



ACME TOWNSHIP
SHORELINE PARK AND PRESERVATION ADVISORY COMMITTEE
Monday, February 11, 2007, 4:30 p.m.
Acme Township Hall
6042 Acme Road, Williamsburg MI 49690

Meeting called to Order at 4:35 p.m.

Members present: P. Salathiel (Co-Chair), C. Abernethy, L. Brohl, F. Gingras, K. Guy, D. Krause, O. Sherberneau

Members excused: P. Brink (Joined by Conference Call), N. Knopf, J. Maitland

Staff present: S. Corpe, Township Manager
N. Edwardson, Recording Secretary

A. Correspondence: None

B. Consider approval of the January 8, 2007, meeting minutes:

**MOTION BY SHERBERNEAU, SECONDED BY BROHL TO APPROVE THE
JANUARY 8, 2007, MINUTES AS PRESENTED. MOTION CARRIED
UNANIMOUSLY.**

C. Limited Public Comment: None

D. Communication Subcommittee report:

1. Review of draft materials for use in landowner meetings

Brohl handed out draft materials of the information to be used in the landowner meetings, website, fundraising letter and brochure.

Guy commented that we need to have a statement saying tax contribution as provided by law, we are tax deductible not tax free. Committee agreed on the draft materials. Brohl suggested a letter to be included with the brochure, explaining the committee's vision and goals for the Shoreline. She suggested that this be sent to landowners that are currently away for the winter.

The proposed action steps are; phone contact by Kurtz, meeting with landowners, township newsletter article and website up and running and lastly a fundraising brochure and letter.

It is the goal of the committee to make the phone calls and the meetings with the landowners by the end of February. Salathiel and Brink will work with Kurtz to accomplish this. Salathiel asked if the brochure would have to go before the Planning Commission for approval before sending out. Corpe responded that it would be an action of the Board. Krause was under the impression that Kurtz wanted this information ran through the Planning Commission. Kurtz was unavailable at the time to ask.

E. Finance Subcommittee report:

1. Rotary grant application

Salthiel reported a meeting with Rotary Charities recently. After discussing the committee's vision it was decided that we should apply for the Capital Grant.

Salathiel, Guy and Brink met with Corpe to go over the materials for the grant. Corpe will work on the verbiage.

The deadline for this grant is March 1st with the announcement in June who will receive grants.

2. Update on DNR grant application process

Salathiel found on the DNR website a grant workshop scheduled for Tuesday, February 13, 2007, at the Traverse City Holiday Inn. She was unable to attend and asked if there was anyone available. McDonough from the Conservancy had suggested earlier in meetings that this committee work towards the August deadline and not the April.

F. Master Planning subcommittee report

1. Review bids for development of the Shoreline Master Plan

Krause reported that three proposals were received for the Shoreline Master Plan. Wade Trim at \$23,000.00, Wells Mansfield at \$6800.00 and Russ Clark at \$5900.00. The proposals were written exactly as we wanted them. Krause liked Russ Clark. Clark has an excellent working relationship with the Township from previous contracts. Sherberneau agreed with Krause. Guy asked if there was a checklist for the scope of work covered. Krause replied that there was. The committee agreed to work with Russ Clark.

G. Landowner Relations subcommittee report

1. Review landowner list

Salathiel handed out the list of landowners along the Shoreline from M72 to Bunker Hill Road. The committee reviewed all the names.

The next scheduled meeting is Monday, March 12, 2007, at 4:30 p.m.

Adjourned at 5:25 p.m.