



ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, March 16, 2010 5:00 P.M.

MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE AT 5:04 P.M.

Members present: D. Dunville, R. Hardin, W. Kladder, P. Scott, F. Zarafonitis
Members excused: E. Takayama, L. Wikle
Staff present: S. Vreeland, Township Manager and Recording Secretary
R. Brochert-Roe, Legal Counsel

A. LIMITED PUBLIC COMMENT:

None

B. OLD BUSINESS

- 1. Consider personnel disciplinary matter:** A proposed separation agreement for John Hull was presented. Mr. Hull is not present at the current time but has spoken repeatedly with Kladder and expressed that he would be willing to accept the proposed agreement.

The Board also received a memo containing information about how many accrued paid time off hours Hull has that would be paid out, when he was hired and his proposed separation date, and the estimated cost per week of salary continuation according to the proposed separation agreement. Hull has been on paid administrative leave since March 5. Roe suggested that the Board should specify the date that separation from employment occurs whether or not Hull signs the agreement; this same date would be the end of his paid administrative leave.

Questions were asked about what might happen if Hull did not sign the agreement and how the employment termination process has proceeded to date. Roe noted that the township is an at-will employer that may terminate an employee with or without cause. If Hull did not sign the agreement and chose to contest his termination and/or if unemployment claims were disputed there might be additional costs. Acceptance of the proposed agreement by both parties includes a waiver of many potential types of claims.

Motion by Scott, support by Zarafonitis to approve the proposed separation agreement and release to John Hull with severance pay through April 30, 2010, to give John Hull until 5:00 p.m. on March 19, 2010 to sign the agreement, and if the document is not signed by that time his employment and pay will be terminated as of 5:00 p.m. March 16, 2010. Motion carried by unanimous roll call vote.

C. NEW BUSINESS:

- 1. Appoint an individual to carry out the duties of the Zoning Administrator until a new appointment to the position is made:** Kladder stated that the township needs to have someone vested with the authority to carry out the duties of Zoning Administrator, primarily to issue permits and enforce the Zoning Ordinance. This would be an interim appointment; the township will seek some additional temporary assistance in this regard until such time as the township can complete a new hiring process.

Motion by Zarafonitis, support by Scott, to appoint Sharon Vreeland as Interim Zoning Administrator. Motion carried unanimously.

C. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:
None

MOTION BY ZARAFONITIS, SUPPORT BY SCOTT TO ADJOURN AT 5:24 P.M.