ACCOUNTS PAYABLE	69,963.63
214.000 DUE TO OTHER FUNDS	1,984.12
250.000 BONDS PAYABLE	1,564,003.37
250.001 ACCR.INTEREST ON BONDS	9,388.32
251.002 PREMIUM OF REFUNDED BONDS	66,436.03
300.000 BONDS	330,750.00

Total Liabilities

2,042,525.47

Reserves/Balances

390.000 Fund Balance	801,581.23
395.000 RETAINED EARNINGS	5,334,752.22
398.000 Change in Fund Balance	163,064.95

Total Reserves/Balances

6,299,398.40

Total Liabilities & Balances

8,341,923.87

BALANCE SHEET

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8/27/2014

2:31 pm

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 701 - TRUST AND AGENCY

Assets

001.000 CASH-CHECKING	12,127.73
100.000 ACCOUNTS RECEIVABLE	65,766.20
102.000 DUE FROM OTHER FUNDS	2,610.17

Total Assets

80,504.10

Liabilities

202.000 ACCOUNTS PAYABLE	4,157.50
214.000 DUE TO OTHER FUNDS	85,228.15
255.000 ESCROW DEPOSITS	2,387.62
273.000 UNDISTRIBUTED INCOME	3.37
282.054 TRAVERSE CITY BULL DOGS ATHLE	4.97
282.055 STEINORTH FINE HOMES	0.50
282.058 5980 US 31 N, SPEEDWAY	1,075.00
282.060 GREAT LAKES TRIM	60.00
282.061 6535 BATES RD./BATES HORSE PK	1,926.65
282.062 M-72, TRACTOR SUPPLY CO.	-90.00
282.063 6597 DEEPWATER POINT RD./WENTZ	337.58
282.064 ARLINGTON RIDGE/GTTC	1,440.00
282.065 TRACTOR SUPPLY/DMK DEVELOPMENT	285.50
282.066 4528 5 MILE RD, PAMELA SMITH	367.50
282.067 ART HUGHES, BATES01-014-028-22	1,500.00
282.141 AMENDMENT 141 IMMANUEL REZONIN	-6,099.75
282.210 EASTWOOD CUSTOM HOMES	390.00
282.423 POW/WINDWARD RIDGE	-2,288.40
282.503 MEIJERS	-6,042.87
282.603 LOCHENHEATH PHASE 2 SUP	-4,611.00
282.901 VGT PHASE 1 SITE PLAN/SUP	689.71

Total Liabilities

80,722.03

Reserves/Balances

390.000 Fund Balance	-217.93
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Total Reserves/Balances

-217.93

Total Liabilities & Balances

80,504.10

BALANCE SHEET

Page: 13

8/27/2014

2:31 pm

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 703 - CURRENT TAX COLLECTION

Assets

001.000 CASH-CHECKING

18,995.80

Total Assets

18,995.80

Liabilities

202.000 ACCOUNTS PAYABLE

249,851.48

273.000 UNDISTRIBUTED INCOME

-252,533.97

Total Liabilities

-2,682.49

Reserves/Balances

390.000 Fund Balance

21,678.29

Total Reserves/Balances

21,678.29

Total Liabilities & Balances

18,995.80

BALANCE SHEET

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2:31 pm

ACME TOWNSHIP

As of: 7/31/2014

Balances

Fund: 817 - ARNOLD ROAD SPECIAL ASSESSMENT

Assets

045.000 RECEIVABLE-CURRENT

504.66

049.000 RECEIVABLES-DEFERRED

0.87

Total Assets

505.53

Liabilities

339.000 DEFERRED REVENUE

505.53

Total Liabilities

505.53

Total Liabilities & Balances

505.53



DRAFT UNAPPROVED
ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Aug. 11, 2014 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:01PM

Members Present: DeMarsh, Binkley, Timmins, Finch, Rosa, Feringa, Wentzloff, Forgette,
Members Excused: White arrives at 7:16pm
Staff Present: N. Lennox, Township Zoning Administrator
J. Jocks, Township Counsel

- A. LIMITED PUBLIC COMMENT:** None
- B. APPROVAL OF AGENDA:** No comments. Motion by Rosa, seconded by Timmins to approve the agenda. Motion carried by unanimous roll call vote.
- C. INQUIRY AS TO CONFLICT OF INTEREST:**
- D. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.
- a) **RECEIVE AND FILE:**
1. **Draft Unapproved Minutes of:**
 - a) **Township Board minutes: and Special meeting 07/01/2014, 07/22/2014**
 - b) **Zoning Board of Appeals 07/23/2014**
- ACTION:**
2. **Draft Unapproved Minutes of:**
 - a) **Planning Commission minutes 07/14/2014**

Motion by Timmons, seconded by Finch to approve consent calendar as presented. Motion carried by roll call vote. Feringa abstained.

- D. CORRESPONDENCE:** None
- E. PUBLIC HEARINGS:** None
- H. NEW BUSINESS:**
1. **Wilbur-Ellis 8075 US 31N Site Plan Review for addition -**

Harry Wierenga, architect and representative for Wilbur-Ellis provided summary of a proposed addition to an existing building. The proposed addition is to be attached and constructed on an existing 8" reinforced concrete slab that is currently an outside storage area at the rear of the building. Worked with township staff on site plan review and staff asked them to look into some drainage issues that have been noted on this property even though addition did not affect it any way. In the site survey process, they did find water drainage issues and periodically water would collect on the side of the building and as a result they needed to address with some site improvements as well as the addition. During this process, Wilbur-Ellis purchased the property from Haviland and will be formally submitting recorded deed as they closed in the past week or so. They will be re-grading north side so it drains better and creating a rain garden for storm-water. A second rain garden will be placed in the back south side of the building for water that drains in that direction. An existing leaching basin will be cleaned out along with other site work. Landscaping to be upgraded as well to give the building a new look. Three new trees will be added along

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

DRAFT UNAPPROVED

with some news shrubs. Wildflowers will be planted in the rain gardens. Anxious to get started this fall.

Questions:

Feringa asked about the condition of the slab. Applicant responded that slab was inspected and found to be in very good condition, no cracks, and reinforced.

Feringa asked about storm-water sizing of rain gardens. Applicant responded that sizing exceeds requirements and wanted to make them more garden like as opposed to a hole in the ground.

Timmons had a question about the application and zoning. Lennox indicated it is zoned agricultural but it is a commercial business/use. Just happens to be in the agricultural district.

Wentzloff commented that it would be nice to see more shrubs repeated with some of the other landscaping but that is just beautification and is really not necessary by our zoning. Appreciated that the applicant looked into something more aesthetic than just putting a big hole in the ground for storm-water retention.

Timmons asked if they had the MESA review completed and the updated site plan had been submitted. Lennox indicated they did and it is attached in the packet.

Wentzloff asked for one other clarification on property ownership. Application originally submitted as a lessor of the property, however, now the applicant is the actual owner of the property.

John Iacoangeli of Beckett & Raeder provided a written Site Plan Review of the proposed addition and recommended approval with stipulations which have since been resolved.

Finch made a motion to approve. Timmons Seconded. Wentzloff asked Counsel if item #1 should be amended to include "applicant or their representative" as is referenced in item #2. Counsel agreed but did not feel it was absolutely necessary. Finch asked to amend item #1 to say "applicant or their representative". Timmons seconded. Motion to amend motion approved unanimously.

White asked to abstain from vote since he was not here for the discussion and possible conflict of interest. White excused from voting.

Motion to approve the site plan submitted with amended stipulations approved by unanimous vote.

2. TC TALUS Long Range Transportation Plan – John I reviewed and would asked ; Identify Acme Place-making; get email from John; Timmins asked about 3mile south airport extension with Wetland; Feringa could have boardwalks or remediation; Forgette – GTTC now under construction; Karly, prefers reference to current master plan (2014) and should reference most recent dates; FBC change on shoreline corridor should be referenced and needs to be in there. Timmins – would like TART trail should be more the just a possibility (page 12). Possible phrased as working on it and going north to Petoskey; verbiage sounds week; Feringa – its going to happen; just don't know when; Rosa – second paragraph; reiterated Forgette's comment. Jocks. Ferenga motion to draft letter; Timmins second. All yes.

3. Bay Shore Corridor Resolution- John Sych Planning Director, GT County – Presented a brief overview of the Bay Shore Corridor Strategy and bring forth a resolution for the planning commission to consider. This is an effort to improve section from Acme to Cherry Bend Road in Elmwood Township. Handed out summary to bring all the plans together and address. It is a 10 mile corridor. Process to unify all the plans and issues along the corridor from the four communities. This was a five meeting process with PC and stakeholders. Looking at three components. Transportation, development standards, and branding of this corridor to make it easier for people to find their way. Bringing resolution of support to Township Planning Commissions to support and unify the region. MDOT now going to include sidewalks; looking at

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consolidating driveways and have come out with new standards on pedestrian safety. TC TALUS is going to concentrate on existing intersections for work to improve with MDOT.

Finch – Any idea how to redirect traffic during construction next year? Unsure, but John heard they will keep two lanes open. September and October MDOT will have meeting to discuss the project with the public.

Feringa- New curb cuts and redo between 3 and 4 mile;

Wentzloff - Went to meetings; MDOT trying to get it all done in same year.

Feringa – The Tribe is working with MDOT to put it all work into one season.

Wentzloff – Are they planning on keeping pedestrian bridge at State Park? Sych said they were maintaining it.

DeMarsh – Asked about utilities being below ground; Sych no.

Timmins made motion to adopt the resolution to support the improvement of the GT Bayshore Corridor with edits as outlined by TC TALUS. Forgette seconded. Motion passed unanimously.

I. OLD BUSINESS:

1. Master Plan Resolution to adopt

Timmons : Hoxie House is coming down and they do not have the money to move and reset. Talked about saving one of the rooms to save for future placement in community or Town Center. Need to remove and change figures. Discussion ensued about adding or removing figures.

Forgette – Can you add appendix item? Counsel indicated it would require a vote.

Timmons- Get picture of Music House and Yuba school and other historical sites and add them as figures.

All PC members agreed that the paragraph on Hoxie house needs to be removed. Discussion on Pulcifer house history but all agree that historical buildings could be included and keep it simple and recognizable. All members agree that Yuba School, Music House and Masonic Lodge could be used as historical sites and remove paragraph on Hoxie House.

See Master Plan resolution for modifications. John Iacoangeli to redraft with deletion of paragraph on Hoxie house and add historic photos and give to Beckett& Raeder. Feringa made motion to approve Master Plan, including all tables and figures with edits as discussed during this meeting. Timmons seconded. Motion passed unanimously.

J. COMMENT & OTHER PC BUSINESS

1. Zoning Administrator update on projects:

Lennox received a call from speedway construction manager looking for suggestions. She received email from Speedway that said they are no longer pursuing the Rich site. Lennox emailed Cleveland planning department about FBC and was sent a picture of how they (Speedway) were able to follow FBC.

No further news from Advanced Auto.

GTCC – Redwood homes to the rear of the property behind Meijer. Ranch condominiums, rentals focusing on seniors. May be coming in September. SUP may have to be adjusted to allow lower density than

DRAFT UNAPPROVED

conceptual SUP. Update on Hope Village Chapel should be starting construction.

Feringa – Did MDOT talk about future round-about at US31-M72? Lennox says nothing immediate about that.

2. **Planning Consultant:** Not present

3. **P C Business:**

PC Vice Chair nomination acceptance- Feringa accepted position.

Planning & Zoning Article – Forgette and Wentzloff made note of articles on pages 5, 7, and 9 regarding transportation, protected bike lanes, and the Millennium's and place.

Timmins – DNR/Fracking – Didn't say anything; asked for extended public comment. Just more of we are watching.

4. **Public Comment – 8:25pm**

Pat Salathiel, 488 5 Mile Road - wanted to thank PC on holding firm on FBC; secondly – keep on radar Deepwater Pointe TART trail access. Timmons said Parks and Rec is looking at ways to get across M72/US31 to TART trail.

Feringa- Tribe looking for MDOT support for tunnel to cross US-31.

ADJOURN: Timmons Motion to adjourn; Finch seconded. Motion passed unanimously at 8:28pm.



DRAFT UNAPPROVED
ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
Special Meeting
6042 Acme Road, Williamsburg MI 49690
Aug. 18, 2014 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:01PM

Members Present: DeMarsh, Binkley, Timmins, Finch, Feringa, Wentzloff, White, Forgette,
Members Excused: Rosa - excused
Staff Present: N. Lennox, Township Zoning Administrator

A. LIMITED PUBLIC COMMENT:

Charlene Abernathy, 4312 Westridge Drive – Immediate concern is in regards to gravel trucks using Bunker Hill Road west of Lautner. Thought, along with others this was something they weren't supposed to be doing but they are. As part of GTTC SUP, the development doesn't have any responsibility to Bunker Hill Road yet these heavy loads are likely to cause damage with no financial responsibility. In the end, does the repair of the Bunker Hill Road fall on taxpayer-funded entities? How much more construction traffic can we expect on Bunker Hill Road? Secondly, long term concerns include the development will greatly increase the burden on services such as Fire, Police, and other services. Who will pay the bill for increased costs? Has not seen anything written regarding how to fund the expected increases.

B. APPROVAL OF AGENDA: Motion by Timmons, seconded by White to approve the agenda. Motion carried by unanimous roll call vote.

C. INQUIRY AS TO CONFLICT OF INTEREST: None

D. CORRESPONDENCE: None

E. NEW BUSINESS: Minor Amendment to VGT Site Plan 2009-01P

Wentzloff – Addressing public comment, second concern does not pertain to planning commission but can be addressed to the Township Board. As for the first concern, the Township has been receiving feedback.

Lennox – Believes the development is allowed to use Bunker Hill Road.

Wentzloff – Knows that it was talked about but does not recall it being stipulated.

Lennox - We will follow up with this to clarify.

Feringa – The use of Bunker Hill Road will be changing soon. Tribe is working with MDOT to coordinate all work on S. Lautner Road and M-72 to occur in same fiscal year (2015) to minimize impact to region businesses and residents. So once that is done, they will be using M-72. MDOT, Tribe, County, and developer are meeting very soon to work all of these issues out. Plan as of now is to do all of S. Lautner, including round-about in spring of 2015. Then continue on with M-72 construction westward and be done by end of 2015. All of this work will coordinate with MDOT and the US31 construction. This way it is done in one year and does not carry over into two years so as to minimize regional impact. Engineering plans are now complete. Change in construction schedule to have a phased approach. In spring 2015, north Lautner will be done to coincide with US31 round-about that MDOT is doing. Once that is done, the next year all of Lautner will be done. Issue with stream crossing that must be addressed and fixed along with a right-away issue. When Bunker Hill is reached, the Tribe will be working with the County to re-do Bunker Hill from Lautner to US-31. This is scheduled for 2016. This will address any damages caused by construction activities.

Forgette - Can we get a community announcement of the plan?

DRAFT UNAPPROVED

Feringa - Waiting for final documents to be signed. Engineering is done for Lautner and will do the part that affects the GTTC first. In the engineering of the pedestrian tunnel and round-about as part of Phase I, MDOT wants to raise grades of main round-about it to be safer that may shift it to the north but it will make it safer for the public. Tribe is working to fund and will pay for extra costs as the permittee. Tribe has been working hard to schedule this is to be one year.

Wentzloff provided a summary and purpose of this special meeting.

In May of 2014, the pc amended the SUP to separate the land use permit for the entire development (GTTC) and the Meijer store so that they could get started preparing the development site work for the entire project before they acquired the Grand Traverse County Road Commission (GTCRC) permit. Once GTTC received the GTCRC permit, then they could obtain a permit for construction of the Meijer store. However now, in the evolution of the project, the Tribe is now taking a larger role in the project and will be the entity securing the road improvement permits for the project. Since GTTC is no longer in control of the road improvement permits, Meijer is looking to secure a land use permit to begin construction of the store. Township Counsel and Planner looked at the allowance of road permits being issued to other entities than the developer and allowing Meijer to be issued a land use permit to commence construction. Road improvements would be conducted concurrent with site construction.

Lennox – What still stands is that occupancy for Meijer or any other site within the overall development will still be subject to Lautner Road and M-72 improvements being completed. It doesn't matter who is doing the road improvement work.

Feringa – This is the reason the Tribe is working with the schedule so that the road work can be worked on currently with the Meijer store so the roads can be open and useable for Meijer to open in Fall of 2015.

Wentzloff – So the big stipulation that needs to be emphasized here is that Meijer or any other site within the development that is approved for the GTTC, would not be allowed to occupy or open until the road improvements are completed. The reason for this is because the road study that was conducted for the overall project clearly indicated that failure to provide these road improvements would cause an infrastructure failure of the current intersections. The developer, in their letter to the township, recognized, that stipulation.

Feringa- In addition to a construction sequencing, there is also a financial sequencing with respect to release of funds to the Tribe.

Forgette- What protection does the Township have if roads are not completed in time and Meijer or any other business within the GTTC are requesting occupancy? Traffic study indicates a failure will occur if roads are not complete, so what can the Township do to protect itself or reduce liability if they are allowed to be open?

Lennox- If something falls through with the road work, developer has posted a bond for completion of the road.

Wentzloff – Even if store is finished, waiting to open and those road improvements are not done, it is clear to all parties that they will not be allowed to open. Legally, that is a question for counsel, however, they are supporting this amendment. The letter from the agent for VGT, LLC (GTTC) to the township states “All other requirements remain effective, including that the M-72 and Lautner Rd. improvements required by the Findings of Fact and Site Plan approvals must be completed prior to the occupancy and/or opening of the Meijer store or any other development on the VGT.”

Feringa- Tribe has already had several meetings with all parties including MDOT, VGT and Meijer to work through all the scheduling, sequencing, and funding.

A motion was made by Timmins; To revise #7 of 2009-1P. VGT must obtain all necessary agency permits and/or approvals, including but not limited to soil erosion, Department of Environmental Quality, Metro Emergency Services, and Grand Traverse County Drain Commission. VGT can be issued separate Land Use Permits for phased construction during Phase I. VGT's first Land Use Permit to construct all of the internal on-site work for VGT, except for the Meijer store LUP, can be issued so long as all conditions and requirements of the Findings of Fact and the Site Plan Approval are met, except that VGT shall not be required to obtain its MDOT and GT County Road Commission permits for improvements and roundabouts on M-72 and Lautner Roads. VGT's and/or Meijer's second Land Use Permit to construct the Meijer store, and other Land Use Permits for other phases of the VGT development if such phases come to the Township and are approved, can be issued so long as all conditions and requirements of the Findings of Fact and the Site Plan Approval are met, except that VGT and/or Meijer shall not be required to obtain the MDOT permit for improvements and roundabouts on M-72, or the Road Commission permit for improvements on Lautner Rd. All other requirements remain effective, including that the M-72 and Lautner Rd. improvements required by the Findings of Fact and Site Plan approvals must be completed prior to the occupancy and/or opening of the Meijer store or any other development on the VGT."

Second by White to revise #7 of Permit No. 2009-1P as outlined in the letter of request submitted by Mr. Steve Schooler, agent for the Village at Grand Traverse, LLC.

Motion carried by unanimous vote

F. COMMENT & OTHER PC BUSINESS

- 1. Zoning Administrator update on projects:** none
- 2. Planning Consultant:** Not present
- 3. P C Business:** none
- 4. Public Comment –** None

ADJOURN: White Motion to adjourn; Timmons seconded. Motion passed unanimously at 7:32pm.



**ACME TOWNSHIP
PARKS & RECREATION ADVISORY COMMITTEE
Wednesday, July 30, 2014, 6:00 p.m.
Acme Township Hall
6042 Acme Road, Williamsburg MI 49690**

Meeting called to order at 6:04 pm with the Pledge of Allegiance

Members present: M.Timmins (Chair), J. Challender, S. Feringa, M.Goss, M. Guy, H. Yamaguchi

Members Excused: J. Kerns , N. Kaetchen

Staff present: T. Henkel, Parks Supervisor

Limited Public Comment: None

Julie Clark, from the TART Trails was present along with her team including Gene Smith-Hattie,

Chuck Stewart was present to represent Turtle Creek Casino and the GTB Tribe.

New Business:

1. Bike Trails

- Clark talked about signage, trail alignment, TART funding for trails, Grants, History of Acme to Elk Rapids trail effort, Would like “big picture” ideas from Acme, No easy alignment options or answer for ownership, Bunker Hill re-engineering not until 2016, Acme must get in at design stage to get trail in, Five Mile rd crossing re-alignment \$15K - \$30K, design completed
- Gene talked on signage, purpose, message > wayfinding, Identify amenities and destination not obvious to users, Overlook if not reach out so that’s why they are there.
- Marcie and Heiam talked about signs on 31 showing public where the Tart Trails are, Snowmobiles to VASA, way to Bertha Vos, No signage about non-motor, Some sponsorships on signs
- Discussion on Yuba, US-31, Brackett Rd, Acme Parks & Rec to look into signage for US-35 on bike route
- Feringa talked about US-31 on BIA Rd inventory, also part of M88 to Bellaire
- Next month wayfinding report
- Update map of US-31 route (TART) including today’s discussion.

Motion by Guy, seconded by Challender to approve the meeting minutes of June 26, 2014, as presented. Motion carried by a vote of 6 (Timmins,Challender, Guy, Goss, Yamaguchi) in favor and 1 abstaining (Feringa)

Guy had previously suggested that our Parks remain open 24 hours. Presently the gates are locked at sunset. Henkel referred to Acme’s Trepass Ordinance 87-2, which lists all our parks, cemeteries, boat ramps as being closed between the hours of 11:00 pm and 5:00 am.

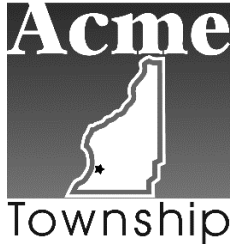
Also in Acme Township's Parks Ordinance it is stated "No person may be in a park from 30 minutes after sunset to 30 minutes before sunrise. The township may open gates and facilities at times within its discretion. Discussion followed. Guy would like to see the gates not locked.

Motion by Guy that we immediately begin not locking the Bayside Park until snowfalls. The restrooms will be locked. Seconded by Feringa. Motion carried by unanimous vote.

Timmins will ask that the item be on the August Board meeting. She will attend the meeting.

Public comment/Other Business: None

Adjourn at 9:00 p.m.



To: Acme Township Board of Trustees

From: Tom Henkel, Facilities & Parks Manager

Date: 8/18/2014

Re: Monthly Update

The Following is a summary of key activities underway.

Parks:

No major issues I'm aware of, things are running o.k.

Gate at Bayside will remain open until snow flies.

Beach grooming completed weekly, at both beaches.

Still have vehicles jumping curb's and parking on the lawn at the marina section of the park. They don't do that at Bayside so apparently the boulders and signs deter them.

Cemeteries:

Three quarters of the Yuba cemetery fence is installed, working on it in between routine tasks.

Replacing Acme Cemetery pump pit cover is next in line, when fence is complete.

Watered Cemeteries for about 2 weeks then the rains came back so I stopped.

Buildings/Grounds:

Alarm was repaired at Yuba shop, transmitter had quit. Replaced by Alarm Company.

Carpet was cleaned in town hall.

Equipment/Fixtures:

No issues.

Surface Water Quality Testing:

Testing was done for august.

Working on Data upload problem. Sonde is not compatible with a 64bit operating system. We going to try and upload to one of the old laptops.

Beach Water Quality Testing:

So far this month we have had only one level two bacteria warning. That was a Bayside Park, it was resolved in 24 hours.

Invasive Species:

The permission slip renewal, should be in the homeowner's possession by the time you read this. This is for treatment along the bay, north of Dock road to the county line.

Planning:

Attended Park Advisory board meeting/TART for proposed alignments for non-motorized trails in the township. Sent Yuba Creek Natural Area Management plan to Julie at TART per her request. One of the proposed trail alignment splits Y.C.N.A. in half.

General Activities:

Attended free class put on by Global Releaf at Elmwood Township on tree Problems. Sponsored by MSU also. Great information on winter kill and other various tree problems.

Planning on taking some time off in September.

Still whittling on the project lists.

The End

Thanks'.



TO: Acme Township Board of Trustees & Planning Commission
FROM: Nikki Lennox
DATE: 08/25/2014

THE FOLLOWING IS A SUMMARY OF KEY PLANNING, ZONING & ADMINISTRATIVE ACTIVITIES UNDERWAY: July-August 2014

GENERAL PLANNING & ZONING:

LAND USE PERMITS ISSUED FOR JULY: 2, including a new home in Bayridge and a 9600 sq. ft. commercial building in the B-4 District.

LAND USE PERMITS ISSUED FOR AUGUST: 7, Including 3 residential additions, 1 agricultural pole barn, and 3 commercial projects; a 19,097sq. ft. Tractor Supply Co. store, a 194,000 sq. ft. Meijer store, and a 1230 sq. ft. addition to an existing commercial business (Wilbur-Ellis Co.) on US-31 N.

SIGN PERMITS ISSUED FOR JULY AND AUGUST: 4

PLANNING & ZONING PROJECTS:

This department has received a submittal from Redwood Acquisitions for an 18 building residential rental development in the Grand Traverse Town Center. Reviews are presently underway. They are expected to go before the Planning Commission in September.

The Planning Commission will be looking at a suggested native plantings guide for possible insertion in the landscape requirements section of the zoning ordinance.

The Planning Commission will be reviewing the parking ordinance and how the standards apply and relate to the B-4 district.

Tractor Supply has broken Ground at the corner of Arnold/M-72. An opening of late March 2015 is projected.

Speedway LLC requested site plan approval before the Planning Commission in July for a new store at the Rich's location at M-72/US 31. The application did not meet Acme Township Zoning Ordinance and was not approved. Speedway LLC will not pursue a new gas station at this time.

MISC.:

Flint fields: A successful Lyle Lovett concert was held on Aug 8, 2014. There were no complaints lodged with us, or reported to us from other agencies. Flint fields will be the site in the next few weeks for high school equestrian competitions and finals.



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, August 12, 2014, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:01 P.M.

Members present: J. Aukerman, C. Dye, A. Jenema, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: J. Jocks, Township Counsel
N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

C. Bergklint-Lahti, 8016 Windale Dr, read a prepared statement into record regarding her concerns with landscaping, weeds and other issues. (Statement attached to minutes)

B. Kelley, Ridgcrest, expressed opinions on two meetings, citing when we hurry we tend to make more mistakes. He suggested a trial period of two meetings until the end of 2014.

APPROVAL OF AGENDA:

Motion by LaPointe, seconded by Aukerman, to approve the agenda with the addition of New Business Item #6 Disposing of the old computers. Motion carried by unanimous vote.

B. INQUIRY AS TO CONFLICTS OF INTEREST: None Noted

C. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report as of 6/30/14**
- b. **Clerk's Report and Balance Sheet**
- c. **Draft Unapproved Meeting Minutes:**
 - a. **Planning Commission 07/14/14**
 - b. **Zoning Board of Appeals 07/23/14**
- d. **Parks and Maintenance Report – Tom Henkel**
- e. **Metro Fire Newsletter July 2014**
- f. **Letter from MDNR on Public Shooting areas in GTC**
- g. **Road Commission Resolution to support need for additional State Funding.**
- h. **Letter from Planning Commission to DEQ on changes in oil, gas, and mineral rules**

2. ACTION – Consider approval:

1. **Township Board Regular 07/01/14 and Special 07/22/14 meeting minutes**
2. **Accounts Payable Prepaid of \$11,953.43 and Current to be approved of \$65,587.46 (Recommend approval: Cathy Dye, Clerk)**

Motion by LaPointe to approve the consent calendar with the following removed for discussion

- **07-22-14 Board minutes**
- **Treasurer's report**
- **Clerk's Revenue and Expense report**
- **Letter from PC to DEQ Item 1 H**
- **Clerk's current bills to be approved**

Seconded by Dye. Motion carried by unanimous roll call vote.

D. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Zollinger asked to have removed the Board minutes from 07-22-14. Additional written comments from a resident were not included.

Motion by White, seconded by Jenema to approve the 07-22-14 Board as presented with the additional written comments. Motion carried by unanimous vote.

Jenema requested the Treasurer's report be pulled. Jenema wanted to make sure all Board members had the same report dated June 30, 2014.

Motion by White, seconded by Scott, to approve the Treasurer's report dated June 30, 2014. Motion carried by unanimous vote.

Dye requested the Revenue and Expense Report be pulled as she had made some corrections. The new report was printed out at 5:10 pm this evening and Scott felt he as well as others did not have enough time to review the corrections.

Motion by LaPointe, seconded by Jenema to table the "Revenue and Expense" report for additional review by the Board. Motion carried by unanimous roll call vote.

Ackerman requested Item H under "Receive and File", Letter from Planning Commission to DEQ on changes in oil, gas and mineral rules be pulled. She expressed concerns about the 30 day extension and what the Board needed to do. Zollinger stated that it was something the Planning Commission would handle.

Motion by White, seconded by LaPointe, to approve the DEQ memo as presented. Motion carried by unanimous vote.

Dye asked for the "Current Invoices" to be removed. She had five additional invoices to add on making the total to be paid \$69,942.64 instead of \$65,587.46.

Motion by LaPointe, seconded by Dye, to approve the additional "Prepaid Invoices" of \$4,355.18, making the total \$69,942.64. Motion carried by unanimous roll call vote.

E. SPECIAL PRESENTATIONS/DISCUSSIONS: None

F. REPORTS:

1. Sheriff's Report – Deputy: Ken Chubb - Received and filed

2. Paul Soma TCAPS Interim Superintendent

Soma gave a brief summary of the millage renewal on the November 2014 Ballot. It is a request for the renewal of current millage which has been the same since 1999, .18 mills on non-homestead properties and .0 on homesteads.

3. County Commissioner's Report – Larry Inman: Received and filed

Inman provided a letter to the Board explaining surgery to be done on August 22. He is hoping if all goes well he will be back in attendance in four weeks. He will be available by phone.

4. Road commission report- Bill Mouser-Received and filed

G. CORRESPONDENCE: None

H. PUBLIC HEARING: None

I. NEW BUSINESS:

1. Agreement on Acme Township/Lautner Road Improvements

Zollinger stated that late today corrections were received on the recent Agreement with Lautner Road Improvements that were voted on at the July meeting.

Motion by Jenema seconded by Scott to approve the amendments to the Agreement on Acme Township/Lautner Road improvements as presented. Motion carried by unanimous vote.

2. Approval of Motorcycle Awareness Signs Resolution

Karen Robinson, East Bay Ambulance Manager, was present to tell the Board that after losing her son in a motorcycle accident on 2012 she is using her energy to be part of motorcycle awareness and education. Robinson is working on a project that would post road signs along the main roads informing motorists to watch out for motorcycles. She is requesting the Board's support for the project and approving the placement of signs along the roads in Acme Township.

Motion by Scott, seconded by Jenema, to approve Resolution R # 2014-27 as presented. Motion carried by unanimous vote.

3. Metro Fire 2015 Annual Budget discussion – Pat Parker

Before Parker began Zollinger referred to a memo in the packet. While working on our annual budget for Emergency Services Public hearing an error was noticed on our L-4029 Tax rate requested form filed with Grand Traverse County Clerk and Equalization Department. The error was that the Emergency Services millage rate on the L-4029 showed 2.65 mills, but was only approved for 2.55 by the Acme Board. Zollinger was embarrassed for the error and took full responsibility. Township legal counsel was advised of the error. Counsel research the matter and was unable to find any definite legal requirement when this sort of mistake occurs. Discussion on the options followed.

Motion by LaPointe, seconded by Scott, to correct the Tax Rate request for Tax year 2013 error by reducing the 2014 improved millage rate for Metro Fire, when it's approved by 1/10th of a mill. Motion carried by unanimous roll call vote.

Parker stated that this was the time of year when the preliminary Metro Fire Budget is presented to the Township Boards for comments. The public hearings and final approval by the townships will be in September. Parker reviewed the budget. Discussion followed.

Motion by Scott that the Township publish millage at 2.35 for Metro Fire, as what the Township recognizes as what is needed, Metro Fire is asking 2.25 with the township contributing \$43,648 paid out of General Fund with a Public Hearing to be held. Seconded by White. Motion carried by unanimous roll call vote.

4. Recommendation on Purchase of BS&A software for Clerk's office

Clerk Dye presented the Board with a proposal and report about BS&A software. She asked for a motion to be made and seconded first, followed by discussion.

Motion by Dye, seconded by Jenema to approve Resolution R # 2014-28 recommending approval to purchase the BSA software.

Dye read the Resolution which stated the current Fundbalance software being used is outdated and is not being updated by the owner, Tyler Technology. The total bid amount for BS&A is \$34,387.00. Dye proposes that \$15,000.00 be made available from Fund balance forward for year end 2013/2014 and the remaining balance of \$19,387.00 to be budgeted in 2015/2016. Installation could take place as early as May 2015 or after July 2015 as estimated. Total payment in full required after installation and live running with user acceptance by Clerk. With final payment not due until after July 2015. LaPointe wants the agreement for payment in writing. Discussion followed.

B. Kelley, 4893 Ridge Crest, expressed his concerns with purchasing the BS&A software. He did contact The Tyler software support number and spoke with Acme's Township account representative, Mr. Latosinski. He was unaware of Acme's concerns about the support they are receiving and calls being returned. Brian was concern about the cost of this new system when in his opinion we had not experienced any service problems. Cathy stated the service problems she had related in her memo were a summary of the

other Townships in our area. Supervisor Zollinger did state we experience issues with Fund balance during during the cut over to our new server and computers and had to call many times to get the assistance required.

Motion amended to read after installation and customer acceptance payment is required and also payment agreement in writing .Motion carried by 5 (Aukerman, Dye, Jenema, White, Zollinger) in favor and 2 (LaPointe, Scott) opposing.

Recess from 09:55 pm-10:00 pm

Meeting reconvened.

Motion by LaPointe to drop under Old Business Item 3 Continued discussion on Ethics and Procedures until next month, Seconded by White. Motion carried by unanimous vote.

5. Discussion regarding changing Acme Township Parks hours

Mark Guy, representing the Parks & Rec advisory was present regarding keeping Bayside Park open 24 Hours a day on a trial bases until the snow returns. Discussion followed. Township counsel will revise and rewrite the Parks closing ordinance for Bayside only. Guy stated that we would revisit the issue to make sure there were no negative factors that were caused by the Park being open 24 hours. Zollinger stated that this is a police powered ordinance.

Motion by LaPointe, to change the Parks Ordinance showing Bayside will be open 24 hours for Bayside only. Seconded by Jenema. Motion carried by 4 (Aukerman, Dye, Jenema, LaPointe) in favor and 3 (White, Scott, Zollinger) opposing.

Motion by LaPointe, seconded by White to remove Item 2 under Old Business “Discussion and Resolution on possible two Board meetings per month. Motion carried by unanimous vote.

6. Disposing of the old computers

Zollinger was seeking permission from the Board to dispose of the old computers.

Motion by LaPointe, seconded by Jenema, to properly disposal of the old computers. Motion carried by unanimous vote.

J. OLD BUSINESS:

1. Hoxsie House update/Acme Heritage Society announcement on 7/31/14

Zollinger read the recent notice in the Elk Rapids News stating that the Heritage Advisory will not be moving the Hoxsie House. Zollinger is seeking approval to move forward on the demolition of the house.

Motion by Scott, seconded by LaPointe, to approve the moving forward of the demolition of the Hoxsie House with cost not to excide the budget amount. Motion carried by unanimous roll call vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Adjourn at 10:30 p.m

Acme Township

August 12, 2014

Restrictions need to be placed and acted upon, to insure the enjoyment of all township property owners.

Shrubbery:

- Should trees, bushes interfere with adjoining neighbor's ability to maintain their yard then upon complaint to the township and to the offending owner the limbs or trees must be trimmed or removed at offending owner's expense.
- Dying, diseased, dead trees, bushes, limbs are to be removed.
- Russian Olive inhabiting residential neighborhoods must be removed so as not to become a problem to adjacent/adjoining neighbor.
- Fruit trees, Should the falling of fruit happen on adjoining property, the offending property owner must take measures to insure that it doesn't happen in the future, by removing branches or tree if necessary.
- Trees to be planted must be spaced according to planting directions and in relation to other trees and property line. For instance: Spruce trees should be set back from property line at least 15 feet.
- Pine needles falling onto property must be raked up once a year to prevent fire. Should pine needles fall onto adjoining property and a complaint is made by said property owner then tree limbs

must be shaved or whole tree removed by offending property owner.

- Leaves must be raked up or shredded before the next summer.
- Garbage and Refuse Disposal: No lot shall be used or maintained as a dumping ground for rubbish, trash, garbage. Other waste shall not be kept except in sanitary containers. All incinerators or other equipment for the storage or disposal of such material shall be kept in a clean and sanitary condition.
- No burning in residential area.
- No signs will be displayed to the public view on any lot, except one sign of not more than six (6) square feet advertising the property for sale or rent, or signs used by a builder to advertise the property during construction and sales period. Also permitted are signs for names and addresses of 2-1/2 square feet in size.
- Oil and Mineral Operations: No oil drilling, oil development operations, oil refining, quarrying or mining operations of any kind shall be permitted upon or in any lot, or within five (5) miles of Acme township residences.
- Nuisance: No activity shall be carried on which constitutes a nuisance.
- No travel trailer, camper, motor home, boat, trailer, or snowmobile of any kind shall be stored permanently on any site unless the same is situated within a garage or carport, except that snowmobiles need not be situated within a garage or carport during the winter season.
- No animals, livestock, or poultry of any kind shall be raised, bred, or kept on any lot, except that dogs, cats, or other household pets

may be kept provided that they are not kept, bred, or maintained for any commercial purposes.

- All inoperative vehicles/boats must be garaged, or removed from premises. (See Note)
- Grass and Weeds shall not exceed 8 inches. (See Note)
- Fences shall be of: Brick, block, block and combination of metal, chain link, vinyl. All fences must be maintained. Block fences shall have a permanent exterior building material to prevent deterioration from the elements. Vinyl fences are prone to hard water discoloration from sprinklers...should discoloration occur it is up to the offending homeowner to clean it off at their expense. (See Note)

- **Due to a storm of nature:**
- Fallen trees, half fallen trees, exposed roots from fallen trees must be removed within 30 days period. Exception to this would be if Acme Township residents are hit with a tornado, in which case, if property owner needs additional time... then a work order from a professional tree service must be shown to the township as to when job will be completed. Township will follow up by phone to the company assigned to the task to make sure job is completed. (See Note)

FINES IMPOSED UPON NOTIFICATION TO OWNER BY TOWNSHIP

Tree and shrub removal/trimming fine doubled the professional companies quote if not completed.

A one-time extension will be given only due to widespread damage due to tornado.

Grass and weeds fine after 30 days ...fine is doubled the professional companies quote for cutting if not completed.

Pine needles fine after 30 days...fine is doubled the professional companies quote for removal if not completed.

Fences fine after 60 days ...fine is doubled the professional companies quote for restoring the fence.

Vehicles/boats...fine is doubled the professional companies quote for removal of nonworking vehicles.

Rubbish, trash, garbage fine after 15 days....fine is doubled the professional companies quote for removal.

Quotes for these will be obtained by the township from independent contractors.

Payment of fines will be to the Acme Township. If payment is not received it will be added to homeowner's tax bill. Once homeowner's taxes are paid...Grand Traverse County will kick back 75% of the doubled fine to Acme Township. This will ensure funding of these restrictions should a homeowner become lax in their responsibilities.

Sincerely,

Cynthia Lahti

Check Register Report

PREPAID

Date: 08/25/2014

Time: 5:24 pm

Page: 1

Acme Township

BANK: CHASE BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
CHASE BANK Checks							
22759	08/25/2014	Printed		00002880	CHASE USA	SUPPLIES	447.37
22760	08/25/2014	Printed		0000003300	CONSUMERS ENERGY	ELECTRIC	843.48
22761	08/25/2014	Printed		0000025590	MCI	LONG DISTANCE SERVICE	27.93
22762	08/25/2014	Printed		4416	NEOFUNDS BY NEOPOST	POSTAGE	400.00
Total Checks: 4						Checks Total (excluding void checks):	1,718.78
Total Payments: 4						Bank Total (excluding void checks):	1,718.78

Edit List of Invoices - Detail w/GL

TO BE APPROVED

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Acme Township

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	A & D ASSESSING	08/15/2014	CHASE	ASSESSING SERVICES	
	4949 BREEDS HILL TRL	09/03/2014	N		2,500.00
13765	WILLIAMSBURG	08/15/2014	N	N	0.00
0000000520	MI 49690	08/15/2014	0.00	Y 0	0.00
	<Emailing Stub Disabled>	08/15/2014			2,500.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-209-803.002	ASSESSING CONTRACT SERVICES	2,500.00	0.00
Distribution Total		2,500.00	0.00

Vendor Total: 2,500.00

	ACME TOWNSHIP	08/19/2014	TRUST	Correct Deposit Zoning Fee	
	P O BOX 434	09/03/2014	N		800.00
13784	ACME	08/19/2014	N	N	0.00
0000000360	MI 49610	08/19/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	08/19/2014			800.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.064	ARLINGTON RIDGE/GTTC	800.00	0.00
Distribution Total		800.00	0.00

	ACME TOWNSHIP	08/19/2014	TRUST	ZONING BOARD OF APPEALS	
	P O BOX 434	09/03/2014	N		1,009.44
13797	ACME	08/19/2014	N	N	0.00
0000000360	MI 49610	08/19/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	08/19/2014	282-063,282-066,282-065		1,009.44

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.065	TRACTOR SUPPLY/DMK DEVELOPMENT	332.50	0.00
701-400-282.066	4528 5 MILE RD, PAMELA SMITH	339.36	0.00
701-400-282.063	6597 DEEPWATER POINT RD./WENTZ	337.58	0.00
Distribution Total		1,009.44	0.00

Vendor Total: 1,809.44

	ASCOM NORTH	08/19/2014	CHASE	PHONE SERVICE	
	6100 US 31 PO BOX 126	09/03/2014	N		38.00
13779	ACME	08/19/2014	N	N	0.00
0000000560	MI 49610	08/19/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	08/19/2014	4562-INV		38.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	38.00	0.00
Distribution Total		38.00	0.00

Vendor Total: 38.00

	BECKETT & RAEDER	08/01/2014	CHASE	PROFESSIONAL SERVICE	
	535 WEST WILLIAM, SUITE 101	09/03/2014	N		3,238.60
13780	ANN ARBOR	08/01/2014	N	N	0.00
0000001660	MI 48103	08/01/2014	0.00	N 0	0.00
	<Emailing Stub Disabled>	08/01/2014	2014-1343,2014-1307,		3,238.60

GL Number	Account Name	Pay Amount	Relieve Amount
101-410-803.000	PLANNER SERVICES	718.60	0.00
101-410-803.001	PLANNING CONSULTANT	1,770.00	0.00
101-410-803.001	PLANNING CONSULTANT	750.00	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					3,238.60	0.00
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	BECKETT & RAEDER	06/01/2014		TRUST	PROFESSIOANAL SERVICE	
	535 WEST WILLIAM,SUITE 101	09/03/2014		N		350.00
13793	ANN ARBOR	06/01/2014		N	N	0.00
0000001660	MI 48103	06/01/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/01/2014	2014-1109			350.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.064	ARLINGTON RIDGE/GTTC	350.00	0.00
Distribution Total		350.00	0.00

	BECKETT & RAEDER	07/01/2014		TRUST	PROFESSIONAL SERVICE	
	535 WEST WILLIAM,SUITE 101	09/03/2014		N		3,210.00
13794	ANN ARBOR	07/01/2014		N	N	0.00
0000001660	MI 48103	07/01/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	07/01/2014	2014-1225, 2014-1308			3,210.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.064	ARLINGTON RIDGE/GTTC	3,210.00	0.00
Distribution Total		3,210.00	0.00

	BECKETT & RAEDER	04/01/2014		TRUST	PROFESSIONAL SERVICE	
	535 WEST WILLIAM,SUITE 101	09/03/2014		N		210.00
13795	ANN ARBOR	04/01/2014		N	N	0.00
0000001660	MI 48103	04/01/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/01/2014	2014-0912			210.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.058	5980 US 31 N, SPEEDWAY	210.00	0.00
Distribution Total		210.00	0.00

	BECKETT & RAEDER	06/01/2014		TRUST	PROFESSIONAL SERVICE	
	535 WEST WILLIAM,SUITE 101	09/03/2014		N		280.00
13796	ANN ARBOR	06/01/2014		N	N	0.00
0000001660	MI 48103	06/01/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/01/2014	2014-1110			280.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.058	5980 US 31 N, SPEEDWAY	280.00	0.00
Distribution Total		280.00	0.00

Vendor Total: 7,288.60

	BOB MITCHELL & ASSOCIATES, II	06/30/2014		FARM	SURVEY/SAYLER FARMLAND CLC	
	P.O. BOX 306	09/03/2014		N		420.00
13782	KINGSLEY	02/26/2014		N	N	0.00
BOB	MI 49649	02/26/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/26/2014	3239			420.00

GL Number	Account Name	Pay Amount	Relieve Amount
225-000-942.000	APPRASAL EXPENSES	420.00	0.00
Distribution Total		420.00	0.00

	BOB MITCHELL & ASSOCIATES, II	07/17/2014		FARM	SURVEY/SAYLER FARMLAND CLC	
	P.O. BOX 306	09/03/2014		N		2,205.00
13783	KINGSLEY	07/17/2014		N	N	0.00
BOB	MI 49649	07/17/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	07/17/2014	3415			2,205.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

GL Number	Account Name	Pay Amount	Relieve Amount
225-000-942.000	APPRASAL EXPENSES	2,205.00	0.00
Distribution Total		2,205.00	0.00

Vendor Total: 2,625.00

13804	CINTAS CORP #729	08/27/2014		CHASE	RUGS	
	P.O BOX 630910	09/03/2014		N		43.12
0000002990	CINCINNATI	08/27/2014		N	N	0.00
	OH 45263-0910	08/27/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/27/2014	729681010			43.12

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	43.12	0.00
Distribution Total		43.12	0.00

Vendor Total: 43.12

13805	GOSLING CZUBAK ENGR	08/27/2014		CHASE	ENGINEERING	
	1280 BUSINESS PARK DRIVE	09/03/2014		N		687.00
0000007675	TRAVERSE CITY	08/27/2014		N	N	0.00
	MI 49686	08/27/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/27/2014	71313, 71312			687.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-410-803.000	PLANNER SERVICES	57.00	0.00
101-101-803.003	ENGINEERING SERVICES	630.00	0.00
Distribution Total		687.00	0.00

Vendor Total: 687.00

13801	GOVERNMENTAL BUSINESS SYS	08/25/2014		CHASE	ACCUCODING PER PRECINT 8-5-	
	4995 VARSITY DR. UNIT C	09/03/2014		N		560.00
0000007720	LISLE	08/25/2014		N	N	0.00
	IL 60532	08/25/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/25/2014	Inv#14-19734			560.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-191-726.000	SUPPLIES & POSTAGE	560.00	0.00
Distribution Total		560.00	0.00

Vendor Total: 560.00

13764	GRAND TRAVERSE COUNTY	07/15/2014		SEWER	SEWER/WATER/ACME/JULY 2014	
	FINANCE DEPT. ACCTS RECEIVA	09/03/2014		N		47,705.04
7890	TRAVERSE CITY	07/15/2014		N	N	0.00
	MI 49684	07/15/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	07/15/2014	89024, 89025			47,705.04

GL Number	Account Name	Pay Amount	Relieve Amount
590-000-956.001	OPERATING & MAINT EXP	45,922.61	0.00
590-000-956.003	HOCH ROAD #697 EXP	68.67	0.00
590-000-956.001	OPERATING & MAINT EXP	1,713.76	0.00
Distribution Total		47,705.04	0.00

Vendor Total: 47,705.04

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	GREATAMERICA FINANCIAL SVC	08/18/2014	CHASE	COMPUTERS	
	P.O. BOX 660831	09/03/2014	N		311.65
13785	DALLAS	08/18/2014	N	N	0.00
GREAT	TX 75266-0831	08/18/2014	0.00	N	0
	<Emailing Stub Disabled>	08/18/2014	15732878		<u>311.65</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-804.000	SOFTWARE SUPPORT & PROCESSING	311.65	0.00
Distribution Total		311.65	0.00

Vendor Total: 311.65

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	INTEGRITY BUSINESS SOLUTION	08/27/2014	CHASE	OFFICE SUPPLIES	
	1302 INDUSTRY B	09/03/2014	N		52.61
13803	TRAVERSE CITY	08/27/2014	N	N	0.00
0000010300	MI 49696	08/27/2014	0.00	N	0
	<Emailing Stub Disabled>	08/27/2014	1092535-0		<u>52.61</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-215-726.000	SUPPLIES & POSTAGE	16.67	0.00
101-265-726.000	SUPPLIES & POSTAGE	35.94	0.00
Distribution Total		52.61	0.00

Vendor Total: 52.61

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	LEONARDO'S TREE SERVICE, INC	08/15/2014	CHASE	TREE SERVICE	
	P O BOX 1915	09/03/2014	N		380.00
13766	TRAVERSE CITY	08/15/2014	N	N	0.00
0000012680	MI 49685-1915	08/15/2014	0.00	N	0
	<Emailing Stub Disabled>	08/15/2014	26865		<u>380.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT	380.00	0.00
Distribution Total		380.00	0.00

Vendor Total: 380.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	MICHIGAN RECREATION & PARK	08/25/2014	CHASE	MEETING DUES FOR SEPT 2014	
	2465 WOODLAKE CIRCLE, STE 1	09/03/2014	N		15.00
13798	OKEMOS	08/25/2014	N	N	0.00
0000014060	MI 48864	08/25/2014	0.00	N	0
	<Emailing Stub Disabled>	08/25/2014			<u>15.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT	15.00	0.00
Distribution Total		15.00	0.00

Vendor Total: 15.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	OLSON,BZDOK&HOWARD,P.C	09/03/2014	CHASE	ATTORNEY FEES	
	420 EAST FRONT ST.	09/03/2014	N		3,139.46
13775	TRAVERSE CITY	08/13/2014	N	N	0.00
0000016245	MI 49686	09/03/2014	0.00	Y	0
	<Emailing Stub Disabled>	08/13/2014			<u>3,139.46</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-802.002	ATTORNEY SERVICES	1,691.21	0.00
101-410-802.002	ATTORNEY SERVICES	1,058.79	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	208.50	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

101-209-803.004	ASSESSOR'S EVALUATION SERVICES					180.96	0.00
Distribution Total						3,139.46	0.00

13777	OLSON,BZDOK&HOWARD,P.C	08/18/2014		FARM	ATTORNYE		
	420 EAST FRONT ST.	09/03/2014		N			540.00
0000016245	TRAVERSE CITY	08/18/2014		N	N		0.00
	MI 49686	08/18/2014	0.00	Y	0		0.00
	<Emailing Stub Disabled>	08/18/2014					540.00

GL Number	Account Name	Pay Amount	Relieve Amount
225-000-802.002	ATTORNEY SERVICES	540.00	0.00
Distribution Total		540.00	0.00

Vendor Total: 3,679.46

13799	WELLS FARGO ADVISORS	08/25/2014		CHASE	PROFIT SHARING PLAN		
	10850 E. TRAVERSE HIGHWAY	09/03/2014		N			18,344.51
0000000100	TRAVERSE CITY	08/25/2014		N	N		0.00
	MI 49684	08/25/2014	0.00	N	0		0.00
	<Emailing Stub Disabled>	08/25/2014	7/1/2013-6/30/2014				18,344.51

GL Number	Account Name	Pay Amount	Relieve Amount
101-253-874.000	RETIREMENT/PENSION	2,787.35	0.00
101-101-874.000	RETIREMENT/PENSION	2,872.08	0.00
101-750-874.000	RETIREMENT/PENSION	4,768.54	0.00
101-171-874.000	RETIREMENT/PENSION	3,686.55	0.00
101-215-874.000	RETIREMENT/PENSION	1,664.25	0.00
101-215-874.000	RETIREMENT/PENSION	2,565.74	0.00
Distribution Total		18,344.51	0.00

Vendor Total: 18,344.51

13800	YUBA HISTORIC SOCIETY	08/25/2014		CHASE	GRANT AWARDED		
		09/03/2014		N			15,000.00
YUBA		08/25/2014		N	N		0.00
		08/25/2014	0.00	N	0		0.00
	<Emailing Stub Disabled>	08/25/2014					15,000.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-802.005	CONTRACTED COMMUNITY SERVICES	15,000.00	0.00
Distribution Total		15,000.00	0.00

Vendor Total: 15,000.00

Grand Total: 101,039.43
 Less Credit Memos: 0.00
 Net Total: 101,039.43
 Less Hand Check Total: 0.00
 Outstanding Invoice Total: 101,039.43

Total Invoices: 23

ACME TOWNSHIP
Proposed Resolution of the Township Board of Trustees
Establishing Emergency Services Special Assessment Levy for 2014

At a meeting of the Acme Township Board of Trustees, held on Tuesday September 2, 2014, the Acme Township Board of Trustees, on a motion made by, _____ and seconded by _____ passed the following resolution: 2014-_____

Whereas, on September 6, 2005, the Township Board of Trustees passed resolution #R-2005-13 to create a special assessment district for fire protection to supersede the existing district; and

Whereas, on July 3, 2007 the Board of Trustees adopted Resolution # R-2007-13 amending the fire protection district to become an emergency services special assessment district able to fund both fire and police protection as permitted by Public Act 33; and

Whereas, on August 10, 2010 the Board of Trustees adopted Resolution #R-2007-27 stating that the Board of Trustees shall annually prepare and adopt emergency services budgets and set the annual Emergency Services Special Assessment District levy rate,

Whereas, the Township Supervisor has created a special assessment roll for the distribution of an assessment based on the estimated expenses for operating police and fire protection services in Acme Township in 2014; and

Whereas, the Township has made the special assessment roll available for review at the Township hall; and

Whereas, on September 2, 2014, the Township Board held a public hearing in compliance with MCL 41.801 (4) to hear any objections to the distribution of the special assessment levy recommended by the Supervisor.

Therefore, it is resolved that the Township Board approves the proposed Metro Fire Department 2014 fire protection budget.

It is further resolved that 2.80 mills are freely levied on the assessed valuation of all property assessed for taxes within the Township of Acme, except lands and premises exempt from property taxes under the general property tax act, MCL 211.1, et seq., to be appropriated and expended for police (0.15 mills) and fire protection (2.65 mills total MASA 2.35 mills/ambulance of .30mills) purposes in accordance with the budget hereby adopted.

It is further resolved that the expenses for police and fire protection in Acme Township will be reviewed by the Township Board again in roughly one year's time, and a new resolution passed for the appropriation of funds and the distribution of the special assessment levy for police and fire protection.

Township Board members present:

Township Board members absent:

Upon roll call, the following vote was cast:

Aye _____

Nay _____

Abstaining _____

Jay B. Zollinger
Acme Township Supervisor

Cathy Dye
Acme Township Clerk



August 14, 2014

Acme Township Board of Trustees
Acme Township Supervisor
6042 Acme Rd.
Williamsburg, MI 49690

13272 S. West Bay Shore Drive
Traverse City, MI 49684
T 231.935.1514
F 231.935.3829
www.gtbay.org

RE: Acme Township Projects: *E. Coli* Report; *Phragmites* Ordinance

Dear Trustees and Mr. Zollinger, or Whomever it Concerns,

I am writing on behalf of The Watershed Center Grand Traverse Bay (TWC), with two requests. First, as you recall, we provided our Bayside Park *E. Coli* Investigation Results Memorandum in June. We would appreciate the opportunity to discuss our process, conclusions, and potential ways forward with the Board of Trustees. If the Board is interested, please let us know a convenient date in September or October when we may schedule some agenda time to discuss this project.

Our second request is to inquire whether Acme Township would consider re-visiting the adoption of a *Phragmites* Ordinance. Acme previously considered a *Phragmites* Ordinance in 2009, but tabled it to see how other municipalities fared with their *Phragmites* Ordinances. I have attached a memorandum with information about a potential *Phragmites* Ordinance for Acme Township. In addition, Maureen Pfaller and I would appreciate the opportunity to meet with the Board to discuss regional *Phragmites* control efforts and the potential for an Acme Township *Phragmites* Ordinance.

Thank you for your consideration, we look forward to an opportunity to meet with you related to these matters, and any other matters of mutual interest.

Respectfully,

Tracy Jane ("TJ") Andrews
TWC Policy Specialist

Cc: Jean Aukerman (via email: jkaukerman@sbcglobal.net)
Gordie LaPointe (via email: gordie.lapointe@gmail.com)
Paul Scott (via email: pscott875@hotmail.com)
Doug White (via email: drwhite231@gmail.com)
Jay Zollinger (via email: jzollinger@acmetownship.org)
Jeff Jocks (Acme Township Attorney, via email: jeff@envlaw.com)



PHRAGMITES MEMORANDUM

TO: Acme Township Board of Trustees

FROM: Tracy Jane (TJ) Andrews, TWC Policy Specialist

RE: Acme Township Consideration of *Phragmites* Ordinance

DATE: August 14, 2014

13272 S. West Bay Shore Drive
Traverse City, MI 49684
T 231.935.1514
F 231.935.3829
www.gtbay.org

***Phragmites* Background**

Phragmites is a high-threat invasive species that grows along the shoreline of Lake Michigan and inland lakes, as well as in roadside ditches and wetlands. Because *Phragmites* quickly grow up to 14 feet tall and form extensive dense stands, they crowd out native plants, reduce habitat, limit water access, damage property values, and block viewsheds. Once established, *Phragmites* is expensive and difficult to control. *Phragmites* (like all invasive species) is a common threat, without regard to municipal jurisdictions or private property boundaries.

Northwest Michigan's Coordinated Response to *Phragmites*

Northwest Michigan communities along Lake Michigan have undertaken an effective effort to control *Phragmites*, due to the leadership of local government officials and grant funding to coordinate the regional *Phragmites* response efforts.

Since 2009, the Lake Michigan shoreline municipalities in Grand Traverse County (Acme Township, Peninsula Township, East Bay Township, Traverse City) follow a coordinated *Phragmites* treatment process. The municipalities retain a shared specialist annually to inspect identified shorelines, identify areas for treatment, and apply for a state treatment permit. Each municipality seeks permission to treat private parcels, and the retained specialist treats all infested parcels where permission has been granted. Lake Michigan shoreline municipalities in Antrim and Leelanau Counties follow a similar process. By following this process for over five years, *Phragmites* is relatively under control along the Grand Traverse Bay shoreline, and the regional *Phragmites* response along the shoreline is now in a "maintenance" phase.

Permission to Treat Private Grand Traverse Bay Shoreline Parcels

Under the current process, Acme Township's Parks and Recreation Department sends annual notice to all Grand Traverse Bay shoreline parcel owners in the designated

maintenance zone, requesting permission to enter and treat their parcel for *Phragmites*. The treatment administrator is then notified which parcels have granted permission. Because the permissions process requires property owners to affirmatively “opt in” for treatment, parcels may avoid treatment for any or no reason.

In municipalities that have adopted a *Phragmites* Ordinance, rather than seeking affirmative permission to treat, the municipality notifies all parcel owners in the maintenance zone that their parcel will be treated (if infested), unless exempted. See Table of Northwest Michigan *Phragmites* Ordinances (**Tab A**). So parcel owners in these municipalities must affirmatively *opt out* of treatment, rather than *opt in*, as has been the process to date in Acme Township.

To opt out, most local municipalities require parcel owners to appear at a hearing to request their parcel be excluded. A parcel may be exempted from treatment if the Township Board finds that either *Phragmites* on their parcel is isolated or minor, or the owner is undertaking treatment. See Table (**Tab A**); see also, e.g., Peninsula Township *Phragmites* Ordinance, Section 6 (**Tab B**). In addition, Emmet County allows owners to opt-out of treatment for any or no reason by sending written notice to the County. See Emmet County *Phragmites* Ordinance, Section 8 (**Tab C**).

Considerations for an Acme Township *Phragmites* Ordinance

Phragmites is a community threat, where a single untreated stand can spread and undermine otherwise comprehensive eradication efforts. Following the *Phragmites* Ordinance model from other Grand Traverse Bay municipalities may improve long-term regional eradication and control efforts because infested parcels will be included in the treatment process unless they meet the standards to opt out, therefore increasing the likelihood that all infested parcels will be treated.

In 2009, TWC requested Acme Township and other shoreline communities adopt a *Phragmites* ordinance, and provided a draft ordinance for consideration. Acme Township held a public hearing on June 2, 2009, but tabled the adoption of a *Phragmites* ordinance to research what other communities and the County would do. See June 2, 2009, Board of Trustees Minutes (**Tab D**). To our knowledge, Acme Township has not revisited adopting a *Phragmites* Ordinance since then.

Attached is a proposed *Draft Acme Township Phragmites Ordinance (Tab E)*, which follows the Ordinances adopted by other Grand Traverse Bay municipalities. It provides that an infested parcel is included in the treatment area, unless exempted. The opt-out provision in the attached *Draft* is a hybrid of the Peninsula Township and Emmet County *Phragmites* Ordinances. It follows the exemption standard in most regional ordinances, where the parcel must have a minor/isolated infestation or be self-treating. It also follows the process in the Emmet County *Phragmites* Ordinance, where the parcel owner need not attend a hearing, but may request in writing to be exempted. However, unlike the Emmet County ordinance, where a parcel is exempted upon request

and without regard to the reason, the proposed *Draft* applies the minor/isolated or self-treating standard for all exemptions.

An Ordinance that follows this concept (all infested parcels are treated, unless exempted), as opposed to the current system (only infested parcels that affirmatively grant permission are treated), would facilitate regional efforts to control this common threat and streamline the treatment process. Of course, Acme Township may consider additional modifications, such as applying the Ordinance to inland lakes.

It may be important to note that Acme Township would not be obligated to address *Phragmites* as a result of adopting a *Phragmites* Ordinance. Further, a *Phragmites* Ordinance would give Acme Township maximum flexibility to determine how to fund treatment on an as-needed basis.

References (attached)

- Tab A.** Table of Northwest Michigan *Phragmites* Ordinances
- Tab B.** Peninsula Township *Phragmites* Ordinance
- Tab C.** Emmet County *Phragmites* Ordinance
- Tab D.** June 2, 2009, Acme Township Minutes
- Tab E.** Proposed Draft Acme Township *Phragmites* Ordinance

Northwest Michigan *Phragmites* Ordinances

County	Municipality	Waters	How are private parcels excluded?	Year adopted
Grand Traverse	Peninsula Township	GT Bay below OHWM	Owner must appear at hearing and "show cause" that either (A) infestation on their parcel is minor, or (B) self-treating.	2009
Leelanau	Bingham Township	GT Bay, Suttons Bay	Owner must appear at hearing and "show cause" that either (A) infestation on their parcel is minor, or (B) self-treating.	2010
	Village of Suttons Bay	GT Bay, Suttons Bay	Owner must appear at hearing and "show cause" that either (A) infestation on their parcel is minor, or (B) self-treating.	2010
	Suttons Bay Twp	GT Bay, Suttons Bay	Owner must appear at hearing and "show cause" that either (A) infestation on their parcel is minor, or (B) self-treating.	2010 (expires 2015)
	Leelanau Twp	GT Bay, Northport Bay, Lake Michigan	Owner must appear at hearing and "show cause" that either (i) infestation on their parcel is minor, or (ii) self-treating.	2010
	Elmwood Twp	GT Bay, Lake Michigan, below OHWM	Owner must appear at hearing and "show cause" that either (A) infestation on their parcel is minor, or (B) self-treating.	2010
Antrim	Banks Township	Lake Michigan below OHWM	Notice to property owners of "show cause" hearing for exclusions. To be excluded, Board must determine that parcel is minor/isolated.	2009
	Torch Lake Township	Lake Michigan & <i>inland lakes</i> below OHWM	Notice to property owners of "show cause" hearing for exclusions. To be excluded, Board must determine that parcel is minor/isolated.	2009
Emmett	Emmett County	Lake Michigan below OHWM	Owner can send written request to be excluded (no explanation required); County can also exclude any parcel where <i>Phragmites</i> is minor/ isolated.	2010
Charlevoix	Hayes Township	Lake Mich, Lake Charlevoix	Notice to property owners of "show cause" hearing for exclusions. To be excluded, Board must determine that parcel is minor/isolated.	?
	Peaine Twp (Beaver Island)	Lake Michigan	Notice to property owners of "show cause" hearing for exclusions. To be excluded, Board must determine that parcel is minor/isolated.	2008
	Norwood Township	Lake Michigan below OHWM	Notice to property owners of "show cause" hearing for exclusions. To be excluded, Board must determine that parcel is minor/isolated.	2009

**PENINSULA TOWNSHIP
Ordinance No. 37 of 2009**

AN ORDINANCE PURSUANT TO ACT 246 OF THE PUBLIC ACTS OF 1945, AS AMENDED, TO PROVIDE PROCEDURES INTENDED TO COMPLY WITH FEDERAL AND STATE DUE PROCESS REQUIREMENTS BEFORE INCLUDING PRIVATE PROPERTY ALONG THE GRAND TRAVERSE BAY LAKE MICHIGAN SHORELINE IN A PHRAGMITES ERADICATION ZONE

THE TOWNSHIP OF PENINSULA ORDAINS:

Section 1. Title.

This Ordinance shall be known as the Peninsula Township Phragmites Ordinance.

Section 2. Legislative Findings and Purpose of Ordinance.

Phragmites is an invasive species whose spread is not halted by traditional legal boundaries between parcels. Although Phragmites seeds can cause a small amount of spread, most reproduction is accomplished through runners growing along the ground. A single stand of Phragmites can spread 30-50 feet per year through these runners. If left unchecked, dense Phragmites stands can block views of Lake Michigan and make beaches inaccessible, which can lead to a decline in tourism and property values. In addition, the spread of Phragmites can drive out native plant species thereby destroying beneficial wildlife habitat. As a result, the purpose of this Ordinance is to provide procedures intended to comply with federal and state due process requirements so that all property along the Grand Traverse Bay Lake Michigan shoreline with a Phragmites infestation can be included in a Phragmites eradication zone and can receive effective Phragmites treatment. By including all property along the Grand Traverse Bay Lake Michigan shoreline with a Phragmites infestation in the Phragmites eradication zone, this Ordinance will help maximize the effectiveness of the Phragmites treatment, thereby eliminating or reducing the adverse impacts of a Phragmites infestation.

Section 3. Definitions. As used in this Ordinance,

“Bottomland” means lands in Grand Traverse Bay, Lake Michigan, including the bays and harbors thereof, lying below and lakeward of the ordinary high water mark.

“Ordinary high water mark” means the elevation above sea level, International Great Lakes datum of 1955 established for Lake Michigan, 579.8 feet, by Section 32502 of Part 325 of the Natural Resources and Environmental Protection Act of 1984, as amended, being MCL 324.32502, as amended.

“Person” means an individual, firm, corporation, association, partnership, limited liability company, or other legal entity.

“Phragmites” or “Phragmites plant” means the invasive plant species with the scientific name *Phragmites australis*, also known as the common reed, which is a large perennial grass native to wetland sites throughout temperate regions of the world.

“Phragmites administrator” means the person(s) appointed by the Township Board to administer this Ordinance.

“Phragmites eradication zone” means the bottomland within the Township with a Phragmites infestation that the Township Board has determined is subject to Phragmites treatment.

“Phragmites infestation” means the presence of one or more seed heads in a Phragmites plant.

“Phragmites treatment” means the application of necessary herbicide chemicals by a person authorized to do so under a permit issued by the Michigan Department of Environmental Quality (DEQ).

“Township Board” means the Peninsula Township Board.

Section 4. Phragmites Inspection; Written Report; Right to Access Property; Consent; Administrative Search Warrant.

As directed by the Township Board, the Phragmites administrator may annually conduct an inspection of all Grand Traverse Bay Lake Michigan shoreline property within the Township for the purpose of identifying all parcels on which a Phragmites infestation is present. The Phragmites administrator shall submit a written report of his or her findings to the Township Board no later than a date requested by the Township Board. The Phragmites administrator shall have the right to walk along the Grand Traverse Bay Lake Michigan shoreline below the ordinary high water mark, as authorized by the Michigan Supreme Court’s decision in *Glass v Goeckel*, 473 Mich 667 (2005), for the purpose of conducting the Phragmites inspections, which are within the Public Trust Doctrine since the inspections are designed to protect the waters of Lake Michigan and its submerged lands from Phragmites infestation. However, before entering onto private property above the ordinary high water mark to conduct any inspections, the Phragmites administrator shall obtain written consent from the property owner. If the property owner fails to provide written consent to the Phragmites administrator for such inspections, then the Phragmites administrator shall not enter onto the private property above the ordinary high water mark unless authorized to do so by an administrative search warrant issued by a court of competent jurisdiction. **(Amended by Ordinance No. 37, Amendment 1 of 2010, effective August 22, 2010)**

Section 5. Public Hearing to Show Cause Why Property Should not be Included in Phragmites Eradication Zone; Notice of Public Hearing.

After receiving the written report from the Phragmites administrator identifying all parcels in the Township on which a Phragmites infestation is present, the Township Board shall schedule a public hearing giving the owners of the property identified by the Phragmites administrator in his or her written report, submitted to the Township Board under Section 4 of this Ordinance, an opportunity to

show cause why their property should not be included in the Phragmites eradication zone for the succeeding year. A written notice of the public hearing, specifying the time, date, and place of the hearing and stating that the parcel has been tentatively identified for inclusion in the Phragmites eradication zone and the basis for exclusion of the parcel from the eradication zone under Section 6 A. and B., shall be sent by first-class mail to all owners of record or other parties in interest whose names and mailing addresses are on the Township assessment records no less than twenty (20) days before the hearing. Notice of the public hearing shall also be published twice in a newspaper of general circulation in the Township with the first publication being no less than twenty (20) days before the hearing.

In the event the Phragmites administrator, working with the Michigan Department of Environmental Quality, determines that Phragmites is growing consistently, even on an intermittent basis, along the entire Grand Traverse Bay Lake Michigan shoreline (or "Shoreline") of the Township, the administrator may declare that the entire Shoreline constitutes the Phragmites eradication zone and all Shoreline parcels may be provided notice of the hearing in Section 5. If all of the Shoreline parcels are included in the eradication zone, however, the notice shall explain to property owners that only those properties actually containing Phragmites will be treated, and that properties containing Phragmites may also be excluded in accordance with the provisions under Section 6 A. and B.

Section 6. Parcels to be Included in Phragmites Eradication Zone.

Following the public hearing required under Section 5 of this Ordinance, the Township Board shall determine which parcels identified by the Phragmites administrator in his or her written report submitted to the Township Board under Section 4 of this Ordinance shall be included in the Phragmites eradication zone.

The Township Board may exclude a parcel identified by the Phragmites administrator in his or her written report based upon the following:

- A. Due to the isolation of the parcel in relation to other parcels, the minor nature of the Phragmites infestation on the parcel, or other factors, the exclusion of the parcel from the Phragmites eradication zone will not have a significantly detrimental impact on the effectiveness of Phragmites treatment in the Township.
- B. The owner of the parcel (or multiple owners of parcels) has applied for a permit from the Michigan Department of Environmental Quality (MDEQ) or other appropriate state or county agency. Before a property is excluded from the Township program on this basis, however, the property owner(s) shall provide confirmation that the property owner(s) has obtained the necessary permit from the MDEQ for treatment, or from any other appropriate state or county agency, or has confirmation from the MDEQ or other appropriate agency that a permit is not required.

Section 7. Application to DEQ for Phragmites Treatment Permit; Permit Fee.

After the Township Board has determined which parcels shall be included in the Phragmites eradication zone for that year, the Phragmites administrator shall apply to the Michigan Department of Environmental Quality (DEQ) or other appropriate state or county agency for a permit authorizing Phragmites treatment on the parcels within the Phragmites eradication zone. Any fee charged by the DEQ for such Phragmites treatment permit shall be paid for as determined by the Township Board.

Section 8. Phragmites Treatment; Cost.

Following the receipt of a permit from the Michigan Department of Environmental Quality (DEQ) or other appropriate state or county agency authorizing Phragmites treatment on the parcels within the Phragmites eradication zone, the Township shall engage the services of a professional authorized to engage in Phragmites treatment. The cost of the Phragmites treatment shall be paid for as determined by the Township Board.

Section 9. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any parcel, person or circumstances is held invalid, such invalidity shall not effect any remaining portions or application of this Ordinance, which can be given effect without the invalid portion or application.

Section 10. Effective Date.

This Ordinance shall become effective the day following its publication in a newspaper of general circulation within the Township.

PENINSULA TOWNSHIP

By: _____
Rob Manigold, Supervisor

By: _____
Monica Hoffman, Clerk

Ordinance No. 37 of 2009 was adopted on the 9th day of June, 2009, by the Peninsula Township Board as follows:

Motion by: _____

Seconded by: _____

Yeas: _____

Nays: _____

Absent: _____

Monica Hoffman, Clerk

Rob Manigold, Supervisor

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COUNTY OF EMMET
ORDINANCE NO. 10- 2

AN ORDINANCE TO CONTROL AND ERADICATE PHRAGMITES ALONG THE LAKE MICHIGAN SHORELINE IN ACCORDANCE WITH SECTION 10 OF 1941 PA 359, AS AMENDED, BY PROVIDING FOR THE APPOINTMENT OF A PHRAGMITES ADMINISTRATOR, INSPECTIONS, AND REPORTS; BY PROVIDING FOR THE DESIGNATION OF PHRAGMITES ERADICATION ZONES FOR PHRAGMITES TREATMENT, USING PROCEDURES INTENDED TO COMPLY WITH FEDERAL AND STATE DUE PROCESS REQUIREMENTS BEFORE INCLUDING PRIVATE PROPERTY IN SUCH ZONES; BY PROVIDING FOR THE REQUIRED PERMIT APPLICATIONS FOR SUCH TREATMENT; AND BY PROVIDING FOR PAYMENT OF PERMIT FEES AND OTHER COSTS

THE COUNTY OF EMMET ORDAINS:

Section 1. Short Title. This Ordinance may be referred to as the "Emmet County Phragmites Control Ordinance."

Section 2. Findings and Purpose. Phragmites is an invasive plant species whose spread crosses legal boundaries between parcels of land. Although Phragmites seeds can cause a small amount of spread, most reproduction is accomplished through runners growing along the ground. A single stand of Phragmites can spread 30-50 feet per year through these runners. If left unchecked, dense stands of Phragmites along the Lake Michigan shoreline can block views of Lake Michigan and make beaches inaccessible, leading to a decline in tourism and property values. In addition, the spread of Phragmites can drive out native plant species, thereby destroying beneficial wildlife habitat. The Emmet County Board of Commissioners finds that Phragmites is a noxious weed that is a common nuisance within the definition in section 2 of 1941 PA 359, as amended. Therefore, the purpose of this Ordinance is to establish procedures intended to comply with federal and State due process requirements in order to include all property along the Lake Michigan shoreline with a Phragmites infestation in a Phragmites eradication zone to maximize the effectiveness of the Phragmites treatment thereby reducing or eliminating the adverse impacts of a Phragmites infestation.

Section 3. Definitions. For the purposes of this Ordinance, the terms listed shall have the following meanings:

- 3-1. "Bottomland" means lands in Lake Michigan, including the bays and harbors thereof, lying below and lakeward of the ordinary high water mark.
- 3-2. "County" means the County of Emmet.
- 3-3. "County Board" means the Emmet County Board of Commissioners.
- 3-4. "Ordinary high water mark" means the elevation above sea level, International Great lakes datum of 1955 established for Lake Michigan, 579.8 feet, by section 32502 of Part 325 of the Natural Resources and Environmental Protection Act of 1984, as amended, being MCL 324.32502, as amended.

- 3-5. "Person" means an individual, firm, corporation, association, partnership, limited liability company, or other legal entity.
- 3-6. "Phragmites" or "Phragmites plant" means the invasive plant species with the scientific name *Phragmites australis*, also known as "common reed," which is a large perennial grass native to wetland sites throughout the temperate regions of the world, and is designated as a prohibited species in section 41301 of Part 413 of the Natural Resources and Environmental Protection Act of 1984, as amended, being MCL 324.41301, as amended.
- 3-7. "Phragmites administrator" means the person appointed by the County Board to administer the Ordinance, or an authorized representative of the Phragmites administrator.
- 3-8. "Phragmites eradication zone" means the bottomland within the County with a Phragmites infestation that the County Board has determined is subject to Phragmites treatment.
- 3-9. "Phragmites infestation" means the presence of one or more seed heads in a Phragmites plant.
- 3-10. "Phragmites treatment" means the application of necessary herbicide chemicals by a person authorized to do so under a permit issued by the Michigan Department of Natural Resources and Environment (MDNRE).

Section 4. Phragmites Inspection; Written Report. The County Board shall appoint a Phragmites administrator who shall be responsible to conduct, or have conducted, an inspection of all or part of the Lake Michigan shoreline property within the County for the purpose of identifying all parcels on which a Phragmites infestation is present. The County Board shall designate the intervals for such inspections and the parts of the Lake Michigan shoreline that are to be inspected. After each inspection, the Phragmites administrator shall submit a written report of his or her findings to the County Board by a date determined by the County Board.

Section 5. Right to Access Property; Consent; Administrative Search Warrants. The Phragmites administrator shall have the right to access all Lake Michigan shoreline property within the County for the purpose of conducting the Phragmites inspection; provided, however, that before entering onto any parcel of land to conduct the inspection or for Phragmites treatment, the Phragmites administrator shall obtain written consent from the property owner for the inspection or treatment. If the property owner fails to provide written consent to the Phragmites administrator for the physical inspection of the parcel or for the Phragmites treatment, then the Phragmites administrator shall not enter the parcel for that purpose. If expressly directed in writing by the County Board to do so, the Phragmites administrator may seek administrative search warrants from a court of competent jurisdiction to enter parcels where consent for an inspection has not been given.

Section 6. Decision to Proceed with Phragmites Treatment. After receiving the written report from the Phragmites administrator identifying the parcels on which a Phragmites

infestation is present, the County Board shall determine whether to proceed with any Phragmites treatment after the notice and hearing provided for in this Ordinance.

Section 7. Public Hearing; Phragmites Eradication Zone; Notice of Hearing. If the County Board determines to proceed with any Phragmites treatment, it shall schedule a public hearing giving the owners of the parcels identified in the written report an opportunity to be heard regarding the inclusion of their parcels in a Phragmites eradication zone. No less than twenty (20) days before the hearing, a written notice of the public hearing, specifying the date, time, and place of the hearing and identifying each parcel that has been tentatively designated for inclusion in a Phragmites eradication zone, shall be sent by first-class mail to all owners of record or other parties with an interest in the parcel whose names and addresses are listed on the assessment records. Notice shall also be published in a newspaper of general circulation in the County no less than twenty (20) days before the hearing.

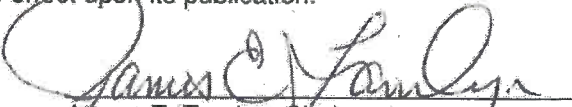
Section 8. Parcels to be Included In Phragmites Eradication Zone. Following the public hearing required under this Ordinance, the County Board shall determine which parcels identified in the written report of the Phragmites administrator shall be included in a Phragmites eradication zone. The County Board shall exclude a parcel identified in the written report upon the written request of a property owner to opt out of Phragmites treatment. The County Board may also exclude any parcel from the Phragmites eradication zone, if it finds that the exclusion of the parcel will not have a significant detrimental impact on the effectiveness of the Phragmites treatment due to isolation of the parcel in relation to other parcels, the minor nature of the Phragmites infestation on the parcel, or other similar factors.

Section 9. Application to MDNRE for Phragmites Treatment Permit; Permit Fee. After the County Board has determined which parcels shall be included in a Phragmites eradication zone, the Phragmites administrator shall apply to the Michigan Department of Natural Resources and Environment (MDNRE) and any other governmental agency with jurisdiction for all permits required for Phragmites treatment on the parcels within the Phragmites eradication zone. Any fee(s) charged for such permit(s) shall be paid as determined by the County Board.

Section 10. Phragmites Treatment; Cost. Following receipt of a permit from the MDNRE authorizing treatment on the parcels within the Phragmites eradication zone, the County Board shall engage the services of a professional authorized to engage in Phragmites treatment. The cost of the Phragmites treatment shall be paid as determined by the County Board.

Section 11. Severability. The invalidity of any clause, sentence, paragraph or part of this Ordinance shall not affect the validity of the remaining parts of this Ordinance.

Section 12. Effective date. The Ordinance is declared necessary for the health, safety, and welfare of the County of Emmet and shall take effect upon its publication.


James E. Tamlyn, Chairman
Emmet County Board of Commissioners

State of Michigan)
County of Emmet)

I, Gail A. Martin, Clerk of the County of Emmet and of the Emmet County Board of Commissioners, do hereby certify that the foregoing ordinance was adopted by a majority vote of the Board on

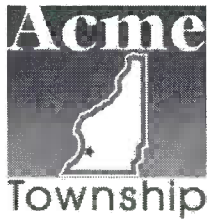
June 17, 2010.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County of Emmet this 17th day of

June, 2010, at Petoskey, Michigan.



Gail A. Martin, Clerk



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, June 2, 2009 6:30 P.M.**

MEETING CALLED TO ORDER AT ACME CEMETERY AT 6:40 P.M.

- Members present:** D. Dunville (7:00), R. Hardin (7:00), W. Kladder, P. Scott (7:20), E. Takayama, L. Wikle, F. Zarafonitis
- Members excused:** None
- Staff present:** S. Vreeland, Township Manager/Recording Secretary
C. Bzdok (7:00), Legal Counsel
T. Henkel, Parks & Maintenance Supervisor

A. STUDY SESSION - Visit to Acme Cemetery, led by Parks & Maintenance Supervisor Tom Henkel: Henkel led a tour of Acme Cemetery and pointed out improvements such as underground sprinklers and the fencing that is gradually being erected around the perimeter to minimize conflicts with the adjacent golf course. He pointed out the oldest marked grave in the cemetery, that of Thomas Hopper who was born July 7, 1787 and died February 11, 1877. Originally the township owned land to the south of the existing cemetery boundaries where condos exist today. Paul Nine initiated a land swap of this land for the northern portion of the cemetery, which has clay soils. Henkel is unaware if there have ever been any formal memorial services here for veterans, although he has seen a bugler stop by on key days on a circuit. It takes Henkel 3.5 hours to mow the cemetery, and another 2 to weed whip around the monuments.

Meeting recessed at 6:55 p.m.

Meeting called back to Order with the Pledge of Allegiance at 7:05 p.m.

B. CLOSED SESSION: Discuss CCAT v. Acme Township v. VGT & Meijer, Inc.: moved to end of meeting.

C. LIMITED PUBLIC COMMENT:
 Jeff Stanley, 6632 Deepwater Point Road, read a prepared statement regarding the growing Acme Business Association. They are working on a joint advertising campaign centered on the concept "Discover Acme" and are working to promote the township in positive partnership with the Board to serve the community. He encouraged the Board to participate actively in the ABA meetings, despite any rumors to the contrary. The ABA seeks to promote and protect the business community as its primary goals. They regard the proposed Bates Crossings and Village at Grand Traverse (VGT) projects as very positive to the local economy and local employment. Mr. Stanley asked that the Board seek to understand the positive impact the projects could have for the township and the region, setting aside the confusion that diverse opinions can create. He believes the Board could be heroes to those struggling in the current economic environment. Having direct influence on the quality of citizens' life is a huge thing. The ABA supports protection of wetlands, green spaces, waterways, watersheds, natural resources and wildlife corridors. Studies have shown that people want controlled growth that protects our agricultural production areas. Slow or no growth will take a toll in the sinking economy. He does not believe that we can allow opportunities we could have to go to other communities, or any more businesses to close or buildings to remain empty. Many members of the ABA had a dream of owning their own business. Some are second or third-generation business owners who want to leave a legacy to their children. The future can be bright and healing can begin in a community that is a great place to live and work. The ABA seeks to be a professional, positive influence.

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Gordie LaPointe, 5375 Plum Dr. had some comments about the direction the Holiday Hills road repair project is taking. He has not been to any of the meetings, but he has reviewed the information available through the website. He empathizes with the plight of the people living in the Holiday Hills area. He is concerned because the idea of a township-wide millage for road repairs appears to be gaining momentum. He feels that this is changing the rules in mid-game; that the rules for how road repairs are funded are already set and that if a millage is passed, special assessment districts (SADs) will never be used as a funding tool again. Mr. LaPointe also feels that this avenue "lets the county off the hook." If the township does this, he believes the township would be funding all the repairs. The County Road Commission by state law can fund up to 50% of the cost, and their current policy is to fund 25%. He worries that a township millage would create a disincentive for the Road Commission to participate in the cost to the maximum extent allowed by law. Also, what would a millage cost? Repair or replacement of all roads in the township is estimated to cost about \$13 million. He believes a 10-year 1 mill levy would only raise about \$2.5 million, which is not enough to complete all the repairs. Would we wait to fix the other roads for 10 years until the first millage expires, or would we pile new millages on top of old ones? Before the township commits to a millage, he encourages thinking carefully through all the considerations.

Gene Veliquette, Elk Lake Road in Whitewater Township, supported both of the prior speakers and feels that the township needs to move forward instead of backwards. He feels that a major source of the problem is the township's current legal counsel, whom he believes has a conflict of interest. He would not support an increase in what they are paid.

Howard Schelde, owner of TraVino Restaurant on M-72 E. stated appreciation of all of his customers. They came to the township several years ago based on the belief that there would be additional development along the M-72 corridor which has not yet materializes. Each time a business closes in the township, he loses customers and it hurts the entire community. They have worked hard to do a good job, but if more businesses leave they will need to shut their doors as well. More people will be out of work. He encourages additional development. They followed the township's development rules when they joined the community.

Kladder noted that the new veterinary office of Dr. Peck just opened in a very nice new facility. This is at least some new progress.

D. APPROVAL OF AGENDA:

Motion by Zarafonitis, support by Takayama to approve the agenda as amended to move the closed session meeting to the end of the agenda. Motion carried unanimously.

E. INQUIRY AS TO CONFLICTS OF INTEREST: Takayama expressed a conflict with item F11, the proposed increase to the Olson, Bzdok and Howard retainer as he has done work for his firm. This item was removed from the Consent Calendar so that Takayama could vote on the remaining items.

F. CONSENT CALENDAR:

Motion by Takayama, support by Zarafonitis to approve the Consent Calendar as amended to remove the purchase of audio visual equipment, OBH retainer and proposed farmland preservation services items for further discussion.

RECEIVE AND FILE:

1. Treasurer's Report as of 04/23/09
2. Clerk's Report as of 05/28/09
3. Draft Unapproved Meeting Minutes:
 - a. GT County Road Commission 4/15/09 , 4/22/09 and 5/06/09
 - b. Marina Advisory 05/13/09
 - c. Heritage Advisory 05/15/09
 - d. Planning Commission 05/18/09
 - e. Metro Emergency Services Minutes 03/24/09 and 04/28/09
4. Metro Emergency Services Newsletter May 15, 2009

5. Annual Deepwater Point Natural Area Conservation Easement Monitoring Report

ACTION – Consider approval:

6. Township Board meeting minutes of 5/12/09
7. Accounts Payable of \$35,312.23 through 05/21/09 (recommend approval: Dunville)
8. Summer 2009 Road Brining Contract with GT County Road Commission
9. ~~Purchase of basic audio visual recording equipment for Heritage Advisory oral history project~~
10. Signature of Proposed MTA Principals of Governance
11. ~~Increase to monthly legal services retainer fee for Olson, Bzdok & Howard~~
12. ~~2009-10 Contract for Farmland Preservation Program Services with the Grand Traverse Regional Land Conservancy~~
13. Approve ballot submission for Charter Bankruptcy proceedings

Motion carried by unanimous roll call vote.

Purchase of basic audio visual recording equipment: Kladder asked Dunville to explain how she chose the proposed equipment. She asked Richard Brauer, of Brauer Productions, for his professional opinion. She noted that the Acme Civic Association/Masonic Lodge gave the Heritage Committee a \$2,000 grant. Mr. Brauer recommended these items as suitable for collecting oral histories. Takayama has learned from an experienced friend that if you use digital equipment you need to upgrade it every two years to keep up with other general computer changes. He wonders if therefore it would make more sense to obtain non-digital equipment that will not require replacement so often. She stated that she asked Mr. Brauer this question and he said he'd used the same digital equipment for at least four years now. The proposed equipment includes two microphones for the interviewer and interviewee. Zarafonitis doubts that upgrades will be needed so frequently. Items on the proposal with arrows next to them would be included, and items at \$0 cost are included in the base price. The offered cost is within what remains in the Heritage Fund account.

Motion by Scott, support by Dunville to accept the bid for audio visual equipment for the Heritage Advisory. Motion carried by unanimous roll call vote.

Increase to monthly legal services retainer fee for Olson, Bzdok & Howard: Bzdok reported that most township legal work is performed for a flat monthly fee to help communication and work flow as needed instead of worrying about billing every phone call. Currently the fee is \$2,000 a month and excludes litigation and ordinance work. The firm tracks their actual hourly costs and expenses, and on average these exceed the amount billed by \$1,000/month. Therefore they are seeking an increase to \$2,500 to offset some of this. In a recent comparison of township legal costs in the newspaper Acme was competitive with many local townships and less than many others.

Motion by Dunville, support by Zarafonitis to increase the monthly legal services fee retainer to \$2,500/month. Motion carried by a vote of 6 in favor (Dunville, Hardin, Kladder, Scott, Wikle, Zarafonitis) 0 opposed and 1 abstaining (Takayama.)

2009-10 Contract for Farmland Preservation Program Services: Takayama is concerned that the Conservancy is asking for a doubling of the fee for services. He understands the concerns related to the economy, but feels that a 100% increase deserves at least some discussion before a vote. Kladder stated that in the early phases of the purchase of development rights (PDR) program, there was little to do in Acme Township. As Peninsula Township's PDR program has matured and ours has hit a growth phase, more effort is needed in our township than in theirs. We have also just closed our first PDR deal and are working to close a second, and closing costs are additional. Brian Bourdages has also submitted a grant application to the state for a 50% match towards the next two PDR deals, which would make his continued assistance very worthwhile. As we close deals, baseline studies are needed to document the property conditions at purchase as a standard by which new annual inspections will be benchmarked. Kladder originally

questioned the significant increase, but as he looked at the details came to feel it more than fair. This is a one-year contract, so it can be revisited within a short time frame as conditions change.

Takayama appreciated the explanation, but wonders if the monitoring is required so extensively. Kladder stated that by law the easements must be monitored annually or the township can lose its right to enforce the conservation easement. Takayama is concerned with government programs that seem to generate the need for staffing. Is the doubling of the cost intended to save the position of a staffer who would otherwise no longer be retained? Any good salesperson can justify an increase. As a small business owner, he looks for how he can squeeze the most out of each dollar with efficiency and people having multiple responsibilities, making equipment last another year and reducing overhead.

Kladder has been working with Bourdages on expansion of the PDR program to neighboring townships, as this will help support Acme's program. A recent farmland preservation tour for local influential people was funded through a generous private donation. The people who took the tour learned appreciatively and are now advocating for the program out in the community.

Zarafonitis tends to agree with Takayama that we need to make the best use of scarce resources. However, if we don't accept that contract, who can assume the responsibilities? Who has the expertise? Scott asked why we should pay to support growth of neighboring programs; Hardin noted that Acme benefitted from Peninsula Township paving the way. Takayama does not disagree, but does not feel that a proposed 100% price increase should ever be a given. He is inclined to seek to negotiate further. Kladder did negotiate actively, and several services were included within the base price that had not previously been proposed for inclusion. They went back and forth several times. Zarafonitis asked what would happen if the township asks for further negotiation; that would remain to be seen. Hardin wonders how much work over and above \$14,000-worth has been done for us. When do we bring the contract to parity for the work produced. It has taken a lot of work to get to the point where we have actually preserved some land. He agrees that taking a serious look is warranted, but there are many factors to consider. Takayama observed that \$14,000 more spent on the program is \$14,000 less spent to purchase the development rights on another farm. Is there enough in the fund to preserve more farms soon? One more farm will be preserved this year, and we will apply for additional grants. Kladder was skeptical at first as well, but spoke extensively with Conservancy Director Glen Chown and Matt McDonough. Takayama is unsure that there's that much work to be done this year if only one deal is to be completed; perhaps more has been done in the past than will be done in the future.

Vreeland stated that this would be the fourth year of the contract. In the first year the fee charged was \$10,000 for 25% of the Farmland Preservation Specialist's time. In the second year the Conservancy asked for an increase to \$20,000, but was negotiated down to \$14,000. In the third year the amount remained constant at \$14,000. While the contract remained for 25% of the specialist's time we have received well more than this, especially in the last year.

Wikle would like to see the contract amount reduced by about \$5,000 if possible. Kladder noted that the current contract expired on June 1.

Motion by Takayama to make a counter-offer to the Conservancy of \$23,000. Motion failed for lack of support.

Motion by Scott, support by Wikle to respond to the Conservancy with concerns about the amount proposed, an indication that at least a \$5,000 reduction would be compatible with our expected program revenues, and asking for a more detailed explanation of the proposed increase. Motion carried unanimously.

G. SPECIAL PRESENTATIONS: None

H. REPORTS:

1. **Sheriff's Deputy – Mike Matteucci:** Deputy Matteucci provided statistics for May 2009. He has also examined statistics from 2006-2009 for crime trends as requested at last month's meeting. In 2006 there were 1,418 total calls for service, 271 criminal complaints and 118 arrests. In 2007 there were 2,246 total calls for service, 274 criminal complaints, and 126 arrests. In 2008 there were 2,800 total calls for service, 324 criminal complaints, and 163 arrests. There is clearly a rising trend. He can examine the records for more details about which types of crime are increasing if desired. Traffic tickets are down, perhaps because they are busier with other calls. Perhaps it is related to the economy; as he speaks to people many are increasingly desperate for cash but this may not be the entire reason. Hardin asked if it can be determined how many of the arrestees are township residents and how many are from elsewhere; this would require a deep search. Many arrests may be traffic and tourist-related.

2. **County Commissioner's Report: – Larry Inman:** On June 11 at 6:00 p.m. there will be joint County/Commission on Aging meeting to discuss an upcoming millage renewal. A joint County/township/village/city meeting will be held on July 18 at the Civic Center from 8:00 a.m. to noon. Issue updates include: the Grand Vision, the proposed ORV ordinance, time of sale septic system inspection, and the City/Garfield evaluation of a trash authority. At a County meeting later that evening there will be discussion about the current trash dumping surcharge. Ross Childs will update everyone about the septage treatment plan. On June 30 at 6:30 p.m. the County Commission will meet to discuss the status of this last issue, which is being examined on at least four levels: township, Sewer & Water Committee, Board of Public Works and County Commission. Some wish to focus on the financial picture of the plan, but some don't feel this can be done until potential liability issues regarding past consultants is explored. Inman hopes the five townships that built the plant can have some discussion during June and seek some sort of consensus as to the best path to follow, rather than continuing to follow multiple paths. Everyone shares frustration with the condition of local roads. Road Commission Manager Mary Gillis reports that gas tax revenue is barely covering snow plowing and patching. Pressure needs to be applied to the State for better solutions for funding County road repairs. He urges us to contact our state representatives for action on this front.

Takayama asked for a status update on the suggested transitional contract with Michael Houlihan, former DPW attorney. The County is preparing to seek bids for legal services and there has been talk about contracting with Mr. Houlihan during the bid and hiring process. Negotiations are still ongoing. Takayama is uncertain whether what he read in the *Record Eagle* accurately reflects the current situation. Inman believes that there is some support for receiving some interim services from Mr. Houlihan, but perhaps not under the terms that Mr. Houlihan proposed. Kladder noted that he submitted a resignation effective June 30, but the replacement process has not yet begun. If Mr. Houlihan could stay on for a while to help wrap up some things and bring a new person up to speed, this could be beneficial. Takayama has heard all along that this is a unique project and only one company could handle it. Now he's hearing that Mr. Houlihan is the only attorney who can see us through the conclusion of this issue. There are other communities with these facilities, and other qualified attorneys, and he believes it would be best to bring in someone fresh to resolve the issue. Kladder stated that it appears that only Mr. Houlihan has a complete set of knowledge about the construction of the situation and the inter-relationship of 100's of files-worth of documents.

stated that East Bay Supervisor Glen Lile proposed a surprise motion to look into whether there is liability to be pursued. Bzdok voted in favor of the motion, and of laying this question to rest once and for all. He also volunteered to spend his personal time to review various documents and make suggestions about how the investigation might best proceed. Simply saying you want to launch an investigation is too broad and prone to become expensive. By narrowing the scope to the real questions, the process and costs can be managed. He and Ross Childs have been discussing this question and he plans to make a recommendation next week on how to keep the investigation focused, narrow, short, specific and relatively inexpensive. He has already been contacted by many legal and engineering firms looking for work. As to the transition agreement, Bzdok believes that if one took Mr. Houlihan's scope of work and offered to pay \$72,000 that people from as far away as Grand Rapids would bid. He agrees that anyone motivated can assume a large, complex set of files without \$72,000-worth of "hand-holding." He respects much of Mr. Houlihan's work, but he does not believe that his approach to the transition is appropriate.

Inman stated that no funds have been allocated by the five townships to pay for the legal liability review. He agrees that if the scope is not precisely defined, the scope could expand to years and hundreds of thousands of dollars. The Board of Public Works does not have the funds to pay for it, so right now it represents an unfunded motion.

Kladder noted that there will be another septage-related meeting on Thursday. The motion was made at the Board of Public Works and was not addressed by the Sewer & Water Committee. None of the five townships has voted on it, and none has discussed allocating funding. Since the plant itself is already underfunded, it seems that the legal expenses would have to be borne by the townships. Would we pay for it out of the General Fund? Would we pay for it out of the Sewer Fund, which is supposed to be pay for sewer users, not septic users. Right now the townships have been borrowing from the County for bond payment shortfalls each year at a decreasing rate. The plant is already aging and moving towards the need for parts replacements and repairs. The question of where to find additional revenue to support the septage plan is still undecided.

Kladder is concerned about whether the townships that funded the plant have any control over the process anymore. The process of solving the financial problems is bogged down in the liability questions. The Septage Finance Committee may be dissolved in favor of a five-township subcommittee. If nothing is done soon, the County may step in and take over the question. Right now the Septage Finance Committee makes a recommendation to the Sewer & Water Committee, which makes a recommendation to the Board of Public Works – a long and cumbersome process.

Hardin noted that we haven't even technically taken ownership of the plant yet. Who is really responsible for repairs and maintenance? Kladder stated that the documents contain guidelines for "final completion." The construction firm guarantees the plant for one year from date of final completion. What is actually covered by the guarantee is also the subject of debate. Hardin asked who oversees the finance committee. It is composed of representatives from a variety of involved entities, but the Sewer & Water Committee oversees the finance committee. Hardin suggested that a deadline be imposed from the top down for making a decision or disbanding the committee – make them have to function effectively or stop. Kladder is beginning to feel that the finance committee is terminally dysfunctional.

According to a recent study performed by engineering firm URS, the holding tank waste costs \$0.08/gallon to process but holding tank customers are only being charged \$0.04/gallon. Therefore, septic system customers are effectively subsidizing holding tank customers. There are ongoing discussions with Kalkaska County about possibly receiving their waste. The DPW is testing pumps and motors and looking for ways to reduce energy use and energy costs, and perhaps switch to more renewable energy sources. Scott supports the concept of looking into the liability issues before the township has to commit additional funds.

3. **Parks and Maintenance – Tom Henkel:** received and filed.

I. **CORRESPONDENCE:**

1. 05/14/09 Letter from Steve Smith, Village at Grand Traverse (VGT) regarding Phase I SUP/Site Plan review process. Kladder reported that there was a meeting today at which it was determined that Vreeland would be the primary township contact for the applicant, with Kladder available when she is not. A letter will be sent to Mr. Smith shortly confirming this and containing other information about how the process will continue.

J. **PUBLIC HEARINGS:**

1. Proposed Acme Township Phragmites Ordinance #2009-2: The Watershed Center proposes to treat Phragmites above and below the Ordinary High Water Mark (OHWM) of the bay. The permit they recommend we seek from the state would be for this purpose. The sample ordinance provided by the Watershed Center was to address aquatic nuisance plants, but upon review by Bzdok and Grant it was determined that to accomplish the true goal would require an ordinance for treatment of noxious weeds and not for only aquatic nuisance plants. A combination of the ordinance and the state permit should cover all eventualities above and below the OHWM.

Hardin is concerned about the use of herbicides. On Okinawa where he grew up they sprayed DDT in the streets by truck for mosquito control. The kids played in the spray, and it was sprayed in their bedrooms at night. Now we know what it does to bird eggs and other bad side effects. We see a problem with Phragmites and we have a potential chemical solution, but is there a way to keep track of the long term damage that could result? He related it back to the issue of deep injection wells, where we have been discussion concerns about inadvertent spills, yet the County is using mineral production brine from wells for dirt roads. Perhaps we can't look into the future and see the unintended side effects of the proposed eradication process.

Wikle found the *Record Eagle* forum article in the paper this weekend worth thought. Many things thrive in areas not native to them. Is it time for Phragmites to arrive? Is it perhaps wiser to live with it than eradicate it? By eradicating it what other damage do we cause? Hardin is more interested in whether there are non-chemical alternatives – if you are killing one plant you are certainly going to kill others. Wikle noted Phragmites in a pond that has polliwogs in it, and she is worried about whether than pond will be poisoned and will poison the life in it as well. Hardin asked if there is an ongoing program on Beaver Island to evaluate the long-term effects of the chemicals in the environment. We should do what due diligence we can before we create future regrets.

Takayama stated that Monsanto has been studying the long-term effects of the chemical in question since it was created. All that has been publicly released is that it creates long-term central nervous system damage, but other long-term effects are unknown. It persists constantly in the soil since it was created. He is licensed to use it, and he sprays it around trees in his nursery sparingly, or to destroy an ornamental lawn for replacement with something else. Kladder is recalling that hand-application rather than spraying is planned in this case. Henkel stated that "Roundup" is not to be used; the chemical to be used is "Rodeo." Takayama stated that it's the same product with a different brand name on it; the original patent has expired so many companies are offering it under different brands. Kladder noted that if the township does not oversee application, perhaps it will be riskier to have individual landowners do it.

Samantha Tengelitch is a reporter for the Elk Rapids News, and she is also a survivor of a pesticide related cancer, Non-Hodgkins Lymphoma. She grew up on a cherry farm and was researching the chemicals when she became ill. We tend to think that new species are bad, but they often tend to have a valuable place within the ecosystem.

Kladder raised the question of Phragmites eradication with the County Parks & Recreation Board, because Maple Bay Farms is in the township. Phragmites spreads by root runners as well as by seeding. Kladder included money for the eradication effort in next year's budget, and the township just applied for a grant towards the cost as well. Kladder asked Bzdok if the state can step in and run a program if local governments do not. Bzdok stated that the DNR can do it as an aquatic nuisance control below the OHWM. He thinks the Department of Agriculture can treat it as a noxious weed above the OHWM.

Zarafonitis proposed tabling the ordinance to see what other townships decide to do. Scott observed that unless all area townships work together the effort may be pointless. He would recommend forwarding the matter to the County to address for this reason. Kladder stated that Elmwood Township will be considering the ordinance this month. It may already be adopted in Peninsula Township, and all townships along the Lake Michigan shoreline as far as Charlevoix have been approached about doing likewise.

Public Hearing opened and closed at 9:00 p.m., there being no additional public comment.

Motion by Zarafonitis, support by Dunville to table the proposed Phragmites Ordinance pending transmission to the County and research about what other local units of government are doing. Motion carried unanimously.

K. OLD BUSINESS:

- 1. Continued discussion regarding possible County and/or Township ORV Ordinances:**
The County has asked each township to respond by June 30 and let them know which roads they might want closed to ORV use by a proposed County ordinance. Kladder has heard from some farmers that they would like to prevent additional recreational ORV use because it would promote additional illicit access to their orchards and poaching of their fruit above and beyond what already occurs. Currently, the only Acme roads on the proposed County exclusion list are Holiday Road and a portion of Bunker Hill Road. Kladder asked Inman if the County would be posting any signage about which roads are open or closed to ORV use; there has been no significant County discussion on this issue beyond the basic understanding that money raised from enforcement can be used for repair and grading of shoulders used by ORVs and for signage. There has been some discussion of developing a county-wide brochure for issuance to key user groups of which roads are open to ORVs and which are not. Perhaps vehicle registration records would also be of use in reaching the people who need to be reached. It is not expected that enforcement funds would be sufficient to cover costs.

Takayama tends to feel this is a County issue, as did Zarafonitis and Scott. Kladder noted that the County has asked what roads we should be included or excluded. The Board felt that the list as provided is sufficient. Kladder asked if the township may have a desire to exempt all of the township roads, in which case we would have to exempt all of the roads through our own ordinance. Scott would like to stick with the County list, in part so that it does not complicate the proposed user map the County may provide.

Bzdok observed that unless the County and/or townships adopt ordinances, ORVs will remain illegal on public roads as they are now. One option is recommending that the County not adopt an ordinance and continue to have them forbidden. Vreeland understands that the only reason the County is considering adopting an ordinance is that Sheriff Bensley was concerned about having to enforce differing ordinances for every township. There is nothing about the County adopting an ordinance that would prevent every township from also adopting differing ones as well.

Motion by Hardin, support by Takayama to urge the County to not adopt an ORV ordinance.

Inman stated that user groups came to the county and stated that north of Grand Traverse County there are extensive areas where roads are open to ORVs. They stated that opening our roads to ORVs would create more tourism dollars for the community. Most of the other townships he represents are more rural than Acme and in the south part of the County and currently support opening roads to ORV use and re-evaluating later if needed. He understands why Acme as a more populated township would want to exempt itself, and recommends that we consider adopting our own ordinance. Kladder feels that if individual townships want to allow ORVs they should work together with their fellows and with the Sheriff to draft an ordinance to their liking.

Motion carried unanimously.

2. **Continued discussion about sewer and water issues:** already covered.
3. **Resolution #2009-09 confirming approval of Immanuel LLC rezoning request approved on 05/12/09:** Bzdok reported that the proposed resolution serves to memorialize the decision made last month, complete with findings.

Motion by Scott, support by Dunville to adopt Resolution #2009-09. Motion carried by a vote of 4 in favor (Dunville, Scott, Wikle, Zarafonitis) and 3 opposed (Hardin, Kladder, Takayama).

A brief recess was declared.

L. NEW BUSINESS:

1. **Preliminary 2009-10 Budget Discussion:**

SUPPORTING DOCUMENTS:

- A. **Detailed memo explaining the budget proposal**
- B. **General Fund Budget Worksheets**

Vreeland gave a brief overview of the detailed budget proposal explanation memo. While the first draft contains overall expenditures projected at only about \$8,000 over the current year initial budget, revenues are projected to be down by about \$75,000 leaving a "real" deficit of \$62,000. The actual projected deficit is about \$212,000, but this is because we are projecting payment of the promised \$150,000 from the General Fund balance forward to the Shoreline Fund to complete our first shoreline property acquisitions in this fiscal year. No wage or salary increases were included, and while the increase in health insurance premiums was estimated at 20% the actual figure is coming in at about 16.5%. Scott would like a line item for reviewing potential facilities acquisitions, and budgeting a dollar amount in it for the coming fiscal year. We know we need more space, so we should budget for some of the costs of finding it. An initial amount to budget in this line item would be \$10,000. The Clean-up Day line item will be reduced from \$10,000 to \$0 for the coming fiscal year, but will be revisited in future years.

Kladder prepared a list of potential expenditures which had been budgeted for next year but could be made from a projected \$108,000 surplus for the current fiscal year. Moving these expenditures would enable us to have some needed things such as election equipment and a projector for meetings and also to balance next year's budget. Another large component of this idea is to create a new permanent self-insurance special fund and transfer \$50,000 to it from this year's budget. We have been budgeting self-insurance for zoning takings liability for the past five years as a current-year expenditure. It has not been spent, helping to deliver the budget surpluses. We may soon be eligible to obtain this insurance again, which covers only the risk for being sued for monetary damages over a zoning decision and not for just a reversal of such decisions. Our coverage level was \$100,000 for all but one year, when it was

\$1 million. The \$100,000 is the customary level, and that amount does not really go far to defend against such a suit. Vreeland recalls that when this coverage was terminated, the annual insurance premium dropped by about \$5,000. Perhaps rather than purchasing this insurance again when we are eligible, it would make better sense to continue self-insuring for the long run. By setting aside the amount we have been budgeting (and we have also earmarked \$50,000 from the balance forward for this purpose), it will grow as it earns interest and over the long run we can cover ourselves as well as external insurance can, but without additional premium expense.

The budget public hearing meeting will be on Monday, June 22 at 6:30 p.m.

2. **G.T. Resort Triathlon:** The Resort is proposing a Labor Day triathlon, mostly within the Resort property. A swim will occur at the Shores, followed by the biking segment in a circle around county roads, followed by a run through roads within the Resort. Hull is working with the Road Commission on the review and approval process. The entire process will be managed by a professional events firm. They expect up to 300 registrants, with as many as 500-700 next year if this trial year is successful. The ABA is also involved.
3. **Potential special event policy:** Because of an increasing number of requests for special events on commercial properties, we are beginning to feel the need for a special events policy. The triathlon and a proposed August car show at Woodland Creek Furniture.

Motion by Zarafonitis, support by Scott to ask the Planning Commission to recommend a special events policy to the Board. Motion carried unanimously.

M. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:
None. Bzdok stated that no motions are expected to result from the closed session.

N. CLOSED SESSION: Discuss CCAT v. Acme Township v. VGT & Meijer, Inc.:
Motion by Zarafonitis, support by Takayama that the Township Board enter into closed session to discuss litigation strategy in *CCAT v Acme Township v Village at Grand Traverse and Meijer, Inc* because discussion in open session could have a detrimental impact on the Township's financial interest. Motion carried by unanimous roll call vote.

Open session recessed at 10:15 p.m.

Open session reconvened at 10:25 p.m.

Meeting adjourned at 10:25 p.m.

PROPOSED DRAFT ACME TOWNSHIP PHRAGMITES ORDINANCE

AN ORDINANCE PURSUANT TO ACT 246 OF THE PUBLIC ACTS OF 1945, AS AMENDED, TO PROVIDE PROCEDURES INTENDED TO COMPLY WITH FEDERAL AND STATE DUE PROCESS REQUIREMENTS BEFORE INCLUDING PRIVATE PROPERTY ALONG THE GRAND TRAVERSE BAY LAKE MICHIGAN SHORELINE IN A *PHRAGMITES* ERADICATION ZONE.

THE TOWNSHIP OF ACME ORDAINS:

Section 1. Title. This Ordinance shall be known as the Acme Township *Phragmites* Ordinance.

Section 2. Legislative Findings and Purpose of Ordinance. *Phragmites* is an invasive species whose spread is not halted by traditional legal boundaries between parcels. Although *Phragmites* seeds can cause a small amount of spread, most reproduction is accomplished through runners growing along the ground. A single stand of *Phragmites* can spread 30-50 feet per year through these runners. If left unchecked, dense *Phragmites* stands can block views of Lake Michigan and make beaches inaccessible, which can lead to a decline in tourism and property values. In addition, the spread of *Phragmites* can drive out native plant species thereby destroying beneficial wildlife habitat.

As a result, the purpose of this Ordinance is to provide procedures intended to comply with federal and state due process requirements so that all property along the Grand Traverse Bay Lake Michigan shoreline with a *Phragmites* infestation can be included in a *Phragmites* eradication zone and can receive effective *Phragmites* treatment. By including all property along the Grand Traverse Bay Lake Michigan shoreline with a *Phragmites* infestation in the *Phragmites* eradication zone, this Ordinance will help maximize the effectiveness of the *Phragmites* treatment, thereby eliminating or reducing the adverse impacts of a *Phragmites* infestation.

Section 3. Definitions. As used in this Ordinance,

“Bottomland” means lands in Grand Traverse Bay, Lake Michigan, including the bays and harbors thereof, lying below and lakeward of the ordinary high water mark.

“Ordinary high water mark” means the elevation above sea level, International Great Lakes datum of 1955 established for Lake Michigan, 579.8 feet, by Section 32502 of Part 325 of the Natural Resources and Environmental Protection Act of 1984, as amended, being MCL 324.32502, as amended.

“Person” means an individual, firm, corporation, association, partnership, limited liability company, or other legal entity.

"*Phragmites*" or "*Phragmites* plant" means the invasive plant species with the scientific name *Phragmites australis*, also known as the common reed, which is a large perennial grass native to wetland sites throughout temperate regions of the world.

"*Phragmites* administrator" means the person(s) appointed by the Township Board to administer this Ordinance.

"*Phragmites* eradication zone" means the bottomland within the Township with a *Phragmites* infestation that the Township Board has determined is subject to *Phragmites* treatment.

"*Phragmites* infestation" means the presence of one or more seed heads in a *Phragmites* plant.

"*Phragmites* treatment" means the application of necessary herbicide chemicals by a person authorized to do so under a permit issued by the Michigan Department of Environmental Quality.

"Township Board" means the Acme Township Board.

Section 4. *Phragmites* Inspection; Written Report; Right to Access Property; Consent; Administrative Search Warrant. As directed by the Township Board, the *Phragmites* administrator may annually conduct an inspection of all Grand Traverse Bay Lake Michigan shoreline property within the Township for the purpose of identifying all parcels on which a *Phragmites* infestation is present. The *Phragmites* administrator shall submit a written report of his or her findings to the Township Board no later than a date requested by the Township Board. The *Phragmites* administrator shall have the right to walk along the Grand Traverse Bay Lake Michigan shoreline below the ordinary high water mark, as authorized by the Michigan Supreme Court's decision in *Glass v Goeckel*, 473 Mich 667 (2005), for the purpose of conducting the *Phragmites* inspections, which are within the Public Trust Doctrine since the inspections are designed to protect the waters of Lake Michigan and its submerged lands from *Phragmites* infestation. However, before entering onto private property above the ordinary high water mark to conduct any inspections, the *Phragmites* administrator shall obtain written consent from the property owner. If the property owner fails to provide written consent to the *Phragmites* administrator for such inspections, then the *Phragmites* administrator shall not enter onto the private property above the ordinary high water mark unless authorized to do so by an administrative search warrant issued by a court of competent jurisdiction.

Section 5. Public Hearing; *Phragmites* Eradication Zone; Notice of Public Hearing; Request for Exclusion. After receiving the written report from the *Phragmites* administrator identifying all parcels in the Township on which a *Phragmites* infestation is present, the Township Board shall schedule a public hearing giving the owners of the

property identified by the *Phragmites* administrator in his or her written report, submitted to the Township Board under Section 4 of this Ordinance, an opportunity to be heard regarding the inclusion of their property within the *Phragmites* eradication zone for the succeeding year.

A written notice of the public hearing, specifying the time, date, and place of the hearing and stating that the parcel has been tentatively identified for inclusion in the *Phragmites* eradication zone and the basis for exclusion of the parcel from the eradication zone under Section 6A. and B., shall be sent by first-class mail to all owners of record or other parties in interest whose names and mailing addresses are on the Township assessment records no less than twenty (20) days before the hearing. Notice of the public hearing shall also be published twice in a newspaper of general circulation in the Township with the first publication being no less than twenty (20) days before the hearing.

In the event the *Phragmites* administrator, working with the Michigan Department of Environmental Quality, determines that *Phragmites* is growing consistently, even on an intermittent basis, along the entire Grand Traverse Bay Lake Michigan shoreline (or "Shoreline") of the Township, the administrator may declare that the entire Shoreline constitutes the *Phragmites* eradication zone and all Shoreline parcels may be provided notice of the hearing in Section 5. If all of the Shoreline parcels are included in the eradication zone, however, the notice shall explain to property owners that only those properties actually containing *Phragmites* will be treated, and that properties containing *Phragmites* may also be excluded in accordance with the provisions under Section 6 A. and B.

The owner of property tentatively identified for inclusion in the *Phragmites* eradication zone may appear at a public hearing as provided herein, or send a written request to the Township Board prior to the close of the public hearing as provided herein, requesting their property be excluded from the *Phragmites* eradication zone for the reasons identified in Section 6, below.

Section 6. Parcels to be Included in *Phragmites* Eradication Zone. Following the public hearing required under Section 5 of this Ordinance, the Township Board shall determine which parcels identified by the *Phragmites* administrator in his or her written report submitted to the Township Board under Section 4 of this Ordinance shall be included in the *Phragmites* eradication zone.

The Township Board may exclude a parcel identified by the *Phragmites* administrator in his or her written report based upon the following:

- A. Due to the isolation of the parcel in relation to other parcels, the minor nature of the *Phragmites* infestation on the parcel, or other factors, the exclusion of the parcel from the *Phragmites* eradication zone will not have

a significantly detrimental impact on the effectiveness of *Phragmites* treatment in the Township.

- B. The owner of the parcel (or multiple owners of parcels) has applied for a permit from the Michigan Department of Environmental Quality (MDEQ) or other appropriate state or county agency. Before a property is excluded from the Township program on this basis, however, the property owner(s) shall provide confirmation that the property owner(s) has obtained the necessary permit from the MDEQ for treatment, or from any other appropriate state or county agency, or has confirmation from the MDEQ or other appropriate agency that a permit is not required.

Section 7. Application to MDEQ for *Phragmites* Treatment Permit; Permit Fee.

After the Township Board has determined which parcels shall be included in the *Phragmites* eradication zone for that year, the *Phragmites* administrator shall apply to the MDEQ or other appropriate state or county agency for a permit authorizing *Phragmites* treatment on the parcels within the *Phragmites* eradication zone. Any fee charged by the MDEQ for such *Phragmites* treatment permit shall be paid for as determined by the Township Board.

Section 8. *Phragmites* Treatment; Cost. Following the receipt of a permit from the MDEQ or other appropriate state or county agency authorizing *Phragmites* treatment on the parcels within the *Phragmites* eradication zone, the Township shall engage the services of a professional authorized to engage in *Phragmites* treatment. The cost of the *Phragmites* treatment shall be paid for as determined by the Township Board.

Section 9. Validity. If any section, provision or clause of this Ordinance or the application thereof to any parcel, person or circumstances is held invalid, such invalidity shall not effect any remaining portions or application of this Ordinance, which can be given effect without the invalid portion or application.

Section 10. Effective Date. This Ordinance shall become effective the day following its publication in a newspaper of general circulation within the Township.

**AMENDED AND RESTATED ORDINANCE TO PROVIDE FOR THE
OPERATION AND MAINTENANCE OF GRAND TRAVERSE COUNTY
SEWAGE DISPOSAL SYSTEM NO. 2 (ACME TOWNSHIP) ON A PUBLIC
UTILITY BASIS UNDER THE PROVISIONS OF ACT 94,
PUBLIC ACTS OF MICHIGAN, 1933, AS AMENDED**

May __, 2012

THE TOWNSHIP OF ACME HEREBY ORDAINS:

Section 1. It is hereby determined to be desirable and necessary for the public health, safety and welfare of the Township of Acme that the Grand Traverse County Sewage Disposal System No. 2 (Acme Township) be operated by said Township on a public utility rate basis in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Section 2. **Definitions**

Wherever the following words are referred to in this ordinance, they shall be understood to have the meaning as defined in this section:

DEBT SERVICE CHARGE means those charges levied to meet principal and interest costs for monies borrowed to construct the sewage system.

OPERATION AND MAINTENANCE means those costs required for personnel, materials and supplies to operate and maintain the system in good working order.

REPLACEMENT COSTS means costs that are levied and set aside for the purpose of making major repairs and replacement to the system, if needed, and is part of the operation and maintenance of the system.

REVENUES AND NET REVENUES means the same definition as provided for in Section 3, Act 94, Public Acts of Michigan, 1933, as amended.

SEWER SERVICE CHARGE means the costs that are levied to cover the cost of operation and maintenance of the system and replacement cost.

SEWER USER CHARGE means the costs that are levied to cover the cost of operation and maintenance of the system and replacement cost.

THE SYSTEM means the complete Grand Traverse County Sewage Disposal No. 2 (Acme Township), including all sewers, pumps, lift stations, flowage rights in interceptors of other systems, treatment facilities, or interests therein, and all other facilities uses or useful in the collection, treatment and disposal of domestic, commercial or industrial wastes, including all appurtenances thereto and including all extensions and improvements thereto which hereafter be acquired.

USER CLASS means classification of users based on type of sewage being discharged to the system as follow:

CLASS I - Residential, commercial, institutional and industrial users that discharge sewage normal domestic. Sewage normal domestic is sewage which does not exceed the qualitative standard provided for in Article VI of the township's Uniform Sewer Use and Construction Ordinance of 1976, as amended.

CLASS II - Residential, commercial, institutional and industrial users that discharge sewage excess strength. Sewage excess strength is sewage which exceeds the qualitative requirements of the township's Sewer Use and Construction Ordinance of 1976, as amended.

Section 3. The operation, maintenance, alteration, repair, and management of the System shall be under the supervision and control of the Grand Traverse County Board of Public Works, subject to the terms of the contract effective January 1, 1985 as amended entitled: "Operating Agreement for Grand Traverse County, the Grand Traverse County Board of Public Works, and the Townships of Acme, East Bay, Garfield, Peninsula and Elmwood." Said Board may employ such

person or persons in such capacity or capacities as it deems advisable to carry on the efficient management and operation of the System and may make such rules, orders and regulations as it deems advisable and necessary to assure the efficient management and operation of the System, and the Township shall set the rates and charges for the use of the System unless otherwise provided pursuant to said contract.

Section 4. Rates to be charged for service furnished by the System shall be as follows:

Sewer Charges. On the date that this Amended and Restated Ordinance takes affect, the current sewer use rates, and benefit and riser charges for the System shall remain as previously set by resolution of the Township Board. The residential equivalent unit and the schedule of residential equivalents shall be set as the attached Exhibit 1.

All future sewer use, benefit and riser charges, residential equivalent unit, and the schedule of residential equivalents for the system, which shall include all existing and future Acme Township sewer systems, shall be established and adjusted by resolution of the Acme Township Board of Trustees. Notice of any resolution establishing or adjusting sewer use, benefit or riser charges shall be published in the Traverse City Record-Eagle at least once between 5 and 14 days before the meeting where the resolution is to be considered. The effective date of any changes that are established or adjusted by resolution shall be determined by the Township Board of Trustees in its discretion and shall be stated in the resolution.

MAKE SURE WE HAVE UP TO DATE RATES

Special Rates. For miscellaneous or special services for which a special rate shall be established, such rates shall be fixed by the Township Board.

When industrial users as defined in 40 C.F.R. 905-8 are serviced by the collecting sewers constructed by Grant C263242-02, funded under Title II of Public Law 92-500, an Industrial Cost Recovery System in accordance with 40 C.F.R. 35.923 will be established for those portions of the collecting system funded under Title II of Public Law 92-500.

Billing. Bills will be rendered quarterly, payable without penalty within fifteen (15) days after the date thereon. Payments received after such period shall bear a penalty of ten percent (10%) of the amount of the bill.

Enforcement. The charges for services which are under the provisions of Section 21, Act 94, Public Acts of Michigan, 1933, as amended, made a lien on all premises served thereby, unless notice is given that a tenant is responsible, are hereby recognized to constitute such lien, and whenever any such charge against any piece of property shall be delinquent for six (6) months, the Township official or officials in charge of the collection therefor shall certify annually, on September 1st of each year, to the tax assessing officer of the Township the facts of such delinquency, whereupon such charge shall be by him entered upon the next tax roll as a charge against such premises and shall be collected and the lien thereof enforced in the same manner as general township taxes against such premises are collected and the lien thereof enforced: Provided, however, where notice is given that a tenant is responsible for such charges and service as provided by Section 21, no further service shall be rendered such

premises until a cash deposit in the amount of \$100.00 shall have been made as security for payment of such charges and service.

In addition to the foregoing, the Township shall have the right to shut off sewer service to any premises for which charges for sewer service are more than three (3) months delinquent, and such service shall not be re-established until all delinquent charges and penalties and a turn-on charge, to be specified by the Township Board, have been paid. Further, such charges and penalties may be recovered by the Township by court action.

Lateral Benefit Charge. There shall be paid on behalf of any premises making a direct private service line connection to any sewer line of the System which has not been either privately constructed and paid for on behalf of said premises or publicly finance at least in part by means of special assessments levied against the property on which said premises are located, for the privilege of making use of said public sewer line as a sanitary sewer lateral, at the time of application for a tap permit, a lateral benefit charge measured by the footage abutting the line tapped. The following sewer lines are subject to a lateral charge in the amounts and methods specified.

1. U.S. 31 North - Shore Road sanitary sewer which extends from Manole #A23 or Shore Road to Manhole #H-1 on U.S. 31, then North along both sides of U.S. 31 to Manhole #H-5 and H-1B

80 feet of Property or less \$2,400.00

Provided however, any property with abutting frontage which exceeds 80 feet shall pay an additional lateral benefit charge of \$30.00 per foot of abutting property in excess of 80 feet.

Payment of the lateral benefit charge shall be made in full at the time of obtaining a permit to connect to the sanitary sewer.

2. Huffman Road - Hold Road sanitary sewer which extends along Huffman Road from Manhole #40G to Manhole#40I and North on Hold Road from Manhole #40I to the clean out.

80 feet of property or less \$1,376.00

Provided however, any property with abutting frontage which exceeds 80 feet shall pay an additional lateral benefit charge of \$17.20 per foot of abutting property in excess of 80 feet.

Payment of the lateral benefit charge shall be made in full at the time of obtaining a permit to connect to the sanitary sewer.

Section 5. No free service shall be furnished by said System to any person, firm or corporation, public or private, or to any public agency or instrumentality.

Section 6. All premises to which services of the System shall be available shall connect to the System within eighteen (18) months following the first day of the calendar month after publication of a notice by appropriate officials in charge of the System indicating that such services are available.

Section 7. The rates hereby fixed by the Township Board are estimated to be sufficient to provide for the payment of the expenses of administration and operation, such expenses for maintenance of the said System as are necessary to preserve the same in good repair and working

order, to provide for the payment of the contractual obligations of the Township to the County of Grand Traverse pursuant to the aforesaid contract between the County and the Township of Acme as the same become due, and to provide for such other expenditures and funds for said System as this ordinance may require. Such rates shall be fixed and revised from time to time as may be necessary to produce these amounts, as set out in Section 4.

Section 8. The System shall be operated on the basis of a fiscal year corresponding with that of the Township.

Section 9. The revenues of the System shall be set aside as collected and deposited in a separate depository account in _____, Traverse City, Michigan, a bank duly qualified to business in Michigan, in an account to be designated Sewage Disposal System Receiving Fund (hereinafter "Receiving Fund"), and said revenues so deposited shall be transferred from the Receiving Fund periodically in the manner and at the times hereinafter specified.

(A) Operation and Maintenance Fund

Out of the revenues in the Receiving Fund there shall be first set aside quarterly into a depository account designated Operation and Maintenance Fund a sum sufficient to provide for the payment of the next quarter's current expenses of administration and operation of the System and such current expenses for the maintenance thereof as may be necessary to preserve the same in good repair and working order.

(B) Contract Payment Fund

There shall be established and maintained a depository account to be designated Contract Payment Fund, which shall be used solely for the payment of the Townships obligations to the County of Grand Traverse pursuant to the aforesaid contract. There shall be deposited in said fund

quarterly after requirements of the Operation and Maintenance Fund have been met such sums as shall be necessary to pay said contractual obligations when due. Should the revenue of the System prove insufficient for this purpose, such revenue may be supplemented by any other funds to the Township legally available for such purpose.

(C) Replacement Fund

There shall next be established and maintained a depository account designated Replacement Fund, which shall be used solely for the purpose of making major repairs and replacmeent sto the System if needed. There shall be set aside into said fund after provision has been made for the Operation and Maintenance Fund and the Contract Payment Fund such revenues as the Township Board shall deem necessary for this purpose.

(D) Improvement Fund

There shall next be established and maintained an Improvement Fund for the purpose of making improvements, extensions and enlargements to the System. There shall be deposited into said fund after providing for the foregoing fund such revenues as the Township Board shall determine.

(E) Surplus Moneys

Moneys remaining in the Receiving Fund at the end of any operating year after full satisfaction of the requirements of the foregoing funds may, at the option of the Township Board, be transferred to the Improvement Fund or used in connection with any other project of the Township reasonably related to purposes of the System.

(F) Bank Accounts

All moneys belonging to any of hte foregoing funds or accounts may be kept in one bank account, in which event the moneys shall be allocated on the books and records of the Township within this single bank account in the manner above set forth.

Section 10. In the event the moneys in the Receiving Fund are insufficient to provide for the current requirements of the Operation and Maintenance Fund, any moneys and/or securities in other funds of the System, except sums in the Contract Payment Fund derived from special assessments or tax levies, shall be transferred to the Operation and Maintenance Fund to the extent of any deficit therein.

Section 11. Moneys in any fund or account established by the provisions of this ordinance may be invested in obligations of the United States of America in the manner and subject to the limitations provided in Act 94, Public Acts of Michigan, 1933, as amended. In the event such investments are made, the securities representing the same shall be kept on deposit with the bank or trust company having on deposit the fund or funds from which such purchase was made. Income received from such investments shall be credited to the fund from which said investments were made.

Section 12. If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this ordinance.

Section 13. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this ordinance are to the extent of such conflict hereby repealed.

Section 14. This ordinance shall be published once, in full, in the Traverse City Record-Eagle, a newspaper of general circulation within the boundaries of the Township and qualified under stat law to publish legal notices, promptly after its adoption, and the same shall be recorded in the

Ordinance Book of the Township and such recording authenticated by the signatures of the Supervisor and the Township Clerk.

Section 15. This ordinance shall become effective 30 days after its publication.

Acme Township - Table 1		Approved October 2014
SCHEDULE OF RESIDENTIAL EQUIVALENTS	Benefits	NEW SCHEDULE
All buildings connected to sewer and/or water are 1.00 benefit minimum regardless of size.		1 benefit equals approximately
Residential 1.00 benefit for the home + .50 minimum for businesses within a home.		200 gallons per day
Apartments/Single family homes/Duplex	1.00	benefit each unit
Assisted Living, Convalescent and/or Nursing homes		
Per bed without Kitchen/Kitchenette	0.25	per bed
Double occupancy room (up to 2 people) with Kitchen/Kitchenette	0.50	per room
Auto/Boat/Snowmobile Dealers, etc. & Repair Facilities		
Per Service Stall	0.30	per stall +
+ other areas based on their use-office/storage, etc.		other areas at their rate
Barber, Beauty, Massage, Nail, Tanning Shops - based on 1.00 benefit	1.00	benefit +
+ number of chairs at .10 per chair	0.10	per chair
Bar	0.10	per seat
50.1% or more of its revenue from the sale of alcoholic drinks		
Bowling Alleys	0.16	per alley
Car Washes		
Manual/wand type - out of car operation - usually self serve	1.00	per stall
Automatic-Driver stays in the car	12.00	per lane
Churches	1.00	benefit +
+ .10 per 1,000 sq. ft.	0.10	per 1,000 sq. ft.
Cleaners - based on sq. ft.	2.00	benefits per 1,000 sq. ft. +
+ number of presses	2.00	benefits per press
Clubhouse - within a subdivision and or condo association (not a "public" meeting area-private for residents only.)	0.50	per 1,000 sq. ft.
Day Care Center Adult or Child	1.00	benefit +
	0.10	per person (adult/child)
Distillery/Winery/Tasting Rooms	0.10	per seat
Like manufacturing (+ Industrial Pre-Treatment Processing as required by OMI/WWTP Operators)		Minimum of 1.00 benefit for tasting room area
Food Court Vendors with shared seating	2.00	per vendor
Fraternal Organizations	1.00	for the first 2,000 sq. ft. +
	0.50	per 1,000 sq. ft. of additional space
Garage-residential with water hooked to it for a sink or bathroom	0.00	
If it is being used as a residential unit see apartment/residential unit above.	1.00	benefit per unit
Gas Station/Service Station	0.25	benefits per fill-up location +
Plus retail areas and repair stalls at their rate		other areas at their rate
Grocery Store - Party/Liquor Store ("party" as in Holiday shopper not a store selling party decorations-see retail for this type) (For other types of stores see Offices/Banks/Retail/Stores/Work areas below)	1.00	per 1,000 sq. ft.
	0.50	per 1,000 sq. ft.
Gyms	0.70	per 1,000 sq. ft. +
Tennis Courts - (Inside a gym.)	0.25	per court
Racquetball Court - (Inside a gym.)	0.25	per court
Swimming Pool - (Inside a gym if not used for competitions/spectator events.)	1.00	benefit

Hotels or Motels	0.50	per unit without a kitchen
Units under 400 sq. ft.	0.25	with a kitchen
+ .25 if the room has a hot tub	0.25	with a hot tub
Units over 400 sq. ft.	1.00	
Laundry - Self Service	0.50	per washer
Manufacturing (exclusive of Industrial Waste)	0.50	per 1,000 sq. ft.
Manufacturing (+ Industrial Pre-Treatment Processing as required by OMI) (Same rates for us but must meet any requirements by OMI/WWTP operators)	0.50	per 1,000 sq. ft.
Marina Building (bathrooms & showers for boaters) 2010-Lowered the rate but recheck each year.	0.75	per 1,000 sq. ft.
Meat Market or Produce Market	2.50	per 1,000 sq. ft.
Mobile Home Parks	1.00	benefit per home space
Offices-Chiropractic, Dental, Medical, etc.	1.00	benefit +
	0.50	per exam chair/room/table
Offices/Banks/ Retail/Stores/Work Areas	0.50	benefit per 1,000 sq. ft.
Residential 1.00 benefit for the home + .50 minimum for businesses within a home.		based on type of business in the home
Stores: Clothing, Drapery, Drug, Gift, Fabric, Furniture, Retail, etc. (Grocery - Party store see above)	1.00	per 1,000 sq. ft.
Examples of Work Areas: Where anything is manufactured, assembled, coated, prepared painted for manufacturing, and or tested, etc.		
Public Meeting Spaces	1.00	benefit per 1,000 sq. ft.
Racquetball/Tennis Courts (stand alone-not inside a gym) 1.00 benefit + .25 per court	1.00	benefit +
	0.25	per court
Restaurants	0.125	per seat
Restaurants-Outdoor seating: patio/deck	0.014	per sq. ft.
Residence (single family-whether a home, apartment, mobile, or modular home) Residential 1.00 benefit for the home + .50 minimum for a businesses within a home.	1.00	benefit each based on type of business in the home
Roller Rinks	1.00	benefit per 1,000 sq. ft.
Schools	0.30	per classroom
Snack Bars - Inside an establishment (Drive-In, etc. providing no alcohol)	0.10	per seat
Sporting Events that serve alcohol	0.004	per seat
Swimming pools-Pool Areas inside an establishment that is not a recreational facility- (like a hotel/motel)	1.00	benefit per pool
Swimming pools-Pool Areas: Olympic size or associated with a recreation facility- with competitions/spectators during events	1.00	benefit per 1,000 sq. ft.
Warehouse (loading/unloading trucks or racks with stored material) And/Or Storage (areas used as "cold" storage only - nothing is manufactured, assembled, coated, prepared for manufacturing, and/or tested. If work is done in the area see Office/Stores/Work Areas above.)	0.10	per 1,000 sq. ft.
ALL COMMERCIAL BUILDINGS ARE REQUIRED TO HAVE AN INSPECTION MANHOLE.		
ALL ESTABLISHMENTS THAT DO ANY KIND OF FOOD PREPARATION NEED A GREASE TRAP.		

WORK ORDER No. 3

It is hereby agreed between Gosling Czubak Engineering Sciences, Inc. (hereinafter GCES) and the Client named below, that Gosling Czubak Engineering Sciences, Inc. will perform the professional services as set forth below or in attached Exhibits, subject to the terms and provision of the Master Agreement.

CLIENT:

Acme Township
6042 Acme Road
Williamsburg, MI 49690

CLIENTS AGENT:

Jay Zollinger, Supervisor

SUBJECT:

Master Sanitary Sewer Study

SERVICES TO BE PERFORMED BY GCES:

Services are outlined in attached scope of services.

Project can be Phased:

Phase 1 items: 1 thru 4 and 6 thru 10 including associated meetings \$7,700 ←

Phase 2 items: 5 and 11 thru 14 including associated meetings \$15,420

TIME SCHEDULE:

The estimated starting date – (2/17/2014)

The estimated completion date – (8/1/2014)

FEES: The estimated fee is –

\$ 23,120.00 (phase 1 & 2)

Initial deposit to be applied to the total – \$ 0.00

Additional Fees – any additional work or services not specified on this agreement will be billed at Gosling Czubak Engineering Sciences, Inc. prevailing rates for such services and expenses.

This agreement is dated: February 17, 2014

Gosling Czubak Engineering Sciences, Inc.

Client / Authorized Agent

Clyde L. Johnson, P.E.
Manager Engineering Department

Signature
Date:

Please sign and date both copies. Keep one copy for your records and return the other copy to Gosling Czubak.

Gosling Czubak Engineering Sciences, Inc.
1280 Business Park Drive
Traverse City, MI 49686-8607
Phone: 231-946-9191 Fax: 231-941-4603



Gosling Czubak
engineering sciences, Inc.

Acme Township Master Sewer Study:

1. Convert existing PDF sewer map to ACAD drawing.
2. Calculate capacity in each existing sewer main/force main/pump station.
3. Verify connections and existing flow in each sewer main/pump station.
4. Calculate available capacity in major sewer mains and pump stations and establish future flow predictions for the various service areas.
5. Prepare a detail inventory and assessment report for each system pump station.
6. Review agreement concerning the Lochenheath Sewer System. Comment on potential impacts and improvements to Acme sewer system required to connect Lochenheath to Acme sewer system.
7. Review Sewer System Usage Agreement between Acme Township and East Bay Township.
8. Review Sewer Agreement between Acme Township and DPW.
9. Review and comment on previous report prepared by Jozwiak Consulting on the Villages related to the Township's current and future system capacity.
10. Review August 22, 2013 report by Wade Trim on proposed East Bay Sanitary Sewer Adjustments. Provide Township opinion on Wade Trim report including recommended system modifications and potential cost allocation.
11. Evaluate and re-define the allowable gallon per day allocation per "benefit" or REU.
12. Work with Township on identifying growth areas and then project sewer flows for growth areas and identify sewer improvement needs.
13. Review Township sewer budget and revenue and make recommendation on Township sewer rate and connection fees.
14. Attend Township meetings to provide progress reports as required and make presentation of final report.



MEMO

TO: Board of Trustees

DATE: 9/2/14

Attached to this memo is the Clerk's "Revenue/Expenditure Report" from the August 12, 2014 meeting. The report was tabled as a new report was printed out before the meeting and the Board did not have time to review. We are bringing it back to the Board for approval.

Also attached are Board meeting minutes from June 12, 2014. The Board tabled the minutes for corrections. Staff did not bring back to the Board for approval. Corrections have been made and we are looking for approval from the Board tonight.

Nancy Edwardson/Office Assistant

REVENUE/EXPENDITURE REPORT

New

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000							
402.000	204,203.00	204,203.00	203,771.67	0.00	0.00	431.33	99.8
412.000	10,876.00	10,876.00	10,467.17	0.00	0.00	408.83	96.2
420.000	1,000.00	1,000.00	292.67	132.87	0.00	707.33	29.3
445.020	300.00	300.00	3,103.07	0.00	0.00	-2,803.07	1034.4
446.000	1,200.00	1,200.00	1,626.89	24.08	0.00	-426.89	135.6
447.000	103,264.00	103,264.00	102,273.57	5.46	0.00	990.43	99.0
448.000	77,432.00	77,432.00	80,658.92	1,022.11	0.00	-3,226.92	104.2
465.000	2,800.00	2,800.00	3,395.00	250.00	0.00	-595.00	121.3
480.000	0.00	0.00	50.00	50.00	0.00	-50.00	0.0
574.000	327,775.00	327,775.00	328,728.00	5,217.00	0.00	-953.00	100.3
577.000	750.00	750.00	690.26	0.00	0.00	59.74	92.0
602.000	0.00	0.00	14,000.00	-2,892.21	0.00	-14,000.00	0.0
607.000	250.00	250.00	72.56	0.00	0.00	177.44	29.0
608.001	53,500.00	53,500.00	73,118.21	1,605.00	0.00	-19,618.21	136.7
610.000	500.00	500.00	3,675.88	-1,434.05	0.00	-3,175.88	735.2
665.000	250.00	250.00	1,887.37	37.29	0.00	-1,637.37	754.9
665.001	0.00	0.00	2,997.74	0.00	0.00	-2,997.74	0.0
667.000	500.00	500.00	45.00	25.00	0.00	455.00	9.0
671.000	0.00	0.00	39.00	0.00	0.00	-39.00	0.0
671.010	0.00	0.00	250.00	0.00	0.00	-250.00	0.0
676.000	27,000.00	27,000.00	22,641.51	587.19	0.00	4,358.49	83.9
687.000	0.00	0.00	1,720.00	0.00	0.00	-1,720.00	0.0
Dept: 000	811,600.00	811,600.00	855,504.49	4,629.74	0.00	-43,904.49	105.4
Revenues							
	811,600.00	811,600.00	855,504.49	4,629.74	0.00	-43,904.49	105.4
Expenditures							
Dept: 000							
465.001	500.00	500.00	237.25	0.00	0.00	262.75	47.5
992.000	20,000.00	3,632.69	666.49	666.49	0.00	2,966.20	18.3
994.000	600.00	600.00	775.00	0.00	0.00	-175.00	129.2
998.000	1,013.00	1,013.00	2,346.53	1,508.63	0.00	-1,333.53	231.6
999.000	0.00	6,872.31	10,507.63	0.00	0.00	-3,635.32	152.9
Dept: 000	22,113.00	12,618.00	14,532.90	2,175.12	0.00	-1,914.90	115.2
Dept: 101 TOWNSHIP BOARD OF TRUSTEES							
702.000	24,000.00	24,000.00	24,011.52	2,000.00	0.00	-11.52	100.0
703.000	0.00	0.00	-512.80	-512.80	0.00	512.80	0.0
703.001	27,414.00	27,414.00	28,720.78	2,208.80	0.00	-1,306.78	104.8
705.001	1,000.00	1,000.00	400.00	400.00	0.00	600.00	40.0
710.000	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
714.000	3,932.00	3,932.00	4,013.28	432.73	0.00	-81.28	102.1
726.000	4,000.00	4,000.00	1,156.11	52.57	0.00	2,843.89	28.9
801.000	20,000.00	20,000.00	12,495.00	0.00	0.00	7,505.00	62.5
801.001	10,000.00	10,000.00	8,750.00	890.00	0.00	1,250.00	87.5
802.001	3,000.00	3,000.00	2,503.20	1,032.70	0.00	496.80	83.4
802.002	16,500.00	16,500.00	23,371.90	6,088.76	0.00	-6,871.90	141.6
802.004	2,800.00	2,800.00	0.00	0.00	0.00	2,800.00	0.0
802.005	0.00	2,892.21	2,892.21	0.00	0.00	0.00	100.0
803.003	35,000.00	35,000.00	9,603.75	6,126.25	0.00	25,396.25	27.4
804.000	5,900.00	5,900.00	8,520.40	2,243.00	0.00	-2,620.40	144.4
855.000	500.00	500.00	0.00	0.00	0.00	500.00	0.0
860.000	1,500.00	1,500.00	281.37	108.48	0.00	1,218.63	18.8
874.000	2,740.00	2,740.00	0.00	0.00	0.00	2,740.00	0.0
900.000	1,800.00	1,800.00	2,015.24	265.85	0.00	-215.24	112.0
910.000	5,024.95	5,704.95	7,111.05	1,173.85	0.00	-1,406.10	124.6
956.000	0.00	0.00	414.33	414.33	0.00	-414.33	0.0
958.000	1,000.00	1,000.00	130.50	0.00	0.00	869.50	13.1
960.000	800.00	800.00	5,695.71	5,344.67	0.00	-4,895.71	712.0

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
TOWNSHIP BOARD OF TRUSTEES	176,910.95	180,483.16	141,573.55	28,269.19	0.00	38,909.61	78.4
Dept: 171 SUPERVISOR EXPENDITURES							
702.000 SALARIES	37,000.00	37,000.00	36,288.54	2,269.23	0.00	711.46	98.1
714.000 FICA LOCAL SHARE	2,812.00	2,812.00	2,775.94	173.58	0.00	36.06	98.7
860.000 TRAVEL & MILEAGE	500.00	500.00	212.44	0.00	0.00	287.56	42.5
874.000 RETIREMENT/PENSION	2,159.00	2,159.00	0.00	0.00	0.00	2,159.00	0.0
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	291.00	0.00	0.00	1,209.00	19.4
SUPERVISOR EXPENDITURES	43,971.00	43,971.00	39,567.92	2,442.81	0.00	4,403.08	90.0
Dept: 191 ELECTION EXPENDITURES							
702.000 SALARIES	9,600.00	7,500.00	5,817.50	0.00	0.00	1,682.50	77.6
714.000 FICA LOCAL SHARE	0.00	0.00	389.62	0.00	0.00	-389.62	0.0
726.000 SUPPLIES & POSTAGE	3,500.00	3,500.00	2,803.00	727.79	0.00	697.00	80.1
900.000 PUBLICATIONS	500.00	500.00	526.75	0.00	0.00	-26.75	105.4
ELECTION EXPENDITURES	13,600.00	11,500.00	9,536.87	727.79	0.00	1,963.13	82.9
Dept: 209 ASSESSOR'S EXPENDITURES							
702.000 SALARIES	5,000.00	5,000.00	5,000.04	416.67	0.00	-0.04	100.0
714.000 FICA LOCAL SHARE	383.00	383.00	382.44	31.87	0.00	0.56	99.9
726.000 SUPPLIES & POSTAGE	2,600.00	2,600.00	1,869.65	0.00	0.00	730.35	71.9
803.002 ASSESSING CONTRACT SERVICES	28,750.00	28,750.00	27,200.00	2,500.00	0.00	1,550.00	94.6
803.004 ASSESSOR'S EVALUATION SERVICES	1,000.00	1,000.00	165.00	45.00	0.00	835.00	16.5
804.000 SOFTWARE SUPPORT & PROCESSING	2,000.00	2,000.00	2,924.00	0.00	0.00	-924.00	146.2
956.000 MISCELLANEOUS	180.00	180.00	0.00	0.00	0.00	180.00	0.0
ASSESSOR'S EXPENDITURES	39,913.00	39,913.00	37,541.13	2,993.54	0.00	2,371.87	94.1
Dept: 215 CLERK'S EXPENDITURES							
702.000 SALARIES	37,008.00	37,008.00	36,296.19	2,135.07	0.00	711.81	98.1
703.000 WAGES DEPUTY/SEC/PRT TIME	14,144.00	16,244.00	16,288.16	669.62	0.00	-44.16	100.3
714.000 FICA LOCAL SHARE	3,888.00	3,888.00	2,891.49	142.61	0.00	996.51	74.4
726.000 SUPPLIES & POSTAGE	1,800.00	1,800.00	1,501.73	155.89	0.00	298.27	83.4
804.000 SOFTWARE SUPPORT & PROCESSING	3,000.00	3,000.00	2,819.70	19.90	0.00	180.30	94.0
860.000 TRAVEL & MILEAGE	1,000.00	1,000.00	1,028.05	318.97	0.00	-28.05	102.8
874.000 RETIREMENT/PENSION	2,339.00	2,339.00	0.00	0.00	0.00	2,339.00	0.0
910.000 INSURANCE	8,400.00	9,783.00	10,627.60	865.13	0.00	-844.60	108.6
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	591.00	0.00	0.00	909.00	39.4
CLERK'S EXPENDITURES	73,079.00	76,562.00	72,043.92	4,307.19	0.00	4,518.08	94.1
Dept: 247 BOARD OF REVIEW							
702.000 SALARIES	800.00	800.00	562.50	0.00	0.00	237.50	70.3
714.000 FICA LOCAL SHARE	61.00	61.00	43.05	0.00	0.00	17.95	70.6
900.000 PUBLICATIONS	200.00	200.00	26.92	0.00	0.00	173.08	13.5
956.000 MISCELLANEOUS	100.00	100.00	70.05	0.00	0.00	29.95	70.1
BOARD OF REVIEW	1,161.00	1,161.00	702.52	0.00	0.00	458.48	60.5
Dept: 253 TREASURER'S EXPENDITURES							
702.000 SALARIES	34,510.00	34,510.00	33,182.74	1,990.96	0.00	1,327.26	96.2
703.000 WAGES DEPUTY/SEC/PRT TIME	15,808.00	15,808.00	15,284.00	767.44	0.00	524.00	96.7
714.000 FICA LOCAL SHARE	3,825.00	3,825.00	3,658.94	202.60	0.00	166.06	95.7
726.000 SUPPLIES & POSTAGE	5,000.00	5,000.00	4,331.85	1,447.00	0.00	668.15	86.6
804.000 SOFTWARE SUPPORT & PROCESSING	2,560.00	2,560.00	1,085.03	187.53	0.00	1,474.97	42.4
860.000 TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 RETIREMENT/PENSION	2,012.00	2,012.00	0.00	0.00	0.00	2,012.00	0.0
900.000 PUBLICATIONS	100.00	100.00	36.78	0.00	0.00	63.22	36.8
910.000 INSURANCE	1,340.00	1,340.00	1,454.75	207.58	0.00	-114.75	108.6
958.000 EDUCATION/TRAINING/CONVENTIONS	1,000.00	1,000.00	326.00	0.00	0.00	674.00	32.6
TREASURER'S EXPENDITURES	66,655.00	66,655.00	59,360.09	4,803.11	0.00	7,294.91	89.1
Dept: 265 TOWNHALL EXPENDITURES							
726.000 SUPPLIES & POSTAGE	3,000.00	3,000.00	4,761.47	2,644.03	0.00	-1,761.47	158.7

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 265 TOWNHALL EXPENDITURES							
850.000 TELEPHONE	3,000.00	3,000.00	3,082.79	703.99	0.00	-82.79	102.8
851.000 CABLE INTERNET SERVICES	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.0
920.000 ELECTRIC UTILITIES TOWNHALL	8,500.00	8,500.00	10,566.41	1,939.63	0.00	-2,066.41	124.3
921.000 STREET LIGHTS	10,800.00	10,800.00	12,170.02	1,507.43	0.00	-1,370.02	112.7
922.000 MICH CON GAS	3,500.00	3,500.00	4,381.10	218.06	0.00	-881.10	125.2
923.000 SEWER TOWNSHIP HALL	900.00	900.00	720.00	180.00	0.00	180.00	80.0
930.000 REPAIRS & MAINT	18,500.00	18,500.00	7,671.81	2,096.10	0.00	10,828.19	41.5
970.000 CAPITAL OUTLAY	0.00	0.00	458.00	0.00	0.00	-458.00	0.0
TOWNHALL EXPENDITURES	49,700.00	49,700.00	45,311.60	9,289.24	0.00	4,388.40	91.2
Dept: 410 PLANNING & ZONING EXPENDITURES							
702.002 ZONING ADMIN SALARY	25,875.00	25,875.00	25,343.57	1,796.36	0.00	531.43	97.9
705.000 PER DIEM PLANNING/ZBA	13,600.00	13,600.00	7,896.00	650.00	0.00	5,704.00	58.1
714.000 FICA LOCAL SHARE	2,089.00	2,089.00	2,542.82	187.15	0.00	-453.82	121.7
726.000 SUPPLIES & POSTAGE	1,000.00	1,000.00	293.93	0.00	0.00	706.07	29.4
802.001 ATTORNEY SERVICES LITIGATION	0.00	0.00	270.00	270.00	0.00	-270.00	0.0
802.002 ATTORNEY SERVICES	20,000.00	20,000.00	13,882.04	3,325.18	0.00	6,117.96	69.4
803.000 PLANNER SERVICES	50,000.00	50,000.00	1,432.25	462.50	0.00	48,567.75	2.9
803.001 PLANNING CONSULTANT	27,000.00	33,000.00	36,805.39	3,817.26	0.00	-3,805.39	111.5
804.000 SOFTWARE SUPPORT & PROCESSING	500.00	500.00	164.00	0.00	0.00	336.00	32.8
860.000 TRAVEL & MILEAGE	500.00	500.00	401.57	0.00	0.00	98.43	80.3
874.000 RETIREMENT/PENSION	2,587.00	2,587.00	0.00	0.00	0.00	2,587.00	0.0
900.000 PUBLICATIONS	1,200.00	1,200.00	1,737.00	288.60	0.00	-537.00	144.8
949.000 RENTAL OF SPACE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
958.000 EDUCATION/TRAINING/CONVENTIONS	3,000.00	3,000.00	1,055.00	0.00	0.00	1,945.00	35.2
960.000 dues subscriptions	350.00	350.00	350.00	0.00	0.00	0.00	100.0
PLANNING & ZONING EXPENDITURES	148,701.00	154,701.00	92,173.57	10,797.05	0.00	62,527.43	59.6
Dept: 750 MAINT & PARKS EXPENDITURES							
702.000 SALARIES	47,660.49	47,660.49	46,782.22	2,762.40	0.00	878.27	98.2
703.000 WAGES DEPUTY/SEC/PRT TIME	6,500.00	6,500.00	8,980.00	1,453.50	0.00	-2,480.00	138.2
714.000 FICA LOCAL SHARE	3,623.00	3,623.00	3,600.23	266.79	0.00	22.77	99.4
726.000 SUPPLIES & POSTAGE	2,000.00	2,000.00	696.32	103.99	0.00	1,303.68	34.8
874.000 RETIREMENT/PENSION	4,766.00	4,766.00	0.00	0.00	0.00	4,766.00	0.0
910.000 INSURANCE	8,085.00	9,517.00	11,320.95	1,571.61	0.00	-1,803.95	119.0
930.000 REPAIRS & MAINT	25,145.00	25,145.00	25,738.36	5,790.30	0.00	-593.36	102.4
930.001 PARK EQUIP MAINT	3,500.00	3,500.00	3,433.24	0.00	0.00	66.76	98.1
956.000 MISCELLANEOUS	6,500.00	6,500.00	5,914.00	1,565.00	0.00	586.00	91.0
MAINT & PARKS EXPENDITURES	107,779.49	109,211.49	106,465.32	13,513.59	0.00	2,746.17	97.5
Dept: 861 RETIREMENT/PENSION							
874.000 RETIREMENT/PENSION	1,000.00	1,000.00	620.00	0.00	0.00	380.00	62.0
RETIREMENT/PENSION	1,000.00	1,000.00	620.00	0.00	0.00	380.00	62.0
Dept: 865 INSURANCE							
910.000 INSURANCE	15,000.00	15,000.00	12,625.00	0.00	0.00	2,375.00	84.2
INSURANCE	15,000.00	15,000.00	12,625.00	0.00	0.00	2,375.00	84.2
Dept: 970 CAPITAL IMPROVEMENTS							
973.000 CLERK'S CAPITAL	2,867.00	2,867.00	2,265.24	0.00	0.00	601.76	79.0
975.000 TOWNHALL CAPITAL IMPROVE	13,800.00	13,800.00	8,884.49	5,165.74	0.00	4,915.51	64.4
CAPITAL IMPROVEMENTS	16,667.00	16,667.00	11,149.73	5,165.74	0.00	5,517.27	66.9
Expenditures	776,250.44	779,142.65	643,204.12	84,484.37	0.00	135,938.53	82.6
Net Effect for GENERAL FUND	35,349.56	32,457.35	212,300.37	-79,854.63	0.00	-179,843.02	654.1
Change in Fund Balance:			212,300.37				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 206 - FIRE FUND							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	88,025.00	88,025.00	654,117.66	0.00	0.00	-566,092.66	743.1
420.000 DELQUENT PERS PROP TAX	0.00	0.00	38,053.82	0.00	0.00	-38,053.82	0.0
671.000 MISC REVENUES	0.00	604,867.00	5,144.00	0.00	0.00	599,723.00	0.9
Dept: 000	88,025.00	692,892.00	697,315.48	0.00	0.00	-4,423.48	100.6
Revenues	88,025.00	692,892.00	697,315.48	0.00	0.00	-4,423.48	100.6
Expenditures							
Dept: 000							
802.004 CONTRACTED EMPLOYEE SERVICES	83,500.00	83,500.00	85,241.28	15,785.42	0.00	-1,741.28	102.1
805.000 METRO FIRE CONTRACT	0.00	0.00	572,352.94	0.00	0.00	-572,352.94	0.0
964.000 REIMBURSEMENTS	0.00	0.00	5,144.00	5,144.00	0.00	-5,144.00	0.0
Dept: 000	83,500.00	83,500.00	662,738.22	20,929.42	0.00	-579,238.22	793.7
Expenditures	83,500.00	83,500.00	662,738.22	20,929.42	0.00	-579,238.22	793.7
Net Effect for FIRE FUND	4,525.00	609,392.00	34,577.26	-20,929.42	0.00	574,814.74	5.7
Change in Fund Balance:			34,577.26				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 207 - POLICE PROTECTION							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	43,823.00	43,823.00	43,136.59	0.00	0.00	686.41	98.4
671.000 MISC REVENUES	0.00	26,907.00	0.00	0.00	0.00	26,907.00	0.0
698.000 TRANS IN FRM OTHER FUNDS	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Dept: 000	52,323.00	79,230.00	51,636.59	0.00	0.00	27,593.41	65.2
Revenues	52,323.00	79,230.00	51,636.59	0.00	0.00	27,593.41	65.2
Expenditures							
Dept: 000							
802.000 COMMUNITY POLICING CONTRACT	78,678.00	78,678.00	75,088.00	0.00	0.00	3,590.00	95.4
850.000 TELEPHONE	552.00	552.00	0.00	0.00	0.00	552.00	0.0
956.000 MISCELLANEOUS	0.00	0.00	190.76	0.00	0.00	-190.76	0.0
Dept: 000	79,230.00	79,230.00	75,278.76	0.00	0.00	3,951.24	95.0
Expenditures	79,230.00	79,230.00	75,278.76	0.00	0.00	3,951.24	95.0
Net Effect for POLICE PROTECTION	-26,907.00	0.00	-23,642.17	0.00	0.00	23,642.17	0.0
Change in Fund Balance:			-23,642.17				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 209 - CEMETERY FUND							
Revenues							
Dept: 000							
643.000 CEMETARY lot & plots	5,000.00	5,000.00	2,800.00	800.00	0.00	2,200.00	56.0
646.000 BURIAL FEE PAYMENTS	4,000.00	4,000.00	4,300.00	2,200.00	0.00	-300.00	107.5
Dept: 000	9,000.00	9,000.00	7,100.00	3,000.00	0.00	1,900.00	78.9
Revenues	9,000.00	9,000.00	7,100.00	3,000.00	0.00	1,900.00	78.9
Expenditures							
Dept: 000							
726.000 SUPPLIES & POSTAGE	300.00	300.00	0.00	0.00	0.00	300.00	0.0
802.004 CONTRACTED EMPLOYEE SERVICES	4,000.00	4,000.00	5,000.00	3,200.00	0.00	-1,000.00	125.0
930.000 REPAIRS & MAINT	4,000.00	4,000.00	3,683.83	2,853.00	0.00	316.17	92.1
Dept: 000	8,300.00	8,300.00	8,683.83	6,053.00	0.00	-383.83	104.6
Expenditures	8,300.00	8,300.00	8,683.83	6,053.00	0.00	-383.83	104.6
Net Effect for CEMETERY FUND	700.00	700.00	-1,583.83	-3,053.00	0.00	2,283.83	-226.3
Change in Fund Balance:			-1,583.83				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 212 - LIQUOR FUND							
Revenues							
Dept: 000							
443.000 LIQUOR LICENSE FEES	8,500.00	8,500.00	8,950.15	0.00	0.00	-450.15	105.3
665.000 INTEREST ON INVESTMENTS	0.00	0.00	12.18	1.00	0.00	-12.18	0.0
Dept: 000	8,500.00	8,500.00	8,962.33	1.00	0.00	-462.33	105.4
Revenues	8,500.00	8,500.00	8,962.33	1.00	0.00	-462.33	105.4
Expenditures							
Dept: 000							
999.000 TRANSFER TO OTHER FUNDS	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Dept: 000	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Expenditures	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Net Effect for LIQUOR FUND	0.00	0.00	462.33	1.00	0.00	-462.33	0.0
Change in Fund Balance:			462.33				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 224 - SHORELINE PPRESERVATION							
Revenues							
Dept: 000							
602.000 GRANTS	0.00	0.00	37,201.01	0.00	0.00	-37,201.01	0.0
665.000 INTEREST ON INVESTMENTS	5.00	5.00	57.15	0.04	0.00	-52.15	1143.0
671.000 MISC REVENUES	0.00	51,995.00	0.00	0.00	0.00	51,995.00	0.0
698.000 TRANS IN FRM OTHER FUNDS	0.00	6,872.31	10,507.63	0.00	0.00	-3,635.32	152.9
Dept: 000	5.00	58,872.31	47,765.79	0.04	0.00	11,106.52	81.1
Revenues	5.00	58,872.31	47,765.79	0.04	0.00	11,106.52	81.1
Expenditures							
Dept: 000							
898.000 COST RELATED TO SHORELINE PROJ	0.00	0.00	40,998.84	0.00	0.00	-40,998.84	0.0
902.000 BANK CHARGES	0.00	0.00	559.62	-15.00	0.00	-559.62	0.0
956.000 MISCELLANEOUS	0.00	6,872.31	1,365.31	0.00	0.00	5,507.00	19.9
999.000 TRANSFER TO OTHER FUNDS	52,000.00	52,000.00	58,075.00	0.00	0.00	-6,075.00	111.7
Dept: 000	52,000.00	58,872.31	100,998.77	-15.00	0.00	-42,126.46	171.6
Expenditures	52,000.00	58,872.31	100,998.77	-15.00	0.00	-42,126.46	171.6
Net Effect for SHORELINE PPRESERVATION	-51,995.00	0.00	-53,232.98	15.04	0.00	53,232.98	0.0
Change in Fund Balance:			-53,232.98				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 225 - FARMLAND PRESERVATION							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	254,600.00	254,600.00	255,776.68	0.00	0.00	-1,176.68	100.5
412.000 PERSONAL PROP TAXES	12,200.00	12,200.00	13,138.49	0.00	0.00	-938.49	107.7
420.000 DELQUENT PERS PROP TAX	0.00	0.00	150.70	0.00	0.00	-150.70	0.0
665.000 INTEREST ON INVESTMENTS	1,200.00	1,200.00	600.29	21.91	0.00	599.71	50.0
671.000 MISC REVENUES	0.00	557,500.00	0.00	0.00	0.00	557,500.00	0.0
Dept: 000	268,000.00	825,500.00	269,666.16	21.91	0.00	555,833.84	32.7
Revenues	268,000.00	825,500.00	269,666.16	21.91	0.00	555,833.84	32.7
Expenditures							
Dept: 000							
802.002 ATTORNEY SERVICES	6,000.00	6,000.00	4,258.56	2,113.56	0.00	1,741.44	71.0
802.004 CONTRACTED EMPLOYEE SERVICES	29,000.00	29,000.00	0.00	0.00	0.00	29,000.00	0.0
902.000 BANK CHARGES	4,000.00	4,000.00	1,790.38	0.00	0.00	2,209.62	44.8
941.000 PDR PYMT TO LANDOWNERS	585,000.00	585,000.00	0.00	0.00	0.00	585,000.00	0.0
942.000 APPRASAL EXPENSES	5,500.00	5,500.00	2,500.00	0.00	0.00	3,000.00	45.5
999.000 TRANSFER TO OTHER FUNDS	196,000.00	196,000.00	194,425.00	0.00	0.00	1,575.00	99.2
Dept: 000	825,500.00	825,500.00	202,973.94	2,113.56	0.00	622,526.06	24.6
Expenditures	825,500.00	825,500.00	202,973.94	2,113.56	0.00	622,526.06	24.6
Net Effect for FARMLAND PRESERVATION	-557,500.00	0.00	66,692.22	-2,091.65	0.00	-66,692.22	0.0
Change in Fund Balance:			66,692.22				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 226 - PARK and RECREATION FUND							
Revenues							
Dept: 000							
600.000 CONTRIBUTIONS FROM RESIDENTS	0.00	0.00	92.00	0.00	0.00	-92.00	0.0
665.000 INTEREST ON INVESTMENTS	0.00	0.00	9.93	0.25	0.00	-9.93	0.0
676.000 REIMBURSEMENTS	85.00	85.00	0.00	0.00	0.00	85.00	0.0
698.000 TRANS IN FRM OTHER FUNDS	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.0
Dept: 000	27,885.00	27,885.00	101.93	0.25	0.00	27,783.07	0.4
Revenues	27,885.00	27,885.00	101.93	0.25	0.00	27,783.07	0.4
Expenditures							
Dept: 000							
902.000 BANK CHARGES	0.00	0.00	15.00	0.00	0.00	-15.00	0.0
930.002 PARKS & RECREATION EXPENDITURE	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.0
930.003 PHRAGMITES ERADICATION	1,000.00	1,000.00	-135.00	0.00	0.00	1,135.00	-13.5
Dept: 000	28,800.00	28,800.00	-120.00	0.00	0.00	28,920.00	-0.4
Expenditures	28,800.00	28,800.00	-120.00	0.00	0.00	28,920.00	-0.4
Net Effect for PARK and RECREATION FUND	-915.00	-915.00	221.93	0.25	0.00	-1,136.93	-24.3
Change in Fund Balance:			221.93				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 227 - NEW URBANIST TOWN CENTER							
Revenues							
Dept: 000							
665.000 INTEREST ON INVESTMENTS	50.00	50.00	28.04	0.71	0.00	21.96	56.1
Dept: 000	50.00	50.00	28.04	0.71	0.00	21.96	56.1
Revenues	50.00	50.00	28.04	0.71	0.00	21.96	56.1
Net Effect for NEW URBANIST TOWN CENTER	50.00	50.00	28.04	0.71	0.00	21.96	56.1
Change in Fund Balance:			28.04				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 301 - DEBT SERVICE							
Revenues							
Dept: 000							
698.000 TRANS IN FRM OTHER FUNDS	0.00	0.00	252,500.00	252,500.00	0.00	-252,500.00	0.0
Dept: 000	0.00	0.00	252,500.00	252,500.00	0.00	-252,500.00	0.0
Revenues	0.00	0.00	252,500.00	252,500.00	0.00	-252,500.00	0.0
Expenditures							
Dept: 000							
800.000 BOND PAYMENT	0.00	0.00	250,000.00	250,000.00	0.00	-250,000.00	0.0
800.001 BOND PYT INTEREST	0.00	0.00	2,500.00	2,500.00	0.00	-2,500.00	0.0
Dept: 000	0.00	0.00	252,500.00	252,500.00	0.00	-252,500.00	0.0
Expenditures	0.00	0.00	252,500.00	252,500.00	0.00	-252,500.00	0.0
Net Effect for DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Change in Fund Balance:			0.00				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 590 - ACME RELIEF SEWER							
Revenues							
Dept: 000							
460.000 USAGE&CONNECTION FEES	849,297.00	849,297.00	675,963.11	-152,428.01	0.00	173,333.89	79.6
665.000 INTEREST ON INVESTMENTS	0.00	0.00	817.60	35.30	0.00	-817.60	0.0
668.000 INTEREST & FEES	0.00	0.00	3,747.64	0.00	0.00	-3,747.64	0.0
676.000 REIMBURSEMENTS	0.00	0.00	26.90	0.00	0.00	-26.90	0.0
687.000 REFUNDS & REBATES	0.00	0.00	1,008.00	0.00	0.00	-1,008.00	0.0
Dept: 000	849,297.00	849,297.00	681,563.25	-152,392.71	0.00	167,733.75	80.3
Dept: 550 HOPE VILLAGE- WATER							
445.020 PENALTIES& INTEREST	0.00	0.00	-0.02	0.00	0.00	0.02	0.0
450.000 USAGE FEES	0.00	0.00	14,000.02	3,500.00	0.00	-14,000.02	0.0
HOPE VILLAGE- WATER	0.00	0.00	14,000.00	3,500.00	0.00	-14,000.00	0.0
Dept: 555 LOCHENHEATH WATER							
450.000 USAGE FEES	0.00	0.00	20.00	0.00	0.00	-20.00	0.0
LOCHENHEATH WATER	0.00	0.00	20.00	0.00	0.00	-20.00	0.0
Dept: 565 LOCHENHEATH SEWER							
445.020 PENALTIES& INTEREST	0.00	0.00	4,200.00	0.00	0.00	-4,200.00	0.0
LOCHENHEATH SEWER	0.00	0.00	4,200.00	0.00	0.00	-4,200.00	0.0
Revenues	849,297.00	849,297.00	699,783.25	-148,892.71	0.00	149,513.75	82.4
Expenditures							
Dept: 000							
802.002 ATTORNEY SERVICES	1,334.00	1,334.00	0.00	0.00	0.00	1,334.00	0.0
803.003 ENGINEERING SERVICES	0.00	0.00	380.00	380.00	0.00	-380.00	0.0
956.000 MISCELLANEOUS	19,786.00	19,786.00	5,986.53	0.00	0.00	13,799.47	30.3
956.001 OPERATING & MAINT EXP	262,960.00	262,960.00	293,330.43	70,620.45	0.00	-30,370.43	111.5
956.003 HOCH ROAD #697 EXP	1,364.00	1,364.00	521.19	365.39	0.00	842.81	38.2
995.001 INTEREST on BONDS	450,155.00	450,155.00	243,058.07	0.00	0.00	207,096.93	54.0
Dept: 000	735,599.00	735,599.00	543,276.22	71,365.84	0.00	192,322.78	73.9
Dept: 550 HOPE VILLAGE- WATER							
956.001 OPERATING & MAINT EXP	0.00	0.00	7,328.53	1,992.88	0.00	-7,328.53	0.0
HOPE VILLAGE- WATER	0.00	0.00	7,328.53	1,992.88	0.00	-7,328.53	0.0
Expenditures	735,599.00	735,599.00	550,604.75	73,358.72	0.00	184,994.25	74.9
Net Effect for ACME RELIEF SEWER	113,698.00	113,698.00	149,178.50	-222,251.43	0.00	-35,480.50	131.2
Change in Fund Balance:			149,178.50				

REVENUE/EXPENDITURE REPORT

ACME TOWNSHIP

For the Period: 7/1/2013 to 6/30/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 703 - CURRENT TAX COLLECTION							
Expenditures							
Dept: 000							
876.000 REFUNDS & OVERPAYMENTS	0.00	0.00	-0.17	-0.17	0.00	0.17	0.0
Dept: 000	0.00	0.00	-0.17	-0.17	0.00	0.17	0.0
Expenditures	0.00	0.00	-0.17	-0.17	0.00	0.17	0.0
Net Effect for CURRENT TAX COLLECTION	0.00	0.00	0.17	0.17	0.00	-0.17	0.0
Change in Fund Balance:			0.17				
Grand Total Net Effect:	-482,994.44	755,382.35	385,001.84	-328,162.96	0.00	370,380.51	



ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Thursday, June 12, 2014, 4:00 p.m.

MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE AT 4:05 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, G. LaPointe, J. Zollinger
Members excused: P. Scott, D. White
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Kelley, Ridgecrest, expressed concerns about the special meetings that the Board has held and would like to see a video of our meetings on line. Kelley suggested that this become an item on the July agenda.

T. Philips, 2986 Wild Juniper Trail, also expressed concerns about the special meetings. He would encourage the Board to think about two meetings a month.

Supervisor, Zollinger, commented that the Board has discussed having two meetings a month. He said we will add it to the July agenda.

B. APPROVAL OF AGENDA:

Motion by Jenema, seconded by LaPointe to approve the agenda as presented. Motion carried by unanimous roll call vote.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. ACTION – Consider approval:

- 1. Accounts Payable Prepaid \$611.49 and Current \$14,597.66 to be approved (Recommend approval: Cathy Dye, Clerk)**

Jenema asked about the three Wyant Computer Services invoices. Zollinger stated that two of the invoices were for repair of the existing old service and the other was the monthly lease charge.

Motion by LaPointe, seconded by Aukerman to approve the consent calendar as presented. Motion carried by unanimous roll call vote.

E. NEW BUSINESS:

1. Approval of Resolution for MDNR Grant Sayler Park

Zollinger said that this resolution was from the MDNR stating that Acme Township accepts the terms of the agreement received from MDNR on Sayler Park.

Motion by LaPointe, Seconded by Jenema to approve Resolution R # 2014-21 as presented. Motion carried by unanimous roll call vote.

2. Potential Funds Allocations for Township fund Balances

- 1. Sad Districts**
- 2. Acme Water engineering Project**

3. Engineering project Management/review

Zollinger said the Board finds it important and prudent to demonstrate to the taxpayers why General Fund reserves are built up and how they might be used to promote larger projects for the general welfare and benefit of the community instead of or in addition to requests for additional mileages. This resolution will adopt a schedule of potential fund balance allocations as June 12, 2014. Allocations should not be viewed as a firm commitment to spend township funds, but as a general guideline for community projects. Discussion followed.

Motion by Jenema, seconded by LaPointe to approve Resolution # R 2014-22 as presented, with additional allocation to Hoxsie House - \$17,000.00, Water engineering study - \$14,000.00, GTTC Engineer Inspection-- \$40,000.00 and SAD - \$50,000.00. Motion carried by unanimous roll call vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN AT 5:00 pm

**ACME TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN**

BOARD OF TRUSTEES RESOLUTION #R-2014-__

2014 ACME TOWNSHIP RESOLUTION FOR Two BOARD MEETINGS PER MONTH

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on August 12, 2014 the ACME TOWNSHIP BOARD OF TRUSTEES, on a Motion made by ___ and seconded by ____, passed the following Resolution by a vote of ___in favor and ___ opposed:

WHEREAS, The Acme Township Board finds that two meetings per month that will allow for more timely payment of bills and allow a more timely planning of projects to support the objectives of our Master Plan

WHEREAS, The Acme Township Board finds that two board meetings per month will allow for review of major capital improvements to township infrastructure for water and sewer improvements can be planned for to meet the needs of Acme Township,

WHEREAS, The Acme Township Board finds that two board meetings per month will allow the board to act more effectively and efficiently for the citizens of Acme Township; and

Whereas, The Acme Township Board finds that the best date and time for a second board meeting would be held on third Tuesday of the month at 7PM

NOW THEREFORE, BE IT RESOLVED that Acme Township Board shall hold two board meetings per month, one on the first Tuesday of the month at 7PM, and one on the third Tuesday of the month at 7PM subject to holidays and elections, as set out on the attached schedule.

Ayes:

Nays:

Absence:

Motion Approved.

I, Cathy Dye, Acme Township Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Acme Township Board of Trustees at a Regular Meeting thereof held on August 12,2014.



6042 Acme Road, Williamsburg, MI 49690 Tel. 231-938-1350 Fax 231-938-1510 www.acmetownship.org

ACME TOWNSHIP BOARD OF TRUSTEES

2014 Scheduled Meeting Dates
Revision Adopted on August 12, 2014

January 7
February 4
March 4
April 8
May 13***
June 3
July 1
August 12***
September 2 & September 16th
October 7 & October 21th
November 12 & November 25th**
December 2 & December 16th

The Acme Township Board **normally** holds its regular meetings on the first Tuesday of each month at 7:00 p.m. at the Acme Township Hall, and its second meeting the third Tuesday of the month.

Other Special Meetings will be posted separately as required

******* Denotes meeting dates changed due to a holiday, election or other schedule conflict.

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

ACME TOWNSHIP BOARD
RULES OF PROCEDURE DRAFT 7-22-14

1.0 AUTHORITY

These rules are adopted by the Acme Township Board pursuant to its implied power to conduct meetings under Section 41.72a of the Compiled Laws of Michigan, as amended.

2.0 MEETINGS

2.1 Regular Meetings**QUESTION SECOND MEETING**

The township board shall meet on the 1st Tuesday each month in regular session, except as otherwise provided by the township board. At its first meeting in each fiscal calendar year, the board shall establish its schedule of regular meetings for the balance of the year. If any regularly scheduled meeting falls on a legal holiday, the regular meeting shall be held on a date determined by the township board that is not a legal holiday.

2.2 Special Meetings

The township board shall meet in special session at the call of the supervisor or upon written request of a majority of the entire township board members filed with the township clerk. No less than 18 hours before the scheduled special meeting, the township clerk supervisor, or his/her designate, shall provide each member of the board a notice of the special meeting, specifying the date, time, place, and purpose of the special meeting. With written consent of a member of the board, that member's notice may be made by email, text or phone call. In the absence of such written consent, notice shall be given personally to each member of the board, left at the member's usual place of residence, or otherwise delivered as authorized by law.

2.3 Emergency Meetings

Emergency meetings of the township board may be held only in the event of a severe and imminent threat to the health, safety, or welfare of the public when two-thirds of the members of the board elected and serving decide that delay would be detrimental to efforts to lessen or respond to the threat.

2.4 Place of Meetings

Meetings of the township board shall be held in the township hall or township office building, as determined by the township board, unless public notice of the meeting states a different location. Whenever the regular meeting place of the board shall appear inadequate for members of the public to attend, the supervisor may change the meeting location to a larger facility in the township, or surrounding area. A notice of such change shall be prominently posted on the website and door of the regular meeting place. The Supervisor shall also give notice of the change in the meeting place in a newspaper if time permits.

2.5 Time of Regular Meetings (QUESTION SECOND MEETING)

The time of the regular meetings will be 7:00 p.m. on the 1st Tuesday and 1:00 p.m. on the 4th Monday and shall be stated in the regular schedule of meetings adopted under Rule 2.1, unless the township board by a vote of a majority of its entire membership specifies a different starting time. The township board shall not begin considering any matter on the agenda after 10:00 p.m. at the 2nd Tuesday meeting and after 5:00 p.m. at the 4th Monday meeting, except by unanimous consent of the members present. Matters on the agenda which have not been considered shall be placed on the agenda of the next regular meeting, or on the agenda of a special meeting, if one is called.

2.6 Change in Schedule

Change in the regular meeting schedule shall not be made except upon the approval of a majority of the entire township board. In the event the board shall meet and a quorum is not present, the board, with the approval of those present, may only adjourn the meeting to a later day and time provided that proper notice to members and the public is given.

3.0 PUBLIC NOTICE OF MEETINGS

The township clerk~~supervisor~~, or his/her designee, shall provide the proper notice for all meetings of the township board. All such notices shall comply with the Michigan Open Meetings Act and shall be posted in a conspicuous location at the township website and office building visible from the outdoors and include, but not necessarily be limited to, the following:

3.1 Regular Meetings

A notice shall be posted on the township website within ten (10) days after the first meeting of the township board in each calendar year indicating the date, time, and place of the board's regularly scheduled meetings.

3.2 Schedule Change

Whenever the township board changes its regular schedule of meetings, a notice of the change in the regular meeting schedule shall be posted within three (3) days following the meeting in which the change was made.

3.3 Special and Emergency Meetings

If a special meeting of the township board is scheduled under Rule 2.2 or an emergency meeting of the township board is scheduled under Rule 2.3, then notice of such meeting shall be posted immediately. With ~~written~~ written consent of ~~a~~ of each member of the board, that member's notice may be made by email, text or phone call. In the absence of such written consent, notice shall be given personally to each member of the board, left at the member's usual place of residence, or otherwise delivered as authorized by law. No meeting, except

emergency meetings, shall be held until notice of the meeting has been posted at least eighteen (18) hours in advance of the meeting.

3.4 Notification to Media and Others

The township clerk, or his/her designee, shall notify, without charge, any newspaper or radio or television station of the township board's meeting schedule, schedule changes, or special or emergency meetings whenever such newspaper or radio or television station has filed with the clerk a written request for such notice. The clerk, or his/her designee, shall also notify other individuals or organizations of regular meeting schedules, changes in the schedule, or special and emergency meetings. ~~but only upon their written request and agreement to pay the township for printing and postage expenses.~~ (QUESTION) Once a written request is received the township clerk, or his/her designee shall follow the Township's FOIA Policy and Procedure.

4.0 QUORUM AND ATTENDANCE

4.1 Quorum

A majority of members of the township board elected and serving (four members) shall constitute a quorum for the transaction of business of the board.

4.2 Attendance

No member of the township board may absent himself or herself without first ~~reasonably attempting to~~ having notify the township supervisor of his or her intent to be absent from a scheduled meeting.

5.0 MEETING AGENDAS

5.1 Agenda for Regular Meetings

The township clerk~~supervisor~~, or his/her designee, shall prepare the agenda of business for all regular township board meetings. Any member of the township board, a board or commission created by the township board, a committee of the township board, or a member of the public desiring to place a matter on the agenda shall notify the clerk~~supervisor~~'s office of such item ~~by no later than 10:00 a.m. of the preceding Wednesday~~ ~~seven days prior to the~~ for the regular meeting of the month. Such items shall be placed on the agenda under Business or other agenda category as appropriate in the order they were received by the Supervisor's office. The township board reserves the right to alter the agenda, the order of items on the agenda, and remove items from the agenda by a majority vote of the members present at the meeting. In addition, the township board reserves the right to consider an item at a regular meeting not received by the clerk~~supervisor~~'s office by the applicable deadline upon the consent of a majority of the members present.

5.2 Agenda for Special and Emergency Meetings

Whenever the township board is called into special session pursuant to Rule 2.2, the agenda shall be prepared by the township clerk~~supervisor~~, or his/her designee, and shall be included in the notice of the meeting, and no other matter

shall be considered except when all members are present. The agenda for emergency meetings pursuant to Rule 2.3 shall be prepared by the township clerk~~supervisor~~, or his/her designee, and shall be provided along with the notice of the meeting to members of the township board, if time permits. At other times, the supervisor, or presiding officer, shall declare the agenda upon the approval of a majority of the members present.

5.3 Distribution of Agenda and Materials

Upon the completion of the agenda, the township clerk~~supervisor~~, or his/her designee, shall distribute copies of the agenda together with copies of reports, explanations, etc., which relate to the matters of business on the agenda. Members of the township board ~~under normal conditions~~ shall be entitled to receive such materials no later than ~~noon on the Thursday preceding the first regular meeting date of the month.~~ **72 hours prior to the regular board meeting.**

5.4 Consent Agenda – Defined

The consent agenda shall consist of those matters that the township board has determined to be “routine” and usually are matters about which the board commonly concurs. These matters include, but are not necessarily limited to, reports and announcements, correspondence, the approval of payroll and invoices for payment, the approval of minutes, the appointment of persons to township boards, commissions, and committees, the scheduling of public hearings, and other matters that the township board is required by statute or rule to approve.

5.5 Consent Agenda – Procedure

The township clerk~~supervisor~~, or his/her designee, in preparing the meeting agenda, shall list those matters under the heading of “consent agenda” and include the associated materials with those distributed to the members in accordance with Rule 5.3. At a meeting for which a consent agenda has been prepared, the board, upon the motion of a member, shall vote on the approval of the matters included under the consent agenda. Before putting the question to the members, the supervisor, or presiding officer, shall permit any member of the board or any member of the public to remove from the consent agenda any item on which he/she has questions or wishes further discussion. The supervisor, or presiding officer, shall then direct the Supervisor to remove such item and place it within the business portion of the meeting’s agenda. A vote shall not be required to remove a matter from the consent agenda.

5.6 Order of Business

The agenda shall be arranged in the following order:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Limited Public Comment
5. Approve/Revise Agenda

5. Conflict of Interest
6. Approve/ Revise Agenda
7. Approve Consent Agenda
8. Special Presentations/Discussions
9. Reports
10. Correspondence
11. Public Hearing
12. New/Old Business
13. Citizens Comments
14. Adjournment
(Study sessions may be held before or after meetings)

6.0 CONDUCT OF MEETINGS (OTHER THAN ZONING PUBLIC HEARINGS)

6.1 Chair

Except as provided herein, the supervisor shall preside at all **regular scheduled** meetings of the township board. In the absence of the supervisor, the township clerk shall assume the duties of the chair. In the absence of both the supervisor and township clerk, the township treasurer **or trustee** shall assume the duties of the chair for the purpose of the board electing one of its members present to preside at the meeting.

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6.2 Form of Address

Members of the township board wishing to speak shall first obtain the approval of the supervisor, or presiding officer. **Any board member will get a second opportunity to speak on an issue only after all other board members have been given an opportunity to speak.** Other persons at the meeting shall not speak unless recognized by the supervisor, or presiding officer.

6.3 Rules for Citizen Comments to the Township Board

1. The public may only address the township board at the times designated on the agenda, unless otherwise recognized by the supervisor, or presiding officer.
2. Members of the public addressing the board shall take into consideration the rules of common courtesy.
3. Members of the public shall not use the public participation portions of the meeting to make personal attacks against members of the board or against other township officials or employees. If the intended comments constitute a complaint or charge brought against a member of the board or against another township official or employee alleging that the official or employee has violated a federal or state statute, or an ordinance, resolution, or policy of the township, the individual shall contact the township ~~clerk~~**Supervisor** under Rule 5.1 to request placement on the agenda. Any such complaint or charge shall be in writing and signed by the individual making the complaint of charge as required by Rule 15.2.

4. Members of the public wishing to speak shall first obtain the approval of the supervisor, or presiding officer, and each person who speaks shall address the entire board.
5. The persons addressing the board shall identify themselves and place of residence for the minutes.
6. Each member of the public addressing the board may speak for three (3) minutes unless they contact the township clerk-supervisor under Rule 5.1 to request placement on the agenda and specify the purpose of the presentation and length of time requested (maximum time allowed 15 minutes per speaker or group).
7. A member of the public who desires to submit a written statement shall give the statement to the township clerk-supervisor prior to the commencement of the meeting or any comments. All written statements and documents presented to the board by an individual are considered public documents and shall be retained in the record of the meeting.
8. The above provisions, however, shall in no way impair the right of the supervisor, or presiding officer, to control the meeting as presiding officer.

6.4 Disorderly Conduct **JEAN REWORD** 😊

The supervisor, or presiding officer, shall call to order any person who is being disorderly by speaking or otherwise disrupting the proceedings, by failing to be germane, by speaking longer than the allotted time, or by speaking vulgarities. Such person shall thereupon be seated until the supervisor, or presiding officer, has determined whether the person is in order. If a person so engaged in a presentation is ruled out of order, he or she shall not be permitted to speak further on that subject at that meeting leave by at the same meeting except upon special the township board. If the person continues to be disorderly and to disrupt the meeting, the supervisor, or presiding officer, may request the sheriff, a deputy sheriff, or other police a law enforcement representative to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting. The township board shall also have the right to adjourn the meeting if it is interrupted due to the disorderly conduct of any person.

ENDED MEETING 7-22-14

7.0 RECORD OF MEETINGS

7.1 Minutes and Official Records

The township clerk, or recording secretary, shall be responsible for taking the minutes of each meeting of the township board. The minutes shall include all the actions and decisions of the board with respect to substantive (non-procedural) motions. The minutes shall include the names of the mover and seconder and the vote of the members. The record shall also state whether the vote was by voice or by roll call; when by roll call, the record shall show how each member voted. The township clerk, however, shall be responsible for maintaining in his/her office the official minutes and records of the township board and copies of

each resolution and ordinance or other matter acted upon by the board. The official minutes, however, may refer to those matters by an identifying number and the descriptive title of the ordinance, resolution, or other matter.

7.2 Record of Discussion

Except for zoning public hearings conducted under Rule 8.0 below which require that the minutes reflect a detailed summary of all comments made during the public hearing, the clerk or recording secretary shall not be responsible for maintaining a written record or summary of the discussion or comments of the members of the township board nor of the comments made by members of the public. The clerk or recording secretary, however, shall be responsible for making an audio tape recording of each regular meeting of the board. Each such recording shall be maintained in the office of the clerk until the minutes are transcribed and formally approved by the board. Thereafter, the recording may be erased or destroyed, unless the recording is pertinent to any pending or reasonably anticipated legal proceeding.

7.3 Request for Remarks to Be Included

Any member of the township board may have his or her comments printed as part of the record upon the concurrence of a majority of the other members present. Comments to be included in the record shall be provided in writing by the member.

7.4 Public Access to Meeting Records

The township clerk shall make available to members of the public the records and minutes of the township board meetings in accordance with the Michigan Open Meetings Act and the Michigan Freedom of Information Act. Minutes of board meetings, prepared but not approved by the board, shall be available for public inspection not more than eight (8) business days following the meeting. Minutes approved by the board shall be available within five (5) business days of the meeting at which they were approved. Within twenty-one (21) days after a meeting of the township board, the township clerk shall publish in a newspaper of general circulation within the township either the entire minutes of the board meeting or a synopsis of the board meeting prepared by the township clerk and approved by the supervisor showing the substance of each separate decision of the board and the vote of each member on those decisions.

8.0 CONDUCT OF ZONING AND SPECIAL USE PERMIT PUBLIC HEARINGS.

8.1 Public Hearing Procedure

The procedure for a zoning public hearing of the township board shall be as follows:

1. The supervisor, or presiding officer, shall open the public hearing by announcing the matter to be heard and by summarizing the standards or

other regulations of the zoning ordinance on which the township board's decision must be based.

2. When the township planning commission has made a recommendation to the township board concerning the zoning ordinance matter before the board, the township board shall pass a motion incorporating by reference into the township board record the prior planning commission minutes and all evidence and exhibits compiled by the planning commission concerning the zoning matter before the board.
3. Determination by the supervisor, or presiding officer, whether a time limitation will be imposed on members of the public wishing to address the township board during the public hearing.
4. Staff report, if applicable.
5. Compilation of list of any additional exhibits (not presented to the planning commission) to be considered by the township board when making its decision.
6. Presentation by the applicant or applicant's attorney or other agents.
7. Correspondence not previously presented to the planning commission and/or persons speaking in favor of the application.
8. Correspondence not previously presented to the planning commission and/or persons speaking in opposition to the application.
9. Rebuttal comments by the applicant or applicant's attorney or other agents.
10. Supervisor, or presiding officer, declares public hearing portion of the case closed.
11. The township board begins its deliberations on the case.
 - a. During deliberations the township board may solicit information from the applicant, applicant's attorney or other agents, or from members of the public. However, the solicitation of additional information shall not be construed as the reopening of the public hearing, unless so declared by the supervisor, or presiding officer. If the public hearing portion of the case is reopened, then the procedures for the original public hearing shall be followed.
 - b. During deliberations the township board shall also specify in writing the findings of fact on which it bases its decision or may adopt by reference the findings of fact made by the planning, either with or without modifications.
 - c. If during deliberations the township board determines that additional information is needed to make its decision, it may adjourn the case to a specific time, date, and place to receive that additional information. At the adjourned time, date, and place, the public hearing portion of the case shall be reopened, but only to receive the requested additional information and other information relevant to that issue.
12. At the conclusion of its deliberations, the township board shall adopt a motion documenting its decision.

8.2 Members of the Public

Members of the public wishing to address the township board during a public hearing shall first be recognized by the supervisor, or presiding officer, and each person who speaks shall state his or her name and shall address the entire township board.

8.3 Limitation of Public Comments during Public Hearings

Prior to opening a public hearing, the supervisor, or presiding officer, shall determine the number of individuals from the general public who may desire to address the township board during the public hearing. Based on this determination, the supervisor, or presiding officer, may establish a reasonable time limitation for each member of the general public when addressing the township board during the public hearing. Members of the general public expressing a desire to address the township board may transfer their allotted time to another individual, who may act as a spokesperson for the group. Provided, however, the time limitations imposed under this section shall not be less than three minutes for an individual and not less than five minutes for a group. Provided further, the time limitations imposed pursuant to this section shall not apply to the applicant or the applicant's attorney or other agents, since the applicant has the burden of proof on the matter before the township board.

8.4 Written Statements Submitted by the Public

All written statements and documents presented during a public hearing which are intended to be included in the public hearing record should be given to the township clerk or designated recording secretary. All written statements and documents presented to the township board by an individual are considered public documents and shall be retained in the public record of the meeting.

8.5 Disorderly Conduct at Meetings

Individuals addressing the township board during a public hearing should take into consideration the rules of common courtesy. The comments by members of the public cannot be used to make personal attacks against members of the township board or township staff. The supervisor, or presiding officer, may call out of order any person who is being disorderly by speaking or otherwise disrupting the meeting, failing to be germane, speaking longer than the allotted time, yelling, shouting or speaking vulgarities. Such person shall thereupon be seated until the supervisor, or presiding officer, determines whether the person is in order. If a person is called out of order, he or she shall not be permitted to continue to speak at the same public hearing, except by a majority vote of the township board members present. If the person continues to be disorderly to the extent that the township board cannot continue to conduct the public hearing or its deliberations, the supervisor, or presiding officer, shall consider the person to be in breach of the peace and may request the assistance of a law enforcement officer to remove the person from the meeting. The township board shall have the right to adjourn the meeting if it is interrupted due to the disorderly conduct of

any person. No person shall be removed from a public hearing, except for an actual breach of the peace committed at the hearing.

8.6 Rehearings (Question Jocks)

1. Except as provided in this subsection and the Acme Township Zoning Ordinance, a decision of the township board concerning an administrative, discretionary zoning decision (SUP) shall be final. The township board may grant a rehearing under exceptional circumstances for any administrative, discretionary zoning decision made by it. Exceptional circumstances shall mean any of the following:
 - a. The applicant who brought the matter before the township board made misrepresentations concerning a material issue which was relied upon by the township board in reaching its decision.
 - b. There has been a material change in circumstances regarding the township board's findings of fact which occurred after the public hearing.
 - c. The township attorney by a written opinion states that in the attorney's professional opinion the decision made by the township board or the procedure used in the matter was clearly erroneous.

2. A rehearing may be requested by the applicant or by township staff, or a rehearing may be granted by the township board on its own motion, pursuant to the following procedure:
 - a. A request for a rehearing which is made by an applicant or by township staff must be made within twenty-one (21) days from the date of approval of the township board's minutes regarding the decision for which the rehearing is being requested.
 - b. A request for a rehearing made by township staff or a rehearing granted by the township board on its own motion may be granted at any time as long as the applicant has not been prejudiced by any delay.
 - c. Whenever the township board considers granting a rehearing, it shall provide written notice to the applicant that a rehearing will be considered. The notice may be served upon the applicant by first class mail at the applicants' last known address, or may be served personally on the applicant. The notice must be served at least nine (9) days before the time set for the hearing if served by mail, or at least seven (7) days before the time set for the hearing if served by personal service. Service by mail shall be complete upon mailing. In addition to serving the above notice on the applicant, all other notice requirements for the type of decision being heard shall be completed before the township board holds a hearing at which it considers whether to grant a rehearing.

3. If the township board grants a rehearing, then the rehearing on the merits shall not be held until all notice requirements for the type of decision being reheard have been satisfied.

9.0 CONFLICTS OF INTERESTS

9.1 Non-zoning Matters

A member of the township board shall declare a conflict of interest in connection with a non-zoning matter pending before the township board and shall disqualify himself of herself from deliberating and voting on the matter when any of the following circumstances exist:

1. The township board member or the member's spouse; the member's parent or child (regardless of where they reside); or any relative or individual who resides in the member's household has a pecuniary interest in the outcome of the matter.
2. A non-pecuniary matter before the township board, including but not limited to personnel matters, involves the child, grandchild, great-grandchild, parent, grandparent, great-grandparent, brother, sister, nephew, niece, aunt, or uncle of the township board member or the member's spouse.
3. The township board member concludes in good faith that because of prior business or personal relationships with the individual involved in the matter before the township board, or for other reasons, the member cannot decide the matter in a fair and unbiased manner and in furtherance of the township's best interests.
4. The township board member's participation in the matter would be in violation of the Acme Township Code of Ethics.

9.2 Zoning Matters

A member of the township board shall declare a conflict of interest in connection with a zoning matter pending before the township board and shall disqualify himself of herself from deliberating and voting on the matter when any of the following circumstances exist:

1. The applicant is the township board member, the member's spouse, or the child, grandchild, great-grandchild, parent, grandparent, great-grandparent, brother, sister, nephew, niece, aunt, or uncle of the township board member or the member's spouse.
2. The township board member or the member's spouse; the member's parent or child (regardless of where they reside); or any relative or individual who resides in the member's household has a pecuniary interest in the outcome of the matter.
3. The township board member or the member's spouse resides on or has an ownership interest in land within 300 feet of the parcel regarding which the decision is to be made.

4. While being a member of the township board the township board member has made statements or taken any action outside the formal decision-making process that would suggest that he or she has prejudged the matter before the township board or would in any way preclude him or her from affording the applicant and the public a fair hearing.
5. If the township board member has expressed an opinion concerning a matter before the township board prior to becoming a member of the township board and cannot in good faith set aside that prior opinion and decide the matter based on the information provided at the public hearing and the zoning ordinance requirements.
6. The township board member concludes in good faith that because of prior business or personal relationships with the applicant or with other participants in the public hearing process, or for other reasons, he or she cannot afford the applicant and the public a fair hearing.
7. The township board member's participation in the matter would be in violation of the Acme Township Code of Ethics.

10.0 COMMITTEES

10.1 Standing Committees; Establishment; Appointment

The township board hereby creates two standing committees, entitled "Personnel Committee" and "~~Public Utilities Committee.~~" Each standing committee shall be composed of three (3) members of the township board. The members of each standing committee shall be appointed by the township board and shall serve for a term of one (1) year.

1. Except as provided herein, the Personnel Committee shall be responsible for evaluating, resolving and making recommendations to the township board regarding all township personnel matters, including but not limited to, the appropriate number of township employee positions, job descriptions for township employee positions, appropriate compensation for township employee positions, the township personnel policies, workplace safety issues, the interview and selection of candidates for employment with the township, periodic employee evaluations in conjunction with that employee's immediate supervisor, and issues related to employee discipline in conjunction with that employee's immediate supervisor or to consider complaints made against or involving township employees. Provided, however, the Personnel Committee shall have no responsibilities concerning township employees to the extent the township

board has delegated its personnel responsibilities over those employees to another board or committee, as authorized by law.

2. ~~The Public Utilities Committee shall be responsible for evaluating, resolving and making recommendations to the township board regarding all township utility matters, including but not limited to, sewer, water, rights-of-way, and tower questions.~~

10.2 Ad hoc Committees; Establishment; Appointment

If deemed advisable, the township board by a vote of a majority of the entire township board may establish ad hoc committees. At the time an ad hoc committee is established, the township board shall specify the number of and appoint the committee members, which shall not be limited to members of the township board, shall define the responsibilities of the committee, and shall specify the duration of the committee, which can be extended by a vote of a majority of the entire township board. The township board by a vote of a majority of the entire township board may at any time dissolve an ad hoc committee or may relive the committee from further consideration of any matter originally included in its defined responsibilities.

10.3 Committee Meetings

A majority of the members of a committee shall constitute a quorum. Each committee shall comply with the provisions of the Michigan Open Meetings Act and the Freedom of Information Act.

10.4 Exercise of Governmental Function

A committee shall not exercise a governmental function as defined by the Michigan Open Meetings Act in a meeting not open to the public unless the act permits the action to be considered in a meeting closed to the public. The responsibility of each committee is to make recommendations to the township board and to report matters considered and rejected as well as those considered and recommended.

11.0 CLOSED MEETINGS

11.1 Vote Required

The vote to hold an executive meeting shall be recorded in the minutes of the meeting at which the decision was made.

11.2 Grounds for Closed Meeting; 2/3 Vote

The township board may hold a meeting closed to members of the public upon the motion of any member and roll call approval by two-thirds of the entire members for the following purposes:

1. To consider the purchase or lease of real property, until an option to purchase or lease that property is obtained.
2. To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the township.
3. To meet with an attorney to consider the attorney's written opinion.
4. To review the specific contents of an application for employment to a township position and the applicant requests that the application remain confidential. Whenever the personnel committee or township board meets to interview an applicant, the meeting shall be open to the public.

11.3 Grounds for Closed Meeting; Majority Vote

The township board may also hold a closed meeting upon the motion of any member and roll call approval by a majority of the entire members for the following purposes:

1. To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee, staff member, or individual agent if the named person requests a closed hearing. If the person rescinds his/her request for a closed meeting the matter at issue shall thereafter be considered only in open public meeting.
2. To consider strategy connected with the negotiation of a collective bargaining agreement.

11.4 Minutes, Closed Meetings

For each closed meeting, the township clerk or recording secretary shall make a separate record of the topics discussed. This record shall not be disclosed to the public except upon the order of a court. The township clerk shall destroy the minutes after one year and one day have passed after the meeting at which the board approved the minutes of the meeting at which the board voted to hold the closed meeting.

12.0 PROCEDURAL MOTIONS AND RESOLUTIONS

12.1 Statement by Supervisor, or Presiding Officer; Motions; and Resolutions

No motion or resolution shall be entertained unless the same is seconded. No motion or resolution shall be adopted until the supervisor, or presiding officer, states the motion. All motions, except procedural motions and resolutions, may be required to be in writing upon the demand of any member. A request to recess for the purpose of writing out a motion or resolution shall be in order.

12.2 Non-debatable Motions

The motions to fix the time of the next meeting, adjourn, recess, point of privilege, to table, vote immediately, limit or extend debate shall be ordered and voted upon without debate.

12.3 Motion to Reconsider

The motion to reconsider shall be in order on any question that the township board has decided, but no question shall be reconsidered more than once. The motion to reconsider shall be in order on the same day as the vote to be reconsidered was taken or at the next succeeding meeting at which the question may lawfully be raised. The motion to reconsider shall be made only by a member who voted with the prevailing side. A motion to reconsider a motion to amend shall not be in order if the main question has been voted upon. If the board has adopted a motion to reconsider, however, motions to amend shall be in order.

12.4 Motion to Clear the Floor

The motion to clear the floor may be made by the supervisor or a member, whenever procedural matters have become sufficiently confused. If the motion to clear the floor has been adopted, it shall clear the floor of all motions as though they had been withdrawn. The motion shall not be subject to debate nor, if adopted, to reconsideration.

12.5 Temporary Suspension of the Rules

These Rules may be suspended temporarily at any time by vote of two-thirds of the members elected and serving to achieve any legal objective of the township board in a legal manner.

12.6 Appeal Rulings of the Supervisor, or Presiding Officer, (Question Jocks)

Any member of the township board may appeal the procedural ruling of the supervisor, or presiding officer. On all appeals receiving a second, the question

shall be, "Shall the procedural decision of the supervisor, or presiding officer, stand as the decision of the township board?"

13.0 VOTING

13.1 Abstaining from Voting

Except as provided herein, whenever the supervisor, or presiding officer, puts a question to the township board, every member present shall vote on the question. No member present shall abstain from voting "yes" or "no". Provided, however, if a township board member has a conflict of interest, such conflict of interest shall be fully stated on the record. If a question exists whether the circumstances actually present a conflict of interest, the township board may, by majority vote of the members present, adjourn the matter under consideration to a specific time, date, and place in order to obtain a written opinion from the township attorney. Once the conflict of interest is declared or confirmed, the township board member with the conflict of interest shall abstain from participating and voting in the matter under consideration.

13.2 Roll Call Votes

The names and votes of members shall be recorded on board actions to adopt final measures such as ordinances, resolutions, appointment or election of officers, etc. A roll call vote shall be taken on other motions and actions at the request of any board member.

13.3 Votes Required

Except as provided elsewhere in these Rules and except for those decisions required by statute to have a higher majority, procedural and other questions arising at a meeting of the township board shall be decided by a majority of the members present. A majority of the members elected and serving shall be required for final passage or adoption of an ordinance, resolution, or the allowance of a claim.

14.0 PARLIAMENTARY AUTHORITY (Question Jocks)

Generally, *Robert's Rules of Order, Newly Revised* (10th Edition) shall govern all questions of procedure not otherwise provided by these Rules or by state or federal law. The township attorney shall serve as the board's parliamentarian and shall advise the supervisor, or presiding officer, regarding the Rules of Procedure.

15.0 MISCELLANEOUS PROCEDURES**15.1 Distribution of Correspondence**

All correspondence received by the township supervisor, township clerk or township treasurer shall be distributed to all members of the township board either as part of the township board meeting agenda materials or independent of the meeting agenda materials, whichever method is the most efficient, given the urgency of the correspondence.

15.2 Personnel Complaint Procedures

Any complaint against a township employee or official to be considered by the township board shall be in writing and signed by the individual making the complaint. A copy of this written complaint shall be given to the employee or official prior to the township board meeting at which the complaint will be considered. The township employee or official shall then be given the opportunity to request a closed meeting of the township board to consider the complaint against that employee or official, as authorized by the Michigan Open Meetings Act.

16.0 AMENDMENTS

These Rules of Procedure may be added to, amended or repealed in whole or in part. Proposed changes to these Rules of Procedure must be submitted in writing to the members of the township board at least one (1) month in advance of the meeting at which the proposed changes will be considered. A majority vote of the entire regular township board shall be required to amend these Rules of Procedure.

17.0 SEVERABILITY

If any section, provision or clause of these Rules of Procedure or the application thereof to any person or circumstance shall be invalid, such invalidity shall not effect any remaining portion or application of these Rules of Procedure which can be given effect without the invalid portion or application.

The Acme Township Board Rules of Procedure were adopted by the Acme Township Board at its meeting held on _____, 2014.

Cathy Dye, Clerk